



NG-CDF

**National Government Constituencies Development Fund
Subukia Constituency**

P.O Box 86.

Subukia

Cell: 0728776506

Email: subukia@cdf.go.ke

MINUTES OF NG-CDFC MEETING HELD ON 6TH JUNE 2023 AT NG-CDF BOARDROOM AT 10:00 AM

MEMBERS PRESENT

1) Shadrack Muiruri	Chairman
2) Winnie Muthoni	Secretary
3) Gloria Keitany	FAM
4) Erastus Awangi	Member
5) Nicholas Kiplagat	Member
6) Sophie Chelangat	Member
7) Dorcas Nyokabi	Member
8) Jaled Ondiek	Member
9) Josephine Wanjiku	Member
10) Mary Muchene	Member

The chair called meeting to order at 10.00am and Jaled Ondiek opened with a word of prayer.

AGENDAS

- RE-ALLOCATION OF ROADS PROJECT AND BURSARY
- STAFF TRAINING
- OVER SIGHT FUNDS RE-APPORTIONMENT.
- STALE CHEQUES REPLACEMENT.
- A.O.B

READING AND CONFIRMATION OF PREVIOUS MINUTES

Minutes of previous meeting were read by the secretary and were confirmed by Josephine Wanjiku and seconded by Nicolas Kiplagat as true proceedings.

MATTERS ARISING

One member inquired if land transfer has been done. The chairman responded that it is in its final stages of title transfer.

MIN 1/06/06/2023: RE-ALLOCATION OF ROADS PROJECT AND BURSARY PROJECT

The Chairman informed the members that the road project for Maryland Secondary School which had been allocated Ksh.3,000,000 need to be re-allocated to other projects as detailed below:-

Vision: To be a leading public institution in the effective and efficient management of devolved funds

W. J. J. J.

J. J. J.



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S/NO	NAME OF THE PROJECT	ACTIVITY	AMOUNT
1	Mansukh Primary School	Construction of boys Toilet	750,000
2	Mansukh Primary School	Construction of Girls Toilet	750,000
3	Kabazi Secondary School	Construction of 8 door Girls Toilet	750,000
4	Simboiyon Primary School	Construction of Boys Toilet	750,000
TOTAL			3,000,000.00

Maombi Primary School road project to be implemented as follows

S/NO	NAME OF PROJECT	ACTIVITY	AMOUNT
1	Maombi primary School	Bush Clearing, Murraming, Grading and gravelling of 4 Kilometers road.	5,730,957.16
TOTAL			5,730,957.16

The reason for reallocation is that Maryland Secondary School road project got funding from Kerra Nairobi, under special programme.

The members also noted the bursary balances in the 3 votes as follows:

S/NO	PROJECT NAME	AMMOUNT ALLOCATED	AMMOUNT DISBURSED	BALANCE
1	Bursary Secondary	30,201,068.64	33,168,068.60	33,000
	Byrsary Tertiary	12,000,000	11,805,557	194,443
	Bursary Special	1,500,000	1,021,000	476,000

The members approved reallocation of Ksh. 400,000 funds from Bursary Special to Bursary secondary due to High demand of students in secondary institutions. **The reason for reallocation is that all the needy students in Bursary special had been disbursed.** A balance of Ksh. 76,000 is to be reserved for speculative reasons.

MIN 2/06/06/2023: STAFF TRAINING IN NAIVASHA

The FAM has received a Communication from Regional Co-Ordinator that there will be joint staff training In Naivasha for a maximum of 5 staff in every constituency for 3 days i.e on from 20th, 21st, 22nd June 2023

The staff facilitation will be as follows:-

S/NO	STAFF NAME	RATE	NO OF DAYS	AMOUNT
1	Solomon Nganga	4,900	4	19,600

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W. G. Ogo *[Signature]*



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2	Florah Nganga	4,900	4	19,600
3	Margaret Wangare	4,900	4	19,600
4	John Ndungu	4,900	4	19,600
5	Wambui	4,900	4	19,600
6	Peter Kihara	4,900	4	19,600
7	Peter Kairu			10,000
8	Bismark Langat			10,000
9	FAM			44,800
	TOTAL			182,000

The Intern Peter Kihara will attend training in Naivasha because of his efficiency and Commitment to work.

The other 2 interns will be facilitated at a rate of Ksh. 10,000. The Fund manager will be facilitated at a rate of Ksh. 11,200*4=44,800.

The venue payment and facilitators will be communicated at a later date.

MIN 3/06/06/2023: OVERSIGHT FUNDS RE-APPORTIONMENT

The FAM informed the members that there is need RE- Apportion Ksh. 300,000 funds which had been allocated to oversight Members Allowances.

The Total amount of Ksh. 300,000 is to be allocated to PMC Training.

MIN 4/06/06/2023: STALE CHEQUES REPLACEMENT

The following cheques need to be replaced.

CHQ No	Name of school	Amount	Name of school	Name of beneficiary	Adm. no	Amount	Reason for reallocation
011521	Kahawa Garrison Memorial sec School	3,000	Kahawa Garrison Secondary School	Elvis Mwangi Ngugi	3497	3,000	The cheque was written wrongly
012406	Nakuru Teachers Training College	7,000	Nakuru Central Educational Training Centre	Naomi Nyokabi	NCETC/UPD/276/22	7,000	The cheque was wrongly written
102407	Nakuru Teachers Training	7,000	Nakuru Central Educational	Damaris Muthoni Njaramba	NCETC/UPD/264/2023	7,000	The cheque was wrongly

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K. Gorojo *B. Bama*



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	College		Training Centre				written
01240 8	Nakuru Teacher s Training College	7,000	Nakuru Central Education al Training Centre	Damaris Muthoni Njaramba	NCETC/UPD/264/20 23	7,000	The cheque was wrongly written

MIN 5/06/06/2023: A.O.B.

The being no other business for discussion, the meeting was adjourned at 2.00 pm. with a prayer from Josephine Wanjiku.

Minutes prepared by:

Secretary... Winnie M. Njoroge Signature... [Signature] Date... 6/06/2023

Minutes confirmed by:

Chairman... SHADRACK M. KAMAU Signature... [Signature] Date... 6/06/2023

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