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| **CDF logo 4 MsWord** **NG-CDF**  | **National Government Constituencies Development Fund****Endebess Constituency****P.O Box 29-30201. Endebess, Kenya****Tel| Cell: +254726271453****Email: cdfendebess@cdf.go.ke| Website:** [**www.cdf.go.ke**](http://www.cdf.go.ke) |

**MINUTES OFENDEBESS NG-CDFC MEETING HELD ON 16th JANUARY, 2018 IN THE CDF -BOARDROOM ENDEBESS AT 10:25 AM.**

**MEMBERS PRESENT**

1. Mr. Eliud Gilbert Ngirio - Member 0724408231/0721150928
2. Mr. Michael Kemei Samoei -Secretary 0713229443
3. Mr. Simon Sidii - Member 0719487230
4. Mrs. Ann C. Masai - Member 0771652933
5. Mrs. Agnes N. Wamocho -Member 0701946653
6. Mr. David W. Mabuka -Member 0726149309
7. Mr. Richard Kamasa - NG-CDFB Co-opted member 0725638032
8. Mrs. Hellen Chemilil Taragon - Member 0739180594
9. Mr. Peter Maina - DCC Endebess 0721712908
10. Mr. Benson Tindi – F.A.M 0726271453

**Agenda**

1. Preliminaries.
2. Matters Arising
3. Approval of 2017/2018 Budget Proposal
4. A.O.B

**MIN 116/END/NG- CDFC/16.01.2018 PRELIMINARIES**

The session Chair called the meeting to order at 10.25 am. The chairman welcomed all the members to the day’s meeting. An opening prayer was conducted by Mrs. Hellen Taragon.

**MIN 117/END/NG- CDFC/16.01.2018 READING & CONFIRMATION OF PREVIOUS MINUTES.**

The minutes of the previous meetings on 15th January 2018 were read by the secretary confirmed by Mr Simon Sidii and seconded by Mrs. Ann Chebet as a true record of the previous meeting.

**MIN 118/END/NG- CDFC/16.01.2018 MATTERS ARISING**

There were no matters arising from the minutes of the previous meeting.

**MIN 119/END/NG- CDFC/16.01.2018 APPROVAL OF 2017/2018 PROJECTS PROPOSAL.**

The members deliberated on requests from PMC’s for project funding for the 2017/2018 financial year from Endebess ward, Matumbei Ward, and Chepchoina Ward. After lengthy deliberations and considerations, the committee prioritized and approved the following projects for funding in the 2017/2018 financial year. The fund manager to take action and forward the proposal to the NG-CDF Board for consideration and approval against the Constituency’s total allocation of **Ksh 86,810,344.82** (Eighty six million, eight hundred ten thousand, three hundred forty four cents eighty two only).

