

MINUTES OF THE NG CDFC/TONG/ MEETING HELD ON 17/9/2021 IN THE NG CDF BOARDROOM MUKUYUNI

MEMBERS PRESENT

- | | | |
|-----------------------|---|-----------|
| 1. Maurice Chagalwa | - | Chairman |
| 2. Christopher Simiyu | - | Secretary |
| 3. Jacklyne Mutoro | - | Member |
| 4. Carolyne Edebe | - | Member |
| 5. Priscilla Chereti | - | Member |
| 6. David Juma | - | Member |
| 7. Andrew Muhanji | - | Member |
| 8. Japhether Wanyonyi | - | Member |
| 9. Alfred Makau | - | DCC |
| 10. Paul N. Adome | - | FAM |

IN ATTENDANCE

1. Hon. DR. Major(Rtd) David Eseli Simiyu - Member of National Assembly

AGENDA

1. Preliminaries
2. Reading and confirmation of previous minutes and matters arising
3. Bursary for first years kmtc and university
4. Capacity building/training of pmcs
5. Tender advertisement and awards
6. KMTC-Tongaren
7. Project proposals for financial year 2021/2022
8. Approved payments
9. A.O.B

MIN. NG CDFC/TONG/49/09/2021: PRELIMINARIES

The meeting started with a prayer from Christopher Simiyu at 12:57 PM. The chairman called the meeting to order and requested the Members to observe one minute of silence in honour of our departed colleague, Mr. Edward Nkichabe. The area MP Hon. Maj. (RTD). Dr. David Eseli Simiyu was in attendance. The FAM said the Area MP was attending the meeting to give us direction. He said the MP had been briefed about the bursaries and PMC Training among others.

The area MP felt sorry for the loss of Mr. Nkichabe Edward, he said no one will replace him as we are nearing the end of the term. Anyone to be in that position should be conversant with Tongaren Constituency and also have good relation with the public. He was concerned with the way bursaries are awarded. Bursary money for this period was borrowed from other projects. He informed Members that major projects being undertaken are: Purchases of School buses for three schools amounting to Ksh. 26,786,900 and KMTC-Tongaren Ksh. 9M

He said KMTTC Tongaren will cost a substantial amount of money which will affect funding of other projects. KMTTC will help other Health facilities grow. The opinion leaders will be invited on 24th September, 2021 for the launch of stone laying and ground breaking ceremony. Land purchase should be intergrated and the difference in prices

He suggested the renovation of the CDF Office. The chairman promised that he shall now work deligently than before. The DCC said we should enhance good public relation. Priscilla Chereti was appointed on KeRRA.9

MIN.NG CDFC/TONG/50/9/2021: READING AND CONFIRMATION OF PREVIOUS MINUTES AND MATTERS ARISING

The chairman requested the secretary to read the previous minutes, was confirmed to be a true copy, proposed by Alfred Makau and seconded by Jackylyne Mutoro

Matters Arising

1. Contractor for Namunyiri Girls Sec School was terminated and a new one engaged
2. St Augustine Lukhuna Sec School to be re-financed
3. Standardization of BQ and budget to be availed

MIN.NG CDFC/TONG/51/09/2021: BURSASARY FOR FIRST YEARS KMTTC/UNIVERSITY

It was reported tha atotal of 622 students applied. Their categories were as follows:-

1. Total Orphans	20
2. Partial Oprthans	151
3. Others	<u>451</u>
Total	<u>622</u>

The total allocation for bursaries were:-

1. University	Kshs. 4,479,357
2. KMTTC	<u>Kshs. 878,643</u>
TOTAL	<u>Kshs. 5,358,000</u>

The Members resolved that only FAM, Chairman and Secretary will be signing commitment letters and cheque attachment letters in case he out of the work station. The Members also agreed that in future Members will not vet forms from their area. The executive will vet the final lists

MIN. NG CDFC/TONG/51/09/2021: CAPACITY BUILDING AND PMC TRAIING

The Members who attended that training were 90 from 18 projects across the constituency. The training was to equip them with knowledge and skills to implement the project in their areas.

MIN. NG CD/FC/TONG/53/09/2021: TENDER ADVERTISEMENT AND AWARD

The FAM informed Members that contractor for the KMTC-Tongaren had been identified and the work was going on at the site. He said payment will be done from the office and the cost is 67Millions. Members were asked to mobilize people for the ground breaking on 24th September 2021. Covid-19 protocol will be strictly observed.

