

**MINUTES OF THE NG-CDFC, KILOME HELD ON
FRIDAY NOVEMBER, 2018 AT THE
BOARDROOM
Mukaa District Head Quarters**

23/11/2018

NG-CDFC KILOME

MINUTES OF NG-CDFC, KILOME COMMITTEE MEETING HELD ON FRIDAY, 23RD
NOVEMBER, 2018 AT THE KILOME CDF BOARDROOM

Members present

1. Raphael Kongu Kamayu CDFC Chairman
2. Simon Muthiani Tama CDFC Secretary
3. Mr. Robert M. Kioko Fund Account Manager
4. Hussein H. Alasow D.C.C
5. Augustine Mwikya Mutua Member
6. George Ngamwa Muange Member
7. Margaret Kitumbi Maweu Member
8. Salma Jaruf Member
9. Jennifer Mueni Nzinga Member
10. Faith Musau Member

Agenda

1. Adoption of Wards Project proposal Report 2018/19
2. Allocation criteria FY 2018-2019
3. Purchase of a Constituency Vehicle
4. Approval of Projects funds FY 2018-2019
5. Emergency Allocations
6. A.O.B

The meeting started at 9:10am with a word of prayer from Margaret Musau. The Chairman thanked members for observing time and purposing to attend the NG-CDFC Meeting. He officially welcomed everyone to the meeting.

MIN 01/23/11/2018: ADOPTION OF PROJECT PROPOSAL REPORT 2018/19

- Report on forums held at Ward and sub ward levels for public development agenda containing proposed projects 2018/19 was read by the CDFC Secretary. The report was unanimously adopted as read.

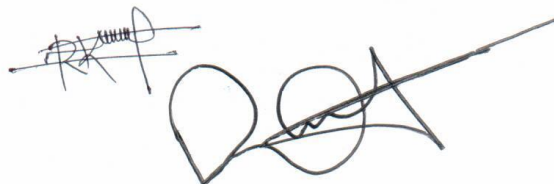
MIN 02/23/11/2018: ALLOCATION CRITERIA FY 2018-2019

i). Compliance to the NG-CDF Act 2015 (National Government Constituency Development Fund)

- Unlike the previous CDF Act 2013, the New NG-CDF 2015 Act entails funding of Education and Security projects only which are purely National Government functions. All proposals involving other functions i.e. Water and Roads were nullified automatically and forwarded to the County Office for consideration.

ii) Equal Distribution at Ward Levels

- Kilome Constituency has got 3 Wards namely:
 - a. Kasikeu/Mumela Ward
 - b. Mukaa/Kitaingo Ward



c. Kiimakiu/Kalanzoni Ward

- The NG-CDFC held various public participation forums at the Sub ward level and proposal reports were presented as per the prioritized interests and needs of residents.
- All wards shall benefit equally in both education and security projects.

iii) Ongoing projects to take precedence

- During FY 2018/19, a few projects were implemented and done halfway hence their status read as ongoing projects. For consistency, members unanimously agreed to fund these projects to completion, which were mostly in the education sector to ensure that they don't stall. These projects include;
 - a) Kasikeu Girls Sec. School- Completion of Storey Building housing Classes and HOD Offices.
 - b) Uiini Primary School – Completion of construction of a classroom.

MIN 03/23/11/2018: PURCHASE OF A CONSTITUENCY MOTOR VEHICLE

- Members had proposed to purchase an NG-CDF Kilome vehicle for ease of operations during M&E activities. However, monies allocated during FY 2017/18 wasn't enough to purchase their choice of vehicle, and thus proposed to allocate more funds to enable the office purchase the vehicle this new Financial Year 2018/19.

MIN 04/23/11/2018: APPROVAL OF PROJECTS FUNDS FY 2018-2019

- After lengthy deliberations, the meeting approved the following projects for funding. The Projects costs and designs were obtained from the Sub county Public Works Officer who oversees all public construction works at the Sub county and county levels.

