



**NG~CDF**

National Government Constituency Development Fund

Vihiga Constituency

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**MINUTES OF THE VIHIGA NG-CDF COMMITTEE MEETING HELD ON 14<sup>TH</sup> SEPTEMBER, 2021  
AT THE VIHIGA NG-CDF BOARDROOM STARTING 1330 HOURS**

**MEMBERS PRESENT**

- |                           |                              |
|---------------------------|------------------------------|
| 1. Mr. James Mundia       | - Chairman                   |
| 2. Mr. Joe Godwin Oduor   | - Fund Account Manager       |
| 3. Mr. Florence Sitawa    | - Deputy County Commissioner |
| 4. Mrs. Emma Ambasa Jumba | - Secretary                  |
| 5. Mr. Boline Kisali      | - Member                     |
| 6. Ms. Claris Anaye       | - Member                     |
| 7. Mrs. Violet Libese     | - Member                     |
| 8. Mrs. Peris Vihenda     | - Member                     |
| 9. Mr. Burton Musumba     | - Member                     |
| 10. Mr. Kennedy Kisivuli  | - Member                     |

**AGENDA**

1. Preliminary
2. Reading and confirmation of the previous minutes
3. Matters Arising
4. The proposed budget



5.Funding Plan

6.A.O.B

**MIN NG-CDF/VIH/01/14/09/2021- PRELIMINARY:**

The Chairman called the meeting to order at 1330Hrs and asked Madam Peris Vihenda to lead in opening prayers which she successfully did. Without any further ado he declared the meeting open for deliberations.

**MIN NG-CDF/VIH/02/14/09/2021 - READING AND CONFIRMATION OF PREVIOUS MINUTES:**

The Secretary took members through minutes of the previous meeting which were confirmed by Kennedy Kisvuli and seconded by Mr.Boline Kisali as the true records of the deliebartions.

**MIN NG-CDF/VIH/03/14/09/2021 - MATTERS ARISING:**

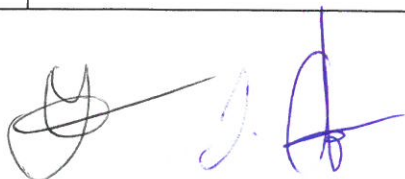
There were no matters arising.

**MIN NG-CDF/VIH/04/14/09/2021 - BUDGET PROPOSALS FOR THE FY 2021-2022:**

The Chairman invited the Fund Account Manager to take the committee through the various budget proposals slated for the entire financial year. The Fund Manager informed committee members of the change in the budgetary allocation necessitated by the review of Budget ceilings for all the Constituencies by the Board. He informed members that Kshs. 137,088,879.00 was the total equal allocation for all Constituencies nationwide. Any additional funds as was as a result of A.I.A declared by the Constituency from the previous financial year.

The Kshs. 137,088,879.00 was to be divided per sector as below;

S/NO	SECTOR	CEILING	AMOUNT
1	Administration and Recurrent	6% of the total allocation	8,225,332.74



2	Monitoring and Evaluation	3% of the total allocation	4,112,666.37
3	Emergency	5% of Board's allocation	7,192,207.00
4	Bursary	35% of the total allocation	39,993,358.00
5	Environment	2% of the total allocation	2,741,777.58
6	Sports	2% of the total allocation	2,741,777.58

After all statutory taken care of, Kshs. 72,081,759.73 were left for proposed budget. Members reviewed the views the committee had received from members of the public during various open public forums within the wards and resolved to fund projects in the Financial Year 2021/2022 as follows;

**MIN NG-CDF/VIH/05/14/09/2021 – FUNDING PLAN FOR ONGOING PROJECTS IN THE FY 2021-2022:**

Vihiga NG-CDFC agreed deliberated and agreed to come up with a funding plan so that projects do not stall due to lack of funding. Madira girls construction of dormitory was split in three phases as the whole amount for the full project to be complete is Kshs:31,000,000.00. The Ng-cdfc in consultation with the works officer and p.m.c split the project as follows:

1.Phase 1 which is the ground floor at Kshs:14,000,000.00

Phase 2 which is the first floor is Kshs:8,500,000.00

Phase 3 which is the second floor is Kshs:8,500,000.00

The committee further agreed to distribute funding for **phase 1** as follows:



**Madira Girls Secondary School :Phase 1**

<u>Original Cost</u>	<u>Allocation to date</u>	<u>2021/2022 FY</u>	<u>2022/2023 FY</u>
<u>KSHS</u>	<u>KSHS</u>	<u>KSHS</u>	KSHS
14,000,000.00	4,000,000.00	5,000,000.00	5,000,000.00

**Phase 2**

<u>Original Cost</u>	<u>Allocation to date</u>	<u>2023/2024 FY</u>	<u>2024/2025 FY</u>
<u>KSHS</u>	<u>KSHS</u>	<u>KSHS</u>	KSHS
8,500,000.00	-	5,000,000.00	
8,500,000.00	5,000,000.00		3,500,000.00

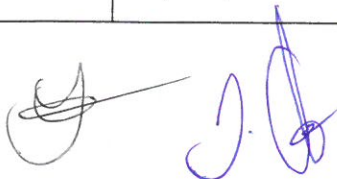
**Phase 3**

<u>Original Cost</u>	<u>Allocation to date</u>	<u>2025/2026 FY</u>	<u>2026/2027 FY</u>
<u>KSHS</u>	<u>KSHS</u>	<u>KSHS</u>	KSHS
8,500,000.00	-	5,000,000.00	
8,500,000.00	5,000,000.00		3,500,000.00

Masana Secondary School construction of the 2 storey building at Kshs:18,197,268.00. Funding plan was approved as follows:

The full project cost is Kshs:18,197,268.00 and the first floor is already complete.

<u>Original Cost</u>	<u>Allocation to date</u>	<u>2021/2022 FY</u>	<u>2022/2023 FY</u>
<u>KSHS</u>	<u>KSHS</u>	<u>KSHS</u>	KSHS
18,197,268.00	10,300,000.00	3,000,000.00	4,897,268.00



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Chavavo Secondary School

<u>Original Cost</u>	<u>Allocation to date</u>	<u>2021/2022 FY</u>	<u>2022/2023 FY</u>
<u>KSHS</u>	<u>KSHS</u>	<u>KSHS</u>	<u>KSHS</u>
11,000,000.00	5,660,000.00	2,500,000.00	2,840,000.00

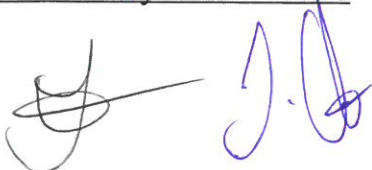
Kitumba Secondary School Phase 1

<u>Original Cost</u>	<u>Allocation to date</u>	<u>2021/2022 FY</u>	<u>2022/2023 FY</u>
<u>KSHS</u>	<u>KSHS</u>	<u>KSHS</u>	<u>KSHS</u>
12,500,000.00	3,000,000.00	4,500,000.00	5,000,000.00

Kitumba Secondary School Phase 2

<u>Original Cost</u>	<u>Allocation to date</u>	<u>2023/2024 FY</u>	<u>2024/2025 FY</u>
<u>KSHS</u>	<u>KSHS</u>	<u>KSHS</u>	<u>KSHS</u>
8,500,000.00		4,250,000.00	

Ikumba Secondary School Phase 1



<u>Original Cost</u>	<u>Allocation to date</u>	<u>2021/2022 FY</u>	<u>2022/2023 FY</u>
<u>KSHS</u>	<u>KSHS</u>	<u>KSHS</u>	KSHS
13,500,000.00	5,300,000.00	4,000,000.00	4,200,000.00

