

MINUTE OF THE 001 2021/2022 NG CDF MEETING HELD ON 16/08/2021 AT THE NG CDF BOARDROOM

MEMBERS PRESENT

NO.	NAME	DESIGNATION
1.	PAUL KINYANJUI GITAU	NG CDF CHAIRMAN
2.	ISABELLA N. MWANGI	FUND ACCOUNTS MANAGER/SECRETARY
3.	JANE M. NYOKO	MEMBER
4.	BENSON KAMAU	MEMBER
5.	ESTHER MWAURA	MEMBER
6.	EVANS BORO KIGOMO	MEMBER
7.	MIRIAM MUTHONI NJEHIA	MEMBER

ABSENT WITH APOLOGIES

Cynthia Muchiru

AGENDA

1. OPENING PRAYERS
2. APOLOGIES
3. READING & ADOPTION OF THE AGENDA
4. READING & CONFIRMATION OF THE MINUTES OF THE MEETING HELD ON 30th/06/2021.
5. MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 30th/06/2021.
6. RE-ALLOCATION FROM THE EMERGENCY VOTE
7. A.I.E 140902 OF KSHS 33,000,000.00
8. LEVELLING OF PLAYGROUNDS
9. NHIF BENEFICIARIES
10. TENDER SUB-COMMITTEE REPORT
11. FORM 1 BURSARY
- 12.. REQUESTS
- 13.A.O.B
- 14.CLOSING PRAYERS

OPENING REMARKS:

The meeting was called to order at 10.37 a.m. with a word of prayer led by Benson Ruguru. Thereafter the Chairman thanked God for taking care of all from the last time there was a meeting. He reminded all the importance of observing the Covid 19 rules and regulations from Ministry of Health since the 4th wave of the disease is more deadly. He also encouraged all to ensure they have been immunized.

MIN 01/16/08/2021 READING AND ADOPTION OF THE AGENDA

The agenda of the day was adopted by Esther K. Mwaura and confirmed by Miriam Muthoni respectively.

MIN 02/16/08/2021; READING AND CONFIRMATION OF THE MINUTES OF THE MEETING HELD ON 30TH/JUNE /2021.

Minutes of the meeting held on 30th/June/ 2021 were read out and proposed by Benson Kamau and seconded by Jane Nyoko.



MIN 03/16/08/2021: MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 30TH/JUNE/2021:

Members took time to report on the progress of projects in their locality as follows:

PROJECT NAME	ACTIVITY
Kingeero police Canteen	The DCC to follow up for the operationalization of the canteen
Environment project	Planting of trees to await the next rain season
Wangige primary school	Modern gate complete
Kanjeru primary school	Modern gate complete
Kahuho primary school	Modern gate is complete
Ngure primary school	Modern gate is complete
Gataara primary school	Modern gate is complete
Muguga primary school	Construction of modern gate is ongoing
Kamuguga primary school	Construction of modern gate is on going
Uthiru primary school	Modern gate is complete
Kibichiku primary school	Modern gate is complete
Kirangari primary school	Modern gate is complete
Nyathuna primary school	Construction of modern gate is ongoing
Kingeero primary school	The construction of modern gate is ongoing
Karura Ka Nyungu primary school	The construction of modern gate is ongoing
Mahia-ini primary school	The construction of gate is ongoing
Gathiga primary school	The construction of gate is ongoing
Kibiku secondary school	The construction of classes is ongoing
Kibiku primary school	The construction of the modern gate is ongoing
Kibichiku secondary school	The construction of classrooms is complete. Awaiting the painting.

MIN 04/16/08/2021: RE-ALLOCATION FROM THE EMERGENCY VOTE

The FAM reported that the emergency vote for FY 2019/20 was unutilized during the year as no emergency cases came up.

After lengthy deliberations, the committee members resolved to re-allocate the emergency vote as follows:

PROJECT NAME	ACTIVITY	AMOUNT
DCC's office	Completion of the ablution block i.e Painting, Ceiling & tiling Purchase of a water tank (10,000.00 ltrs) & construction of tank tower	1,000,000.00
Wangige Secondary School	Completion of the storeyed 11 classrooms tuition block-phase 11	6,192,206.90
		7,192,206.90

FAM was tasked to forward the re-allocation request to the NG-CDF Board for approval.