**PRIMARY SCHOOL PROJECTS**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Project**  | **Project No** | **Activity** | **Amount Ksh.** | **Status** |
| Chepnyalil Pri. School | 4-026-137-2630204-104-2017/2018-105 | Construction of 1 No Classroom; Foundation, Walling, Roofing and Painting. |  500,000.00  | New |
| Tulwop Kesis Pri. School | 4-026-137-2630204-104-2017/2018-106 | Construction of 1 No Classroom; Foundation, Walling, Roofing and Painting. |  500,000.00  | New |
| Moss Memorial Pri. School | 4-026-137-2630204-104-2017/2018-107 | Construction of 2 No Classrooms; Foundation, Walling, Roofing and Painting. |  1,000,000.00  | New |
| Feedlot Pri. School | 4-026-137-2630204-104-2017/2018-108 | Construction of 1 No Classroom; Foundation, Walling, Roofing and Painting. |  500,000.00  | New |
| Kiboi Pri. School | 4-026-137-2630204-104-2017/2018-109 | Construction of 1 No Classroom; Foundation, Walling, Roofing and Painting. |  500,000.00  | New |
| Chepkwirot Pri. School | 4-026-137-2630204-104-2017/2018-110 | Construction of 1 No Classroom; Foundation, Walling, Roofing and Painting. |  500,000.00  | New |
| DRP Keben Pri. School | 4-026-137-2630204-104-2017/2018-111 | Construction of 1 No Classroom; Foundation, Walling, Roofing and Painting. |  500,000.00  | New |
| Kapkures Pri. School | 4-026-137-2630204-104-2017/2018-112 | Construction of 1 No Classroom; Foundation, Walling, Roofing and Painting. |  500,000.00  | New |
| Koibei Pri. School | 4-026-137-2630204-104-2017/2018-113 | Construction of 1 No Classroom; Foundation, Walling, Roofing and Painting. |  500,000.00  | New |
| Labot Primary School | 4-026-137-2630204-104-2017/2018-114 | Construction of 1 No Classroom; Foundation, Walling, Roofing and Painting. |  500,000.00  | New |
| Nabakwana Primary School | 4-026-137-2630204-104-2017/2018-115 | Construction of 1 No Classroom; Foundation, Walling, Roofing and Painting. |  500,000.00  | New |
| Kitinda Primary School | 4-026-137-2630204-104-2017/2018-116 | Construction of 1 No Classroom; Foundation, Walling, Roofing and Painting. |  500,000.00  | New |
| Nabeki Pri. School | 4-026-137-2630204-104-2017/2018-117 | Construction of 1 No Classroom; Foundation, Walling, Roofing and Painting. |  500,000.00  | New |
| Lutaso Pri. School | 4-026-137-2630204-104-2017/2018-118 | Construction of 1 No Classroom; Foundation, Walling, Roofing and Painting. |  500,000.00  | New |
| Amani Pri. School | 4-026-137-2630204-104-2017/2018-119 | Construction of 1 No Classrooms; Foundation, Walling, Roofing and Painting. |  500,000.00  | New |
| AIC Cheberem Pri. Sch. | 4-026-137-2630204-104-2017/2018-120 | Construction of 1 No Classroom; Foundation, Walling, Roofing and Painting. |  500,000.00  | New |
| Kamaroko Pri School | 4-026-137-2630204-104-2017/2018-121 | Construction of 1 No Classroom; Foundation, Walling, Roofing and Painting. |  1,000,000.00  | New |
| Rwanda Pri. school | 4-026-137-2630204-104-2017/2018-122 | Completion of 2 No Classrooms; Plastering, fittings & Painting |  300,000.00  | On-going |
| Rwanda Pri. school | 4-026-137-2630204-104-2017/2018-123 | Construction of 2 No Classroom; Foundation, Walling, Roofing and Painting. |  1,000,000.00  | New |
| Imbuye Pri. School | 4-026-137-2630204-104-2017/2018-124 | Construction of 1 No Classroom; Foundation, Walling, Roofing and Painting. |  500,000.00  | New |
| Robinson Pri. School | 4-026-137-2630204-104-2017/2018-125 | Construction of 1 No Classroom; Foundation, Walling, Roofing and Painting. |  500,000.00  | New |
| Chebrirbei Pri. School | 4-026-137-2630204-104-2017/2018-126 | Construction of 1 No Classroom; Foundation, Walling, Roofing and Painting. |  500,000.00  | New |
| Chepsalei Pri. School | 4-026-137-2630204-104-2017/2018-127 | Construction of 1 No Classroom; Foundation, Walling, Roofing and Painting. |  500,000.00  | New |
| Chemkengen Pri. School | 4-026-137-2630204-104-2017/2018-129 | Construction of 1 No Classroom; Foundation, Walling, Roofing and Painting. |  500,000.00  | New |
| Kayos Pri. School | 4-026-137-2630204-104-2017/2018-130 | Renovation of 5 No Classrooms ; Plastering, fittings, roofing & Painting |  500,000.00  | New |
| Kaisheber Pri. School | 4-026-137-2630204-104-2017/2018-131 | Renovation of 4 No Classrooms ; Plastering, fittings, roofing & Painting |  500,000.00  | New |
| Kibosit Pri. School | 4-026-137-2630204-104-2017/2018-132 | Purchase of 2 Acre School land |  800,000.00  | New |
| Kibosit Pri. School | 4-026-137-2630204-104-2017/2018-133 | Construction of 1 No Classroom; Foundation, Walling, Roofing and Painting. |  500,000.00  | New |
| Kibosit Pri School | 4-026-137-2630204-104-2017/2018-133 | Purchase of 20 pupil's desks |  65,000.00  | New |
| Chebribei Pri School | 4-026-137-2630204-104-2017/2018-134 | Purchase of 20 pupil's desks |  65,000.00  | New |
| Kitinda Pri School | 4-026-137-2630204-104-2017/2018-135 | Purchase of 20 pupil's desks |  65,000.00  | New |
| Rwanda Pri School | 4-026-137-2630204-104-2017/2018-136 | Purchase of 20 pupil's desks |  65,000.00  | New |
| Amani Pri School | 4-026-137-2630204-104-2017/2018-137 | Purchase of 20 pupil's desks |  65,000.00  | New |
| Kamaroko Pri School | 4-026-137-2630204-104-2017/2018-138 | Purchase of 20 pupil's desks |  65,000.00  | New |
| Sabwani Pri School | 4-026-137-2630204-104-2017/2018-139 | Purchase of 20 pupil's desks |  65,000.00  | New |
| Feedlot Pri School | 4-026-137-2630204-104-2017/2018-140 | Purchase of 20 pupil's desks |  65,000.00  | New |
| Robinson Pri School | 4-026-137-2630204-104-2017/2018-141 | Purchase of 20 pupil's desks |  65,000.00  | New |
| Naminit Pri School | 4-026-137-2630204-104-2017/2018-142 | Purchase of 20 pupil's desks |  65,000.00  | New |
| Koibei Pri School | 4-026-137-2630204-104-2017/2018-143 | Purchase of 20 pupil's desks |  65,000.00  | New |
| Kapkures Pri School | 4-026-137-2630204-104-2017/2018-144 | Purchase of 20 pupil's desks |  65,000.00  | New |
|   |   |  **Total** |  **16,380,000.00**  |  |

