

**MINUTES FOR KAJIADO SOUTH NG-CDFC MEETING HELD ON 13<sup>TH</sup> AND 14<sup>TH</sup> AUGUST 2019 AT THE NG-CDFC BOARDROOM AT 9:00 A.M.**

1. Hon. Katoo Ole Metito	Member of National Assembly
2. Mr. Lawrence Kinyua	Deputy County Commissioner
3. Mr. Kilelo Kilitia	Chairperson
4. Mr. Johnson Karanja	Fund Account Manager
5. Mrs. Rosemary Nailantei	Secretary
6. Mr. John Muli Milia	Member
7. Mr. Joshua Lomunyak	Member
8. Mr. Amos Karanja	Member
9. Mrs. Esther Seina	Member
10. Ms. Marion Matilu	Member
11. Mr. Wilson Sayialel	Co-opted Member

**PRELIMINARIES**

The meeting was called to order at 09:00 a.m. Amos Karanja opened the meeting with a word of prayer. The chairman thanked the members for attending the meeting and shared the agenda of the day.

**AGENDA**

1. Reading and confirmation of previous meeting's minutes
2. Matters arising from the previous meeting's minutes
3. Disbursement of funds to the PMCs
4. Project proposal for the FY 2019/20
5. AOB

**MIN/1/8/2018 READING AND CONFIRMATION OF PREVIOUS MEETING'S MINUTES**

The Fund Account Manager took the members through the last meetings minutes. They were proposed by Esther and seconded by Rosemary as a true record of the day's deliberations.

**MIN/2/8/2018 MATTERS ARISING FROM THE PREVIOUS MEETING'S MINUTES**

- Issuance of driving licences was done as earlier planned
- Project were commissioned as earlier planned;
- Munyurra primary school 9<sup>th</sup> July, , Enkijape primary school 11<sup>th</sup> July, Illasit primary school 11<sup>th</sup> July, Elangata Enkima primary school 12<sup>th</sup> July, Ilchalai primary school 2<sup>nd</sup> August 2019
- Ksh. 600,000 had been set aside from the unused emergency reserve to be reallocated to Olgulului primary school to fund construction of one block of pit latrines. An assessment done in Olgulului primary school confirmed that the County Government of Kajiado funded the school for the proposed construction of toilets, therefore, the committee recommended the funds meant for that purpose to be used to fund Shilishili primary school for construction of 1 block of pit latrines

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Section 27 (1) of the NGCDF Act states; “The chairperson of the Constituency Committee shall, within the first year of the commencement of a new Parliament and at least once every two years thereafter, convene open forum public meetings in every ward in the constituency to deliberate on development matters in the ward and in the constituency.”

Further, section 27 (2) states that; “The Constituency Committee shall deliberate on project proposals from all the wards in the constituency and any other projects which the Constituency Committee considers beneficial to the constituency, including joint projects with other constituencies, consider the national development plans and policies and the constituency strategic development plan, and identify a list of priority projects, both immediate and long term, out of which the list of projects to be submitted in accordance with the Act shall be drawn from.”

The list of proposed constituency based projects shall be submitted by the Constituency Committee to the Board.

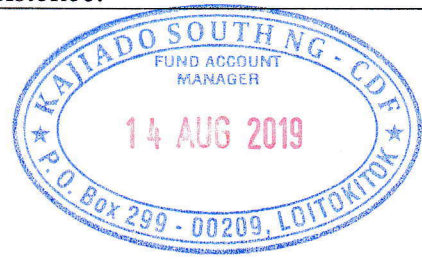
For Kajiado South constituency, the project identification process was done from the constituency, the ward and the locational level. The Area Member of Parliament, committee chairperson and NG-CDFC members held meetings in all administrative levels.

The members went through the minutes/reports from all the wards (locations) noting down all the projects proposed by the communities. Further, the committee prioritized the projects in terms of level of need and vulnerability of the communities. The committee came up with a priority of project basket, which was budgeted adhering to the budget ceilings which are mandatory.

