**MINUTES OF FUNYULA NG CDFC MEETING HELD ON 25TH SEPTEMBER, 2020 AT FUNYULA NG CDF BOARDROOM**

**Members Present**

**Name Designation**

1. Andrew O. Oduory Chairman
2. Daughtline Ajiambo Secretary
3. David Ojaju Member
4. Joseph Nabongo Member
5. Johnstone Wafula Member
6. Caroline Nadongo Member
7. Grace Makokha Member
8. Armstrong Ouma Member
9. Winston Lihanda FAM

**Agenda**

1. Preliminaries
2. Reading & Confirmation of Previous Minutes
3. Matters Arising
4. Project Proposals - 2020/2021 FY
5. Reports
6. A.O.B

**MIN 1 FYL NG CDFC/25/9/2020: PRELIMINARIES.**

The chairman called the meeting to order at 1400 hrs with a word of prayer from Daughtline Ajiambo. The Chairperson welcomed members present thanking each one of them for taking time to attend the meeting.

**MIN 2 FYL NG CDFC/25/9/2020: READING & CONFIRMATION OF PREVIOUS MINUTES.**

The Secretary took the committee through the minutes of previous meeting which were proposed by Joseph Nabongo and seconded by Caroline Nadongo as a true record of the previous proceedings.

**MIN 3 FYL NG CDFC/25/9/2020: MATTERS ARISING.**

There were no matters arising.

**MIN 4 FYL NG CDFC/25/9/2020: PROJECT PROPOSALS 2020/2021 FY**

The FAM tabled the NG CDF Board Circular Ref**. NG-CDF BOARD/CIRCULAR /Vol. II (024)** dated 10th August, 2020 that outlined requirements for preparation and online submission of project proposals for NG CDF Board approval.

It was noted that Funyula Constituency had been allocated **Kes. 137,088,879.31** in 2020/2021 financial year. The FAM tabled the ward consultative report, project implementation status report & ongoing projects report that were adopted by the committee.

The secretary tabled the following project report.

| **S/NO** | **PROJECT NAME** | **PROJECT ACTIVITY** | **CUMULATIVE ALLOCATION** | **REMARKS** |
| --- | --- | --- | --- | --- |
|  | Moody Awori Primary School | Construction of a Storey Tuition Block of 16No. Classrooms (co-funding with MoE & BOG) - First floor walling & roofing. | - | Project is at super structure level. Total estimated cost is **Kes. 22,000,000** (Co-funded - MoE, BOG &NG CDFwith the latter committed to first floor walling & roofing in this FY and the MoE & BOM committed to sub structure, ground floor walling & suspended slab in this FY. Once the project is complete, it will ease congestion in the classrooms. |
|  | St. Peters Busibi Girls Secondary School | Construction of 120 capacity dormitory (co-funding with BOG) - Fitting & finishes | 1,200,000 | Project is at fittings and finishes stage. Total estimated cost is **Kes. 4,000,000** (Co-funded - BOG &NG CDFwith the latter having committed & allocated K**es. 1,200,000** in 2017-2018 FY and an additional **Kes. 1,500,000** for fittings & finishes in this FY. The BOG committed to sub structure - foundation & slab. Once the project is complete, it will ease congestion in the dormitories. |
|  | Sirekeresi Primary School |  |  |  |

After a lengthy discussion it was unanimously agreed upon that the following projects be

forwarded to the NG CDF Board for consideration, approval and subsequent funding.

