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| |  |  | | --- | --- | | **NG-CDF BOARD** | **National Government Constituencies Development Fund**  Ainamoi **Constituency**  Kericho County Commissioner Headquarters  P.O Box 470  Kericho, Kenya  Cell:  **Email**: [cdfainamoi@ngcdf.go.ke](mailto:cdfainamoi@ngcdf.go.ke)| **Website:** [www.ainamoi.go.ke](http://www.ainamoi.go.ke) | |

**REF: *AINNG-CDF/2024/Vol.04/11* 15th April 2024**

The Chief Executive Officer,

NG-CDF Board Secretariat,

P.O. Box 46682-00100,

**NAIROBI.**

Dear Sir,

**RE: AINAMOI PROPOSAL F/Y 2023/2024:**

Please refer to the above mentioned.

The Ainamoi NG-CDF Committee meeting held on 16th January 2024, please refer to *Min: Min 07/16/01/2024 – Proposal F/Y 2023/2024* deliberated and agreed that the budget for Kshs. **184,129,901** under F/Y 2023/2024 and an additional Kshs. **12,309,483** under MOE be spent as the attached documents.

Attached, please find the endorsed minutes, third and fourth schedules for your perusal and necessary appropriate action.

Yours faithfully,

Elvirah Kebaya,

Senior Field Operations Officer

**AINAMOI CONSTITUENCY**

**NG-CDF MEETING HELD ON 16TH JANUARY 2024 AT AINAMOING-CDF OFFICE/ TREASURY BOARDROOM 9:00 A.M.**

**MEMBERS PRESENT**

1. Philip K. Kemei Chairman
2. Caroline C. Yegon Secretary
3. Stephen O. Orinde Deputy County Commissioner
4. Beatrice Langat Member
5. Joyce Marindany Member
6. Isaiah Kiptonui Member
7. Hillary Kipngeno Member
8. Fancy Chemutai Member
9. Joseph Bore Co-opted Member
10. Elvirah Kebaya Fund Account Manager

**IN ATTENDANCE**

1. Isaac Omari Sub County Director of Education

**ABSENT WITH APOLOGY**

* None

**AGENDA**

1. Opening Prayers and remarks;
2. Confirmation of previous minutes and discuss matters arising;
3. Declaration of conflict of interest;
4. Ongoing projects;
5. Junior Secondary School Projects;
6. Project proposal F/Y 2023/2024;
7. Change of activity;
8. Sub-committee reports;
9. Monthly & Quarterly reports;
10. Outstanding payments;
11. AOB;
12. Closing remarks and adjournment.

**MIN 01/16/01/2024: OPENING PRAYERS & REMARKS**

The meeting was called to order by the Chair at 9.00 a.m. with a word of prayer from Joyce Marindany and the Chair welcome all the members present.

**MIN 02/16/01/2024: READING AND CONFIRMATION OF PREVIOUS MINUTES**

The items of the agenda were read out and were unanimously adopted.

The secretary then took the members through the minutes of the previous meeting and they were proposed and seconded by Fancy Chemutai and Isaiah Kiptanui respectively as a true copy of the deliberation of the previous meeting.

**Matters arising**

Proposal F/Y 2022/2023

Members sought to know the progress of the balance of Kshs. 5,100,000 under F/Y 2022/2023 proposal. They were informed that the resubmission of projects had been done and was waiting for the NG-CDFB response.

**MIN 03/16/01/2024: DECLARATION OF CONFLICT OF INTREST**

There was no member with conflict of interest, so the meeting continued.

**MIN 04/16/01/2024: ONGOING PROJECTS**

The Members had captured the ongoing projects as below:

| **Financial year when the project was first funded** | **Project name** | **Entire scope of project** | **Initial approved activity** | **Contract Sum /Estimated cost(Kshs) of the entire project** |  |  | **Balance to complete (Kshs.) - Contract sum –**  **Cumulative allocation-** | **Remarks** |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Financial year** | **Amount allocated** |
| 2022/2023 | St John Cheribo Primary School | Construction of one classroom to completion | Renovation of for classrooms to completion | 1,300,000 | 2022/23 | 800,000 | 500,000 | Project ongoing and at roofing level |
| 2022/2023 | Otui Primary School | Purchase of 0.5 acres of land inclusive of processing of title deed | Purchase of 0.5 acres of land inclusive of processing of title deed | 800,000 | 2022/2023 | 600,000 | 200,000 | Project at title deed level |
| 2022/2023 | Toror Girls Secondary School | Purchase of 0.3 acres of land inclusive of processing of title deed | Purchase of 0.3 acres of land inclusive of processing of title deed | 1,800,000 | 2022/2023 | 1,200,000 | 600,000 | Land purchase process on going |
| 2022/2023 | Kiburuny Primary School | Purchase of 1 acres of land inclusive of processing of title deed | Purchase of 1 acres of land inclusive of processing of title deed | 3,000,000 | 2022/2023 | 2,000,000 | 1,000,000 | Land purchase process on going |
| 2022/2023 | Kapsilangwa Primary School | Completion of payment of 2.1 acres – Kshs. 710,000  Purchase of 1 acres of land inclusive of title deed – Kshs. 790,000 | Completion of payment of 2.1 acres – Kshs. 710,000  Purchase of 1 acres of land inclusive of title deed – Kshs. 790,000 | 2,510,000  1,100,000 | 2018/2019  2021/2022  2022/2023  2022/2023 | 800,000  1,000,000  710,000  790,000 | 310,000 | F/Y 2018/19 Kshs. 800,000 for purchase of I acre  F/Y 2021/22 Kshs. 1,000,000 for purchase of I acre  The land acquired was 2.1 acres at Kshs. 2,510,000  F/Y 2022/23 balance of Kshs. 710,000 for above 2.1 acres previously acquired  *Attached previous valuation report & agreement for Kshs. 2,510,000, request for change of activity*  New  F/Y 2023/24 – 1st phase of acquiring 1 acre – 790,000(valuation Kshs. 1,100,000)  Project on conditional approval. The balance will be captured if approved |
| 2022/2023 | Chepkoinik Primary School | Purchase of 1 acre of land | Acquiring of title deed | 2,000,000 | 2020-2021  2021-2022 | 1,000,000  1,000,000 | 200,000 | At the title deed level |