SECONDARY SCHOOL PROJECT

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Project Name** | **Project Number** | **Activity**  | **Amount Ksh.** | **Status** |
| St. Veronica Kokwo Girls Sec School | 4-026-137-2630205-104-2017/2018-145 | Purchase of a 51-Seater School Bus |  6,500,000.00  | New |
| St. Barnabas Girls Sabwani Sec School | 4-026-137-2630205-104-2017/2018-146 | Additional Funds towards purchase of 51 seater School Bus |  1,500,000.00  | On-going |
| St. Mary’s Nai Boys Sec School | 4-026-137-2630205-104-2017/2018-147 | Additional Funds towards purchase of 51 seater School Bus |  1,500,000.00  | On-going |
| Mubere Sec. School | 4-026-137-2630205-104-2017/2018-148 | Additional Funds towards purchase of 51 seater School Bus |  1,200,000.00  | On-going |
| St. Francis of Asis Koronga Sec. School | 4-026-137-2630205-104-2017/2018-149 | Construction of a twin laboratory: Foundation, walling & Roofing. |  1,000,000.00  | New |
| St. Mary's Nai Girls Secondary School | 4-026-137-2630205-104-2017/2018-150 | Construction of a twin laboratory: Foundation, walling & Roofing. |  1,000,000.00  | New |
| Bwala Sec School | 4-026-137-2630205-104-2017/2018-151 | Construction of 2 No Classrooms; Foundation, Walling, Roofing and Painting. |  1,000,000.00  | New |
| Njoro Sec School | 4-026-137-2630205-104-2017/2018-152 | Construction of a twin laboratory: Foundation, walling & Roofing. |  1,000,000.00  | New |
| Chepsalei Sec School | 4-026-137-2630205-104-2017/2018-153 | Construction of a twin laboratory: Foundation, walling & Roofing. |  1,000,000.00  | New |
| Kitum Girls Secondary School | 4-026-137-2630205-104-2017/2018-154 | Construction of 1 No Classroom; Foundation, Walling, Roofing and Painting. |  500,000.00  | New |
| St. Barnabas Sabwani Boys Sec Sch | 4-026-137-2630205-104-2017/2018-155 | Construction of 2 No Classrooms; Foundation, Walling, Roofing and Painting. |  1,000,000.00  | New |
| Nalulingo Secondary School | 4-026-137-2630205-104-2017/2018-156 | Construction of 2 No Classrooms; Foundation, Walling, Roofing and Painting. |  1,000,000.00  | New |
| Titmet Secondary School | 4-026-137-2630205-104-2017/2018-157 | Construction of 2 No Classrooms; Foundation, Walling, Roofing and Painting. |  1,000,000.00  | New |
| Lutaso Secondary School | 4-026-137-2630205-104-2017/2018-158 | Completion of 2 No. Classrooms: plastering, fittings and painting.  |  350,000.00  | New |
| Lutaso Secondary School | 4-026-137-2630205-104-2017/2018-159 | Construction of 1 No Classroom and 4 door toilet; Foundation, Walling, Roofing and Painting. |  650,000.00  | New |
| Japata Secondary School | 4-026-137-2630205-104-2017/2018-160 | Completion of dormitory; Foundation, Walling, Roofing and Painting. |  1,500,000.00  | New |
| Chepchoina Secondary School | 4-026-137-2630205-104-2017/2018-161 | Roofing of 2 No. Classrooms |  500,000.00  | New |
|  Cherubai Secondary School | 4-026-137-2630205-104-2017/2018-162 | Construction of 1 No Classroom; Foundation, Walling, Roofing and Painting. |  500,000.00  | New |
| Kietkei Secondary School | 4-026-137-2630205-104-2017/2018-163 | Construction of 1 No Classroom; Foundation, Walling, Roofing and Painting. |  500,000.00  | New |
| Kietkei Secondary School | 4-026-137-2630205-104-2017/2018-164 | Purchase of 30 student Lockers  |  180,000.00  | New |
| Cherubai Secondary School | 4-026-137-2630205-104-2017/2018-165 | Purchase of 30 student Lockers  |  180,000.00  | New |
| Chepchoina Secondary School | 4-026-137-2630205-104-2017/2018-166 | Purchase of 30 student Lockers  |  180,000.00  | New |
|  |  | **Total**  | **24,240,000.00** |  |