The committee therefore came up with the 2019/20 financial year project proposal as tabulated below

Project Name	Project Activity	Amount	Status
Salaries and gratuity	Payment of staff salaries and Gratuity	3,326,760.00	Ongoing
NSSF	Employer’s contribution towards social security fund	12,000.00	Ongoing
NHIF	Employer’s contribution towards Health Insurance Fund	59,400.00	Ongoing
Goods and Services	Fuel, subsistence allowances, repairs and maintenance, NG-CDFC expenses, motor vehicle expenses, water services, telephone, stationeries, travel and subsistence	3,043,903.45	Ongoing
Committee allowances	Committee expenses	1,800,000.00	Ongoing
Goods and Services	Purchase of fuel, repairs and maintenance, printing, stationery, Airtime, travel and subsistence.	921,031.73	Ongoing

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Bursaries for tertiary schools	Assisting needy students in tertiary schools to pursue their dreams in education	33,214,636.55	Ongoing
Kimana primary school	Renovation of school facilities 8 classrooms Ksh. 2,700,000, library Ksh. 300,000. Includes fixing of steel casement doors doors and windows, floor, roof, walls, annexing of verandahs, repair of fixing of locks, book shelves, painting and landscaping	3,000,000.00	Ongoing
Loitokitok Sub County Deputy County Commissioner offices	Fencing 4 acres of land with mild steel angle lines and chain-link and fixing of the gate and renovation of the 2 door pit latrines	500,000.00	Ongoing
Kimana police station	Construction of Kimana police station – Fixing internal works (Concrete works, Reinforcement, form works, internal walls, installation of doors and windows, painting, electrical installation )	300,000.00	Ongoing
NGCDFC offices	Landscaping and levelling of the NGCDFC office compound. Levelling Ksh. 240,000, excavation 240,000, external paving of the walkways and grassing KSh. 257,042.45 , murraming at the entrance 240,000	977,042.45	New
Purchase of office equipment	Purchase of executive office desk, one metal cabinet, small conference table and six visitors chairs, 11 conference chairs and 1 secretary chair	800,000.00	Ongoing
Olmapitet Secondary school	Electricity connection and wiring of school	500,000.00	New
Illasit secondary school	Construction of a modern laboratory- (total cost 7,000,000.00)	3,500,000.00	New
Illasit secondary school	Mechanical works-Construction of a septic tank, soak pit, water supply and reticulations, plumbing works and associated drainage work of Administration block	670,000.00	New
Enkolili primary school	Construction of 3 door pit latrines	600,000.00	New
KMTC Loitokitok campus	Supply of 60 combined lecture hall desk chairs	400,000.00	New
Oloitokitok boys	Construction of 2No. Classrooms 2,000,000 and supply of 80 lockers and chairs 576,000, 2 teachers table and chairs 24,000	2,600,000.00	New



