



NG-CDF

National Government Constituencies Development

Fund

Awendo Constituency.

P.O Box 450

Sare Awendo

Tel: 0710444849 | **Cell:** 0710444849

Email: cdfawendo@cdf.go.ke | **Website:** www.cdf.go.ke

MINUTES OF AWENDO NG- CDFC MEETING HELD ON SEPTEMBER 1ST, 2020 AT THE FUND MANAGERS OFFICE AS FROM 10.00 am

ATTENDANCE

- | | |
|-----------------------------|--------------|
| 1. GILBERT ODHIAMBO OMALA | -CHAIRPERSON |
| 2. JANES AWITI | -EX OFFICIO |
| 3. ALEX OKELO OGWARI | - SECRETARY |
| 4. ALICE ACHIENG AMOLO | -MEMBER |
| 5. ROSE ATIENO OSELE | -MEMBER |
| 6. ANNE ONGWEK OCHIENG | -MEMBER |
| 7. JACOB ONYANGO JENGA | -MEMBER |
| 8. AUGUSTINE WASONGA OCHOLA | -MEMBER |
| 9. MICHAEL AJWANG' | - MEMBER |
| 10. NEREAH KOTONYA | - MEMBER |

AGENDA.

1. PRELIMINARIES.
2. PROJECTS/BUDGET PROPOSAL FOR THE YEAR 2020/2021.
3. PAYMENT
4. AOB.

CHAIRMAN.....*Gilbert O. Omala*..... SIGNATURE.....*[Signature]*..... DATE.....*19/2020*.....
SECRETARY.....*Alex Ogwan*..... SIGNATURE.....*[Signature]*..... DATE.....*19/2020*.....
FAM.....*JANES*..... SIGNATURE.....*[Signature]*..... DATE.....*19/2020*.....

CHAIRMAN
P.O. BOX 450 - SARE

FUND ACCOUNT MANAGER
NG-CDF AWENDO
P.O Box 450 Sare
Date:.....*19/2020*.....

AWENDO NG-CDFC 21/9/1/2020. PRELIMINARIES.

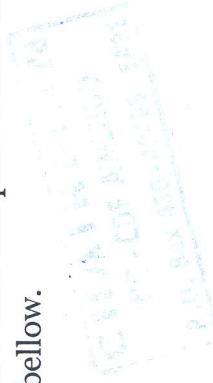
The meeting started with a word of prayer from Augustine Wasonga after which the chairman welcomed all the members for their prompt attendance to the meeting. He asked members to ensure that all projects committed previously and has so far been completed be given enough fund that can make the reach a usable state. He however reiterated that the fund for 2020/2021 might not be enough to enable them factor in the proposed flagship projects in each ward. He also updated members on the issue of the court case for Awendo police headquarters that is not yet concluded therefore the project still cannot be funded.

AWENDO NG-CDFC 22/9/1/2020 PROJECT PROPOSAL 2018/2019

Members were taken through the NG-CDF Act 2015 concerning the preparation of the budget proposal to be submitted to the NG-CDF Board by Fund Account Manager. They were informed that Proposals being developed for onward submission to the NG-CDFB were received from the general public through sub location development committees in the year 2019/2020 and from strategic plan.

The committee were informed that the NG-CDFB have allocated Ksh 137,088,879.31 to be distributed to the project. Fund manager informed member of the committee that there was a commitment in the last financial year 2018/2019 that all ongoing projects must be completed in 2019/2020. Therefore, the committee must first consider ongoing projects.

Members agreed and distributed Ksh 137,088,879.31 to the following project as indicated in the table below. In their discussion, the committee agreed to fund all the project that are deemed to be ongoing. All projects were given enough money that would complete them. The committee in their deliberation gave out perimeters and the reasons in the notes bellow.



CHAIRMAN.....	<i>Gilbert O. Omalla</i>	SIGNATURE.....	DATE.....
SECRETARY.....	<i>Alex Ojawa</i>	SIGNATURE.....	DATE.....
FAM.....	<i>ANSTI MATENGO</i>	SIGNATURE.....	DATE.....

