**Introduction**

Section 16 (f) of the NG-CDF Act 2015 as amended in 2016 provides that the Board shall encourage best practices in the implementation of the projects. In order to achieve this mandate, the NG-CDF Board through its strategic objective on improving performance management ensures that there is continuous monitoring and evaluation of its operations.

Furthermore, the NG-CDF Board’s strategic plan for the period 2016/17 – 2020/21 emphasizes the need for continuous monitoring and evaluation of Board’s activities to improve efficiency and effectiveness in implementation of projects.

The Committee on Programmes, Performance and Risk Management in a meeting held on 29th December, 2020 deliberated and resolved to carry out a monitoring exercise in Kigumo, Moyale, North Horr, Saku and Laisamis constituencies with a view to:

1. Familiarize with the operations of the NG-CDFC as far as projects’ implementation is concerned;
2. Determine the best practices, successes and challenges realized while implementing projects;
3. Provide overall guidance for management of the NG-CDF projects with a view of achieving projects’ objectives considering the project scope, quality, time and cost elements;
4. Undertake verification of some proposed projects to enable the Board to make further informed decision making.

The visit was undertaken between 11th and 22ndJanuary, 2021. Below is a summary of the issues raised during the visit;

| **Main areas of concern** | **Observations** | **Key Recommendations** | **Action by** | **Timelines** |
| --- | --- | --- | --- | --- |
| **MOYALE CONSTITUENCY** | | | | |
| **Labeling of NG-CDF financed projects** | The team noted that most projects were not labeled hence one could not differentiate projects implemented by NG-CDF and other entities | NG-CDFC to label all NG-CDF financed projects using the prescribed format provided by the Board  The Board to give clear guidelines on how branding should be done | **NG-CDFC** | **Immediately** |
| **Cost of projects** | The team noted that a classroom in the Constituency costs Kshs.1,260,000. However, most awarded contractors complain about the cost as inadequate and suggested that it should cost Kshs.1,500,000. The Members of the Board wondered how a contract is awarded and later on the contractor complained that the amount was never enough. | NG-CDFC to ensure that procurement process is done competitively and the winning bidder should adhere to the contract agreement and complete the project according to the specifications provided in the Bill of Quantities | **NG-CDFC** | **Immediately** |
| **Projects workmanship** | The team noted that a laboratory being constructed in Dr. Guracha Memorial Girls Secondary School portrayed poor workmanship which was conspicuous i.e   * The worktops were not of the same level and had cracks. * Untreated timber * There was no provision of a chimney in the fume chamber * Skirting had not been done * The weight of the tank at the roof rested on the timber trusses instead of the wall hence there was possibility of weakening the timber. | NG-CDFC to ensure that all the defects noted are corrected by the contractor.  Works officer to be brought on site and conduct a site meeting. Cutting across all the projects, NG-CDFC to ensure close supervision to enable successful implementation | **NG-CDFC** | **Immediately** |
| **Teachers Quarters in Dr. Guracha Memorial Girls Secondary School and Uran Primary School** | Out of 10 teachers in the school, only one was a lady who also happened to be the only one residing inside the school compound due to lack of adequate staff quarters to house the rest. Some facilities in the secondary school were also not connected to the electricity.  Further, in Uran Primary School a kitchen facility had been converted into teachers’ staff quarters and was also not enough to accommodate all. | NG-CDFC to consider allocating funds towards construction of staff houses in both schools which can attract posting of female teachers in the school  NG-CDFC to consider allocating funds for electrification of some facilities in the secondary school | **NG-CDFC** | **2021/2022 projects proposal** |
| **Goromuda Assistant Chief’s Office** Kshs.2,600,000- Construction of 6 roomed office to completion. | The project portrayed good workmanship. However, the retired chief noted some challenges;   * Lack of toilet * Fencing had not been done * Equipping with furniture had also not been considered | NG-CDFC to allocate funds towards construction of toilet which was a priority  NG-CDFC should also consider fencing the premise of the office to protect the land from land grabbers. | **NG-CDFC** | **Through projects proposal for 2021/2022 or through reallocation of emergency funds** |
| **Manyatta Mixed Secondary School,** Kshs.1,760,000-Construction of one classroom to completion Ksh 1,260,000.00 and purchase of 50 lockers Ksh 500,000.00 | The project portrayed good workmanship.  The school is in dare need of;   * Additional classrooms * A laboratory * A school bus | NG-CDFC to allocate funds towards construction of laboratory which was a priority | **NG-CDFC** | **Through projects proposal for 2021/2022 Financial Year** |
| **Qoloba Primary School,**Kshs.1,260,000-Construction of one Classroom to Completion  Proposed Construction of 5 Classroom to Completion through CSR program | The school is upto grade 3 with a total population of 218 pupils and is sit on a 100 acres piece of land. | There is need for staff quarters  There is also a need of Additional classrooms  There is a need of the school to acquire land ownership documents from the respective office. | **NG-CDFC** | **Through projects proposal for 2021/2022 Financial Year** |
| **Roads projects**   1. DadachaLakole Primary School, Kshs.2,529,000.09-Grading and Bush Clearing of DadachaLakole Primary Access Road Covering 1km to completion. 2. Sololo Mixed Secondary School, Kshs.2,396,000-Grading and Murraming of 700m Sololo Mixed Sec Access Road (Main High Way to the School Gate) to completion. 3. FunanQumbi-FunanIdha Security Road, Kshs.3,977,868.09-Opening Up of Security Road Covering 8Km-Bush Clearing and Removal of Boulders to completion | The was confirmed that DadachaLakole Primary School road is 1km from the main high way to the school gate.  The was confirmed that Sololo Mixed Secondary School road is 700m from the main high way to the school gate.  The was confirmed that FunanQumbi-FunanIdha Security Road is 8km. | Involve technical person in the development of the BQs  Activities to include grading and murraming  In regard to DadachaLakole Primary School, NG-CDFC should capture the aspect that the road to be done is starting from the Main highway to the school gate.  The Board recommended for the roads to be implemented. | **NG-CDFC** | **Immediately as follows;**  DadachaLakole Primary School, Kshs.2,529,000.09-Grading, Bush Clearing and murraming of 1km access road from the Main High way to School gate to completion.  Sololo Mixed Secondary School, Kshs.2,396,000-Bush clearing, Grading and Murraming of 500m Access Road from Main High Way to the School Gate to completion.  FunanQumbi-FunanIdha Security Road, Kshs.3,977,868.09-Opening Up of Security Road Covering 8Km through Bush Clearing, grading and murraming to completion |
| **Performance of students in Schools** | The Board raised a concern regarding dismal performance of some students in the visited schools e.gSololoMixed Day Secondary School. Motivate | The Board to follow up with the Sub County Director of Education on the performance of such schools in order to analyse their performance | **Board** | **Annually** |
| **Orphaned Girl in the School** | As part of reviewing the policy on CSR the Board to Mentoring  Short term- individual support by the Board of directors for a needy student Ms. Dhahabu  Partnership with banks and other financiers | NG-CDFC member, MrsHadija to be the contact person in this exercise | **Board** |  |
| **School support** | Directors |  |  |  |
| **Uran Primary School** | The school has a rich alumni | NG-CDFC to consider prioritizing staff houses  The Board requested for help from the alumni to assist the school | **Uran Alumni** |  |