Committee allowances	Payment of committee allowances	2,000,000.00	Ongoing
CDFC/PMC Capacity Building	Undertake Training of the PMCs/NG-CDFCs/NG-CDFC staff on NG-CDF Related issues	1,200,000.00	Ongoing
Bursaries for tertiary schools	Assisting needy students in tertiary schools to pursue their dreams in education	33,214,636.55	
Purchase of office equipment	Purchase of executive office desk, one metal cabinet, small conference table and six visitors chairs, 11 conference chairs and 1 secretary chair	800,000.00	New
Kimana primary school	Renovation of school facilities 8 classrooms Ksh. 2,700,000, library Ksh. 300,000. Includes fixing of steel casement doors doors and windows, floor, roof, walls, annexing of verandahs, repair of fixing of locks, book shelves, painting and landscaping	3,000,000.00	Ongoing
DCC's offices	Fencing 4 acres of land with mild steel angle lines and chain-link and fixing of the gate and renovation of the 2 door pit latrines	500,000.00	Ongoing
Kimana police station	Construction of Kimana police station	300,000.00	Ongoing
NGCDFC offices	Landscaping and levelling of the NGCDFC office compound. Levelling Ksh. 240,000, excavation 240,000, external paving of the walkways and grassing KSh. 257,042.45 , murraming at the entrance 240,000	977,042.45	New
Olmapiet Secondary school	Electricity connection and wiring of school	500,000.00	New
Illasit secondary school	Construction of a modern laboratory- (total cost 7,000,000.00)	3,500,000.00	New
Illasit secondary school	Mechanical works-Construction of a septic tank, soak pit, water supply and reticulations, plumbing works and associated drainage work	670,000.00	New
Kikelelwa secondary school	Purchase of a school bus- community contribution	1,000,000.00	New
Oloitokitok boys secondary school	Construction of 2No. Classrooms 2,000,000 and supply of 80 lockers and chairs 576,000, 2 teachers table and chairs 24,000	2,600,000.00	
Ilkisonko secondary school	Construction of 2No. Classrooms 2,000,000 and supply of 80 lockers and chairs 576,000, 2 teachers table and chairs 24,000	2,600,000.00	New

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Impiron Shapashina primary school	Construction of an administration block	3,000,000.00	New
Namelok primary school	Construction of 2No. classrooms 2,000,000 and supply of 40 metallic desks 300,000	2,300,000.00	New
Enkolili Primary School	Construction of 2No. classrooms 2,000,000 and supply of 40 metallic desks 300,000	2,300,000.00	New
Olorika Primary School	Construction of 2No. classrooms 2,000,000 and supply of 40 metallic desks 300,000	2,300,000.00	New
Shurie Primary School	Construction of 2No. classrooms 2,000,000 and supply of 40 metallic desks 300,000	2,300,000.00	New
AIC Loitokitok primary school	Supply of 210 metallic desks	1,575,000.00	New
DEB Loitokitok primary school	Supply of 210 metallic desks	1,575,000.00	New
Imisigiyo Primary School	Fencing of 10 acres of school land with concrete pillars ,mild steel angle lines and chain-link and fixing of two gates	2,200,000.00	New
Imurtot Primary School	Fencing of 10 acres of school land with concrete pillars ,mild steel angle lines and chain-link and fixing of two gates	2,200,000.00	New
Loolakir Primary School	Renovation of school facilities (fixing of steel casement doors and windows, floor, roof, walls, repair of fixing of locks, book shelves and painting) 1NO classroom, 350,000, 3 blocks of 2no classrooms 1,925,000.00, 2 blocks of pit latrines including urinal extension 2400mm 295000, administration block 380,000, construction of 1no. Classroom 1,100,000 and supply of 20 metallic desks 150,000	4,200,000.00	New
Amboseli primary school	Construction of two classrooms Ksh. 2,000,000 and supply of 40 metallic desks Ksh. 300,000	2,300,000.00	New
Sports	Funding of constituency football tournament. Awarding the winning teams with trophies, sports equipment including uniforms, balls, nets and training equipment	2,747,354.48	Statutory
Environment	Carry out environmental sensitization to PMCs and community from all the five wards to mark the world environment day and tree planting at Ilkisonko secondary	2,747,354.48	Statutory