Project Name	Project Code	Original cost	Cumulative amount	Activity	Amount	Status
Administration/Re current Expenditure						
Employees' Salaries	4-044-254-2110000-100-2020/2021-001	3,400,000.00	-	Payment of staff salaries and gratuity	3,400,000.00	New
Goods and Services	4-044-254-2210000-100-2020/2021-001	2,315,161.39	-	Payment of Office Rent, Purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence, office tea	2,315,161.39	New
NSSF	4-044-254-2120101-100-2020/2021-001	350,000.00	-	Payment of NSSF Deductions	350,000.00	New
NHIF	4-044-254-2120201-100-2020/2021-001	240,000.00	-	Payment of NHIF Deductions	240,000.00	New
Committee Expenses	4-044-254-2210802-100-2019/2021-001	1,920,168.97	-	Payment of Committee sitting allowances, transport, conferences	1,920,168.97	New
Monitoring & Evaluation						
Goods and Services	4-044-254-2110000-111-2020/2021-001	1,012,666.18	-	Purchase of fuel, repairs and maintenance, printing, stationery, Airtime, travel and subsistence	1,012,666.18	New
Committee Expenses	4-044-254-2210802-111-2020/2021-002	1,000,000.00	-	Payment of Committee sitting allowances, transport, conferences	1,000,000.00	New
NG-CDFC/PMC Capacity Building	4-044-254-2210700-111-2020/2021-003	2,100,000.00	-	Undertake Training of the PMCs/NG-CDFCs on NG-CDF Related issues	2,100,000.00	New

CHAIRMAN.....*Gilbert O. Omalla*..... SIGNATURE..... DATE.....*1/9/2020*.....

SECRETARY.....*Alex Omon*..... SIGNATURE..... DATE.....*1/9/2020*.....

FAM.....*A. A. C. M. A. I. A. S.*..... SIGNATURE..... DATE.....*1/9/2020*.....

Ang'ogo primary school	4-044-254-2630204-104-2020/2021-018	500,000.00	-	Renovation of Admin block to completion comprising of Head teacher office staff room and reception: plastering roofing and painting.	500,000.00	New
Siany primary school	4-044-254-2630204-104-2020/2021-019	800,000.00	-	Construction of 1 classroom to completion	800,000.00	New
Nyambija primary school	4-044-254-2630204-104-2020/2021-020	800,000.00	-	Construction of 1 classroom to completion	800,000.00	New
Ringa Saria primary school	4-044-254-2630204-104-2020/2021-021	800,000.00	-	Construction of 1 classroom to completion	800,000.00	New
Kwar primary school	4-044-254-2630204-104-2020/2021-022	600,000.00	-	Renovation of 3 classrooms with a capacity of 135 pupils: Plastering, roofing and painting to completion.	600,000.00	New
Kwe Primary school	4-044-254-2630204-104-2020/2021-023	800,000.00	-	Construction of 1 classroom to completion	800,000.00	New
Bonde primary school	4-044-254-2630204-104-2020/2021-024	2,200,000.00	1,500,000.00	Completion of 2 classrooms: Flooring, Plastering and painting.	700,000.00	On-going
St Pauline Malunga Secondary school	4-044-254-2630205-104-2020/2020-001	800,000.00	-	Construction of 1 classroom to completion	800,000.00	New
Ng'onga Secondary school	4-044-254-2630205-104-2020/2020-002	800,000.00	-	Construction of 1 classroom to completion	800,000.00	New
St Mary's Ang'ogo mixed secondary school	4-044-254-2630205-104-2020/2020-003	3,000,000.00	1,000,000.00	Completion of school laboratory with a capacity of 90 students to completion: Roofing, plastering, Shuttering, painting.	2,000,000.00	On-going



CHAIRMAN.....*Gilbert O. Omya*.....SIGNATURE.....*[Signature]*.....DATE.....*19/2/20*.....

