



Kangundo National Government Constituency Development Fund  
Behind Kangundo Sub County Offices  
P.O Box 1035-90115  
Kangundo, Kenya  
Cell: 0724-781-421  
Email: [cdfkangundo@ngcdf.go.ke](mailto:cdfkangundo@ngcdf.go.ke)

**MINUTES OF KANGUNDO NG-CDF COMMITTEE MEETING HELD ON 10<sup>TH</sup> JANUARY 2022  
AT THE NGCDF BOARDROOM**

**Members Present:**

1. John Nzuki Kituku- Chairperson
2. Catherine Mary Ngila- Secretary
3. Willis Mwenda- Fund account manager
4. Cosmas Kinguyu Kalavi- Member
5. Belita M. Mutie - Member
6. Cecilia Ndunge- Member
7. Stephen Mutunga- Member
8. James Kilonzo Kivondo- Member
9. Stephen Mutua- Member
10. Daniel M Kituku- ACC

**Agenda**

1. Confirmation of previous minutes
2. Reallocations & Resubmissions
3. Beauty Training
4. Bursary cheques distribution
5. AOB

**KANG- CDFC MIN 01:10/1/2022 CONFIRMATION OF PREVIOUS MINUTES**

The Chairperson called the meeting to order at 11.30 am and lead in a word of prayer. The FAM then read the minutes of the previous meeting which were confirmed as a true copy. Cecilia Ndunge proposed and she was seconded by Cosmas Kalavi.

**KANG-CDFC MIN 02: 10/1/2022 RESUBMISSIONS & CHANGE OF ACTIVITY**

The committee deliberated and approved the change of activity as requested by Kilindiloni Primary School for the financial year 2021-2022 from Renovation of 3 classrooms to completion (Kshs 1,650,000) to Construction of 1 classroom(Kshs 1,200,000) and renovation of staffroom(Kshs 450,000) the renovation activities being (ringbeam,verandah,roofing i.e trusses, purlins and box profile iron sheets, plastering, key point, red oxide floor, painting, re-installation of electricity)

The committee also approved the resubmission of the proposed project for 2021-2022 Mikoikoni Secondary School- Purchase of 1 acre of land for the proposed Mikoikoni Secondary



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School, Kshs 1,100,000 to Construction of a kitchen and installation of a boiler(Kshs 1,100,000) at Matithini Secondary School.

The committee also deliberated and approved the use of a balance(Kshs 128,790) for Mukuyuni SA Secondary School for the financial year 2016-17 which was meant for Construction of 8-door pit latrine and construction of a 2-door pit latrine that was allocated Kshs 1,380,970 but only Kshs 1,200,000 was used. The school seeks for Construction of a metal gate with concrete pillars (Kshs 128,790)

The FAM is to write to the board to seek the approvals

**KANG- CDFC MIN 03:10/1/2022 BEAUTY TRAINING**

The committee deliberated on the need for beauty training (hair dressing, beauty therapy, barbering, and nail technology) in the constituency since youths in the community had been requesting for the same. The committee approved a preliminary budget of Kshs 4,500,000 for the training from tertiary bursary. The committee also approved the seeking of a qualified partner to conduct the training in the constituency.

**KANG- CDFC MIN 4:10/1/2022 BURSARY CHEQUES DISTRIBUTION**

The committee deliberated and approved the activity of bursary cheques distribution to various days schools around Kangundo constituency. The activity will take four days from 12<sup>th</sup> January to 16<sup>th</sup> January. However, the full committee will be present for two days while the rest of the two days they will be represented by the chairman and secretary. The constituency oversight committee will also be present. The budget for the activity will be as follows:

Bursary Cheques Distribution	Kshs
Allowance for 1 chair for four days @ Kshs 7000	28,000
Allowance for 1 secretary for four days @ Kshs 5000	20,000
Allowance for 8 members for two days @Kshs 5000 each	80,000
Allowance for 1 staff for four days	6,000
Lunch and refreshments for 11 persons for two days	22,000
Lunch and refreshments for 3 persons for two days	6,000
Total	162,000

**KANG- CDFC MIN 5:10/1/2022 AOB**

The committee approved payment of the following funds:



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1. Kshs 62,000 for the allowances of the day's meeting and lunch:
  - 9 members @ Kshs 5,000 each- Kshs 45,000
  - 1 chair @ Kshs 7000- Kshs 7,000
  - Lunch and refreshments for 10 members- Kshs 10,000
2. Airtime for the Chair, FAM and Secretary for the month of January @Kshs 5000 each- Kshs 15,000. Fare for the Chairperson and Secretary when they come to sign minutes @ Kshs 3000 each- Kshs 6,000


There being no other business, the meeting closed with a word of prayer from Mary Ngila at 1pm.

Minutes compiled by:

  
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Catherine Mary Ngila  
Secretary

Minutes approved by

  
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John Nzuki Kituku  
Chairperson

Minutes confirmed by

  
.....

Willis Mwenda Mbabu  
Fund Account Manager