Proposed Projects 2018/19

Project Name	Project activity	Amount Allocated	Current Status
ADMINISTRATION			
Employees' Salaries	Payment of staff salaries and PAYE.	1,800,000.00	Ongoing
Goods and Services	Purchase of fuel, repairs and maintenance, printing, stationery, Telephone, travel and subsistence, Office Newspapers, Office Tea, e.t.c	1,291,821.06	Ongoing
NSSF	Payment of NSSF Deductions	150,000.00	Ongoing
NHIF	Payment of NHIF Deductions	100,542.47	Ongoing
Committee Expenses	Payment of Committee allowances, transport, conferences fees.	3,200,089.00	Ongoing
	SubTotal	6,542,452.53	
Emergency	To cater for any unforeseen occurrences in the constituency during the financial year	5,738,993.01	Ongoing
M & E			

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Project Name	Project activity	Amount Allocated	Current Status
Goods and Services	Purchase of fuel, repairs and maintenance, printing, stationery, Airtime, travel and subsistence, e.t.c	800,000.00	Ongoing
Committee Expenses	Payment of Committee allowances, transport, conferences fees.	1,071,224.51	Ongoing
CDFC/PMC Capacity Building	Undertake Training of the PMCs/CDFCs on CDF Related issues	1,400,000.00	Ongoing
	SubTotal	3,271,224.51	
BURSARY			
Bursary Secondary Schools	Payment of bursary to needy students in the Constituency.	20,382,153.21	Ongoing
Bursary Tertiary Schools	Payment of bursary to needy students in the Constituency.	13,582,153.22	Ongoing
Revision Books	Purchase of assorted revision books for all schools at the Constituency.	4,000,000.00	New
	SubTotal	37,964,306.43	
SPORTS			
Sports	Purchase of uniforms and balls for identified Constituency teams and facilitate a constituency sports tournament and the winning teams/schools to be awarded with trophies. All participation costs catered for.	2,180,817.52	New
	SubTotal	2,180,817.52	
ENVIROMENT			
	Planting of trees at Mukaa Sub County Headquarters- 100,000.00	2,180,817.52	New
	Erection of Water Gabions for earth retention, erosion control and soil stabilization at; 1. Kiumoni River near Kiumoni Pr. School – 1,080,817.52 2. Kwamenya River near Kwakatia Primary School- 1,000,000.00		
	SubTotal	2,180,817.52	
NG-Kilome Constituency Vehicle	Additional funds for Purchase of a Constituency Vehicle for coordination of M&E activities.	3,062,264.00	New
Secondary Schools			
Kasikeu Girls Sec. School	Completion of a Storey Building housing Admin Block and Classrooms-Flooring and plastering.	500,000.00	Ongoing
Mukaa Boys High School	Construction of an underground Water Tank with a capacity to store 150m ³ (150,000Ltrs) of rain harvested water.	3,000,000.00	New
Enguli Secondary School	Renovation of 2 classrooms Block i.e. Re-roofing, Door and window fitting, Flooring, Plastering and Re-painting.	500,000.00	New
Kayata Girls Secondary School	Construction of a dormitory - Foundation, Walling (Phase 1 funding)	1,000,000.00	New
Kwothithu Secondary School	Construction of a dormitory to completion- Foundation, Walling, Roofing and General finishing.	3,000,000.00	New

