



National Government Constituencies Development Fund  
Nakuru Town West Constituency  
P.O Box 16051-20100  
Nakuru  
Cell: 0722606424  
Email: [cdfnakurutownwest@ngcdf.go.ke](mailto:cdfnakurutownwest@ngcdf.go.ke)

11<sup>th</sup> August, 2023

OUR REF: NKR T.W/ NG-CDF BOARD/007/22/23

**THE CHIEF EXECUTIVE OFFICER,  
CONSTITUENCY DEVELOPMENT FUND BOARD,  
P.O BOX 46682-00100  
NAIROBI**

Dear Sir/ Madam,

**RE: SUBMISSION OF CHANGE OF DESIGN FOR CONSTRUCTION OF NG-CDFC  
OFFICE FY. 2022/2023**

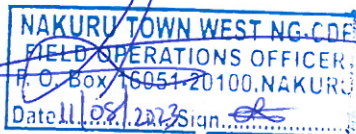
Subject to the above matter:

I hereby submit the project change of design for construction of Nakuru Town West NG-CDFC office FY 2022/2023 for your action.

The office will change from a 2 storey building to a 3 storey building with the same number of 33 offices to create a space for construction of septic tank, public toilet and sewerage line.

The Nakuru Town West NG-CDFC appreciates the support and advice from the board.

Thanks.



**Faith Kathambi**  
**Fund Account Manager**  
**Nakuru Town West NG-CDF**  
**0724-445840**

**NAKURU TOWN WEST CONSTITUENCY NG-CDF MEETING HELD ON 10<sup>TH</sup> AUGUST 2023, AT 10:00 A.M. AT THE CDF BOARD ROOM.**

**PRESENT**

- |                     |              |
|---------------------|--------------|
| 1. Wilfred Omariba  | -Chairperson |
| 2. Kevin Onyango    | - Member     |
| 3. Douglas Sengera  | -Member      |
| 4. Faith Kathambi   | FAM          |
| 5. Faith Nyarangi   | -Member      |
| 6. Patrick Chege    | -Member      |
| 7. Felix Kipkirui   | -Member      |
| 8. Jane Alfonzo     | -Secretary   |
| 9. Phoebi Wangui    | -Member      |
| 10. Khallif Abdulah | - Dcc        |

**AGENDA**

1. Prayers & Preliminary
2. Reading & Confirmation of previous minutes
3. Matters Arising
4. Funding Status
5. Ng- Cdfc office construction Change of office Design
6. Report on returns
7. A.O.B

**MIN 001/02/2023-2024/08: PRAYERS & PRELIMINARY**

The meeting started at 10:05 a.m. with a word of prayer from Mr. Douglas Sengera.

*Compiled by*

Secretary

Jane Alfonzo:

Sign.....

Date...10/8/2023

*Witnessed by*

Chairman

Wilfred Omariba:

Sign.....

Date...10/8/2023

**MIN 002/02/2023-2024/09: READING AND CONFIRMATION OF PREVIOUS MINUTES**

The minutes of the previous meeting were read by the secretary which was confirmed as a true record of what was deliberated. The meeting deliberation were confirmed by Ms Faith and seconded by Mr. Felix Kirui.

**MIN 003/02/2023-2024/10: MATTERS ARISING**

- It was also reported that a total of kshs. 131,596,675.00 has so far been received from NG-CDF Board to Nakuru Town West NG-CDF main account at Family bank.
- Members were also informed that all projects were approved as per the FY 2022-2023 proposal submitted to NG-CDF Board.
- It was reported that out of the total allocation of kshs 151,960,174 only 20,363,499 is the balance awaiting from board for construction of NG-CDF office.

**MIN 004/02/2023-2024/11: FUNDING STATUS**

The manager tabled a list of AIE's received so far from NG-CDF Board to Nakuru town west NG-CDF account at Family Bank Nakuru Finance totaling to 131,596,675 and the projects prioritized and approved for funding by the 131,596,675 as follows: -

Total AIE's received for FY 2022/2023 and funded to projects as follows: -

1. A.I E No. B 185203	7,000,000.00
2. A.I E No B 185738	14,000,000.00
3. A.I E No B 185394	7,000,000.00
4. A.I E No B 206054	5,000,000.00