**MIN 05/16/01/2024: JUNIOUR SECONDARY SCHOOL PROJECTS**

The Members referred and discussed on the NG-CDF Board communication letter ref NG-CDFB-CEO/MOE/Vol.1(046) dated 16th October 2023 on Infrastructure development for Junior Secondary School. The National treasury had allocated Kshs. 30379 billion in F/Y 2023/2024 financial year for construction of classrooms and integrated resource centers within JSS to be managed by the MOE and NG-CDF as a conditional grant. WE are required to match a shilling to a shilling of what the MOE has allocated to enable realization of the objectives of the programme. The amount allocated to Ainamoi through MOE is Kshs. 12,309,483 and NG-CDF is to allocate the same. The Sub-County Director of Education was present for this purpose and the members agreed on the schools below:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **NG-CDFC JSS Projects** |  |  |  |
|  | **Project** | **Activity** | **Amount** | **Status** |
| 1 | Lemeiywet Primary School | Construction to completion of one classroom | 1,300,000.00 | New |
| 2 | Ngecherok Primary School | Construction to completion of one classroom | 1,300,000.00 | New |
| 3 | Kamelilo Primary School | Construction to completion of one classroom. | 1,300,000.00 | New |
| 4 | Bechulelach Primary School | Construction to completion of one classroom | 1,300,000.00 | New |
| 5 | Mureret Primary School | Construction to completion of one classroom. | 1,300,000.00 | New |
| 6 | Itoibei Primary School | Construction to completion of one classroom. | 1,300,000.00 | New |
| 7 | Binyiny Primary School | Construction to completion of one classroom. | 1,300,000.00 | New |
| 8 | Chemagaldit Primary School | Construction to completion of one classroom | 1,300,000.00 | New |
| 9 | Koibeyot Primary School | Construction to completion of one classroom | 1,300,000.00 | New |
| 10 | Tabain Primary School | Construction to completion of one classroom. | 1,300,000.00 | New |
|  | **Total** |  | **13,000,000.00** |  |
|  | **MOE JSS Projects** |  |  |  |
|  | **Project** | **Activity** | **Amount** | **Status** |
| 1 | Keongo Primary School | Construction to completion of one classroom | 1,300,000.00 | New |
| 2 | Motobo Primary School | Construction to completion of one classroom | 1,300,000.00 | New |
| 3 | St. Patricks Primary School | Construction to completion of one classroom - Kshs. 1,300,000 | 1,909,483.00 | New |
| 4 | Chepkurbet Primary School | Construction to completion of 6 door pit latrines: 3 doors for boys with one chamber catering for persons with disabilities and 3 doors for girls with one chamber catering for persons with disabilities | 609,483.00 | New |
| 5 | Chepkurbet Primary School | Construction to completion of one classroom | 1,300,000.00 | New |
| 6 | Kipkwes Primary School | Construction to completion of one classroom. | 1,300,000.00 | New |
| 7 | Kosisit Primary School | Construction to completion of one classroom. | 1,300,000.00 | New |
| 8 | Kipsotet Primary School | Construction to completion of one classroom. | 1,300,000.00 | New |
| 9 | Samutet Primary School | Construction to completion of one classroom | 1,300,000.00 | New |
| 10 | Kinyose Primary School | Construction to completion of one classroom | 1,300,000.00 | New |
|  | **Total** |  | **12,309,483.00** |  |

**MIN 06/16/01/2024: PROJECT PROPOSAL F/Y 2023/2024**

The Members referred and discussed on the NG-CDF Board communication letter ref NG-CDFB-CEO/NG-CDF Circulars/Vol. II(035) dated 4th January 2024 on Realignment of constituencies project proposals for the 2023/2024 financial year with NG-CDF (amendment act 2023). Reference was made to the NG-CDF Board Circular Ref NG-CDFB/CEO/NG-CDF Circulars/Vol 11(034) dated 29th August 2023 on Preparation and submission of constituencies project proposals for 2023/2024 F/Y, the proposal had been prepared and submitted for review. The key issues to align the proposal to were highlighted as below:

* Constituency oversight committee ceases to exist
* Sports projects ceases to exist
* Climate change mitigation activities – 5%
* ICT digital hubs including operation and recurrent cost – digital hubs – 3%
* Bursary including school social programs that will be guided by the NG-CDFB – 40%

Following the Board’s circular on realignment of projects with the NG-CDF Amendment Act, the committee discussed and came up with a number of suggestions based on the changes made.

ICT Digital Hubs

The members deliberated at length on the activities to be carried out and the locations in each ward for the ICT Hubs. Some hubs were to be constructed then equipped while others only needed equipping.