SECRETARY.....*Alet Omon*.....SIGNATURE.....*[Signature]*.....DATE.....*19/2/20*.....

FAM.....*A. A. A.*.....SIGNATURE.....*[Signature]*.....DATE.....*19/2/20*.....

Kamyawa Mixed secondary school	4-044-254-2630205-104-2020/2020-004	2,200,000.00	1,800,000.00	Completion of dining hall with a capacity of 600 students comprising of Dinning hall, kitchen and store: Plastering, flooring and painting.	400,000.00	On-going
Kogelo mixed sec school.	4-044-254-2630205-104-2020/2020-005	3,600,000.00	1,000,000.00	Completion of Boys dormitory with a capacity of 120 student: Roofing, shuttering, plastering and painting	2,600,000.00	On-going
Bishop Odera Agongo Mixed sec school	4-044-254-2630205-104-2020/2020-006	2,000,000.00		Construction of a laboratory with a capacity of 60 student to completion	2,000,000.00	New
Canon Apindi mixed sec school	4-044-254-2630205-104-2020/2020-007	800,000.00	400,000.00	Completion of 1 classroom: Plastering painting glassing and screeding.	400,000.00	On-going
Kwoyo mixed sec secondary school	4-044-254-2630205-104-2020/2020-008	3,600,000	1,600,000.00	Completion of dormitory (painting, Shuttering, plastering and flooring) that will accommodate 120 students upon completion.	2,000,000.00	On-going
St Nicholas Koyier mixed sec school	4-044-254-2630205-104-2020/2020-009	2,000,000.00		Construction of a laboratory with a capacity of 60 students to completion.	2,000,000.00	New
Mitchel Obama Girls secondary school	4-044-254-2630205-104-2020/2020-010	474,292.56		construction of water tower Ksh 250,000, Purchase of one 5,000 liters' water tank at Ksh 50,000 and installation of pipes Ksh. 174,292.56.	474,292.56	New
Phares Oluoch Anindo mixed secondary school	4-044-254-2630205-104-2020/2020-011	799,607.88		construction of water tower Ksh. 250,000, Purchase of two 5,000 litter water tank Ksh 100,000, Water Kiosk within the school Ksh	799,607.88	New

CHAIRMAN.....*Gilbert O. Omalla*..... SIGNATURE.....*[Signature]*..... DATE.....*1/9/2020*.....
SECRETARY.....*Alex Omondi*..... SIGNATURE.....*[Signature]*..... DATE.....*1/9/2020*.....
FAM. JAMES.....*A.W.I.I. MAFENGO*..... SIGNATURE.....*[Signature]*..... DATE.....*1/9/2020*.....

Ombasa secondary school	4-044-254-2630205-104-2020/2020-012	2,400,000.00		350,000, installation of pipes Ksh 99,607.88.	2,400,000.00	New
St Gabriel Siruti secondary school	4-044-254-2630205-104-2020/2020-013	2,000,000.00		Construction of Administration block comprising of staff room, Principal office, Deputy principal office clerk's office and reception to completion. 1. Purchase and installation of pipes at Ksh. 500,000 of approximate distance of 900m, purchase and installation of 1.5m ³ water pump Ksh 300,000 Purchase and installations of solar systems Ksh 900,000, purchase one 5,000 liters water tank Ksh 50,000 Construction water tower 250,000.	2,000,000.00	New
St Gabriel Siruti secondary school.	4-044-254-2630205-104-2020/2020-013	2,700,000	1,700,000	2. Additional funds of Ksh 1,000,000 to do plaster, floor and do shuttering and painting of admin block with consisting of hall, principal and deputy principal office, clerk's reception to completion.	1,000,000	Ongoing
St peters Kodeny mixed sec school	4-044-254-2630205-104-2020/2020-014	1,100,000.00		Construction of a laboratory with a capacity of 60 students to completion.	1,100,000.00	New
Raruowa kadera mixed secondary school	4-044-254-2630205-104-2020/2020-015	1,600,000.00		Construction of administration block comprising of staff room reception, principal and deputy principal office to completion.	1,600,000.00	New

CHAIRMAN.....*Gilbert O. Omaka*..... SIGNATURE..... DATE.....*19/2/2020*.....