MIN.NG CD/FC/TONG/55/09/2021: PROJECT PROPOSAL FOR FINANCIAL YEAR 2021/2022

The budget for the project proposal was Kshs.137,088,879 and the following projects were proposed

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND						
TONGAREN NG-CDF PROPOSED PROJECTS PROPOSALS						
FINANCIAL YEAR 2021/2022						
NO.	PROJECT NAME	ACTIVITY	ESTIMATED AMOUNT	CUMULATIVE AMOUNT	AMOUNT ALOCATED	STATUS
ADMINISTRATION AND RECURRENT EXPENDITURE 6%						
1	Employees' salaries	Payment of 6 staff salaries	1,915,176.00	-	1,915,176.00	Ongoing
2	Employees' gratuity	Payment of staff gratuity for 6 staff for contract ending Dec 2022	1,781,114.00	-	1,781,112.00	Ongoing
	NHIF	Payment of NHIF Employer's Deductions	75,401.00	-	75,402.00	Ongoing
3	NSSF	Payment of NSSF Employer's Deductions	171,360.00	-	171,360.00	Ongoing
4	Goods and Services	Purchase of fuel, repairs and maintenance, vehicle insurance, stationery, telephone, travel and subsistence, hospitality and sanitation	1,849,161.00	-	1,849,161.00	Ongoing
5	Committee expenses	Payment of Committee sitting allowances.	1,280,642.00	-	1,280,642.00	Ongoing
M & E 3%						
6	Goods and Services	Purchase of fuel, repairs and maintenance, stationery, airtime, telephone, and subsistence and hospitality	1,000,000.00	-	1,000,000.00	Ongoing
7	Committee expenses	Payment of Committee sitting allowances Committee field allowances, Benchmarking, accommodation, meals and related costs. .	1,000,000.00	-	1,000,000.00	Ongoing

8	Training of PMCs/NGCDFCs	Undertake Training of the PMCs/NG-CDFCs on NG-CDF and Constituency oversight committees Related issues	886,919.00	-	886,919.00	Ongoing
		EMERGENCY 5%				
9	Emergency 5%	To cater for any unforeseen occurrences in the constituency during the financial year	7,192,207.00		7,192,207.00	New
		SPORTS 2%				
10	Sports Activities 2%	Purchase of sports kits - balls, Nets and uniforms for 20 Schools each Kshs 100,000 per school: SA Sango Primary, St. Annes Siangalamwe Secondary, Namatore FPK Primary, Nzoia FYM Primary, Narati RC Primary, Bituyu Primary, TabaniFYM Primary, Nyange Primary, Mashinani Primary, Lunao Primary, Musembe Primary, Pwani Primary, Mfupi Primary, Maliki Mixed Secondary, KMTC-Tongaren, Bungoma Technical Training Institute, RGC Namawanga Secondary, Sirakaru Secondary, Makhonge Primary and Binyenya Secondary.	2,000,000.00	-	2,000,000.00	New
		ENVIRONMENT 2%				
1	SA Sango Primary	Purchase, delivery and planting of 400 tree seedlings	100,000.00		100,000.00	New
2	St. Annes Siangalame Secondary school	Purchase, delivery and planting of 400 tree seedlings	100,000.00		100,000.00	New
3	Namatore FPK Primary	Purchase, delivery and planting of 400 tree seedlings	100,000.00		100,000.00	New
4	Nzoia FYM Primary	Purchase, delivery and planting of 400 tree seedlings	100,000.00		100,000.00	New

5	Narati RC Primary	Purchase, delivery and planting of 400 tree seedlings	100,000.00		100,000.00	New
6	Bituyu Primary	Purchase, delivery and planting of 400 tree seedlings	100,000.00		100,000.00	New
7	Nyange PAG Primary	Purchase, delivery and planting of 400 tree seedlings	100,000.00		100,000.00	New
8	Tabani FYM Primary	Purchase, delivery and planting of 400 tree seedlings	100,000.00		100,000.00	New
9	Mashinani Primary	Purchase, delivery and planting of 400 tree seedlings	100,000.00		100,000.00	New
10	Lunao Primary	Purchase, delivery and planting of 400 tree seedlings	100,000.00		100,000.00	New
11	Musembe Primary	Purchase, delivery and planting of 400 tree seedlings	100,000.00		100,000.00	New
12	Pwani Primary	Purchase, delivery and planting of 400 tree seedlings	100,000.00		100,000.00	New
13	Mfupi Primary	Purchase, delivery and planting of 400 tree seedlings	100,000.00		100,000.00	New
14	Maliki Mixed secondary	Purchase, delivery and planting of 400 tree seedlings	100,000.00		100,000.00	New
15	KMTC-Tongaren	Purchase, delivery and planting of 400 tree seedlings	100,000.00		100,000.00	New
16	Bungoma North Technical Training Institute	Purchase, delivery and planting of 400 tree seedlings	100,000.00		100,000.00	New
17	RGC Namawanga Secondary	Purchase, delivery and planting of 400 tree seedlings	100,000.00		100,000.00	New
18	Sirakaru secondary	Purchase, delivery and planting of 400 tree seedlings	100,000.00		100,000.00	New
19	Makhonge Primary	Purchase, delivery and planting of 400 tree seedlings	100,000.00		100,000.00	New
20	Binyenya Primary	Purchase, delivery and planting of 400 tree seedlings	100,000.00		100,000.00	New
		BURSARY				