Ikumba Secondary SchoolPhase 2

<u>Original Cost</u>	<u>Allocation to date</u>	<u>2023/2024 FY</u>	<u>2024/2025 FY</u>
<u>KSHS</u>	<u>KSHS</u>	<u>KSHS</u>	KSHS
9,500,000.00	-	4,750,000.00	4,750,000.00

Chango Secondary School

<u>Original Cost</u>	<u>Allocation to date</u>	<u>2021/2022 FY</u>	<u>2022/2023 FY</u>
<u>KSHS</u>	<u>KSHS</u>	<u>KSHS</u>	KSHS
13,518,070.00	6,000,000.00	4,500,000.00	3,018,000.00

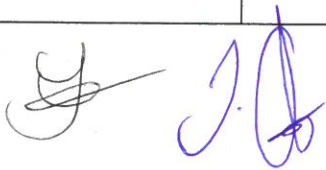
Vigina Secondary School phase 1

<u>Original Cost</u>	<u>Allocation to date</u>	<u>2021/2022 FY</u>	<u>2022/2023 FY</u>
<u>KSHS</u>	<u>KSHS</u>	<u>KSHS</u>	KSHS
9,225,000.00	4,000,000.00	2,939,999.77	2,285,000.2

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Vigina Secondary School phase 2

<u>Original Cost</u>	<u>Allocation to</u> <u>date</u>	<u>2023/2024 FY</u>	<u>2024/2025 FY</u>
<u>KSHS</u>	<u>KSHS</u>	<u>KSHS</u>	KSHS
5,225,004.00	-	3,500,000.00	1,725,004.00

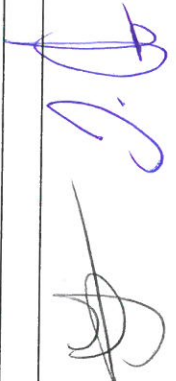


Vihiga National Government Constituency Development Fund

Projects Proposal 2021/2022 Financial Year

S/NO	PROJECT NAME	PROJECT NUMBER	ORIGINAL AMOUNT	CUMMULATIVE ALLOCATION	ACTIVITY	AMOUNT ALLOCATED	STATUS
<b>ADMINISTRATION</b>							
1	Employees' Salaries and Gratuity	4-038-211-2110000-100-2021/2022-001	3,500,000.00	-	Payment of staff salaries @Kshs.2,361,600 and gratuity @Kshs1,138,400.00	3,500,000.00	New
2	Goods and Services	4-038-211-2210000-100-2021/2022-002	3,000,000.00	-	Purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence, internet, office tea.	3,000,000.00	New
3	National Social Security Fund	4-038-211-2120101-100-2021/2022-003	142,063.45	-	Payment of NSSF Deductions.	142,063.44	New
4	National Hospital Insurance Fund	4-038-211-2120201-100-202021/2022-004	100,000.00	-	Payment of NHIF Deductions.	100,000.00	New
5	Committee Expenses	4-038-211-2210802-100-2021/2022-005	1,483,269.30	-	Payment of NG-CDFC sitting allowances, transport, conferences	1,483,269.30	New
<b>SUB - TOTAL</b>						<b>8,225,332.74</b>	

MONITORING AND EVALUATION





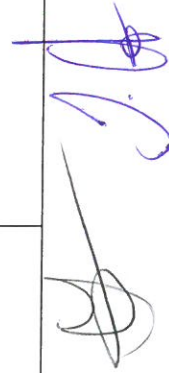
1	Goods and Services	4-038-211-2210000-111-2021/2022-001	1,521,031.72	-	Purchase of fuel, printing and stationary, water, airtime, travel and subsistence	1,521,031.72	New	
2	Committee Expenses	4-038-211-2210802-111-2021/2022-002	900,000.00	-	Payment of Committee allowances, transport, conferences	900,000.28	New	
3	NG-CDFC/PMC Capacity Building	4-038-211-2210700-111-2021/2022-003	1,691,634.65	-	Undertake training of PMC's / NG-CDFCs on NG-CDF related issues	1,691,634.37	New	
<b>SUB - TOTAL</b>							<b>4,112,666.37</b>	
<b>SPORTS</b>								