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Project Name	Project activity	Amount Allocated	Current Status
St. Regina Kiou Secondary School	Construction of 1 Classroom to completion- Foundation, Walling, Roofing and General finishing.	1,000,000.00	New
Muani Secondary School	Construction of a dormitory to completion- Foundation, Walling, Roofing and General finishing.	3,000,000.00	New
Kamuthini Secondary School	Construction of 1 Classroom to completion- Foundation, Walling, Roofing and General finishing.	1,000,000.00	New
Kiongwani Boys Secondary School	Completion of a storey Building - Roofing, Fitting of Doors & Windows, Plastering, Flooring and General finishing.	1,000,000.00	New
ACK St. Stephen's Secondary School	Renovation of 2 classroom Block i.e. Re-roofing, Door and window fitting, Flooring, Plastering and Re-painting.	500,000.00	New
S.A Maiani Girls Secondary School	Construction of 1 Classroom to completion- Foundation, Walling, Roofing and General finishing.	1,000,000.00	New
Ngaamba Secondary School	Construction of a Science Laboratory - Foundation, Walling (Phase 1 funding)	1,000,000.00	New
Kiu Secondary School	Construction of 1 Classroom to completion- Foundation, Walling, Roofing and General finishing.	1,000,000.00	New
Matiani Girls Secondary School	Construction of 4 Classrooms to completion- Foundation, Walling, Roofing and General finishing.	4,000,000.00	New
Kitaingo Secondary School	Completion of a storey Building - Construction of 1 ST Floor walling, Roofing and finishing.	2,000,000.00	New
Bishop Ngala Secondary School	Purchase of 10,000 Ltrs Water Reservoir Tank, Transports and Installation at the school.	100,000.00	New
ABC Muua Secondary School	Purchase of 10,000 Ltrs Water Reservoir Tank, Transports and Installation at the school- 100,000.00, Equipping of Science Laboratory- 200,000.00 and Purchase of Students Lockers - 150,000.00	450,000.00	New
	Sub Total Ksh.	24,050,000.00	
Primary Schools			
Muangini Primary School	Renovation of 2 classrooms i.e. Re-roofing, Door and window fitting, Flooring, Plastering and Re-painting.	500,000.00	New
Chief Kiamba Primary School	Renovation of 2 classrooms i.e. Re-roofing, Door and window fitting, Flooring, Plastering and Re-painting.	500,000.00	New
Wathini Primary School	Renovation of 2 classrooms i.e. Re-roofing, Door and window fitting, Flooring, Plastering and Re-painting.	500,000.00	New
Kathii Primary School	Renovation of 4 classrooms i.e. Re-roofing, Door and window fitting, Flooring, Plastering and Re-painting.	1,000,000.00	New
Masokani Primary School	Renovation of 4 classrooms i.e. Re-roofing, Door and window fitting, Flooring, Plastering and Re-painting.	1,000,000.00	New
Kwambumbu Primary School	Renovation of 4 classrooms i.e. Re-roofing, Door and window fitting, Flooring, Plastering and Re-painting.	1,000,000.00	New

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Project Name	Project activity	Amount Allocated	Current Status
Mbiini Primary School	Construction of a dormitory to completion- Foundation, Walling, Roofing and General finishing.	2,400,000.00	New
Kitivo Primary School	Construction of 1 Classroom to completion- Foundation, Walling, Roofing and General finishing.	1,000,000.00	New
Nduluni Primary School	Construction of a Toilet Block- Foundation, Walling, Roofing and General finishing.	500,000.00	New
Isika Primary School	Renovation of 2 classrooms i.e. Re-roofing, Door and window fitting, Flooring, Plastering and Re-painting.	500,000.00	New
Kiongwani Primary School	Renovation of 4 classrooms i.e. Re-roofing, Door and window fitting, Flooring, Plastering and Re-painting.	1,000,000.00	New
Kwambotoe Primary School	Renovation of 2 classrooms i.e. Re-roofing, Door and window fitting, Flooring, Plastering and Re-painting.	500,000.00	New
Uvunye Primary School	Construction of a Toilet Block- Foundation, Walling, Roofing and General finishing.	500,000.00	New
Kaluli Primary School	Construction of 2 Classroom to completion- Foundation, Walling, Roofing and General finishing.	2,000,000.00	New
Ndalani Primary School	Completion of Construction of 1 classroom i.e. Roofing, Fitting of doors and windows, Flooring, plastering and finishing.	500,000.00	Ongoing
Uiini Primary School	Completion of Construction of 1 classroom Fitting of doors and windows, Flooring, plastering and finishing.	700,000.00	Ongoing
Kalanzoni Primary School	Construction of 1 Classroom - Foundation, walling (Phase 1 funding)	500,000.00	New
Mbondoni Primary School	Renovation of 2 classrooms i.e. Re-roofing, Door and window fitting, Flooring, Plastering and Re-painting.	500,000.00	New
Mawani Primary School	Construction of 2 Classrooms to completion- Foundation, Walling, Roofing and General finishing.	2,000,000.00	New
Mbyani Primary School	Renovation of 2 classrooms i.e. Re-roofing, Door and window fitting, Flooring, Plastering and Re-painting.	500,000.00	New
Kitonguni Primary School	Renovation of 4 classrooms i.e. Re-roofing, Door and window fitting, Flooring, Plastering and Re-painting.	1,000,000.00	New
Masive Primary School	Purchase of 10,000 Ltrs Water Reservoir Tank, Transports and Installation at the school.	100,000.00	New
Maiani Primary School	Purchase of 10,000 Ltrs Water Reservoir Tank, Transports and Installation at the school.	100,000.00	New
Lumu Primary School	Purchase of 10,000 Ltrs Water Reservoir Tank, Transports and Installation at the school.	100,000.00	New
Kaluli Primary School	Purchase of 10,000 Ltrs Water Reservoir Tank, Transports and Installation at the school.	100,000.00	New
Kilome S.A Primary School	Purchase of 10,000 Ltrs Water Reservoir Tank, Transports and Installation at the school.	100,000.00	New