ADMINISTRATION/RECURRENT

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| --- | --- | --- | --- | --- |
| **Project Name** | **Project Number** | **Activity**  | **Amount Ksh.** | **Status** |
| Employee's salaries | 4-026-137-2110000-100-2017/2018-01 | Payment of staff salaries and gratuity |  1,000,000.00  | On-going |
| Goods and Services | 4-026-137-2210000-100-2017/2018-02 | Purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence, office tea, etc. |  1,000,000.00  | On-going |
| NSSF | 4-026-137-2120101-100-2017/2018-03 | Payment of NSSF Deductions |  25,000.00  | On-going |
| NHIF | 4-026-137-2120201-100-2017/2018-04 | Payment of NHIF Deductions |  25,000.00  | On-going |
| Committee expenses | 4-026-137-2210802-1002017/2018-05 | Payment of Committee sitting allowances, transport, conferences |  3,158,620.00  | On-going |
|  |  | **Total**  | **5,208,620.00** |  |

MONITORING AND EVALUATION/CAPACITY BUILDING

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Project Name** | **Project Number** | **Activity**  | **Amount Ksh.** | **Status** |
| Goods and Services | 4-026-137-2210000-111-2017/2018-01 | Purchase of fuel, repairs, printing, stationery, airtime, travel & subsistence |  100,000.00  | On-going |
| Committee expenses | 4-026-137-2210802-111-2017/12018-02 | Payment of committee sitting allowances, transport and conferences  |  1,356,896.55  | On-going |
| CDFC/PMC Capacity Building | 4-026-137-2210700-111-2017/2018-03 | Undertake training/Benchmarking of the PMC's/NG-CDFC's, on NG-CDF related issues. |  1,000,000.00  | On-going |
|  |  | **Total**  |  **2,604,310.00**  |  |

EMERGENCY RESERVE

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Project Name** | **Project Number** | **Activity**  | **Amount Ksh.** | **Status** |
| Emergency | 4-026-137-2640200-101-2017/2018-01 | To cater for any unforeseen occurrences in the constituency during the financial year  | 4,568,965.52 | On-going |
|  |  | **Total** | **4,568,965.52** |  |

NG-CDF OFFICE

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Project Name** | **Project Number** | **Activity**  | **Amount Ksh.** | **Status** |
| NG-CDF Office Equipment | 4-026-137-3111000-108-2017/2018-01 | Purchase of NG-CDF Public Address System & Generator |  500,000.00  | New |
| NG-CDF Office Equipment | 4-026-137-311000-108-2017/2018-02 | Purchase of Furniture for new NG-CDF office |  601,008.10 | New |
|  |  | **Total** | **1,101,008.10** |  |