SECRETARY.....*Abel Odeno*..... SIGNATURE..... DATE.....*19/2/2020*.....

FAMILY.....*Abel Odeno*..... SIGNATURE..... DATE.....*19/2/2020*.....

Awendo Kenya Medical Training College.	4-044-254-2630206-104-2020/2021-001	56,000,000.00	29,000,000.00	Additional funds to complete a 2 storey tuition block of 4 laboratories with a capacity of 45 students each, 8 classrooms with a capacity of 45 students each, a ramp, staircase, 3 concrete water towers, 24 door flush toilets (8 doors on each floor and urinal): plastering, tiling, ceiling, plumbing works and painting.	27,000,000.00	On-going
Kenya national library Awendo.	4-044-254-2630206-104-2020/2021-002	2,000,000		Construction of Septic tank, installation and plumbing works Ksh 700,000 Purchase of two 10,000-liter water tanks Ksh and installation, plumbing works and rainwater disposal works Ksh 300,000, Installation of electricity Ksh 300,000. Fitting works for ICT: Ksh 700,000 (partition and construction of strong room)	2,000,000.00	New
Ranen AP post	4-044-254-2640507-113-2020/2021-001	1,400,000.00		Construction of administration block comprising of 4 rooms to completion.	1,400,000.00	New
Awendo chiefs camp	4-044-254-2640507-113-2020/2021-002	4,200,000.00	3,027,041.36	Completion of Awendo chief's camp building comprising of conference hall, chiefs room, assistant chiefs and toilet: tiling, plumbing, ceiling, painting and wiring.	1,172,958.64	On-going
South sakwa chief's camp.	4-044-254-2640507-113-2020/2021-003	1,400,000.00	600,000.00	Completion of chief's office Comprising of chief and assistant chief's office, reception and a hall:	800,000.00	On-going

CHAIRMAN.....*Gilbert D. Omondi*.....SIGNATURE.....*[Signature]*.....DATE.....*1/9/2021*.....

SECRETARY.....*[Signature]*.....SIGNATURE.....*[Signature]*.....DATE.....*1/9/2021*.....

FAM.....*[Signature]*.....SIGNATURE.....*[Signature]*.....DATE.....*1/9/2021*.....

Angaga Police post	4-044-254-2640507-113-2020/2021-004	1,000,000.00	700,000.00	Construction of 4 door pit latrine hall and reception office.	300,000.00	On-going
Awendo NG-CDF Office.		670,040.00	-	Completion of AP house comprising of armory room residential house, OCS office and a cell; ceiling, tiling and painting. Painting, replacing worn out locks Ksh 400,000, construction of welded metallic rack filing cabinets Ksh 270,000.	670,040.00	New
TOTAL		196,401,889.29	59,213,009.98		137,088,879.3	1

The committee while deliberating on the above allocations, there were some issues that arose and they discussed them as follows in the notes.

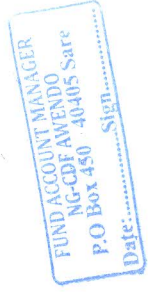
1. Variations.

- a) Construction of classroom in Awendo has been set at a standardized amount of Ksh 800,000 While that of admin block in secondary school is set at Ksh 2,400,000. A standardized normal dormitory has been set at a cost of Ksh 3,600,000 while Construction of Chiefs office at a standardized cost of Ksh 1,400,000. However due to varied factors such as transport cost, distance environment etc. can make the cost either to vary upward or downward. The committee recommended the cost to move by 25% upward or 5% downward.