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5. A.I E No B 206395	12,000,000.00
6. A.I E No B 205848	12,000,000.00
7. A.I E No B 207608	16,000,000.00
8. A.I E No B 207973	16,000,000.00
9. A.I E No B 214494	<u>42,596,675.00</u>
<b>Total</b>	<b><u>131, 596,675.00</u></b>

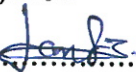
**Projects Funded by Kshs. 131,596,675.00**

S/No	Project Name	Project activity	Amount
1.	Admin Contractual Employee	Payment of Staff Basic Salaries- staffs - 11 staffs	1,996,274.40
2.	NHIF	Payment of Medical allowance to NGCDFC Staff - 11 staffs	92,200.00
3.	NSSF	Payment of NSSF to NGCDFC Staff- 11 staffs	240,480.00
4.	Medical allowance	Payment of Medical allowance to NGCDFC 11 staffs	160,000.00
5.	Extraneous allowance	Payment of Extraneous allowance to NGCDFC Staff- 11 staffs	149,609.20
6.	Commuter Allowance	Payment of transport allowance to Ng-cdfc staff	289,429.20
7.	House Allowance	Payment of House allowance to NGCDFC Staff- 11 staffs	302,247.20
8.	Admin Other Committee expenses	Payment of Other Committee expenses- Tent hiring, Hall hiring, Aitime, Foods and Drinks	356,972.77
9.	Admin NGCDFC allowance	Payment of NG- CDFC allowance- 9 members	1,128,000.00
10.	Admin General Office supplies(papers,pencils,forms small office equipment etc	Purchase of General Office supplies (papers,pencils,forms small office equipment.	994,580.21
11.	M & E Catering Services(receptions), accommodation, Gifts , Foods and Drinks	Catering Services(receptions), accommodation, Gifts , Foods and Drinks	305,205.22

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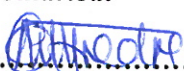
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12.	Admin Electricity	Payment of Electricity charges	120,000.00
13.	Bursary Secondary Schools	Payment of bursary to needy students in Secondary schools	35,117,386.00
14.	Bursary Tertiary Schools	Payment of bursary to needy students in Tertiary institutions.	600,000.00
15.	Telephone, Telex, Facsimile and Mobile phone services	Payment of Telephone Expenses	183,640.00
16.	Contracted Guards and cleaning services	Payment of Contracted Guards and cleaning services	216,000.00
17.	Internet Connections	Payment of Internet Connections	130,000.00
18.	Emergency	To cater for any unforeseen occurrences in the constituency during the financial year falling under NG-CDF and National Government projects.	7,636,190.00
19.	Nakuru Town West NG-CDF Strategic Plan	Preparation of Nakuru Town West Strategic Plan 2023-2027	3,500,000.00
20.	Travel Costs (airlines, bus, railway, mileage allowance etc	Payment of Transport Expenses	30,000.00
21.	Admin Catering Services(receptions), accommodation, Gifts , Foods and Drinks	Payment of Catering Services(receptions), accommodation, Gifts , Foods and Drinks	130,000.00
22.	COC Sitting Allowance	Payment of sitting allowances for 5 COC members for 2 meetings monthly each at Kshs.5,000	600,000.00

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23.	COC Other expenses; Airtime, papers, pencils, forms small office equipments	Payment of Other expenses; Airtime, papers, pencils, forms small office equipment's	119,601.74
24.	COC Payment of Catering Services	Payment of Catering Services(receptions), accommodation, Gifts , Foods and Drinks	500,000.00
25.	Sports South Rift Regional Sports Tournament	To facilitate Regional Sports Tournament in Partnership with other Constituencies within the Region	300,000.00
26.	Constituency Sports Tournament	To carry out Constituency Sports Tournament and the winning Teams to be awarded with Trophies, Balls and Uniforms	2,739,203.48
27.	COC Daily Subsistence Allowance	Payment of Daily Subsistence Allowance for 5 COC Members for 5 days each at Kshs.5,000	125,000.00
28.	COC Monitoring and Evaluation Allowance	Payment of Daily Subsistence Allowance for 5 COC Members each at Kshs.5,000	100,000.00
29.	COC Hire of public address System	Payment of public address System to be used by COC	50,000.00
30.	COC Payment of Instructors	of Instructors And other contract Based Training Services related to COC	25,000.00
31.	M&E Hire of Transport	Hire of Transport	150,000.00
32.	Hire Of transport	Payment of Hire of Transport	340,000.00
33.	M&E Remuneration of Instructors And other contract Based Training Services	Remuneration of Instructors And other contract Based Training Services	150,000.00