12	Bursary Secondary Schools	Payment of bursary to needy students in Secondary Schools	12,000,000.00		12,000,000.00	Ongoing
13	Bursary Tertiary/Universities Schools	Payment of bursary to needy students colleges and universities	16,000,000.00		16,000,000.00	Ongoing
14	Bursary Special Institutions	Payment of bursary to needy students	16,000,000.00		2,000,000.00	Ongoing
		SECONDARY SCHOOLS PROJECT				
1	Milimani Secondary School	Completion of 90 student capacity storeyed laboratory: mechanical works, electrical works, fume chamber, gas fitting and keying to walls externally and painting to completion	6,900,000.00	5,700,000.00	1,200,000.00	Ongoing
2	Bishop Atundo Secondary School Mabusi	Completion of 300 students capacity Dinning hall/Kitchen-Roofing, ceiling, fixing of windows and doors, flooring, plastering and painting to completion	5,500,000.00	4,000,000.00	1,500,000.00	Ongoing
3	Mitua Girls Secondary School	Completion of 90 student capacity storeyed laboratory: mechanical works, electrical works, fume chamber, gas fitting and keying to walls externally and painting to completion	6,900,000.00	5,500,000.00	1,400,000.00	Ongoing
4	Kiminini Friends Secondary School	Completion of 90 student capacity storeyed laboratory: , mechanical works, electrical works, fume chamber, gas fitting and keying to walls externally and painting to completion	6,900,000.00	5,750,000.00	1,150,000.00	Ongoing
5	Bunambo Secondary School	Additional funds for Purchase of 5 acres of Land (Being last payment of the contract price)	6,300,000.00	5,000,000.00	1,300,000.00	Ongoing
6	Nyange Secondary School	Completion of 90 student capacity twin lab: mechanical works, electrical works, fume chamber, gas fitting and keying to walls externally, plastering, doors and window fixing and painting to completion	4,000,000.00	1,500,000.00	2,500,000.00	Ongoing

7	Lungai Secondary School	Completion of 90 student capacity twin lab mechanical works, electrical works, fume chamber, gas fitting and keying to walls externally, plastering, doors and window fixing and painting to completion	4,000,000.00	1,500,000.00	2,500,000.00	Ongoing
8	Nabiswa Secondary School	Completion of 90 student capacity twin lab: mechanical works, electrical works, fume chamber, gas fitting and keying to walls externally, plastering, doors and window fixing and painting to completion	4,000,000.00	1,500,000.00	2,500,000.00	Ongoing
9	RGC Namawanga Secondary School	Completion of 90 student capacity twin lab: mechanical works, electrical works, fume chamber, gas fitting and keying to walls externally, plastering, doors and window fixing and painting to completion	4,000,000.00	1,500,000.00	2,500,000.00	Ongoing
10	Kakamwe Secondary	Renovation of Dining hall/Kitchen to completion: flooring, internal and external plastering and painting	1,000,000.00		1,000,000.00	New
11	Nabingenge Secondary	Construction of a 90 students capacity twin laboratory: Single lab from foundation to roofing	4,000,000.00		1,500,000.00	New
12	James Mwei Secondary	Construction of 2 classrooms to completion	1,400,000.00		1,400,000.00	New
14	St. Mary's wikhupo Sec	Construction of a 90 students capacity twin laboratory: Single lab from foundation to roofing	4,000,000.00		1,500,000.00	New
15	Muliro Secondary	Construction of a 90 students capacity twin laboratory: Single lab from foundation to roofing	4,000,000.00		1,500,000.00	New
16	Kewa Secondary	Construction of a 90 students capacity twin laboratory: Single lab from foundation to roofing	4,000,000.00		1,500,000.00	New
17	Nakoba Secondary	Construction of a 90 students capacity twin laboratory: Single lab from foundation to roofing	4,000,000.00		1,500,000.00	New