2. Ongoing projects.

- b) Lianda primary school was allocated Ksh 1,500,000 to open access road in 2016/2017 however the project was declined and the management had to seek for re-allocation to construct 2 classrooms. The two classrooms were approved and done to roofing and shattering level. The Ksh 1,500,000 was not enough as per Bill of quantity hence additional Ksh 300,000 required to complete the project.

CHAIRMAN.....*Gilbert O. Omalla*..... SIGNATURE..... DATE.....*1/9/2020*
 SECRETARY.....*ALEX OGWAKI*..... SIGNATURE..... DATE.....*1/9/2020*
 FAM.....*JANES ANITI MANJEN*..... SIGNATURE..... DATE.....*1/9/2020*



- c) Bonde primary school was allocated Ksh 1,500,000 in 2019/2020 to construct 2 classrooms. The school is situated in a swampy area hence requiring a floating foundation. The actual cost as per BQ was 2.2M. The committee therefore discussed and agreed to add Ksh 700,000 to complete it. Remember this fund is inclusive of 5% admin
- d) St Mary's Ang'ogo mixed secondary school was allocated Ksh 1,000,000 in 2018/2019 financial year to construct one storey modern laboratory. Based on the plan and the design the plan has been revised downward to construct a normal school laboratory with a capacity of 90 students at a total cost of Ksh 3,000,000. Therefore, the committee agreed to add Ksh 2,000,000.00
- e) Kogelo mixed sec school. The project was funded in the financial year 2018/2019. In 2019/2020 the project was not funded since the amount allocated in 2018/2016 had not been utilized due to procurement procedures that took time therefore the committee in their deliberation decided to allocate 2,600,000 to complete it in the financial year 2020/2021.
- f) Canon Apindi mixed sec school. The project was allocated Ksh 400,000 to fence the school in 2017/2018. Fencing did not take place and the fund was re-allocated to construct 1 classroom which could not complete it hence need for completion in 2020/2021.
- g) St Peters Kodenya mixed sec school is having Ksh 900,000 Which was given to complete 4 classrooms. Through good luck the school management had completed the four classes through school development fund from the ministry. The funds were Ksh 700,000 given in 2019/2020, 200,000 in 2018/2019. The management have brought the request to re-allocate the 900,000 from completing classrooms to fund the construction of school laboratory to completion.
- h) Kwoyo mixed sec secondary school. The project so far has been funded in two financial years: 2017/2019 and 2019/2020 700,000 and 900,000 respectively. The funds allocated was not enough as per BQ which was varied. The committee have added Ksh 2,000,000 to complete the project.
- i) St Gabriel Siruti secondary school. water was drilled outside the school compound. The PMC had made the agreement with the land owner who transferred the land ownership to the school. The letter of consent was tabled before the NG-CDFC Awendo as attached. The distance of the water point to the school is 900m. Members of the committee agreed to add Ksh 2,000,000 to complete the water project and Ksh 1,000,000 to complete the administration block.
- j) Raruowa kadera mixed secondary school. Construction of admin block. The school was awarded Ksh 400,000 to fence the school. Currently the fund is still in the account due to problem in boundary between the school and the locals. The

CHAIRMAN... Gilbert O. Omondi... SIGNATURE..... DATE..... 1/9/2020

SECRETARY... Alex Omondi... SIGNATURE..... DATE..... 1/9/2020

FAM... [Signature]... SIGNATURE..... DATE..... 1/9/2020

management have asked the NG-CDFC to re-allocate the fund to contraction of school admin block. As the CDF is considering the re-allocation, they agreed first to add 1,600,000 so as to be made available to construct the admin project that would now cost Ksh 2,000,000 to completion.

