

MINUTES OF MBOONI NG-CDF MEETING HELD ON 9/06/2021 AT NG-CDF OFFICE BOARDROOM AT MBUMBUNI.

MEMBERS PRESENT

- | | | |
|--------------------|---|------------|
| 1. Joshua Mbondo | - | Chairman |
| 2. Benson Mutuku | - | Secretary |
| 3. Jane Waruinge | - | DCC - East |
| 4. Monicah Ithatwa | - | DCC - West |
| 5. Peter Sila | - | Member |
| 6. Rebecca Muli | - | " |
| 7. Virginia Munyao | - | " |
| 8. Peter Maingi | - | " |
| 9. Samson Mbithuka | - | " |
| 10. Dorcus Munguti | - | " |

APOLOGIES

- | | | |
|----------------|---|-----|
| 1. Paul Kimilu | - | FAM |
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AGENDA.

1. Preliminaries
2. Remarks from the chairman
3. Receipts / AIEs FY: 2020/2021
4. Emergency Projects
5. NG-CDFC / Staff Training & Capacity Building
6. Purchase of new Tyres /Tubes for Motor Vehicle GKB 452S
7. Re-submission of Funds
8. A.O.B

MIN: 39/9/6/2021: PRELIMINARIES.

The chairman called the meeting into order at 10.00 a.m and a word of prayer led by Mrs.Rabecca Muli.

MIN: 40/9/6/2021: REMARKS FROM THE CHAIRMAN.

The chairman welcomed members to the meeting and thanked them for being punctual. He informed members that the Fund Manager was out on official duty. He also told members to deliberate freely.

MIN: 41/9/6/2021: RECEIPTS / AIES FY: 2020/2021.

Chairman informed members that 2 more AIEs were received for FY: 2020/2021

Date	AIE No	Amount (Kshs)
6/5/2021	B126225	7,000,000.00
21/5/2021		<u>10,000,000.00</u>
	Total Ksh.	<u>17,000,000.00</u>

Members agreed to appropriate the funds as follows:

1. Emergency	7,192,206.90
2. Administration / Recurrent	
a) Committee Expenses	436,193.10
3. M & E/CAPACITY BUILDING	
a) Committee expenses	21,600.00
4. PRIMARY SCHOOLS	9,350,000.00
1) <u>EMERGENCY PROJECTS: (KSH. 7,192,206.90)</u>	

KALAWA WARD

PROJECT NAME	ACTIVITY	AMOUNT
1. Kamutonye Primary School	Toilet Construction	300,000.00
2. Syongungi Primary school	Classroom blown by wind	300,000.00
3. Kinyau Primary School	Toilet Construction	300,000.00
4. Ndauni Primary school	Toilet Construction	300,000.00

KAKO/WAIA WARD

1. Mwau Primary school	Toilet Construction	300,000.00
2. Nthunthini Primary school	Toilet Construction	300,000.00
3. Kyaluma Primary school	Toilet Construction	300,000.00
4. Mithumo Primary School	Toilet Construction	300,000.00

KISAU/KITETA WARD

1. Kithangathini Primary school	Toilet Construction	300,000.00
2. Tulya Primary School	Toilet Construction	300,000.00
3. Mwende Primary school	Toilet Construction	300,000.00
4. Katikommu Primary school	Toilet Construction	300,000.00

TULIMANI WARD

1. Kiatineni Primary school	Toilet Construction	300,000.00
2. Musoa Primary school	Toilet Construction	300,000.00
3. Wanzauni Primary school	Toilet Construction	300,000.00
4. Uvaani Primary school	Toilet Construction	300,000.00

MBOONI WARD

1. Nduni Primary school	Toilet Construction	300,000.00
2. Kikiini Primary school	Toilet Construction	300,000.00
3. Mutwii Primary school	Toilet Construction	300,000.00
4. DCC Office Mbooni West	Toilet Construction (Office)	300,000.00

KITHUNGO/KITUNDU WARD

1. Kithangaini Primary school	Toilet Construction (Staff)	292,206.90
2. Kusyokithoi Primary school	Toilet Construction	300,000.00
3. Kathemboni Primary school	Toilet Construction	300,000.00
4. Kaliani Primary school	Toilet Construction	300,000.00

Fund Manager was mandated to prepare the Grants (cheques) to the Project Management Committees.

2) PRIMARY PROJECTS:

S/NO	PROJECT NAME	ACTIVITY	AMOUNT
1.	Malatani Primary School	Renovation of 3 classrooms to completion- floor, roof, plaster, doors, windows and paint	900,000.00
2.	Mililuni Primary School	Renovation of 3 classrooms to completion- floor, roof, plaster, doors, windows and paint	1,200,000.00
3.	Yangua Primary School	Renovation of 3 classrooms to completion- floor, roof, plaster, doors, windows and paint	900,000.00
4.	Kavumbu Primary School	Leveling; excavating the ground(90ft by 4ft) Kshs. 100,000.00 & construction of 2 classrooms to completion Ksh. 1,900,000.00	2,000,000.00
5.	Nthaani Primary School(Kithungo)	Renovation of 3 classrooms to completion- floor, roof, plaster, doors, windows and paint	1,400,000.00
6.	Utangwa AIC Primary School	Renovation of 3 classrooms to completion- floor, roof, plaster, doors, windows and paint	1,100,000.00
7.	Syiluni Primary School	Construction of 1 classroom to completion	950,000.00
8.	Nthaani Primary School (Tulimani)	Renovation of 3 classrooms to completion- floor, roof, plaster, doors, windows and paint	900,000.00
TOTAL			9,350,000.00

Fund Manager was mandated to prepare the Grants (cheques) to the Project Management Committees.

MIN: 42/9/6/2021: NG-CDF COMMITTEE /STAFF TRAINING & CAPACITY BUILDING

Chairman informed members that the Training & capacity building for Committee and staff would be carried out at a later date. Members proposed Mombasa as the ideal place for the exercise.

MIN: 43/9/6/2021: PURCHASE OF NEW TYRES /TUBES FOR MOTOR VEHICLE GKB 452S.

Members were informed that Motor vehicle GKB 452S had worn out Tyres and tubes which needed to be replaced.

Members approved and mandated the fund manager to undertake the procurement process.

MIN. 44/9/6/2021:RE-SUBMISSION OF FUNDS.

Members were informed that in the FY: 2018/2019 there was an under funding of Ksh. 4,140,000.00 for projects that were not approved by the NG-CDF Board during the Financial Year.

The projects were Mbooni Resource Centre Kikima Ksh. 4,000,000 and Ksh. 140,000 which was not released. Mbooni NG-CDF Committee requested for re-submission of Ksh. 4,000,000 to KMTC Mbooni vide Letter ref: NG-MCDF/RE-ALL/7 dated 7th February, 2020. The other Ksh. 140,000 remained outstanding.

After deliberations, members agreed to request for re-submission of the Ksh. 140,000 to Ndumbi Primary School for purchase of 1000LTRS Water tank (Ksh. 85,000) Construction of Stand (Ksh. 20,000) and Purchase and fixing of gutter and droppers (Ksh. 35,000).

MIN. 45/9/6/2021: A.O.B

There being no other business the meeting ended at 1.15 pm with a word of prayer from Mrs. Rebecca Muli.

Minutes Compiled by:

Benson Mutuku:..........Date.....14/6/2021.....
MBOONI NG-CDFC SECRETARY.

Minutes Confirmed by:

Joshua Mbondo:..........Date.....14/06/2021.....
MBOONI NG-CDFC CHAIRMAN.