18	Tongaren DEB Secondary	Purchase of 52 seater bus: Isuzu FSR 90N COWL E2 model.	9,762,300.00	-	9,762,300.00	New
19	Sirakaru Secondary	Purchase of 52 seater bus: Isuzu FSR 90N COWL E2 model.	9,762,300.00	-	9,762,300.00	New
20	Musembe Secondary	Co-funded project: purchase of 52 seater school bus: Isuzu FSR 90N COWL E2 model (The school has 2.5M for the purchase of the bus)	7,262,300.00	-	7,262,300.00	New
21	Ndalu Secondary	Construction of 150 pupil's capacity Dinning/Kitchen: first phase construction of kitchen to completion	5,500,000.00	-	1,500,000.00	New
22	Milele Secondary	Construction of a 90 students capacity twin laboratory: Single lab from foundation to roofing	4,000,000.00	-	1,500,000.00	New
PRIMARY SCHOOLS PROJECTS						
1	Mitua Pimary	Construction of 2 dormitories: Single 150 pupils capacity boys and girls dormitory from foundation to roofing each @ sh. 1.5M	6,000,000.00	-	3,000,000.00	New
2	Ndalu Primary School	Construction of 150 pupil's capacity Dinning/Kitchen: first phase construction of kitchen from foundation to completion.	5,500,000.00	-	1,500,000.00	New
3	Tabani FYM Primary	Renovation of 5 classrooms to completion: internal and external plastering, flooring and painting.	1,000,000.00	-	1,000,000.00	New
5	Makhanga Primary	Construction of administration block to completion	1,500,000.00	-	1,500,000.00	New
TERTIARY INSTITUTE						
1	KMTC-Tongaren	Additional funds for Purchase of 10 acres of Land (Last phase).	43,000,000.00	30,000,000.00	13,000,000.00	Ongoing
		Erection and completion of ICT & library block to Ground floor (Phase I- Library, laboratory, 2 offices, 2 stores, 3 flush toilets for men, urinal and 1 toilet dedicated for PLWDs and 4 flush door toilets for ladies) SUBMIT BoQ	15,000,000.00	-	9,000,000.00	New

		SECURITY PROJECTS				
1	Soysambu Chief Office	Construction of Chief office (2 rooms) to completion	700,000.00	-	700,000.00	
GRAND TOTAL					137,088,879.00	

MIN. NG CDFC/TONG/56/09/2021: APPROVED PAYMENTS

1. Ground breaking ceremony of KMTC-Tongaren - Ksh. 360,000
2. Bursary payments for 1st years students in KMTC and Universities - Ksh. 6,000,000
3. Central Farmers Garage - Ksh. 68,000
4. Claims for FAM, Chairman, SCA and Driver - Ksh.152,000
5. Office claims - Ksh.127,000
6. CDFC Allowance - Ksh.67,000
7. Sign posts and painting of the gate for KMTC-Tongaren - Ksh.250,000
8. Documentary recording of CDF projects - Ksh. 330,000
9. Wanda S & A Ltd - Ksh. 7,149,925.80
10. Purchase of land for Lunyu Secondary - Ksh. 900,000
11. Fumigation and disinfection of CDF office - Ksh. 40,000

This was proposed by Japheth Wanyonyi and seconded by Priscilla Chereti.

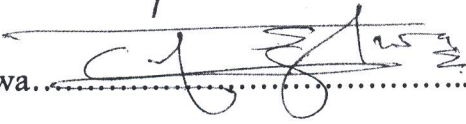
MIN. NG CDFC/TONG/57/09/2021: A.O.B

The secretary requested as follows:

1. St. Patrick's Naitiri Boys High School needs refinancing
2. Assistant Chief's office Kiminini requested Kshs. 1,262,400 for purchase of land and build an office
3. Narati Sub-Location - Kshs.1,200,000 for purchase of land and construction office
4. Milimani primary School - Kshs.8,100,000 for renovation of 8 classrooms
5. Lunao DEB Primary School – Kshs.2,327,227 for renovation of classrooms
6. Mabusi Sub-Location – Kshs.1,5000,000 for land purchase and construction of office
7. Mwikhupo Primary School – Renovation and purchase of land

There being no any other business, the meeting ended at 4:00 PM with a word of prayer from David Juma.

Secretary: Christopher Simiyu..........Date.....

Chairman: Maurice Changalwa..........Date.....