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34.	M&E Production and Printing of Training Materials	Production and Printing of Training Materials	60,000.00
35.	M&E Hire of Training Facilities and Equipment	Hire of Training Facilities and Equipment	75,000.00
36.	M&E Other Committee expenses	Other Committee expenses	677,000.00
37.	M&E NGCDFC allowance	NGCDFC allowance- 9 members	2,100,000.00
38.	Gratuity-Contractual employee	Payment of gratuity to NG-CDFC staff – 11 staffs	618,845.10
39.	Nakuru Town West NG-CDF Office	Purchase of 0.0360 hectares of land for construction of Ng-cdfc office	6,000,000.00
40.	Koinange primary school	Renovation of 8 classrooms 6 No classroom replacing GCI sheets and timber New Windos floor tilesWorks Painting works windows glazing ceiling No of classroom:- floor tiles works and painting	6,000,000.00
41.	Bank services commission charges	Payment of bank services commission and charges	90,000.00
42.	Maintainance of office furnitures	Maintainance of office furniture and equipments	420,000.00
43.	Sanitary and cleaning material , supplies and services	Purchase of sanitary and cleaning materials, supplies and services	35,000.00
44.	Casual Labour and internship	Payment of staff basic wages -3 staffs	90,000.00

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45.	Water and sewerage charges	Payment of Water and sewerage charges	50,000.00
46.	Courier and postal Services	Payment of Courier and postal Services	400,000.00
47.	Travel Costs (airlines, bus, railway, mileage allowance etc	Payment of Transport Expenses	70,000.00
48.	Accommodation- Domestic Travel	Payment of Accommodation on Domestic Travel	302,000.00
49.	Publishing and printing Services	Payment of Publishing and printing Services	122,332.36
50.	Supplies and Accessories for Computers and printers	Purchase of Supplies and Accessories for Computers and printers	50,000.00
51.	Other Fuels (wood, Charcoal, cooking Gas etc..)	Payments of Other Fuels (wood, Charcoal, cooking Gas etc..)	10,000.00
52.	M&E Telephone, Telex, Facsimile and Mobile phone services	Telephone, Telex, Facsimile and Mobile phone services	140,000.00
53.	M&E Daily Subsistence Allowance	Daily Subsistence Allowance	148,000.00
54.	M&E Publishing and printing	Publishing and printing	103,600.00
55.	M&E Purchase of Uniforms and clothing-Staff	Purchase of Uniforms and clothing-Staff - 20 members	100,000.00

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56.	M&E General Office supplies (papers, pencils, forms small office equipment etc	General Office supplies (papers, pencils, forms small office equipment etc	550,000.00
57.	Muslim Primary school	<b>Renovation of 12 classrooms:</b> 5No classrooms;- Floor Tile works and Paintings, 5No Classrooms; - Floor tile works, Painting works, Window glazing, Ceiling works, New doors, electrical works, and Fascia Board, 2No classroom;- Replacing GCI Sheets, Floor tile works, Painting works, Window glazing, Ceiling works, New doors, electrical works, and Fascia Board.	6,000,000.00
58.	Mogoon Primary School	Renovation of 10 classrooms: 4No classrooms;- Floor Tile works and Painting works, 6No Classrooms;- Floor tiles, Painting works, Window glazing, New doors, electrical works, new GCI sheets and Fascia Board.	6,000,000.00
59	Kelelwet Secondary School -	Purchase and Planting of 300 Indigienous, Exortic and Fruit tree seedlings and other expenses (fencing for protection and labelling) to help in conservation of the environment.	138,000.00
60	Mama Ngina Primary School	Purchase and Planting of 300 Indigienous, Exortic and Fruit tree seedlings and other expenses (fencing for protection and labelling) to help in conservation of the environment.	138,000.00
61	Eileen Ngochoch Primary School	Purchase and Planting of 300 Indigienous, Exortic and Fruit tree seedlings and other expenses (fencing for protection and labelling) to help in conservation of the environment.	138,000.00