WARD ICT CENTRE STATUS

Kipchimchim Kapcheptoror Primary Equipping

Kipchebor Kaptebeswet Secondary Construction

Kapsoit Kipsamumgut Polytechnic Construction

Kapsaos Chebigen Polytechnic Construction

Kapkugerwet Keongo Primary Construction

Ainamoi Ainamoi Secondary/Chief’s office Equipping

**Environment projects**

Members suggested that in addition to water harvesting projects, afforestation can also be done by planting trees in various learning institutions.

**Education projects**

Due to the different types of terrain and the increase in cost of purchasing building materials, it was suggested that the cost of constructing one door toilet be increased from Ksh 100,000 to Ksh 150,000. The committee unanimously agreed that the amount initially allocated to COC would be used to top up the balance.

Based on the changes, the members therefore deliberated at length on the previously submitted proposal and decided to make the changes to align to the requirements as below:

| **S/NO** | **NAME OF PROJECT** | **ORIGINAL COST** | **CUMULATIVE** | **ACTIVITIES** | **AMOUNT ALLOCATED (Kshs)** | **STATUS** |
| --- | --- | --- | --- | --- | --- | --- |
|  | **EMERGENCY** | | |  |  |  |
| 1 | Emergency | 9,691,047 | Nil | To cater for any unforeseen occurrences in the constituency during the financial year | 9,691,047 | New |
|  | **BURSARY** | | | | | |
| 2 | Bursary Secondary Schools | 40,006,266 | Nil | Payment of bursary to needy students in Secondary Schools | 40,006,266 | New |
| 3 | Bursary - Tertiary Institutions (Colleges and Universities) | 20,000,000 | Nil | Payment of bursary to needy students in Tertiary Institutions | 20,000,000 | New |
|  | **ICT HUB** | | | | | |
| 13 | Manyoror ICT Hub | 3,500,000 | Nil | Construction of ICT Hub to completion at Kshs. 2,900,000 and Construction of 5 door pit latrines with one chamber catering for persons with disabilities at Kshs. 600,000 | 3,500,000 | New |
|  | **SECURITY PROJECTS** | | | | | |
| 14 | Poiywek Chief's Office | 200,000 | Nil | Construction to completion of 2 Door pit latrines with one chamber catering for persons with disabilities | 200,000 | New |
| 15 | Laliat Chief's Office | 200,000 | Nil | Construction to completion of 2 Door pit latrines with one chamber catering for persons with disabilities | 200,000 | New |
| 16 | Binyiny Chief's Office | 200,000 | Nil | Construction to completion of 2 Door pit latrines with one chamber catering for persons with disabilities | 200,000 | New |
| 17 | Kipchimchim Chief's Office | 200,000 | Nil | Construction to completion of 2 Door pit latrines with one chamber catering for persons with disabilities | 200,000 | New |
| 18 | Nyagacho Police Station | 100,000 | Nil | Purchase of 4 drawer metallic office cabinets at Kshs.64,000, HP scanner at Kshs, 25,000, 5 office chairs each at Kshs. 2,200 (Kshs.11,000) | 100,000 | New |
| 19 | Ainamoi Police Post | 100,000 | Nil | Purchase of 2 office desks each at Kshs. 18,000 (Kshs.36,000), 3 office chairs each at Kshs.9,000 (Kshs, 27,000), 4 office chairs each at Kshs.3,000 (Kshs, 12,000) and HP printer at Kshs.25,000 | 100,000 | New |
|  | **OTHER PROJECTS** | | | | | |
| 20 | Sub County Education Office-  Ainamoi | 500,000 | Nil | Renovation to completion of the 10 offices and boardroom: Flooring and tiling of 10 offices and boardroom, ceiling of boardroom and 5 Offices, fixing of windows and external wall painting for boardroom | 500,000 | New |
| 12 | Kericho Vocational Rehabilitation Center (Kericho Prisons) | 350,000 | Nil | Purchase of two 10,000 litres water tank at Kshs.160,000, construction of a tank base at Kshs.120,000 and installation of gutters at Kshs.70,000 | 350,000 | New |
| 21 | NG-CDFC Office motor vehicle | 10,000,000 | Nil | Purchase of GK vehicle (Toyota Land cruiser HZJ76R-RKMRS, 4\*4, 10 seater 4\*4 station wagon) | 10,000,000 | New |
|  | **PRIMARY SCHOOLS PROJECTS** | | | | | |
| 22 | Chepkurbet Primary School | 2,000,000 | 1,300,000 | Completion of purchase of 0.2 acres of land inclusive of processing of title deed. | 700,000 | Ongoing |
| 23 | Koisamoi Primary School | 1,300,000 | Nil | Construction to completion of one classroom. | 1,300,000 | New |
| 24 | Koitabmat Primary School | 2,700,000 | Nil | Purchase of 1 acre of land inclusive of processing of title deed. | 2,700,000 | New |
| 25 | St John Cheribo Primary School | 1,300,000 | 800,000 | Completion of renovation of two classrooms: reinforcing of walls with R.C.C Columns, flooring, plastering and painting, windows and doors, electrical wiring, Ceiling, internal and external Finishes  ***(Allocated Kshs.800,000 in 2022/23FY for renovation to completion of two classrooms: wall plastering, fixing of windows and doors, wiring and veranda)*** | 500,000 | Ongoing |
| 26 | Otui Primary School | 1,000,000 | 600,000 | Completion of purchase of 0.5 acres of land inclusive of processing of title deed  ***(Allocated Kshs.600,000 in 2022/23FY for purchase of 0.5 acres of land inclusive of processing of title deed)*** | 400,000 | Ongoing |
