**MINUTES OF GARISSA TOWNSHIP NATIONAL GOVERNMENT CONSTITUENCY DEVELOPMENT FUND COMMITTEE MEETING HELD ON 22nd APRIL,2024 AT THE NG-CDF OFFICE BOARDROOM AT 10.30AM**

**MEMBERS PRESENT**

1. Siyad Hared Muhumed -Chairman
2. Hassan O. Shurie -Secretary
3. Yussuf Kilas Aden -FAM
4. Maryan Hussein Somow -Member
5. Farah Yussuf Olow -Member
6. Fatuma Abdi -Member
7. Haretho Kahiye. -Member
8. Noor Maulid Hassan -Member
9. Ahmed Dayib Mohamud -Member
10. Solom K. Chesut -Member

**AGENDA**

1. Preliminaries

* Welcoming remarks from the Chairman

1. Confirmation of Previous Minutes
2. Opening of Deposit Account
3. Re-allocation of Projects
4. Change of Activity

**MIN1/GSAT/NG-CDFC/04/2024: PRELIMINARIES**

The meeting started at 9.30 am with a word of prayer led by Noor Maulid Hassan

The chairman welcomed and thanked the committee members for their attendance and asked them to carry their responsibilities diligently.

**MIN 2/GSAT/NG-CDFC/04/2024: READING AND CONFRIMATION OF PREVIOUS MINUTES**

The secretary read the minutes of the previous meeting held by the NG-CDFC and it was confirmed as true record of the deliberations of the meeting by Haretho Kahiye and seconded by Maryan Hussein Somow

**MIN 3/GSAT/NG-CDFC/04/2024: OPENING OF DEPOSIT ACCOUNT**

The Fund Account Manager shared with the committee the requirement and purpose of opening deposit account for NG-CDFC.

After going through the guidelines given by the board the committee agreed to open the account at Equity Bank Garissa branch and the signatories to be the same as the ones in the main account.

**MIN 4/GSAT/NG-CDFC/04/2024:RE-ALLOCATION OF PROJECTS**

Chairman asked the committee to consider reallocating initially planned and approved project at Bula Argy Secondary school for the construction of 4no. classrooms, Administration block Comprising of 5no. Offices ,6no. door toilets and one chamber to cater for persons with disability and construction of Burburis Police post(Construction to completion of 3 staff quarter with 2 rooms and dwarf walling veranda each(ksh 3,000,000),construction of office block comprising of OCS office ,Deputy OCS office ,armory, cell and crime office-(ksh 5,000,000),construction of ablution block with person with disabilities –ksh 1,000,000 and construction of 20,000 liters underground water tank with elevated 5000 liters plastic water tank-ksh 1,000,000) due to lack of land to establish the projects, as the initial land given by the community is disputed hence reallocation required to take the funds where applicable.it’s also agreed in the meeting that un-spent regional sports amount be reallocated to Sambul secondary school for purchase and supply of 100 lockers and chairs @ 6,000 each Amounting to kshs 600,000.

The chairman also brought to attention of the committee that ng-cdf social security programs had not been allocated funds due to oversight during project proposal however, members after discussion agreed to reallocate kshs 6,000,000 from bursary secondary school FY 2023/2024 to ng-cdf social security programs.

**MIN 5/GSAT/NG-CDFC/04/2024: CHANGE OF ACTIVITY**

Chairman informed members that after meeting with school board of management in both Garissa High School and Nep Girls secondary school requested to change the initial proposed activity project to Construction of 2no. Dormitory Story Building with a capacity of 80 students per floor. At a cost estimates of kshs 74,000,000 each.

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| --- | --- | --- | --- | --- | --- | --- |
| **Name of initial approved project (where fund are reallocated from)** | **Financial year** | **Amount allocated and approved** | **Amount to be relocated** | **Reasons for reallocation** | **Name and activity of the project being funded with the reallocated funds** | **Amount** |
| Bulla Argy Secondary School | FY 2023/2024 | 8,000,000 | 8,000,000 | Change of activity due to Lack of land to establish the initial project | Garissa High School- Construction of dormitory Story building with capacity of 80 students per each floor. | 4,000,000 |
| Nep Girls Secondary School- Construction of dormitory Story building with capacity of 80 students per each floor. | 4,000,000 |
| Burburis Police post | FY 2022/2023 | 10,000,000 | 10,000,000 | Change of activity due to Lack of land to establish the initial project | Garissa High School- Construction of dormitory Story building with capacity of 80 students per each floor. | 5,000,000 |
| Nep Girls Secondary School- Construction of dormitory Story building with capacity of 80 students per each floor. | 5,000,000 |
| Regional Sports | FY 2022/2023 | 600,000 | 600,000 | The funds were unutilized since the activities were not undertaken during the financial year | Sambul Secondary school-Purchase and supply of 100 lockers and chairs @ 600=600,000 | 600,000 |
| Bursary Secondary schools | FY 2023/2024 | 30,201,708 | 6,000,000 | Ng-cdf social security programs funds had not been allocated due to oversight | **Ng-cdf social security programs** : provisions of annual medical insuarance cover for 1000 vulnerable families including orphans, poor elderly persons and persons with disabilities | 6000,000 |

**MIN6/GSAT/NG-CDFC/04/2024: ADJOURNMENT**

There being no other business, the meeting adjourned at 11: 45am with a word of prayer by Mr.Farah Olow

Minutes Taken by:

**HASSAN O. SHURIE**

**Secretary sign Date:** 22nd APRIL,2024

Minutes confirmed by:

**SIYAD HARED MUHUMED**

**Chairman sign Date:** 22nd APRIL, 2024