| **S/NO** | **SECTOR** | **AMOUNT** |  | **PROJECT NAME** | **ORIGINAL COST** | **CUMULATIVE ALLOCATION** | **PROJECT ACTIVITY** | **AMOUNT ALLOCATED**  | **CURRENT STATUS** |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 1 | ADMINISTRATION & RECURRENT | 8,225,332 | 1 | Employees Salaries | 2,500,000 | - | Payment of NG CDFC staff salaries.  | 2,500,000 | New |
|  |  |  | 2 | Gratuity | 800,000 | - | Payment of NG CDFC staff gratuity | 800,000 | New |
|   |   |   | 3 | Goods and Services | 3,317,332 | - | Payment of advertisements, publications & public awareness, office utility bills, office rental expenses, stationery, motor vehicle operating costs, legal services, website operation costs, asset tagging, risk management, comprehensive insurance for motor vehicles, postage expenses, traveling & accommodation. | 3,317,332 | New |
|   |   |   | 4 | N.S.S.F | 240,000 | - | Payment of N.S.S.F deductions. | 240,000 | New |
|   |   |   | 5 | N.H.I.F | 120,000 | - | Payment of N.H.I.F deductions. | 120,000 | New |
|   |   |   | 6 | Committee Expenses | 1,248,000 | - | Payment of committee sitting allowances. | 1,248,000 | New |
| 2 | MONITORING, EVALUATION & CAPACITY BUILDING | 4,112,666 | 1 | Goods and Services | 2,437,666 | - | Purchase of fuel, printing, stationery, airtime, travel and subsistence. | 2,437,666 | New |
|   |   |   | 2 | Committee Expenses | 675,000 | - | Payment of committee monitoring & evaluation allowances. | 675,000 | New |
|   |   |   | 3 | Capacity Building | 1,000,000 | - | Capacity building of NG CDFC, COC, PMC, relevant government agencies, NG CDFC staff & development partners on NG CDF related issues. | 1,000,000 | New |
| 3 | SOCIAL SECURITY PROGRAMMES, EDUCATION BURSARY SCHEMES, MOCK EXAMINATIONS & CONTINUOUS ASSESSMENT TESTS | 47,981,107 | 1 | Bursary Secondary Schools | 34,478,703 | - | Provision of bursary awards to needy students in secondary education institutions. | 34,478,703 | New |
|   |   |   | 2 | Bursary Tertiary Institutions | 7,252,404 | - | Provision of bursary awards to needy students in tertiary institutions. | 7,252,404 | New |
|   |   |   | 3 | Bursary Special Schools | 150,000 | - | Provision of bursary awards to needy students in special education institutions. | 150,000 | New |
|  |
|   |   |   | 4 | Mock Examinations & Continuous Assessment Tests | 2,500,000 | - | Provision of Mocks & Continuous Assessment Tests | 2,500,000 | New |  |
|   |   |   | 5 | Social Security Programme | 3,600,000 | - | Payment of N.H.I.F to special interest persons (600) in the constituency | 3,600,000 | New |  |
| 4 | PRIMARY SCHOOL PROJECTS | 35,650,000 | 1 | Sirekeresi Primary School | 4,150,000 | 2,650,000 | Completion of construction of 2No. Classrooms - Fittings & finishes - Kes. 500,000, completion of construction of 1No. Administration Block - (headteacher, deputy headteacher & secretary offices) - Fittings & finishes - Kes. 300,000, completion of construction of 2No. 6-door Pit latrine - Fittings & finishes - Kes. 200,000. Final payment for land 2 acre - Kes. 300,000. Construction of barbed wire & angle bars fence for 1 acre - Kes. 200,000. (Project was initiated in 2017-18 FY and remains incomplete. NG CDFC funded additional construction of 2 classrooms to completion in 2019-20 FY) |  1,500,000  | Ongoing |  |
|   |   |   | 2 | Odiado Primary School |  2,850,000  | - | Construction of 3No. Classrooms to completion. |  2,850,000  | New |  |
|   |   |   | 3 | Nangina Mixed Primary School |  950,000  | - | Construction of 1No. Classroom to completion |  950,000  | New |  |
|   |   |   | 4 | Sijowa Primary School |  1,000,000  | - | Construction of Administration Block (headteacher, deputy headteacher & secretary offices) to completion |  1,000,000  | New |  |
|   |   |   | 5 | Bumbe Primary School |  1,000,000  | - | Construction of Administration Block (headteacher, deputy headteacher & secretary offices) to completion |  1,000,000  | New |  |
|   |   |   | 6 | Bumayenga Primary School |  2,850,000  | - | Construction of 3No. Classrooms to completion. |  2,850,000  | New |  |
|   |   |   | 7 | Father Martin Ryke Primary School |  1,900,000  | - | Construction of 2No. Classrooms to completion. |  1,900,000  | New |  |
|   |   |   | 8 | Buburi Primary School |  950,000  | - | Construction of 1No. Classroom to completion |  950,000  | New |  |