Project Name	Project activity	Amount Allocated	Current Status
Kwambeu Primary School	Purchase of 10,000 Ltrs Water Reservoir Tank, Transports and Installation at the school.	100,000.00	New
Kwakatia Primary School	Purchase of 10,000 Ltrs Water Reservoir Tank, Transports and Installation at the school.	100,000.00	New
Kavuko Primary School	Purchase of 10,000 Ltrs Water Reservoir Tank, Transports and Installation at the school.	100,000.00	New
Kitaingo Primary School	Purchase of 100 New School Desks and 50 Lockers for use by pupils.	150,000.00	New
	Sub Total Ksh.	19,550,000.00	
Security			
Muua AP Camp	Construction of AP Office to completion.	1,500,000.00	New
Malili AP Camp	Construction of AP Office to completion.	1,500,000.00	New
Kiimakiu AP Camp	Construction of AP Office to completion.	1,500,000.00	New
	Sub Total Ksh.	4,500,000.00	
	GRAND TOTAL Ksh.	109,040,875.52	

MIN 05/23/11/2018: Emergency Allocations

- The following projects which have been proposed during Public participation for consideration, shall benefit with funds from the Emergency Kitty FY 2018/19.

- a. Kilombo Primary School - Construction of a Toilet Block - Ksh. 500,000.00
- b. Ngiini Primary School - 2 No. Classrooms Renovations - Ksh. 500,000.00
- c. Kikongooni Primary School - 2 No. Classrooms Renovations - Ksh. 500,000.00
- d. Kitheini Primary School - 2 No. Classrooms Renovations - Ksh. 500,000.00
- e. Kithina Primary School - Completion of 1 No. classroom - Ksh. 500,000.00
- f. Kitaingo Primary School - 2 No. Classrooms Renovations - Ksh. 500,000.00
- g. KwaMalelu Primary School - Construction of 1 No. Classroom - Ksh. 500,000.00
- h. Katulyani Primary School - 2 No. Classrooms Renovations - Ksh. 500,000.00

MIN 06/23/11/2018: A.O.B

Without any other business the meeting ended with a word of prayer from Jennifer Nzinga at 4:52 p.m. The next meeting date shall be communicated in advance.

Minutes taken by the CDFC Secretary

SIMON MUTHIANI TAMA

Signature:  Date: 23/11/2018

Minutes Confirmed by the CDFC Chairman

RAPHAEL K. KONGU

Signature:  Date: 23/11/2018