



**NG-CDF LAMU WEST**

**MINUTES OF LAMU WEST NG-CDFC MEETING HELD ON 04/10/2024 AT LAMU WEST  
CONSTITUENCY – MOKOWE NG-CDFC BOADROOM AT 9.40AM**

**MEMBERS PRESENT**

1. Geoffrey Charo -	Chairperson
2. Julia Njuguna -	Secretary
3. Javan Lewela-	Fund Account Manager
4. Zacharia Mugo-	Member
5. Christine Muli-	Member
6. Twalib Khalifa-	Member
7. Twalib Shakuwe-	Member
8. James Kamau-	Member
9. Mary Mwihaki-	Member
10. Charles Kitheka-	DCC

**AGENDA**

1. Preliminaries/Introduction
2. Reading and Confirmation of previous minute
3. Matters arising from the previous minutes
4. Resolution of project proposal 2023/2024 pending issues
5. Re-allocation of emergency funds to other projects

**MIN 001-04/10/2024 Preliminaries**

The Chairman called the meeting to order at 9.40am and asked MD. Julia Njuguna to open the meeting with a word of prayer.

**MIN 002-04/10/2024 Reading and confirmation of the previous minutes**

The Secretary took the members through the previous minutes. The meeting was proposed by Mr. Mohamed Sharif and Seconded by Ms. Mary

**MIN 003-04/10/2024 Matters arising from the previous minutes**

No matter was raised from the previous minutes

**MIN 004-04/10/2024 Resolution on pending issues in the project proposal 2023/2024**

The committee deliberated on the pending issues with regard to climate change mitigation and adaptation activities. In the initial submission, the committee had proposed to collaborate with Kenya Forest Research Institute (KEFRI) in production of 6,000 tree seedlings each Kshs.150 which the Committee will supply and deliver the seedlings to all Government and learning Institutions in the constituency @Kshs.900,000.

In the Board recommendations, it was proposed project to await guidelines on climate change projects. These guidelines have since delayed and therefore the committee proposed an alternative project.

Therefore, after receiving 5 different tree planting proposals from deferent academic institutions (Mpeketoni Girls Secondary School, Matondoni Primary School, Coast Arid Secondary School, Lake Kenyatta Primary School and Sikomani Primary School), the committee deliberated on those proposals and resolved the following with regard to climate change mitigation and adaptation activities:

PROJECT NAME	PROJECT DETAILS	AMOUNT (KSHS)
Mpeketoni Girls Secondary School	Purchase, planting and nurturing of 8,266 seedlings: 8,046 Casuarina Seedlings @ Kshs. 50, 200 Paw Paw Seedlings @ Kshs. 100, 10 Apple Mango seedlings @ Kshs. 400 and 10 Orange seedlings @ Kshs. 250	428,800
Sikomani Primary School	Purchase, planting and nurturing of 2,000 seedlings @ Kshs. 120: 500 Casuarina seedlings, 500 Mango Seedlings, 500 Orange seedlings and 500 Ashock seedlings.	240,000
Matondoni Primary School	Purchase, planting and nurturing of 1000 Mangroove seedlings @ Kshs. 200 and transport @ Kshs. 31,200	231,200
<b>Total amount for tree planting</b>		<b>900,000</b>

The three school have shown their commitment to nurture the seedlings and in addition have indicated the availability of planting space at the schools' compounds.

#### MIN 005-04/10/2024 Re-allocation of emergency funds to other projects

After the closure of the financial year 2023/2024, the committee reported an emergency balance of Kshs. 10,152,526. It was further resolved to utilise the unallocated emergency funds towards the implementation of the below tabled projects.

Re-allocation schedules and details:

Initial project	Project Activities	AMOUNT (KSH)	New Project Name	New Project Activities	AMOUNT (KSH)
FY 2023/2024 Emergency project	To cater for any unforeseen occurrences in the constituency during the financial year	10,152,526	Lamu Central Sub County Police Commander	Purchase of 2 unit Police Patrol Motor Cycle Trail, 121-150CC: Yamaha XTZ 150 Police Japan @ Kshs. 708,425. NB: The request letter from the SCPC Lamu Central Sub County and Government Frame Works agreement for the purchase of the	1,416,850

Initial project	Project Activities	AMOUNT (KSH)	New Project Name	New Project Activities	AMOUNT (KSH)
				motor cycles is herein attached.	
			Muthama Secondary School-Katsaka Kairu	<p>Construction to completion of 4No. Classrooms @ Kshs. 1,325,000 per unit, with electrical conduits, wiring and fittings for Kshs 75,000.00 (A total cost of Ksh. 5,600,000)</p> <p>Construction to completion of 3No. pit latrines with one chamber for PWDs on each unit: 1No. 3Door Boys Pit Latrine with a urinal section @Kshs. 1,255,676, 1No. 3Door Girls Pit Latrine @Kshs.1,030,000 and 1No. 2Door Teachers' Pit Latrine @Kshs.850,000</p> <p>Project activities: Digging Latrine hole, Construction of pit hole, slabbing, walling, roofing and finishes) at a total cost of Kshs.@ a total cost of Kshs. 3,135,676</p>	8,735,676
<b>TOTAL ALLOCATION</b>		<b>10,152,526</b>	<b>TOTAL ALLOCATION</b>		<b>10,152,526</b>

### ADJOURNMENT

There being no other business, the meeting ended at 1.30pm with a word of prayer from James Kamau.

### MINUTES CONFIRMATION:

Julia Njuguna Designation CDFC Secretary Sign:  Date: 24/10/2024

Geoffrey Charo Designation CDFC Chairperson Sign:  Date: 24/10/2024