1	Constituency Sports Tournament	4-038-211-2640509-112-2021/2022-001	2,741,777.58	-	Carry out Constituency Sports tournament and the winning teams/schools to be awarded with trophies, balls, and games kits :( Tournament starts from sub-location level. After Knock out each sub-location produces five teams, every team to be awarded with balls,	2,741,777.58	New
<b>SUB - TOTAL</b>							
<b>ENVIRONMENT</b>							
1	Iryanza Primary School	4-038-211-2640510-110-2021/2022-001	210,906.00	-	Purchase and installation of 10,000 liters water tank on a concrete base, at Kshs.150,000 and purchase and installation of gutter, inlet pipes, taps, site clearing, and plumbing works at Kshs.60,906.	210,906.00	New



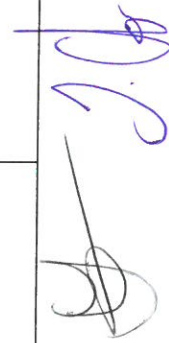
2	Lusavisavi Police Station	4-038-211- 2640510-110- 2021/2022-002	210,906.00	-	Purchase and installation of 10,000 liters water tank on a concrete base, at Kshs.150,000 and purchase and installation of gutter, inlet pipes, taps, site clearing, and plumbing works at Kshs.60,906.	210,906.00	New
3	Malindi primary school	4-038-211- 2640510-110- 2021/2022-003	210,906.00	-	Purchase and installation of 10,000 liters water tank on a concrete base, at Kshs.150,000 and purchase and installation of gutter, inlet pipes, taps, site clearing, and plumbing works at Kshs.60,906.	210,906.00	New



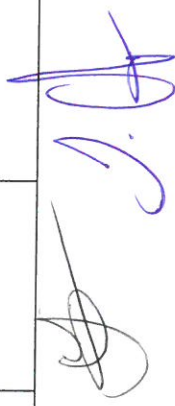
4	Kmitc Vihiga	4-038-211- 2640510-110- 2021/2022-004	210,906.00	-	Purchase and installation of 10,000 liters water tank on a concrete base, at Kshs.150,000 and purchase and installation of gutter, inlet pipes, taps, site clearing, and plumbing works at Kshs.60,906.	210,906.00	New
5	Vihiga Primary School	4-038-211- 2640510-110- 2021/2022-005	210,906.00	-	Purchase and installation of 10,000 liters water tank on a concrete base, at Kshs.150,000 and purchase and installation of gutter, inlet pipes, taps, site clearing, and plumbing works at Kshs.60,906.	210,906.00	New



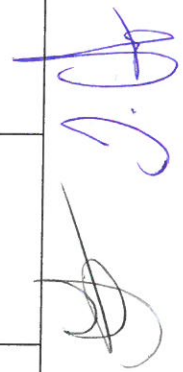
6	Kitulu Primary School	4-038-211-2640510-110-2021/2022-006	210,906.00	-	Purchase and installation of 10,000 liters water tank on a concrete base, at Kshs.150,000 and purchase and installation of gutter, inlet pipes, taps, site clearing, and plumbing works at Kshs.60,906.	210,906.00	New
7	Ingidi Secondary School	4-038-211-2640510-110-2021/2022-007	210,906.00	-	Purchase and installation of 10,000 liters water tank on a concrete base, at Kshs.150,000 and purchase and installation of gutter, inlet pipes, taps, site clearing, and plumbing works at Kshs.60,906.	210,906.00	New



8	Mahanga Primary School	4-038-211- 2640510-110- 2021/2022-008	210,906.00	-	Purchase and installation of 10,000 liters water tank on a concrete base, at Kshs.150,000 and purchase and installation of gutter, inlet pipes, taps, site clearing, and plumbing works at Kshs.60,906.	210,906.00	New
9	Gilwatsi Primary School	4-038-211- 2640510-110- 2021/2022-009	210,906.00		Purchase and installation of 10,000 liters water tank on a concrete base, at Kshs.150,000 and purchase and installation of gutter, inlet pipes, taps, site clearing, and plumbing works at Kshs.60,906.	210,906.00	New