MIN 05/16/08/2021: VOTING FOR KSH A.I.E 140902 OF KSHS 33,000,000.00 FROM THE NG CDF BOARD.

FAM reported that she has received AIE no. B140902 from the NGCDF Board amounting to Kshs. **33,000,000.00**. Members resolved to vote these funds to the following projects:

PROJECT NAME	ACTIVITY	AMOUNT
Bursary	Sponsoring needy student	8,463,118.00
Sports & Youth	To sponsor youth activities	2,741,777.00
Environment	Planting of trees and flowers	345,105.00
Wangige Secondary School	Construction of a tuition block	4,500,000.00
Wangige secondary school	Resubmission from security lights	4,500,000.00
NG-CDF office	Construction of a NG-CDF office-Phase 1	2,000,000.00
St. Marys Kaimba Primary School	Purchase of a 33-seater bus (Re submission from security lights)	5,000,000.00
St Mary's Kaimba Primary School	Re allocation to various projects- <ul style="list-style-type: none">• Cura Primary School-400,000.00• Uthiru Pri School-400,000.00• Kibichiku Primary School-400,000.00• Muguga Primary School-400,000.00• St. Kevins Sec School-600,000.00• Kanjeru Girls High School-600,000.00• Kibichiku Secondary School-600,000.00• Nyathuna Secondary School-600,000.00• Cura Secondary School-600,000.00	5,200,000.00
Kanyariri Primary School	Construction of an ablution block	250,000.00
TOTAL		33,000,000.00

MIN 06/16/08/2021: LEVELLING OF PLAYGROUNDS

FAM presented the request from the Kabete football fraternity requesting that the playgrounds in various primary schools to be levelled. This will give them the space needed to have their games hence keep the youth occupied.

Members observed that the playgrounds were messed up by the Chinese who were dumping soil from the construction of the bypass in the playing grounds.

The committee members discussed this mater at length and resolved to level the playgrounds at the following primary schools: Kirangari primary school, Kibiku primary school, Ndururua primary school, Muguga primary school, Kahuho primary school Kingero primary school, Karura Ka Nyungu primary school, Kabete approved

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school and Kanjeru Stadium. FAM was tasked to source for a grader to do the works and charge for the number of hours per every playground.

This will ensure that it's done cheaply. The CDFC members and the football fraternity will supervise the works to ensure that it's done to the right standards. This will be catered for from the youth & sports vote.

The football fraternity also requested for the NG CDF office to pay for their annual affiliation to the FKF.

They provided the quotation for affiliation of teams at a cost of Ksh 2,000.00per team per year totaling to Ksh **84,000.00**. Members approved for this payment to be catered for form the youth & sports vote.

Members also approved the request for training the referees. It will be catered for from the bursary vote.

MIN 07/16/08/2021: NHIF IDENTIFICATION:

The identification of NHIF beneficiary exercise was very successful and the turn up was very good. The list of the 1500 identified beneficiaries will be forwarded to the office by NHIF office.

Members resolved that once this list is forwarded, the FAM can go on and pay for the services so the benefits can be enjoyed immediately.

For the Community policing team, the payment will be done for one year, whereas for the rest of the beneficiaries it will be paid for 6 months.

MIN 08/16/08/2021: TENDER SUB-COMMITTEE REPORT

The Fund Accounts Manager tabled the tender sub-committee report which was ratified as follows:

A REPORT ON TENDER COMMITTEE MEETING HELD ON 4TH JUNE 2021

NAME OF THE PROJECT	ACTIVITY	TENDERER	AMOUNT	REMARKS
Kibiku Primary School	Construction of a modern gate	F & L Padding ltd	607,900.00	
		Archcost ltd	625,410.00	
		Aetrio Holdings ltd	582,254.00	Awarded
Kibichiku Primary School	Construction of a modern gate	F & L Padding ltd	607,900.00	
		Archcost ltd	625,410.00	
		Aetrio Holdings ltd	582,254.00	Awarded
Kingeero Primary School	Construction of a modern gate	Congon Builders & Renovators	650,795.00	
		Wigma Enterprises	576,765.00	Awarded
		Home Breeze Solutions	623,890.00	
Nyathuna Primary School	Construction of a modern gate	Bakat Trading ltd	650,450.00	
		Westgate Agencies	598,070.00	Awarded
		Jipasa Enterprises	746,810.00	
Kirangari Primary School	Construction of a modern gate	Bakat Trading LTD	650,450.00	
		Westgate Agencies	598,070.00	Awarded
		Jipasa Enterprises	746,810.00	
Karura Ka Nyungu Primary School	Construction of a modern gate	Home Breeze Solutions	623,890.00	
		Aetrio Holdings LTD	724,560.00	



		Congon Builders & Renovators	650,795.00	
		Wigma Enterprises Co. ltd	579,765.00	Awarded
Mahia-ini Primary School	Construction of a modern gate	Home Breeze Solutions	643,905.00	
		Wigma Enterprises Co. ltd	894,450.00	
		Congon Builders & Renovators	594,310.00	Awarded
Gathiga Primary School	Construction of a modern gate	Home Breeze Solutions	643,905.00	
		Wigma Enterprises Co. ltd	894,450.00	
		Congon Builders & Renovators	594,310.00	Awarded

A TENDER COMMITTEE REPORT FOR MEETING HELD ON 1ST JULY 2021

NAME OF THE PROJECT	ACTIVITY	TENDERER	AMOUNT	REMARKS
Uthiru Primary School	Construction of 3 no. classroom	Transtana Interlinks Services	3,440,161.00	Awarded
		Twinpex Enterprises LTD	3,577,066.00	
		Wigma Enterprises LTD	3,770,090.00	
Uthiru Day Secondary School	Construction of an ablution block	Tetenek Co. L.td	1,655,030.00	
		Makenga Services ltd	1,499,100.00	Awarded
		Congon Builders & Renovators	1,653,250.00	
Kibiku High School	Construction of classroom-phase 2	Right Haus Construction LTD	3,151,855.00	
		Curedars Enterprises	2,771,300.00	
		Strutted Services ltd	2,630,320.00	Awarded
Gikuni High School	Construction of a dining hall/Kitchen	Jekam Power Supplies LTD	4,400,000.00	Awarded
		Nathans Merchandise Ltd	4,540,700.00	
		Glotime Logistics LTD	4,852,500.00	
Kanjeru -Gichagi Road	Installation of security lights	Giare Technology & Elect system	922,780.00	
		Kihara Electrical LTD	858,307.00	
		Powertech Enterprises LTD	773,604.00	Awarded

A TENDER COMMITTEE REPORT FOR MEETING HELD ON 13TH JULY 2021

		Gimatech LTD	28,560,151.00	
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Wangige Secondary School	Construction of a tuition block	Curendars Ent. Ltd	32,716,180.00	
		Gadal Holdings ltd	24,412,070.00	
		Panjemu Construction ltd	20,228,115.00	
		Biconjuctive	20,824,895.00	
		Excellent Sent. Entd ltd	19,983,980.00	
		Transtana ltd	20,478,490.00	Awarded
		Timbertech Ent LTD	30,225,579	
		Aetrio Holdings	28,159,168.00	
		Salveck Eng. LTD	25,603,500.00	
		Afela LTD	28,587,580.00	

MIN 09/16/08/2021: FORM 1 BURSARY FORMS

It was reported that issuance of bursary forms exercise kicked off from 16th to 20th August 2021 and vetting of the same is being conducted at the NGCDF office. The list of the beneficiaries will be approved once the process is complete.

MIN 10/16/08/2021 REQUESTS

The request from Kanyariri Police Post for renovation of the police station was presented. The committee agreed to consider the project upon the availability of funds.

A.O.B

There being no other business, the meeting was closed with a word of prayers at 3.05 P M by Jane Nyoko.

Minutes signed

Secretary..........Date.. 16/08/2021

Chairman..........Date.. 16/08/2021

