

A).

BLOCK	NO.OF ROOMS	STATUS
I.	1	Needs plastering in and out.
II.	2	Needs roof renovation.
III.	2	Needs roof renovation.
IV.	4	-Needs roof renovation. -Needs floor. -Ring beam and plastering. -Window fixing. -Door fixing. -Roofing.

**B).Water harvesting facilities.**

-Purchase of two 10,000 litres tanks and fitting.

**C).Electrification of 9 classrooms.**

Members agreed to request the CDF office to convert the Ksh.500,000 meant for purchase of 100 desks into roof renovation of the classrooms.

However it was agreed that a proposal request be forwarded to CDF office for the following works:

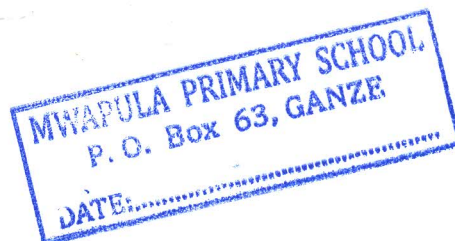
- I. Over whole renovation of 4 classrooms.
- II. Roof renovation of 4 classrooms.
- III. Purchase of two 10,000 litres water tanks.

**MIN 04/17/09/2018:A.O.B**

Having no any other business the meeting came to an end at 12.40 PM.

CHAIRPERSON: WILSPER C. NGIUA DATE: \_\_\_\_\_ SIGN WILSPER C. NGIUA

SECRETARY: KAMUKI DATE: \_\_\_\_\_ SIGN KAMUKI



T. Musiyani Kamuti

CDF MANAGER  
CHAIRPERSON

MWAPULA PRIMARY SCHOOL,  
P.O BOX 62,  
GANZE.

19/10/2018

THE CHAIRPERSON,  
CDF GANZE,  
P.O BOX  
GANZE.

Dear Sir,

**RE: REQUEST FOR FINANCIAL SUPPORT IN AID OF 8 CLASSROOMS RENOVATION AND PURCHASE OF TWO WATER TANKS.**

Following a parents meeting held on 11/09/2018 attended by 65 parents and subsequent Project Management Committee (PMC) and the executive board of management committee meeting held on 17/09/2018 minutes on 03/17/09/2018 school infrastructure, it was agreed that a proposal for the above facilities be prepared and forwarded to your highly respected office for funding.

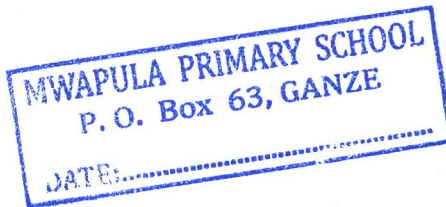
Attached sir, find a copy of minutes and photos to justify on the same.

We hope and belief you will treat our request with utmost faith.

Yours faithfully

MUTISYA KAMUTI MUSYONI

MOB NO.0723953449.



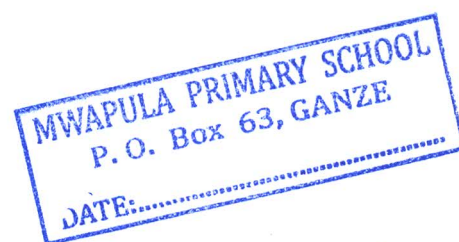
**MINUTES OF THE PROJECT MANAGEMENT COMMITTEE AND THE EXECUTIVE BOARD OF MANAGEMENT COMMITTEE HELD ON MONDAY THE 17<sup>TH</sup> SEPTEMBER 2018 AT 10.10 AM IN THE HEADTEACHER'S OFFICE.**

**MEMBERS PRESENT.**

1. WILSPER C. NGUA \_\_\_\_\_ PMC CHAIRPERSON.
2. STELLA N. MWAKISUMA \_\_\_\_\_ PMC TREASURER
3. MUTISYA K. MUSYONI \_\_\_\_\_ PMC/BOM  
SECRETARY/HEADTEACHER.
4. IRINE K. MSUKO \_\_\_\_\_ PMC MEMBER.
5. MICKIE N.M.ABKEAH \_\_\_\_\_ PMC MEMBER.
6. EVANS K. CHARO \_\_\_\_\_ P/A CHAIRPERSON.
7. TEREZIAH F. RODGERS \_\_\_\_\_ BOM DEPUTY CHAIRPERSON.
8. THOMAS MWATSUMA \_\_\_\_\_ DEPUTY HEADTEACHER.

**AGENDA.**

1. Reading and confirmation of the previous meeting minutes.
2. Matters arising.
3. School infrastructure.
4. A.O.B



**PREAMBLE.**

The chairperson called the meeting to order at 10.15 AM. Mr. Mwatsuma led the meeting with a word of prayer. The chairperson thereafter gave some opening remarks and requested the members to participate actively.

**MIN 01/17/09/2018: READING AND CONFIRMATION OF THE PREVIOUS MEETING MINUTES.**

The minutes of the previous meeting held on 26<sup>th</sup> June 2018 were read and confirmed as the true record. They were confirmed by Evans Kalama and seconded by Terezhiah Rodgers.

**MIN 02/17/09/2018: MATTERS ARISING.**

No matters arose.

**MIN 03/09/2018: SCHOOL INFRASTRUCTURE.**

The head teacher gave a brief report of the MOEST fund report request that no positive indicators sighted to date. He further gave the status of the school buildings highlighting on the poor status of the roofs and jiggers infestation to the pupils.

After a lengthy discussion, members decided to a courtesy visit to all classrooms and came up with the need assessment.