| 27 | Kiburuny Primary School | 3,000,000 | 2,000,000 | Completion of purchase of 1 acre of land inclusive of processing of title deed  ***(Allocated Kshs.2,000,000 in 2022/23FY for purchase of 1 acres of land inclusive of processing of title deed)***  ***(NG-CDFC had submitted land valuation report indicating that the land has nil encumbrances and the current market value for the land is Kshs.3,000,000. (Kshs.2,500,000 being the land value, Kshs.196,000 for the timber structure, Kshs.40,000 for the eucalyptus trees and Kshs.264,000 being for tea bushes.), also attached copies of title deed and land search.***  ***Had committed to allocate the balance of Kshs.1 million in this FY, 2023/24)*** | 1,000,000 | Ongoing |
| 28 | Kapsilangwa Primary School | 2,510,000 | 1,800,000 | Additional funds for purchase of 2.1 acres’ acre of land inclusive of processing of title deed | 710,000 | Ongoing |
|  | Kapsilangwa Primary School | 1,100,000 | 0 | Purchase of 1 acre of land inclusive of processing of title deed | 1,100,000 | Ongoing |
| 29 | Chepkoinik Primary School | 3,700,000 | Nil | Construction of a modern kitchen to roofing level | 1,500,000 | New |
|  | Chepkoinik Primary School | 2,200,000 | 2,000,000 | Cost of processing of the title deed for 1-acre piece of land.  ***(Allocated Kshs.1,000,000 in 2020/21FY for purchase of 0.5 acres of land inclusive of processing of tittle deed and additional Kshs.1,000,000 in 2021/22FY for purchase of 1 acre of land inclusive of processing of title deed)*** | 200,000 | Ongoing |
| 30 | Ketitui Primary School | 1,200,000 | Nil | Renovation to completion of four classrooms: flooring with tiles, plastering, painting and external finishes | 1,200,000 | New |
| 31 | Ogirgir Primary School | 1,900,000 | Nil | Construction to completion of one classroom at Kshs.1,300,000 and Construction to completion of 6 door pit latrines at Kshs.600,000: 3 doors for boys with one chamber catering for persons with disabilities and 3 doors for girls with one chamber catering for persons with disabilities. | 1,900,000 | New |
| 32 | Kosisit Primary School | 600,000 | Nil | Construction to completion of 6 Door pit latrines for Girls with one chamber catering for persons with disabilities | 600,000 |  |
| 33 | Torsogek Primary School | 1,200,000 | Nil | Renovation to completion of four classrooms: flooring with tiles, plastering, painting and external finishes | 1,200,000 | New |
| 34 | Chemobei Primary School | 4,000,000 | Nil | Purchase of 1.5 acres of land inclusive of processing of title deed | 4,000,000 | New |
| 35 | Koisagat Primary School | 1,300,000 | Nil | Construction to completion of one classroom. | 1,300,000 | New |
|  | Koisagat Primary School | 320,000 | 260,000 | Completion of 0.35 acres land purchase inclusive of title processing  ***(Allocated Kshs.260,000 in 2020/21FY for purchase of 0.35 acres of land inclusive of processing of tittle deed)*** | 60,000 | Ongoing |
| 36 | Kaboswa Primary School | 600,000 | Nil | Construction to completion of 6 Door pit latrines for Girls with one chamber catering for persons with disabilities | 600,000 | New |
| 37 | Kapcheptoror Primary School | 1,200,000 | Nil | Renovation to completion of four classrooms: flooring with tiles, plastering, painting and external finishes. | 1,200,000 | New |
| 38 | Kimeswon Primary School | 600,000 | Nil | Fencing to completion of 600m school land using barbed wire and treated posts and installation of a gate | 600,000 | New |
| 39 | Chepngetuny Primary School | 1,500,000 | Nil | Purchase of 1 acre of land inclusive of processing of title deed | 1,500,000 | New |
| 40 | Mulkelwet Primary School | 600,000 | Nil | Construction to completion of 6 Door pit latrines: 3 Door for Girls with one chamber catering for persons with disabilities and 3 Door for Boys with one chamber catering for persons with disabilities | 600,000 | New |
| 41 | Kapsigiryo Primary School | 750,000 | Nil | Completion of one classroom started by the school: walling, flooring, electrification, tiling, ceiling and drainage system. | 750,000 | New |
| 42 | Cheplil Primary School | 1,000,000 | Nil | Construction to completion of 10 door pit latrines: 4 doors for girls with one chamber catering for persons with disabilities and 4 doors for boys with one chamber catering for persons with disabilities and 2 doors for teachers | 1,000,000 | New |
| 43 | Bagao Primary School  It’s an existing school and registered. | 1,300,000 | Nil | Purchase of 1 acre piece of land inclusive of processing of title deed for school expansion. | 1,300,000 | New |
| 44 | Chepkoiyo Primary School | 3,500,000 | Nil | Water drilling at Kshs.2,000,000, piping at Kshs.500,000, installation of solar panels and pump at Kshs.500,000, two- 10,000 litres tanks at Kshs.160,000 and two metal stands at Kshs.340,000. | 3,500,000 |  |
| 4 | Chemugusu Primary School | 300,000 | Nil | Purchase of two 10,000 litres water tanks at Kshs.160,000, construction of two tank bases at Kshs.120,000 and installation of gutters at Kshs.20,000 | 300,000 | New |
| 5 | Kaboloin Primary School | 150,000 | Nil | Purchase of 10,000 litres water tank at Kshs.80,000, construction of a tank base at Kshs.60,000 and installation of gutters at Kshs.10,000 | 150,000 | New |
| 6 | Kapkiam Primary School | 150,000 | Nil | Purchase of 10,000 litres water tank at Kshs.80,000, construction of a tank base at Kshs.60,000 and installation of gutters at Kshs.10,000 | 150,000 | New |
| 7 | Kapngetuny Primary School | 150,000 | Nil | Purchase of 10,000 litres water tank at Kshs.80,000, construction of a tank base at Kshs.60,000 and installation of gutters at Kshs.10,000 | 150,000 | New |