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Lenkism secondary school	Fencing of 30 acres of school land with concrete pillars ,mild steel angle lines and chain-link and fixing of two gates	4,000,000.00	New
Entonet secondary school	Purchase of 6.4 acres of land for school expansion	5,000,000.00	New
Kimana girls secondary school	Construction of a 72 capacity dormitory 3,400,000 and supply of 36 double decker beds 400,000	3,800,000.00	New
Shilishili primary school	Construction of 3 door toilets	600,000.00	
Kalesirwa Primary School	Construction of 4 classrooms 4,000,000 and supply of 80 metallic desks 600,000	4,600,000.00	New
Lemasusu primary school	Construction of administration block	2,500,000.00	New
Ngasakinoi Primary School	Construction of 2door teachers toilets	500,000.00	New
Oloshonyokie primary school	Construction of 2 classrooms 2,000,000 and supply of 40 metallic desks 300,000	2,300,000.00	New
Enchurrai primary school	Construction of 2 classrooms 2,000,000 and supply of 40 metallic desks 300,000	2,300,000.00	New
Olkiloriti primary school	Fencing of 5 acres of school land with concrete pillars ,mild steel angle lines and chain-link and fixing of two gates	1,800,000.00	New
Rombo Boys Mixed Primary School	Renovation of school facilities. Includes fixing of steel casement doors and windows, floor, roof, walls, repair of fixing of locks, book shelves, painting and landscaping. 4NO classrooms and administration office-head teacher Ksh. 1,020,000.00, 2NO classrooms and staffroom, Ksh. 550,000, 4NO classrooms and administration office-deputy head teacher, Ksh.750,000, 2NO classrooms, Ksh. 460,000, 5NO classrooms (new roof to 4 classrooms) Ksh. 2,270,000, 2 blocks of pit latrine, fixing of doors, floor, roof, walls, repair of fixing of locks, and painting Ksh. 560,000, kitchen flooring and fixing of mesh wire and elevating the serving point 230,000, external works 160,000 (total cost 6,000,000)	3,000,000.00	New
Kimana primary school	Construction of multipurpose hall- 1130 sitting capacity	6,000,000.00	New

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	<p>school, AIC girls secondary school, Entonet secondary school, Kimana girls secondary school and Rombo girls secondary school Ksh. 1,000,000.</p> <p>Tree planting at Imurtot primary Ksh. 70,000, Imisigiyo primary Ksh. 60,000, Lemongo Bell groove primary school Ksh. 70,000, Isinet primary school Ksh. 100,000, Shilishili primary school Ksh 100,000 and Lenkism secondary school Ksh. 100,000 and tree planting at NGCDFC offices 35,331.72</p> <p>Supply of two 10,000litres PVC water tanks with associated gutters and construction of concrete bases at Iltlal secondary school Ksh. 450,000, Supply of two 10,000litres PVC water tanks with associated gutters and construction of the concrete bases at Lemasusu primary school Ksh. 450,000, Supply of one 10,000litres PVC water tank with associated gutters and construction of the concrete bases at Enchorro- Enkai primary school Ksh. 300,000</p>		
Emergency	To cater for any unforeseen occurrences in the constituency	7,198,241.00	Statutory

The Fund Account Manager to process the documentation and forward the project proposal to the Board.

**MIN/5/8/2019 ANY OTHER BUSINESS**

NGCDF Projects to be commissioned in September 2019 as tabulated;

S/NO.	Project	Date
1.	Chief mutury primary school	13 <sup>th</sup> September
2.	Elerai Chief's office	14 <sup>th</sup> September
3.	Isinet primary school	16 <sup>th</sup> September
4.	Eluai primary school	20 <sup>th</sup> September
5.	Meshenani primary school	21 <sup>st</sup> September
6.	KMTC Loitokitok campus	23 <sup>rd</sup> September

The office to facilitate the commissioning activities to make them successful.

There been no other business, the meeting was adjourned at 1430hrs with a word of prayer from Mr. Amos Karanja.

*Amos Karanja*

*Da*



CONFIRMATION

SIGN.....*Rosemary Nailantei*.....DATE 14/08/2019  
ROSEMARY NAILANTEI, SECRETARY KAJIADO SOUTH NG-CDFC

SIGN.....*Kilelo Kilitia*.....DATE 14/08/2019

KILELO KILITIA CHAIRPERSON KAJIADO SOUTH NG-CDFC