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62	Kelelwet Primary School	Purchase and Planting of 300 Indigenous, Exortic and Fruit tree seedlings and other expenses (fencing for protection and labelling) to help in conservation of the environment.	138,000.00
63	Prisons Primary School	Purchase and Planting of 300 Indigenous, Exortic and Fruit tree seedlings and other expenses (fencing for protection and labelling) to help in conservation of the environment.	138,000.00
64	Milimani Primary School	Purchase and Planting of 300 Indigenous, Exortic and Fruit tree seedlings and other expenses (fencing for protection and labelling) to help in conservation of the environment.	138,000.00
65	Kenyatta Secondary School	Purchase and Planting of 300 Indigenous, Exortic and Fruit tree seedlings and other expenses (fencing for protection and labelling) to help in conservation of the environment.	138,000.00
66	Mwariki Primary School	Purchase and Planting of 300 Indigenous, Exortic and Fruit tree seedlings and other expenses (fencing for protection and labelling) to help in conservation of the environment.	138,000.00
67	Nakuru West Primary School	Purchase and Planting of 300 Indigenous, Exortic and Fruit tree seedlings and other expenses (fencing for protection and labelling) to help in conservation of the environment.	138,000.00
68	Barut Primary School	Purchase and Planting of 300 Indigenous, Exortic and Fruit tree seedlings and other expenses (fencing for protection and labelling) to help in conservation of the environment.	138,000.00
70	Muslim Primary School	Purchase and Planting of 300 Indigenous, Exortic and Fruit tree seedlings and other expenses (fencing for	138,000.00

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		protection and labelling) to help in conservation of the environment.	
71	Kibowen Komen Primary School	Purchase and Planting of 300 Indigenous, Exortic and Fruit tree seedlings and other expenses (fencing for protection and labelling) to help in conservation of the environment.	138,000.00
72	Moi Primary School- London - Shabaab Ward	Purchase and Planting of 300 Indigenous, Exortic and Fruit tree seedlings and other expenses (fencing for protection and labelling) to help in conservation of the environment.	138,000.00
73	Koinange Primary School	Purchase and Planting of 300 Indigenous, Exortic and Fruit tree seedlings and other expenses (fencing for protection and labelling) to help in conservation of the environment.	138,000.00
74	Hills Special School	Purchase and Planting of 300 Indigenous, Exortic and Fruit tree seedlings and other expenses (fencing for protection and labelling) to help in conservation of the environment.	138,000.00
75	Park View Primary School	Purchase and Planting of 300 Indigenous, Exortic and Fruit tree seedlings and other expenses (fencing for protection and labelling) to help in conservation of the environment.	138,000.00
76	Crater View Secondary School	Purchase and Planting of 300 Indigenous, Exortic and Fruit tree seedlings and other expenses (fencing for protection and labelling) to help in conservation of the environment.	138,000.00
77	Kaptembwo Primary School	Purchase and Planting of 300 Indigenous, Exortic and Fruit tree seedlings and other expenses (fencing for protection and labelling) to help in conservation of the environment.	138,000.00

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78	Uhuru Primary School	Purchase and Planting of 300 Indigenous, Exortic and Fruit tree seedlings and other expenses (fencing for protection and labelling) to help in conservation of the environment.	141,203.48
79	Heshima Primary School	Purchase and Planting of 300 Indigenous, Exortic and Fruit tree seedlings and other expenses (fencing for protection and labelling) to help in conservation of the environment.	138,000.00
80	Kiptenden Primary School	Purchase and Planting of 300 Indigenous, Exortic and Fruit tree seedlings and other expenses (fencing for protection and labelling) to help in conservation of the environment.	138,000.00
81	Mwariki Secondary School	Purchase and Planting of 300 Indigenous, Exortic and Fruit tree seedlings and other expenses (fencing for protection and labelling) to help in conservation of the environment.	138,000.00
82	Bursary Secondary Schools	Payment of bursary to needy students in Secondary schools; Allocation @ 35% <b>ksh. 53,186,060.90.</b> Additional Allocation; <b>ksh. 10,000,000.00</b>	25,068,674.90
83	Bursary Tertiary Schools	Payment of bursary to needy students in Tertiary institutions.	2,400,000.00
84	Mwariki primary school	<b>Purchase of Fully Installed Junior Secondary School Mobile laboratory :-</b> 4 gas point system with 13kg gas cylinder, regulator and 4 banners. Water supply reservoir, water Tap, Acid proof sink, Waste collection system, Power Sockets complete with power supply cable, Caster wheels for mobility, acid proof Formica Finishing, Storage shelves, Student Microscope, Complete retort Stand, Litmus paper, Universal Indicator Paper Chart 1pc, Universal Indicator Paper 1pkt, Burete- Pich cork,	200,000.00