|   |   |   | 9 | Nabutuki Primary School |  2,000,000  | - | Renovation of 6No. Classrooms - Replacement of roof, repair of floor, repair of wall & finishes to completion - Kes. 1,500,000 & construction of 8No. Doors Pit Latrine to completion -Kes. 500,000 |  2,000,000  | New |  |
|   |   |   | 10 | Buduta Primary School | 1,000,000  | - | Construction of Administration Block (headteacher, deputy headteacher & secretary offices) to completion |  1,000,000  | New |  |
|   |   |   | 11 | Sigalame Primary School |  1,900,000  | - | Construction of 2No. Classrooms to completion. |  1,900,000  | New |  |
|   |   |   | 12 | Bunandi Primary School |  1,000,000  | - | Construction of Administration Block (headteacher, deputy headteacher & secretary offices) to completion |  1,000,000  | New |  |
|   |   |   | 13 | Namasali Primary School |  1,900,000  | - | Construction of 2No. Classrooms to completion. |  1,900,000  | New |  |
|   |   |   | 14 | Bujwang'a Primary School | 10,000,000 | - | Construction of a Storey Tuition Block - 8No. Classrooms - (Ground Floor - Foundation, Columns, Walling, Suspended Slab) |  5,000,000  | New |  |
|   |   |   | 15 | Namboboto Girls Primary School |  1,900,000  | - | Construction of 2No. Classrooms to completion. |  1,900,000  | New |  |
|   |   |   | 16 | Nambuku Primary School |  1,800,000  | - | Renovation of 6No. Classrooms - Replacement of roof, repair of floor, repair of wall & finishes to completion - Kes. 1,800,000 |  1,800,000 | New |  |
|   |   |   | 17 | Moody Awori Primary School |  3,000,000  | - | Construction of a Storey Tuition Block of 16No. Classrooms - (co-funding with MOE & BOM) - First floor walling & roofing. |  3,000,000  | New |  |
|   |   |   | 18 | Sibale Primary School |  1,000,000  | - | Construction of Administration Block (headteacher, deputy headteacher & secretary offices) to completion. |  1,000,000  | New |  |
|   |   |   | 19 | Milimani Primary School |  2,150,000  | - | Construction of Administration Block (headteacher, deputy headteacher & secretary offices) to completion - Kes. 1,000,000, Construction of 1No. Classroom to completion - Kes. 950,000 & construction of barbed wire & angle bars fence for 1 acre - Kes. 200,000. |  2,150,000  | New |  |
| 5 | SECONDARY SCHOOL PROJECTS | 19,050,000 | 1 | St. Peters Busibi Girls Secondary School |  3,000,000  |  1,200,000  | Construction of 120 capacity dormitory (co-funding with BOM) - Fitting & Finishes  |  1,500,000  | Ongoing |  |
|   |   |   | 2 | Namboboto Boys Secondary School |  1,000,000  | - | Renovation of 4No. Classrooms - Replacement of roof, repair of floor, repair of wall & finishes to completion. |  1,000,000  | New |  |
|   |   |   | 3 | St. Chrispin Samia Girls Secondary School |  4,000,000  | - | Construction of 120 capacity dormitory to completion |  4,000,000  | New |  |
|   |   |   | 4 | Muramba Secondary School |  2,900,000  | - | Construction of Administration Block (headteacher, deputy headteacher & secretary offices) to completion - Kes. 1,000,000, Construction of 1No. Classroom to completion - Kes. 950,000, Construction of 12No. Doors Pit Latrines to completion - Kes. 650,000 & construction of barbed wire & angle bars fence for 1 acre - Kes. 200,000, provision of steel gate with concrete pillars to completion - Kes. 100,000. |  2,900,000  | New |  |
|   |   |   | 5 | Sijowa Secondary School |  1,650,000  | - | Construction of Administration Block (headteacher, deputy headteacher & secretary offices) to completion - Kes. 1,000,000 & Construction of 12No. Doors Pit Latrine to completion - Kes. 650,000. |  1,650,000  | New |  |
|   |   |   | 6 | Namuduru Girls Secondary School |  1,000,000  | - | Construction of Administration Block (headteacher, deputy headteacher & secretary offices) to completion. |  1,000,000  | New |  |
|   |   |   | 7 | Hakati Secondary School |  3,000,000  | - | Construction of Dining Hall (60 student capacity) to completion |  3,000,000  | New |  |
|   |   |   | 8 | St. Antony Busijo Mixed Secondary School |  4,000,000  |   | Construction of single laboratory (60 student capacity) to completion. |  4,000,000  | New |  |