10	Kisiinya Secondary School	4-038-211- 2640510-110- 2021/2022-010	210,906.00		Purchase and installation of 10,000 liters water tank on a concrete base, at Kshs.150,000 and purchase and installation of gutter, inlet pipes, taps, site clearing, and plumbing works at Kshs.60,906.	210,906.00	New
11	Matagaro Primary School	4-038-211- 2640510-110- 2021/2022-011	210,906.00		Purchase and installation of 10,000 liters water tank on a concrete base, at Kshs.150,000 and purchase and installation of gutter, inlet pipes, taps, site clearing, and plumbing works at Kshs.60,906.	210,906.00	New




12	Matsigulu Primary School	4-038-211-2640510-110-2021/2022-012	210,906.00		Purchase and installation of 10,000 liters water tank on a concrete base, at Kshs.150,000 and purchase and installation of gutter, inlet pipes, taps, site clearing, and plumbing works at Kshs.60,906.	210,906.00	New	
13	Lwangele primary school	4-038-211-2640510-110-2021/2022-013	210,906.00	-	Purchase and installation of 10,000 liters water tank on a concrete base, at Kshs.150,000 and purchase and installation of gutter, inlet pipes, taps, site clearing, and plumbing works at Kshs.60,906.	210,906.00	New	
<b>SUB - TOTAL</b>							<b>2,741,777.58</b>	
<b>BURSARY</b>								
1	Bursary Secondary Schools	4-038-211-2640101-103-2021/2022-001	28,000,000.00	-	Payment of bursary to needy students in secondary schools	28,000,000.00	New	

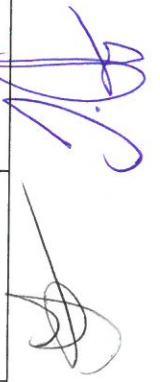




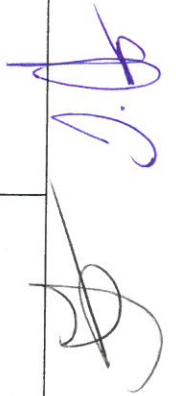
2	Bursary Tertiary Institutions	4-038-211-2640102-103-2021/2022-002	10,952,250.00	-	Payment of bursary to needy students in Tertiary Institutions	10,952,250.00	New
3	Bursary Special Schools	4-038-211-2640105-103-2021/2022-003	981,108.00	-	Payment of bursary to needy students in special schools	981,108.00	New
<b>SUB-TOTAL</b>						<b>39,993,358.00</b>	
<b>EMERGENCY</b>							
1	Emergency	4-038-211-2640200-101-2021/2022-001	7,192,207.00	-	To cater for any unforeseen occurrences in the constituency during the financial year	7,192,207.00	On-going
<b>SUB - TOTAL</b>						<b>7,192,207.00</b>	
<b>EDUCATION</b>							
<b>EDUCATION PRIMARY (2630204)</b>							
1	Chanzeywe primary school	4-038-211-2630204-104-2021/2022-001	1,200,000.00	-	Renovation of 2 No. Classrooms to completion: (re-flooring, re-plastering, re-painting, re-roofing, fixing of doors and windows and electrical works.	1,200,000.00	New
2	Kigadahi primary school	4-038-211-2630204-104-2021/2022-002	1,800,000.00	-	Renovation of 2 No. Classrooms to completion: (re-flooring, re-plastering, re-painting, re-roofing, fixing of doors and windows and electrical works work	1,800,000.00	New
3	Madzugi Primary School	4-038-211-2630204-104-2021/2022-003	1,200,000.00	-	Renovation of 2 No. Classrooms to completion: (re-flooring, re-plastering, re-painting, re-roofing, fixing of doors and windows and electrical works).	1,200,000.00	New



