



National Government Constituencies Development Fund
Kilome Constituency
Kilome NG-CDF Building Block
Mukaa Sub-County Headquarter.
P.O Box 163-90134
Yoani-Salama, Kenya
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30/07/2021

THE CHIEF EXECUTIVE OFFICER,
NG-CONSTITUENCIES DEVELOPMENT FUND
P.O BOX 46682-00100,
NAIROBI.

Dear Sir,

REF: CHANGE OF ACTIVITY

Following an NG-CDFC Kilome meeting dated 19-07-2021, Members of the NG-CDFC Kilome resolved to change a project activity as follows;

FY/Sector	Project Allocation (Ksh.)	Project Name	Approved Activity	Project	Proposed New Project Activity
2020/2021 Education	500,000.00	Ngiluni Primary School	Renovation of 2 classrooms to completion – Re-roofing, Door and window fitting, Flooring, Plastering and Re-painting		Construction of one classroom to completion.

The NG-CDFC resolved to change the approved renovation works to Construction of a new classroom following a visitation to the school, and noted that the two classrooms subjected to renovation are sub-standard and semi-permanent. The Public Works Officer too recommended construction of a new classroom rather than renovating the existing old worn out structures.

The NG-CDFC Kilome hereby seeks authority from the NG-CDF Board to change the project activity so as to achieve the projected cause.

Enclosed, please find a copy of Kilome NG-CDFC Minute in support of this application.

Yours faithfully,


JOSEFRIDA KAMETI
FUND ACCOUNT MANAGER-KILOME CONSTITUENCY.