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		Hydrochloric Acid 1ltr, Sodium Hydroxide Pellets 2kgs, Fire Extinguisher and 4 Laboratory Stools.	
85	Kibowen Primary school	<b>Purchase of Fully Installed Junior Secondary School Mobile laboratory :-</b> 4 gas point system with 13kg gas cylinder, regulator and 4 banners. Water supply reservoir, water Tap, Acid proof sink, Waste collection system, Power Sockets complete with power supply cable, Caster wheels for mobility, acid proof Formica Finishing, Storage shelves, Student Microscope, Complete retort Stand, Litmus paper, Universal Indicator Paper Chart 1pc, Universal Indicator Paper 1pkt, Burette- Pich cork, Hydrochloric Acid 1ltr, Sodium Hydroxide Pellets 2kgs, Fire Extinguisher and 4 Laboratory Stools.	200,000.00
86	Heshima Primary School	<b>Purchase of Fully Installed Junior Secondary School Mobile laboratory :-</b> 4 gas point system with 13kg gas cylinder, regulator and 4 banners. Water supply reservoir, water Tap, Acid proof sink, Waste collection system, Power Sockets complete with power supply cable, Caster wheels for mobility, acid proof Formica Finishing, Storage shelves, Student Microscope, Complete retort Stand, Litmus paper, Universal Indicator Paper Chart 1pc, Universal Indicator Paper 1pkt, Burette- Pich cork, Hydrochloric Acid 1ltr, Sodium Hydroxide Pellets 2kgs, Fire Extinguisher and 4 Laboratory Stools.	200,000.00
87	Kaptembwo Primary School	<b>Purchase of Fully Installed Junior Secondary School Mobile laboratory :-</b> 4 gas point system with 13kg gas cylinder, regulator and 4 banners. Water supply reservoir, water Tap, Acid proof sink, Waste collection system, Power Sockets complete with power supply cable,	200,000.00

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		Caster wheels for mobility, acid proof Formica Finishing, Storage shelves, Student Microscope, Complete retort Stand, Litmus paper, Universal Indicator Paper Chart 1pc, Universal Indicator Paper 1pkt, Burette- Pich cork, Hydrochloric Acid 1ltr, Sodium Hydroxide Pellets 2kgs, Fire Extinguisher and 4 Laboratory Stools.	
88	Koinange primary school	<b>Purchase of Fully Installed Junior Secondary School Mobile laboratory:-</b> 4 gas point system with 13kg gas cylinder, regulator and 4 banners. Water supply reservoir, water Tap, Acid proof sink, Waste collection system, Power Sockets complete with power supply cable, Caster wheels for mobility, acid proof Formica Finishing, Storage shelves, Student Microscope, Complete retort Stand, Litmus paper, Universal Indicator Paper Chart 1pc, Universal Indicator Paper 1pkt, Burette- Pich cork, Hydrochloric Acid 1ltr, Sodium Hydroxide Pellets 2kgs, Fire Extinguisher and 4 Laboratory Stools.	200,000.00
89	Muslim Primary School	<b>Purchase of Fully Installed Junior Secondary School Mobile laboratory :-</b> 4 gas point system with 13kg gas cylinder, regulator and 4 banners. Water supply reservoir, water Tap, Acid proof sink, Waste collection system, Power Sockets complete with power supply cable, Caster wheels for mobility, acid proof Formica Finishing, Storage shelves, Student Microscope, Complete retort Stand, Litmus paper, Universal Indicator Paper Chart 1pc, Universal Indicator Paper 1pkt, Burette- Pich cork, Hydrochloric Acid 1ltr, Sodium Hydroxide Pellets 2kgs, Fire Extinguisher and 4 Laboratory Stools.	200,000.00