| 8 | Kisabei Primary School | 300,000 | Nil | Purchase of two 10,000 litres water tanks at Kshs.160,000, construction of two tank bases at Kshs.120,000 and installation of gutters at Kshs.20,000 | 300,000 | New |
| 9 | Koitabmat Primary School | 150,000 | Nil | Purchase of 10,000 litres water tank at Kshs.80,000, construction of a tank base at Kshs.60,000 and installation of gutters at Kshs.10,000 | 150,000 | New |
| 10 | Manyoror Primary School | 150,000 | Nil | Purchase of 10,000 litres water tank at Kshs.80,000, construction of a tank base at Kshs.60,000 and installation of gutters at Kshs.10,000 | 150,000 | New |
| 11 | Samutet Primary School | 150,000 | Nil | Purchase of 10,000 litres water tank at Kshs.80,000, construction of a tank base at Kshs.60,000 and installation of gutters at Kshs.10,000 | 150,000 | New |
| 45 | Lelechwet Primary School | 1,300,000 | Nil | Purchase of 1 acre of Land inclusive of processing of title deed | 1,300,000 | New |
| 46 | Samaria Primary School | 1,300,000 | Nil | Construction to completion of one classroom. | 1,300,000 | New |
| 47 | Chebigen B Primary School | 600,000 | Nil | Construction to completion of 6 Door pit latrines: 3 Doors for Girls with one chamber catering for persons with disability and 3 Doors for Boys with one chamber catering for persons with disability. | 600,000 | New |
| 48 | Ainapsosiot Primary School | 1,300,000 | 1,000,000 | Completion of one classroom: Roofing, ceiling, floor, windows, internal and external finishes  ***(Change of activity for 2022/23FY approved in a PPRMC meeting held on 21st November, 2023 from renovation to completion of three classrooms: flooring with tiles, plastering, painting and external finishes to construction of one classroom up to plastering level,***  ***NG-CDFC committed to allocate balance of Kshs.300,000 in 2023/24FY)*** | 300,000 | Ongoing |
|  | Ainapsosiot Primary School | 1,300,000 | 0 | Construction to completion of one classroom. | 1,300,000 | New |
| 49 | Kondametul Primary School | 600,000 | Nil | Construction to completion of 6 Door pit latrines for Girls with one chamber catering for persons with disabilities | 600,000 | New |
| 50 | Lamayat Primary School | 1,300,000 | Nil | Construction to completion of one classroom. | 1,300,000 | New |
| 51 | Kimultiony Primary School | 2,500,000 | Nil | Purchase of 1 acre of Land inclusive of title processing | 2,500,000 | New |
| 52 | Ranymoi Primary School - New school | 2,300,000 | Nil | Purchase of I acre land  ***(Submitted land valuation report indicating the land is 0.834ha/2.063316 acres with only 1 acre being of interest, has nil encumbrances and costs Kshs.1 million, copy of title deed and land search).*** | 2,300,000 | New |
| 53 | Buchenge Primary School | 1,200,000 | Nil | Renovation to completion of four classrooms: flooring with tiles, plastering, painting and external finishes. | 1,200,000 | New |
| 54 | Tabet Primary School | 400,000 | Nil | Construction to completion of 4 door pit latrines for Girls with one chamber catering for persons with disabilities. | 400,000 | New |
| 55 | Maso Primary School | 1,300,000 | Nil | Renovation to completion of four classrooms: roofing, flooring with tiles, plastering, painting and external finishes | 1,300,000 | New |
| 56 | Sumeiyon Primary School | 1,200,000 | Nil | Renovation to completion of four classrooms: flooring with tiles, plastering, painting and external finishes | 1,200,000 | New |
| 57 | St.Patricks Primary School | 1,000,000 | Nil | Construction to completion of 10 door pit latrines: 4 doors for boys with one chamber catering for persons with disabilities and 6 doors for girls with one chamber catering for persons with disabilities | 1,000,000 | New |
| 58 | Kamasian Primary School | 1,000,000 | Nil | Renovation to completion of three classrooms: flooring with tiles, plastering, painting and external finishes | 1,000,000 | New |
| 59 | Kipchebor Primary School | 1,200,000 | Nil | Renovation to completion of four classrooms: flooring with tiles, plastering, painting and external finishes. | 1,200,000 | New |
| 60 | Chepkolon Primary School | 2,500,000 | Nil | Construction to completion of an administration block comprising of three offices. | 2,500,000 | New |
|  | **JSS PROJECTS UNDER NG-CDF** | | |  |  |  |
| 61 | Lemeiywet Primary School | 1,300,000 | Nil | Construction to completion of one classroom (JSS- NGCDF) | 1,300,000 | New |
| 62 | Ngecherok Primary School | 1,500,000 | Nil | Construction to completion of one classroom at Kshs.1,300,000 and Construction to completion of 2 door staff pit latrines (one door for female and one door for male teachers) at Kshs.200,000. (JSS- NGCDF) | 1,500,000 | New |
| 63 | Kamelilo Primary School | 1,300,000 | Nil | Construction to completion of one classroom. (JSS- NGCDF) | 1,300,000 | New |
| 64 | Bechulelach Primary School | 3,800,000 | Nil | Construction to completion of one classroom at 1,300,000 and Water drilling at Kshs. 2,000,000, piping at Kshs. 250,000 and solar panels and pump at Kshs. 250,000 (JSS- NGCDF) | 3,800,000 | New |
| 65 | Mureret Primary School | 1,300,000 | Nil | Construction to completion of one classroom. (JSS- NGCDF) | 1,300,000 | New |
| 66 | Itoibei Primary School | 1,300,000 | Nil | Construction to completion of one classroom. (JSS- NGCDF) | 1,300,000 | New |
| 67 | Binyiny Primary School | 1,300,000 | Nil | Construction to completion of one classroom. (JSS- NGCDF) | 1,300,000 | New |