CONSTITUENCY INNOVATION HUBS

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Project Name** | **Project Number** | **Activity**  | **Amount Ksh.** | **Status** |
| Endebess Ward Constituency Innovation Hub Project | 4-026-137-311000-108-2017/2018-01 | Installation of an Innovation Hub in Endebess Ward. |  1,169,256.80  | New |
| Matumbei Ward Constituency Innovation Hub Project | 4-026-137-311000-108-2017/2018-02 | Installtion of an Innovation Hub in Matumbei Ward. |  1,169,256.80  | New |
| Chepchoina Ward Constituency Innovation Hub Project | 4-026-137-311000-108-2017/2018-03 | Installation of an Innovation Hub in Chepchoina Ward. |  1,169,256.80  | New |
| Constituency Innovation Hub Project | 4-026-137-311000-108-2017/2018-04 | Installation of an Innovation Hub at Endebess Sub-county HQ. |  1,169,256.80  | New |
|  |  | Total | **4,677,027.20** |  |

SPORTS ACTIVITIES

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Project Name** | **Project Number** | **Activity**  | **Amount Ksh.** | **Status** |
| Sports Activities | 4-026-137-2640509-112-2017/2018-01 | Carry out Constituency Sports tournament and the winning teams/schools to be awarded with trophies, balls, and games kits | **1,663,707.00** | On-going |
|  |  | **Total**  | **1,663,707.00** |  |

**BURSARY/CAT’S/ MOCKS.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Project Name** | **Project Number** | **Activity**  | **Amount Ksh.** | **Status** |
| Secondary schools | 4-026-137-2640101-103-2017/2018-01 | Payment of bursary for needy students in secondary schools |  10,000,000.00  | On-going |
| Tertiary Institutions | 4-026-137-2640102-103-2017/2018-02 | Payment of bursary for needy students in colleges and universities |  11,703,000.00  | On-going |
|  |  | **Total** | **21,703,000.00** |  |

ENVIRONMENTAL ACTIVITIES

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Project Name** | **Project Number** | **Activity**  | **Amount Ksh.** | **Status** |
| Environmental Projects | 4-026-137-2640510-110-2017/2018-01 | Purchase and planting of tree seedlings to conserve the environment in the following public places: Moss Memorial Pri, Tulwop Kesis Pri, Chepkwirot Pri, Koronga Pri, Feedlot Pri, AIC Cheberem Pri, Kitum Girls Sec, Cheptantan Pri,Labot Pri, Imbuye Pri, Lutaso Sec, Suam Pri, Kitinda Pri, Nai Girls Sec, Endebess TTI, Engakha Dispensary, Chepsalei Sec, Titmet Sec, Matumbei Sec, & Nalulingo Sec @ Ksh 83,185.35 | 1,663,707.00 | On-going |
|  |  | **Total** | **1,663,707.00** |  |

SECURITY PROJECTS

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Project Name** | **Project Number** | **Activity**  | **Amount Ksh.** | **Status** |
| Kibosit A.P Post | 4-026-137-2640507-113-2017/2018-02 | Contruction of Administration Police housing units at Kibosit; Fountation , Walling & Roofing | 1,000,000.00 | New |
|  |  | **Total** | **1,000,000.00** |  |

**STRATEGIC PLAN**

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| --- | --- | --- | --- | --- |
| **Project Name** | **Project Number** | **Activity**  | **Amount Ksh.** | **Status** |
| Endebess Strategic Plan  | 4-026-137-2211310-108-2017/2018-01 | Development of a constituency strategic plan to guide in planning of projects |  2,000,000 .00 | New |
|  |  | **Total** | **2,000,000.00** |  |

**MIN 120/END/NG- CDFC/16.01.2018 A.O.B**

There being no other business the meeting ended at 2.30pm with a word of prayer from Mrs. Hellen Taragon. Minutes Confirmed and signed by**:**

**Chairman……………………………………….Sign…………………..Date…………..………**

**Secretary………………………………………..Sign…………………..Date…………………..**