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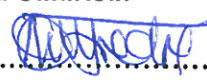
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90	Uhuru Primary School	<b>Purchase of Fully Installed Junior Secondary School Mobile laboratory :-</b> 4 gas point system with 13kg gas cylinder, regulator and 4 banners. Water supply reservoir, water Tap, Acid proof sink, Waste collection system, Power Sockets complete with power supply cable, Caster wheels for mobility, acid proof Formica Finishing, Storage shelves, Student Microscope, Complete retort Stand, Litmus paper, Universal Indicator Paper Chart 1pc, Universal Indicator Paper 1pkt, Burete- Pich cork, Hydrochloric Acid 1ltr, Sodium Hydroxide Pellets 2kgs, Fire Extinguisher and 4 Laboratory Stools.	200,000.00
91	Prison Primary School	<b>Purchase of Fully Installed Junior Secondary School Mobile laboratory :-</b> 4 gas point system with 13kg gas cylinder, regulator and 4 banners. Water supply reservoir, water Tap, Acid proof sink, Waste collection system, Power Sockets complete with power supply cable, Caster wheels for mobility, acid proof Formica Finishing, Storage shelves, Student Microscope, Complete retort Stand, Litmus paper, Universal Indicator Paper Chart 1pc, Universal Indicator Paper 1pkt, Burete- Pich cork, Hydrochloric Acid 1ltr, Sodium Hydroxide Pellets 2kgs, Fire Extinguisher and 4 Laboratory Stools.	200,000,00
92	Mogoon Primary School	<b>Purchase of Fully Installed Junior Secondary School Mobile laboratory :-</b> 4 gas point system with 13kg gas cylinder, regulator and 4 banners. Water supply reservoir, water Tap, Acid proof sink, Waste collection system, Power Sockets complete with power supply cable, Caster wheels for mobility, acid proof Formica Finishing, Storage shelves, Student Microscope, Complete retort	200,000.00

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		Stand, Litmus paper, Universal Indicator Paper Chart 1pc, Universal Indicator Paper 1pkt, Burette- Pich cork, Hydrochloric Acid 1ltr, Sodium Hydroxide Pellets 2kgs, Fire Extinguisher and 4 Laboratory Stools.	
93	Kigonor Primary school	<b>Purchase of Fully Installed Junior Secondary School Mobile laboratory :-</b> 4 gas point system with 13kg gas cylinder, regulator and 4 banners. Water supply reservoir, water Tap, Acid proof sink, Waste collection system, Power Sockets complete with power supply cable, Caster wheels for mobility, acid proof Formica Finishing, Storage shelves, Student Microscope, Complete retort Stand, Litmus paper, Universal Indicator Paper Chart 1pc, Universal Indicator Paper 1pkt, Burette- Pich cork, Hydrochloric Acid 1ltr, Sodium Hydroxide Pellets 2kgs, Fire Extinguisher and 4 Laboratory Stools.	200,000.00
94	Barut Primary School	<b>Purchase of Fully Installed Junior Secondary School Mobile laboratory :-</b> 4 gas point system with 13kg gas cylinder, regulator and 4 banners. Water supply reservoir, water Tap, Acid proof sink, Waste collection system, Power Sockets complete with power supply cable, Caster wheels for mobility, acid proof Formica Finishing, Storage shelves, Student Microscope, Complete retort Stand, Litmus paper, Universal Indicator Paper Chart 1pc, Universal Indicator Paper 1pkt, Burette- Pich cork, Hydrochloric Acid 1ltr, Sodium Hydroxide Pellets 2kgs, Fire Extinguisher and 4 Laboratory Stools.	200,000.00
94	Parkview Primary school	<b>Purchase of Fully Installed Junior Secondary School Mobile laboratory :-</b> 4 gas point system with 13kg gas cylinder, regulator and 4 banners. Water supply	200,000.00

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		reservoir, water Tap, Acid proof sink, Waste collection system, Power Sockets complete with power supply cable, Caster wheels for mobility, acid proof Formica Finishing, Storage shelves, Student Microscope, Complete retort Stand, Litmus paper, Universal Indicator Paper Chart 1pc, Universal Indicator Paper 1pkt, Burette- Pich cork, Hydrochloric Acid 1ltr, Sodium Hydroxide Pellets 2kgs, Fire Extinguisher and 4 Laboratory Stools.	
95	Uhuru Primary school	<b>Renovation of 11 classrooms:</b> 2 classrooms;- Floor Tile works and Paintings, 8No Classrooms;- Floor tile works, Painting works, Window glazing, Ceiling works, New doors, electrical works, and Fascia Board, 1No classroom;- Replacing GCI Sheets, Floor tile works, Painting works, Window glazing, Ceiling works, New doors, electrical works, and Fascia Board.	6,000,000.00
96	Mwariki Secondary school	<b>Renovation of 11 classrooms:</b> 5No classrooms; - Floor Tile works and Painting works, 6No Classrooms;- Floor tile, Painting works, glazing and Electrical works	3,600,000.00
<b>TOTAL</b>			<b>131,596,675.00</b>