| 6 | TERTIARY INSTITUTION PROJECTS | 2,500,000 | 1 | Bumbe Technical Training Institute (St. Marianna Campus) |  2,500,000  |  - | Renovation of 4No. tuition blocks (12 lecture rooms) - Repair of floor, repair of wall & finishes to completion - Kes. 1,800,000Supply & delivery of fashion & garment training equipment - Kes. 700,000 |  2,500,000  | New |  |
| 7 | SECURITY PROJECTS | 3,300,000 | 1 | Ganga Police Post | 4,500,000 | 1,200,000 | Construction of Administration Block (4 offices, male, female & juvenile cells, armoury & exhibit store) to completion. |  3,300,000 | Ongoing |  |
| 8 | SPORTS ACTIVITIES | 2,741,777 | 1 | Sports Activities | 2,741,777 | - | Facilitation & organization of football & netball tournaments - Kes. 1,741,777, Supply & delivery of sports equipment for participating teams - Kes. 1,000,000. | 2,741,777 | New |  |
| 9 | ENVIRONMENTAL ACTIVITIES | 2,741,777 | 1 | Sirekeresi Primary School | 300,000 | - | Installation of gutters in 4No. classrooms - Kes. 130,000. Purchase of 1No. Water Tank (10,000 litres) - Kes. 75,000. Construction of concrete base & drainage - Kes. 50,000. Provision of 2No. handwashing stations - Kes. 20,000. Purchase of 4No. waste bins - Kes. 25,000. | 300,000 | New |  |
|   |   |   | 2 | Muramba Secondary School | 300,000 | - | Installation of gutters in 4No. classrooms - Kes. 130,000. Purchase of 1No. Water Tank (10,000 litres) - Kes. 75,000. Construction of concrete base & drainage - Kes. 50,000. Provision of 2No. handwashing stations - Kes. 20,000. Purchase of 4No. waste bins - Kes. 25,000. | 300,000 | New |  |
|   |   |   | 3 | Sijowa Secondary School | 300,000 | - | Installation of gutters in 4No. classrooms - Kes. 130,000. Purchase of 1No. Water Tank (10,000 litres) - Kes. 75,000. Construction of concrete base & drainage - Kes. 50,000. Provision of 2No. handwashing stations - Kes. 20,000. Purchase of 4No. waste bins - Kes. 25,000. | 300,000 | New |  |
|   |   |   | 4 | Namuduru Girls Secondary School | 300,000 | - | Installation of gutters in 4No. classrooms - Kes. 130,000. Purchase of 1No. Water Tank (10,000 litres) - Kes. 75,000. Construction of concrete base & drainage - Kes. 50,000. Provision of 2No. handwashing stations - Kes. 20,000. Purchase of 4No. waste bins - Kes. 25,000. | 300,000 | New |  |
|   |   |   | 5 | Milimani Primary School | 300,000 | - | Installation of gutters in 4No. classrooms - Kes. 130,000. Purchase of 1No. Water Tank (10,000 litres) - Kes. 75,000. Construction of concrete base & drainage - Kes. 50,000. Provision of 2No. handwashing stations - Kes. 20,000. Purchase of 4No. waste bins - Kes. 25,000. | 300,000 | New |  |
|   |   |   | 6 | Father Martin Ryke Primary School | 300,000 | - | Installation of gutters in 4No. classrooms - Kes. 130,000. Purchase of 1No. Water Tank (10,000 litres) - Kes. 75,000. Construction of concrete base & drainage - Kes. 50,000. Provision of 2No. handwashing stations - Kes. 20,000. Purchase of 4No. waste bins - Kes. 25,000. | 300,000 | New |  |
|   |   |   | 7 | NG CDF Office | 955,790.41 | - | Installation of solar power back up system to completion (3000 24DC hybrid inverter, 275W polycrystalline module, 3KW charge controller & 12V sealed solar battery) | 955,790.41 | New |  |
| 10 | EMERGENCY | 7,192,206.90 | 1 | Emergency | 7,192,206.90 | - | To cater for unforeseen emergencies. | 7,192,206.90 | New |  |
| 11 | ELECTRICITY PROJECT  | 2,500,000 | 1 | Sibiriri B Village | 2,500,000 | - | Supply of transformer and reticulation to cover 50 households in Namuduru Sub-Location under the matching fund project by Rural Electrification & Renewable Energy Corporation. | 2,500,000 | New |  |
| 12 | DESK PROJECT | 1,094,013.41 | 1 | Desk Project | 1,080,000 | - | Supply & delivery of 80No. Desks (@ Kes. 2,000) each to Father Martin Ryke Primary, Sirekeresi Primary & Milimani Primary Schools and 50No. Desks (@ Kes. 4,000) each to Muramba Secondary, Sijowa Secondary & Namuduru Girls Secondary Schools. | 1,080,000 | New |  |
|   | **TOTAL** |  |  |  |  |  |  | **137,088,879.31** |   |  |

**MIN 5 FYL NG CDFC/25/9/2020: REPORTS**

The FAM tabled the Project Implementation Status, Financial, Monitoring & Evaluation reports and after discussions they were later adopted by the committee.

**MIN 6 FYL NG CDFC /25/9/2020: A.O.B**

There being no other business the meeting was adjourned at 1600hrs with a word of closing prayer from Grace Makokha.

**Minutes confirmed by:**