| 68 | Chemagaldit Primary School | 1,300,000 | Nil | Construction to completion of one classroom (JSS- NGCDF) | 1,300,000 | New |
| 69 | Koibeyot Primary School | 1,300,000 | Nil | Construction to completion of one classroom (JSS- NGCDF) | 1,300,000 | New |
| 70 | Tabain Primary School | 1,300,000 | Nil | Construction to completion of one classroom. (JSS- NGCDF) | 1,300,000 | New |
|  | **SECONDARY SCHOOLS PROJECTS** | | | | | |
| 71 | AIC Telanet Girls Secondary School | 11,000,000 | 6,000,000 | Completion of 100 students’ capacity twin storey laboratory: Second Phase Construction of first floor Frame Structure of R.C.C Columns and Beams  ***(Allocated Kshs.1,000,000 in 2012/13FY for completion of Laboratory - internal wall plastering, floor finishing, painting, laboratory fittings, Kshs.1,000,000 in 2019/20FY for Construction of laboratory, 100 capacity: Walling, columns, Kshs.1,500,000 in 2020/21FY for construction of a 100 capacity laboratory - walling and columns.***  ***Kshs.2,500,000 in 2021/22FY for completion of 100 capacity one storey twin laboratory - internal wall finishes (plaster & painting) external wall finishes (keying & pointing) Floor finishes, work tops, plumbing works (drainage and gas piping) electrical works).*** | 800,000 | Ongoing |
| 72 | Buchenge Secondary School | 7,800,000 | 6,300,000 | Completion of 100 capacity twin Science laboratory: Construction of Gas Cylinder Cubicle, Soak Pit, flooring with Tiles, painting  ***(Allocated Kshs.1,500,000 in 2012/13FY for construction of Laboratory, Kshs.1,000,000 in 2013/14 FY for completion of laboratory- plaster, fittings & painting, Kshs.700,000 in 2014/15FY for completion of twin lab- walling, Roofing &fitting, Kshs.900,000 in 2015/16FY for completion of twin lab - walling, roofing, internal wall plastering, doors & windows fittings, Kshs.700,000 in 2018/19FY for construction of twin laboratory,***  ***Kshs.1,000,000 in 2017/18FY for completion of twin lab i.e plastering, fixing of doors and windows, Kshs.500,000 in 2019/20FY for construction of twin laboratory - fittings, ceiling. wiring and gas piping and Kshs.300,000 in 2021/22FY for completion of a 100 capacity twin laboratory - internal & external finishes, glazing to windows, floor finishes, painting, Ceiling).*** | 1,500,000 | Ongoing |
| 73 | Chebigen Secondary School | 19,167,000 | 17,000,000 | Completion of 800 capacity multi-purpose hall: plastering of internal cables, painting of internal walls, grills to Kitchen waste water Channel, Granito finish to worktops, door frames, window panes, fascia board, changing room brandering and ceiling, roofing  ***(Allocated Kshs.1,000,000 in 2017/18FY for construction of multipurpose hall,******Kshs.3,000,000 in 2018/19FY for construction of multipurpose hall,***  ***Kshs.3,000,000 in 2019/20FY for construction of multipurpose hall non storey: roofing, fittings, plastering,***  ***Kshs.1,000,000 in 2020/21FY for completion of phase 1 of 800 capacity multipurpose hall - wall plastering and additional Kshs.8,000,000 in 2021/22FY for completion of 800 capacity multipurpose hall (phase II)- Internal walling, gable walling, internal finishes, external finishes, floor finishes, electrical fittings, plumbing works, kitchen work tops, painting, windows and doors)*** | 2,167,000 | On going |
| 74 | Kapkiam Secondary School | 1,300,000 | Nil | Construction to completion of one classroom | 1,300,000 | New |
| 75 | Kaptebeswet Secondary School | 2,223,897 | Nil | Completion of two storey building started by the school comprising of three classrooms on the ground floor and three classrooms on the first floor: suspended slab on the first floor. | 2,223,897 | New |
| 76 | Motobo Secondary School | 7,200,000 | 6,600,000 | Completion of 100 capacity twin laboratory: Tiling of floor and worktops with approved ceramic tiles, painting of internal walls.  ***(Allocated Kshs.1,500,000 in 2014/15FY for construction of Laboratory, Kshs.1,000,000 in 2015/16FY for completion of twin laboratory - walling, roofing, internal wall plastering, floor screeding, doors & windows fittings, Kshs.1,000,000 in 2017/18FY for completion of twin lab i.e ceiling, plastering, fixing, doors and windows, Kshs.500,000 in 2018/19FY for completion of twin laboratory (plastering, fixing of windows, flooring, screeding and painting, lab fitting, Kshs.500,000 in 2019/20FY for Ongoing construction of twin laboratories - plastering, ceiling, fittings and Kshs.2,100,000 in 2021/22FY for completion of a 100 capacity twin laboratory Gas piping, fume cupboard, work tops and plumbing works)*** | 600,000 | Ongoing |
| 77 | Poiywek Secondary School | 1,300,000 | Nil | Construction to completion of one classroom. | 1,300,000 | New |
| 78 | Sumeiyon Secondary School | 5,059,250 | 3,259,250 | Completion of 50 student’s capacity laboratory: Construction of gas cylinder cubicle, soak pit, raised stage, flooring with Tiles, doors, painting  ***(Allocated Kshs.1,000,000 in 2019/20FY for construction of one new laboratory, 50 capacities - substructure, walling,***  ***Kshs.1,000,000 in 2020/21FY for construction of a 50 capacity single laboratory - Roofing, windows and doors and additional Kshs.1,259,300.00 in 2021/22FY for*** c***ompletion of a 50 capacity single laboratory - internal wall finishes (plaster & painting) external wall finishes (keying & pointing) Floor finishes, work tops, plumbing works (drainage and gas piping) electrical works)*** | 1,800,000 | Ongoing |