- k) Awendo chiefs camp. The project was first funded with Ksh 400,000 in 2017/2018. Additional Ksh 1,227,041.36 in 2018/2019 and Ksh 1,400,000 in 2019/2020. The fund that is now agreed to be added by the committee is enough to complete it as per BQ from the ministry of public works.
- l) South sakwa chief's camp. The construction of chief's office was first funded with Ksh 400,000 in 2017/2018 and Ksh 200,000 added in 2019/2020. However, the project has been varied to include an additional 2 rooms and pit latrine which makes it move from Ksh 600,000 to Ksh 1,400,000. This is what is now approved by the committee.
- m) Angaga Police post. The project was funded with Ksh 700,000 in 2017/2018. There were challenges in the formation of PMC which cascaded to the delay in implementation. The committee resolved the PMC disagreement and later formed the PMC but again the committee could not fund the project since funds were still in the account. BQ has been done and three quota of the works completed. The committee have committed Ksh 300,000 to complete the project in 2020/2021 FY. This project being under one roof.
- n) Kamyawa mixed sec school was funded previously with Ksh 1,800,000. The BQ was done by the public works and the actual cost as per bill of quantity was Ksh 2,200,000 which lead to a deficit of Ksh 400,000 to complete. The committee therefore agreed to add the Ksh 400,000 in 2020/2021 in order to complete the construction.
- o) Ksh 250,000 to construct each concrete water tower at Mitchel Obama sec school, Phares Oluoch Anindo Mixed sec school and St Gabriel Siruti Mixed sec school. According sub county water officer, the water tower is a 10 ft. by 10ft and will be 10m tall. It will have a welded metallic ladder. The tower shall be having four strong bases reinforced to protect it. The concrete slab will be erected at a height of 3 m to enhance tension strength. Together with the labor and works the committee are of the opinion that Ksh 250,000 is enough to provide a quality and strong water tower that can withstand time.
- p) NG-CDFC Awendo were of the opinion that both NG-CDFC and the NGCDFB Secretariat should be invited be invited by PMC managing Awendo KMTC construction so that their input can be implemented. They instructed fund account manager to follow up with the Board secretariat and get their response on this matter before the next approval.

AWENDO NG-CDFC 23/9/1/2020 PAYMENT.

The committee deliberated on the payment and approved the payment of the following.

-Pending Committee allowances.

CHAIRMAN.....	<i>Gilbert O. Omondi</i>	SIGNATURE.....	<i>Gilbert O. Omondi</i>	DATE.....	<i>19/12/2020</i>
SECRETARY.....	<i>Alex Omondi</i>	SIGNATURE.....	<i>Alex Omondi</i>	DATE.....	<i>19/12/2020</i>
FAM.....	<i>JAMES O. Omondi</i>	SIGNATURE.....	<i>JAMES O. Omondi</i>	DATE.....	<i>19/12/2020</i>



- Committee to Payment of Ksh 200,000.00 for fuel used.
- Budget and pay allowances to committee to facilitate Monitoring and evaluation (Capacity building activities.)
- The approved the payment and withdrawals of Ksh 487,600 as allowances and 192,000 for conference facility Cheques written in favor of Barracuda resort.

AWENDO NG-CDFC 24/9/1/2020 MONITORING AND EVALUATION.

The committee discussed M&E and resolved that the ten committee members will attend the M&E function at barracuda resort. They agreed also that Constituency manager and Personal assistant to Member of parliament to accompany them. The activity was schedule to take 6 days starting from September 12th 2020. The committee also discussed the team building and staff training starting on 29 October 2020 to 5th November 2020 on the same venue.

The staff budget is as agreed in the meeting is Ksh 679,600.00

AWENDO NG-CDFC 25/9/1/2020 ADJOURNMENT.

There being no any other business to be discussed, the meeting adjourned at around 2:00 PM with a word of prayer from Anne Ochieng and the next committee meeting was scheduled to take place after two weeks.



CHAIRMAN.....	<i>Gilbert O. Omer</i>	SIGNATURE.....	<i>[Signature]</i>	DATE.....	01/09/2020
SECRETARY.....	<i>Alex Omer</i>	SIGNATURE.....	<i>[Signature]</i>	DATE.....	19/09/2020
FAM.....	<i>JAMES ANTI MATHIA</i>	SIGNATURE.....	<i>[Signature]</i>	DATE.....	19/09/2020