**MIN 005/02/2023-2024/12: NG-CDFC OFFICE CONSTRUCTION CHANGE OF OFFICE**

**DESIGN**

The manager tabled to the members the Circular from the NG-CDF Board /Nakuru Town West/ Vol 3/19 dated 24<sup>th</sup> July 2023. It was noted that the Constituency Code list for FY 2022/2023 which was awaiting approval by NG-CDF Board was approved as tabled to members. Members went through the Circular and adopted it as was earlier noted in the previous meeting, it was for the construction of NTW NG-CDF office. During submission of NG-CDFC proposal for FY 2022/2023 the committee had proposed a construction two storey NG-CDF Office comprising of

*Compiled by*

Secretary  
Jane Alfonzo:

Sign.....

Date...10/18/2023

*Witnessed by*

Chairman  
Wilfred Omariba:

Sign.....

Date...10/18/2023

33 offices, it was latter noted that there is need to have a change of design from two storey to three story to create space for construction of Septic tank, public toilet and sewerage.

Members also went through the design, Bill of quantities, drawings from the public works officer and requested the manager to forward their request for change of design to NG-CDF Board for approval purposes to ensure the project is implemented.

**MIN 006/02/2023-2024/14: OTHER REPORTS**

The manager tabled to members various report for their deliberations and endorsement.

The reports include.

1. Monthly Expenditure returns report
2. Monthly Bank reconciliation report
3. The bursary report
4. Quarterly Environment Report
5. Quarterly Emergency Report

Members went through the reports and appreciate the work done by the office. After deliberations they approved the reports and requested the manager to ensure all the compliance of submitting the report to various departments at the head office is done in time.


**MIN 008/02/2023-2024/16: A.O.B**

There being no other business the meeting ended at 2:20 pm With a word of prayer from Mr. Kirui.

*Compiled by*

Secretary

Jane Alfonzo:

Sign..........

Date...10/18/2023

*Witnessed by*

Chairman

Wilfred Omariba:

Sign..........

Date...10/18/2023

## 2015 National Government Constituencies Development Fund No. 30

## FOURTH SCHEDULE (s. 16)

## PROJECT DESCRIPTION FORM

Constituency No: 175 Constituency Name NAKURU TOWN WEST County NAKURU

Project Number 175/3110202

Project Title NG-CDF Office

Sector NG-CDF Office

Status of projects (tick one) New.....  ..... Extension..... On-going.....

Rehabilitation .....

Brief statement on project status at time of submission **The allocation is for construction of NG-CDFC offices**Financial year **2022 1st July To 30th June 2023**Original Cost estimates, in Kshs. **45,262,336.80** dated.....

Amount allocated last financial year Nil

Amount allocated this financial year **20,363,498.74**

Project Name	Project Number	Activity	Amount
Nakuru Town West NG-CDFC Office	4-0032-175- 3110202-310- 2022-2023-1	<b>Phase 1:</b> construction of a 3 storey NG-CDFC Office comprising of 33 offices Ground and first floor upto completion; (ground floor comprises of 1 constituency manager's office, 1 waiting Bay, 1 Personal Assistant's office, 1 general office, 1 secretary offices, 1 MP's office, 2 departmental offices, 1 reception, 1 record/store, 1 kitchen, 1 urinal, 1 persons with disability water closet (WC), 8 water closets (WC). 1st Floor comprises of 1 procurement office, 1 Project officer's office, 1 board room, 1 NG-CDFC chairman's office, 1 general office, 1 kitchen, 1 accounts office, 1 Records office, 1 secretary office, 1 Fund Account Manager's office, 1 urinal, 5 water closets, 1 Boardroom.	20,363,498.74
<b>TOTAL</b>			20,363,498.74

Person completing form: Name ... **Faith Kathambi**.... Position Fund Account ManagerSignature.....  ..... Date..... **11/08/2023** .....