| 79 | Toror Secondary School | 2,100,000 | 1,200,000 | Purchase of 0.3 acres of land inclusive of processing of title deed | 900,000 | Ongoing |
| 80 | **MONITORING, EVALUATION AND CAPACITY BUILDING** | | | | | |
| 81 | Telephone, Telex, Facsmile and Mobile Phone Service | 100,000 | Nil | Payment of telephone, telex, facsmile and Mobile Phone Services | 100,000 | New |
| 82 | Travel Costs | 200,000 | Nil | Payment of travel costs | 200,000 | New |
| 83 | Catering Services | 231,897 | Nil | Payment of catering services | 231,897 | New |
| 84 | Other committee expenses | 1,600,000 | Nil | Payment of other committee expenses | 1,600,000 | New |
| 85 | NG-CDFC Allowances | 1,992,000 | Nil | Payment of NG-CDFC allowances | 1,992,000 | New |
| 86 | General Office Supplies (Stationeries, Travel Expenses, Electricity, Telephone expenses, office equipment) | 1,000,000 | Nil | Purchase of General Office supplies(Stationery, Travel Expenses, Electricity, Telephone expenses, office equipment) | 1,000,000 | New |
| 87 | Refined Fuels and Lubricants for Transport | 400,000 | Nil | Purchase of Refined Fuels and Lubricants for Transport of GK vehicles | 400,000 | New |
|  | **ADMINISTRATION AND RECURRENT EXPENDITURE** | | | | | |
| 88 | Contractual Employees | 2,628,000 | Nil | Payment of staff basic salaries for 11 NG-CDFC Staff | 2,628,000 | New |
| 89 | Housing levy | 39,420 | Nil | Payment of housing levy for 11 NG-CDFC Staff | 39,420 | New |
| 90 | NSSF | 131,040 | Nil | Employer contribution to NSSF for 11 NG-CDFC Staff | 131,040 | New |
| 91 | NITA | 6,600 | Nil | Employer contribution to NITA for 11 NG-CDFC Staff | 6,600 | New |
| 92 | Gratuity-Contractual Employees | 584,040 | Nil | Payment of gratuity to NG-CDFC Staff for 11 NG-CDFC Staff | 584,040 | New |
| 93 | Office Rent | 144,000 | Nil | Payment of office rent | 144,000 | New |
| 94 | Telephone, Telex, Facsmile and Mobile Phone Service | 240,000 | Nil | Payment of telephone expenses | 240,000 | New |
| 95 | Internet Connections | 36,000 | Nil | Payment of internet connections | 36,000 | New |
| 96 | Courier and Postal Services | 700,000 | Nil | Payment of Courier and postal Services | 500,000 | New |
| 97 | Other Commitee Expenses | 1,985,694 | Nil | Payment of other committee expenses | 2,140,694 | New |
| 98 | NG-CDFC Allowances | 1,248,000 | Nil | Payment of NG-CDFC allowances | 1,248,000 | New |
| 99 | Office General Supplies | 1,000,000 | Nil | Purchase of General Office Supplies | 1,500,000 | New |
| 100 | Refined fuels & lubricants for transport | 600,000 | Nil | Payment of refined fuels and lubricants of GK vehicle to be purchased in 2023/2024 F/Y | 600,000 | New |
| 101 | Bank service commission and charges | 50,000 | Nil | Payment of bank service commission and charges | 50,000 | New |
| 102 | Maintenance - Vehicles and Other Transport Equipment | 200,000 | Nil | Payment of Maintenance Expenses- NG-CDFC Motor Vehicle to be purchased in 2023/2024 F/Y | 200,000 | New |
| 103 | NG-CDFC Office Furniture and Equipment | 1,000,000 | Nil | Purchase of office furniture and equipment: 1 boardroom table at Kshs. 100,000, 10 executive chairs at Kshs. 15,000 each (Kshs. 150,000), 5 office chairs at Kshs. 20,000 each (Kshs. 100,000), 5 office desks at Kshs. 40,000 each (Kshs. 200,000), 5 metalic cabinets at Kshs. 30,000 each (Kshs. 150,000), 2 cupboards at Kshs. 55,000 each (Kshs. 110,000), 1 HP Desktop pro PCI MT computer with UPS (Kshs. 150,000), 2 water dispensers at Kshs. 20,000 each (Kshs, 40,000) | 1,000,000 | New |
|  | **Total** |  |  |  | **184,129,901** |  |
|  |  |  |  |  |  |  |
|  | **MOE JSS Projects** | | |  |  |  |
|  | **Project** | **Activity** | **Amount** | **Status** |  |  |
| 104 | Keongo Primary School | 1,300,000 | Nil | Construction to completion of one classroom (JSS-MOE) | 1,300,000 | New |
| 105 | Motobo Primary School | 1,300,000 | Nil | Construction to completion of one classroom (JSS-MOE) | 1,300,000 | New |
| 106 | St. Patricks Primary School | 1,300,000 | Nil | Construction of one classroom to completion (JSS-MOE) | 1,300,000 | New |
| 107 | Chepkurbet Primary School | 609,483 | Nil | Construction to completion of 6 door pit latrines: 3 doors for boys with one chamber catering for persons with disabilities and 3 doors for girls with one chamber catering for persons with disabilities (JSS-MOE)  *(The funds could not be sufficient to construct a new classroom to completion).* | 609,483 |  |
| 108 | Chepkurbet Primary School | 1,300,000 | Nil | Construction to completion of one classroom (JSS-MOE) | 1,300,000 | New |
| 109 | Kipkwes Primary School | 1,300,000 | Nil | Construction to completion of one classroom. (JSS-MOE) | 1,300,000 | New |
| 110 | Kosisit Primary School | 1,300,000 | Nil | Construction to completion of one classroom. (JSS-MOE) | 1,300,000 | New |
| 111 | Kipsotet Primary School | 1,300,000 | Nil | Construction to completion of one classroom. (JSS-MOE) | 1,300,000 | New |
| 112 | Samutet Primary School | 1,300,000 | Nil | Construction to completion of one classroom (JSS-MOE) | 1,300,000 | New |
| 113 | Kinyose Primary School | 1,300,000 | Nil | Construction to completion of one classroom (JSS-MOE) | 1,300,000 | New |
|  | **Total** |  |  |  | **12,309,483** |  |
|  | **Grand Total** |  |  |  | **196,439,384** |  |