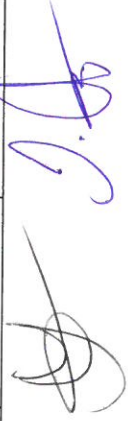
5	Idavaga primary school	4-038-211-2630204-104-2021/2022-005	600,000.00	-	Renovation of 2 No. Classrooms to completion: (re-flooring, re-plastering, re-painting, re-roofing, fixing of doors and windows and electrical works	600,000.00	New
6	Lwangele primary school	4-038-211-2630204-104-2021/2022-006	1,200,000.00	-	Renovation of 2 No. Classrooms to completion: (re-flooring, re-plastering, re-painting, re-roofing, fixing of doors and windows and electrical works	1,200,000.00	New
7	Lusavisavi primary school	4-038-211-2630204-104-2021/2022-008	1,200,000.00	-	Renovation of 2 No. Classrooms to completion : (re-flooring, re-plastering, re-painting, re-roofing, fixing of doors, windows and electrical works.	1,200,000.00	New
<b>SUB – TOTAL</b>							
<b>EDUCATION SECONDARY (2630205)</b>							
1	Kegoye Secondary School	4-038-211-2630205-104-2021/2022/001	7,500,000.00		Purchase of a 51 seater school bus Isuzu FRR90 46-54	7,500,000.00	New
2	Chango Secondary School	4-038-211-2630205-104-2021/2022/002	13,518,070.80	6,000,000.00	Ongoing Construction of one storey 150 student capacity dormitory phase 1: Finishing of ground floor- mechanical and electrical works, fixing of doors and windows, glazing and painting to completion	2,000,000.00	Ongoing



3	Chavovo Secondary School	4-038-211-2630205-104-2021/2022/003	11,000,000.00	5,660,000.00	Ongoing Construction of a two storey tuition block comprising of 9 (3 on each floor) classrooms: Completion of ground floor- doors and windows fixing, flooring, plastering, glazing, painting to completion  2 <sup>nd</sup> floor: casting of ring beam and roofing	2,500,000.00	Ongoing
4	Kitumba secondary School	4-038-211-2630205-104-2021/2022/004	21,000,000	3,000,000.00	Ongoing Construction of 2 storey 12 classrooms (4 on each floor): Completion of ground floor- columns, walling, doors and windows fixing, electrical and mechanical works, glazing and painting to completion  Erection of suspended floor	4,500,000.00	Ongoing
5	Kidinye Secondary School	4-038-211-2630205-104-2021/2022/005	14,371,089.20	9,000,000.00	Ongoing Construction of 2 storey building comprising of 6 classrooms and 3 offices: ground and first floor complete.casting of ring beam,roofing,fixing of doors and windows on the First floor	4,500,000.00	On-going



6	Madira Girls Secondary School	4-038-211-2630205-104-2021/2022/006	31,000,000	4,000,000.00	4,000,000.00	Ongoing Construction of 150 student capacity dormitory (phase 1)-substructure works, First floor columns, First floor beams and slab.	5,000,000.00	Ongoing
7	Masana Secondary School	4-038-211-2630205-104-2021/2022/007	18,197,268	10,300,000.00	10,300,000.00	Additional funds for Phase 2 of Ongoing construction of a 2 storey building comprising of 8 classrooms, 3 offices and one exam hall with a capacity of 120: round floor completed.  Activities: 1 <sup>st</sup> floor finishing- doors and windows fixing, electrical and mechanical works, plastering, glazing and painting to completion  2 <sup>nd</sup> floor- roofing	3,000,000.00	On - going
8	Vigina secondary school-Phase 2.First floor columns, Beams and slab	4-038-211-2630205-104-2021/2022/008	14,450,004.00	4,000,000.00	4,000,000.00	Ongoing construction of 2 classrooms with a storey foundation: Ground floor is complete; Flooring and Walling of first floor and second floor slab: Completion of first floor slab and finishes :(flooring, fixing of doors and windows).	2,939,999.73	On-going



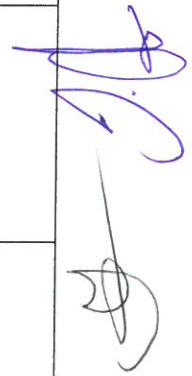
9	Chambiti Secondary school	4-038-211-2630205-104-2021/2022/009	1,494,010.00		Renovation of Administration and tuition block: re-flooring, re-painting, fixing of doors and windows, inserting a metal grill along the staircase. It contains 3 classrooms and one office.	1,494,010.00	New	
10	Ikumba Secondary School	4-038-211-2630205-104-2021/2022/010	23,000,0000	5,300,000.00	Ongoing construction of a 2 storey tuition block comprising of 12 classrooms and 3 offices with each floor containing 4.no.classrooms and an office.Completion of ground floor- walling, mechanical and electrical works, doors and windows fixing, glazing and painting to completion	4,000,000.00	On-going	
<b>SUB - TOTAL</b>							<b>37,434,009.73</b>	
<b>SECURITY</b>								
1.	Vihiga Police station	4-043-248-2640507-113-2021/2022-001	1,000,000.00	-	Renovation of the police station(plastering,painting,fixing of doors and windows):Reception office,Deputy OCS,Criminal investigation Office,Traffic police department office.	1,000,000.00	New	



2	Mbale Police Station	4-043-248-2640507-113-2021/2022-002	2,000,000.00	1,000,000.00	1,000,000.00	Ongoing Construction of 50 Capacity Children's cell to completion: Flooring, fixing of doors and windows and electrical works and painting to completion	1,000,000.00	Ongoing
3	Lusavisavi police station	4-043-248-2640507-113-2021/2022-003	2,500,000.00	-	2,500,000.00	Purchase of land 0.2 Ha Kshs.1,000,000.00 and construction of 3 single units/Houses at Kshs:1,500,000.00 to completion.	2,500,000.00	New
4	Lugaga Chiefs Office	4-043-248-2640507-113-2021/2022-004	300,000.00		300,000.00	Purchase of Office furniture - 5 High back mesh chairs@175,000.00,one office desk @Kshs.70,000.00,Two storage cabinets@Kshs.55,000.00	300,000.00	New



5	Kegoye A.P Camp	4-043-248- 2640507-113- 2021/2022-004	300,000.00		Purchase of Office furniture - 5 High back mesh chairs@175,000.00,one office desk @Kshs.70,000.00,Two storage cabinets@Kshs.55,000.00	300,000.00	New
6	Lyavora A.P Camp	4-043-248- 2640507-113- 2021/2022-005	300,000.00		Purchase of Office furniture - 5 High back mesh chairs@175,000.00,one office desk @Kshs.70,000.00,Two storage cabinets@Kshs.55,000.00	300,000.00	New
7	Busamo Chiefs Office	4-043-248- 2640507-113- 2021/2022-006	300,000.00		Purchase of Office furniture - 5 High back mesh chairs@175,000.00, one office desk @Kshs.70,000.00, Two storage cabinets@Kshs.55,000.00	300,000.00	New
8	Office Of The Deputy County Commissioner.	4-043-248- 2640507-113- 2021/2022-007	200,000.00		Purchase of Office furniture - 5 High back mesh chairs@150,000.00, one office desk @Kshs.50,000.00	200,000.00	New



	SUB-TOTAL							5,900,000.00	
	TERTIARY INSTITUTION PROJECTS								
1	Chanzeywe TTI	4-043-248-2630206-113-2021/2022-001	1,547,750.00					1,547,750.00	New
2	Vihiga KMTC	4-043-248-2630206-104-2021/2022-003	35,000,000.00	15,000,000.00				20,000,000.00	Ongoing
	SUB - TOTAL							21,547,750.00	
	GRAND TOTAL							137,088,879.00	





**SIGNED:**

*Emilia*

**SECRETARY**

Emma Ambasa Jumba



**CHAIRMAN**

James Mundia