**MIN 07/16/01/2024: CHANGE OF ACTVITY**

The members discussed the various reallocations and agreed to forward them to NG-CDF Board as below:

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Project Name** | **F/Y** | **Approved Allocation** | **Activity** | **Amount spent** | **Status** | **Balance** | **Change of activity** |
| Kapsoit Secondary School | 2021/2022 | 1,900,000 | Construction of 120 capacity library - walling, roofing | Nil | New | 1,900,000 | Change activity to building of two storey building with three phases  Phase 1 – Ground floor – storage fitted with metallic book shelves  **Reason**  Minimize on the scarcity of land |

The reason for change of activity is to minimize on the scarcity of land.

Construction of three storey library/administration block:

1st phase – ground floor - storage fitted with metallic book shelves – Kshs. 13,119,049

2nd phase – 1st floor - spacious reading area/corals – Kshs. 8,602,386

3rd phase – 2nd floor – administration offices – Kshs. 8,888,616

BoQ attached.

**MIN 08/16/01/2024: SUB-COMMITTEE REPORT**

**Bursary sub committee**

The chairperson bursary sub-committee updated the members on the progress of the bursary forms collection.

**M&E sub committee**

No report

**Sports sub committee**

The sub-committee to present the report.

**Complaints sub committee**

No complaint

**Environment**

The sub-committee to present the report on tree planting.

**MIN 09/16/01/2024: MONTHLY & QUARTERLY REPORTS**

The FAM presented the various monthly, quarterly and bi-annual reports to the members. After lengthy discussion, they were approved for submission to the NG-CDF Board.

**MIN 10/16/01/2024: OUTSTANDING PAYMENTS**

* NG-CDFC Meetings 16th January 2023 – Kshs. 65,000

**MIN 11/16/01/2024: AOB**

**Mjini Primary School -** The members discussed on the school which had issues with land ownership. However, Kshs, 200,000 had been approved under F/Y 2022/2023 proposal for fencing and was still pending. They agreed that a letter be written to the chief officer lands, housing and physical planner and the national lands commission for the documents.

**Land documents** - They were also urged to follow up with the land documents for the projects approved under FY 2023/2024 to avoid delays

**MIN 12/16/01/2024: CLOSING REMARKS AND ADJOURNMENT**

There being no other business, the meeting ended at 1:50 p.m. and it was closed with a work of prayer by Joseph Bore then members shared the Lord’s prayer. The next meeting was to be communicated.

**MINUTES TAKEN BY:**

Caroline C. Yegon Secretary Sign: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**CONFIRMED BY:**

Philip K. Kemei Chairman Sign: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_