

**MINUTES OF THE KIRINYAGA CENTRAL NG-CDF MEETING HELD ON 6<sup>TH</sup> AUGUST 2020**

**MEMBERS PRESENT.**

1. PAUL MUNENE MUGO	CHAIRMAN
2. CHARLES MUNENE MURIITHI	SECRETARY
3. EVAJOAN WANGECI KAROKI	MEMBER
4. JANE KANINI MURIUKI	MEMBER
5. SYLVIA WANJA MUNYI	MEMBER
6. SEMEON MURIITHI MUGERA	MEMBER
7. KENNETH KARIUKI	MEMBER (FUND ACCOUNT MANAGER)
8. ANTHONY KARIMI KINYUA	MEMBER
9. DANIEL M. NDEGE	MEMBER (DEPUTY COUNTY COMMISSIONER)
10. CHARLES MURIUKI	MEMBER

**AGENDAS**

1. PRELIMINARIES
2. EMERGENCY AND BURSARY FUND RE-ALLOCATION
3. PAYMENT OF COMMITTEE SITTING ALLOWANCES
4. AOB

**NG-CDF /KC/01/06/08/2020—PRELIMINARIES.**

The meeting started with a word of prayer at 11.00 a.m. by Sylvia Wanja Munyi. The chairman welcomed the members and congratulated them for their punctuality in attending the meeting. He also thanked them for supporting the constituency ongoing projects and their commitment to serving Kirinyaga Central constituents.

**NG-CDF/KC/02/06/08/2020 – EMERGENCY AND BURSARY FUND RE-ALLOCATION**

The chairman reported to the committee that this year they may not be in a position to disburse the remaining Kshs. 20,000,000 bursary allocation funds for the financial year 2019/2020 as the schools were closed due to the Covid-19 challenges. The committee members noted that they are in a process of preparing the project proposal for the financial year 2020/2021 where the bursary will be allocated full amount of 35% of the total fund allocation to the constituency. They also noted that there is a great need for the schools to be renovated to allow for easy re-opening of the school in January 2021 where some requirements for a safe environment from the covid-19 will have been met. Therefore, the committee agreed to re-allocate the funds to the following projects:

	<b>PROJECT NAME</b>	<b>ACTIVITY TO BE DONE</b>	<b>AMOUNT ALLOCATED</b>
1	Mutuma Primary School	Renovation of seven (7) school classrooms (hacking of floors and plasters; re-flooring and re-plastering, replacing of worn-out iron sheets and painting); renovation of staffroom, and two school offices (hacking of floors and plasters; re-flooring and re-plastering; replacing of worn-out iron sheets, windows and doors; installation of ceiling and painting)	2,000,000.00
2	Kiamutaira Primary School	Renovation of seven (7) school classrooms (hacking of floors; re-flooring , replacing broken window panes, replacing worn-out iron sheets and painting); renovation of staffroom, and three school offices (Replacing of worn-out iron sheets, windows panes; installation of ceiling in the staffroom, ceiling repair in the other three offices and painting	2,000,000.00
3	St. Joseph Primary School	Renovation of seven (7) school classrooms (hacking of floors and plasters; re-flooring and re-plastering, replacing of worn-out iron sheets, windows, painting and	2,000,000.00

4	Waigiri Primary School	Renovation of seven (7) school classrooms (hacking of floors and plasters; re-flooring and re-plastering, replacing of worn-out iron sheets and painting); renovation of staffroom, and two school offices (hacking of floors and plasters; re-flooring and re-plastering, replacing of worn-out iron sheets, windows and doors; installation of ceiling and painting	2,000,000.00
5	Gathuthuma Primary School	Renovation of seven (7) school classrooms (hacking of floors and plasters; re-flooring and re-plastering, replacing of worn-out iron sheets and painting); renovation of staffroom, and two school offices (hacking of floors and plasters; re-flooring and re-plastering, replacing of worn-out iron sheets, windows and doors; installation of ceiling and painting	2,000,000.00
6	Kirima Primary School	Construction to completion of one (1) classroom.	1,200,000.00
7	Kiarugu Primary School	Completion of renovations of seven (7) school classrooms ( replacing of worn-out iron sheets, installation of windows and doors and painting); Completion of renovation of staffroom, and two school offices (replacing of worn-out iron sheets, windows and doors; installation of ceiling and painting)	1,200,000.00
8	Mutira Primary School	Renovation to completion of four (4) school classrooms (hacking of floors and plasters; re-flooring and re-plastering, replacing of worn-out iron sheets, doors, windows and painting)	1,400,000.00
9	Kiaritha Primary School	Completion of renovation of seven (7) school classrooms ( re-flooring and re-plastering, replacing of worn-out iron sheets and painting) Completion of the renovation of Staffroom and two school offices (Replacing of worn-out iron sheets, internal and external painting)	1,400,000.00
10	Mugwandi Primary School	Completion of the School renovation and refurbishment: Replacing of worn-out iron sheet, re-plastering, re-flooring and painting of seven (7) classrooms and Completion of the renovation of Staffroom and two school offices (Replacing of worn-out iron sheets, internal and external painting)	1,400,000.00
11	Kiranja Primary School	Renovation to completion of four (4) school classrooms (hacking of floors and plasters; re-flooring and re-plastering, replacing of worn-out iron sheets, doors, windows, installation gutters and painting).	1,400,000.00
12	Kaitheri Primary School	Completion of renovation of seven (7) school classrooms (replacing of worn-out iron sheet, re-plastering, re-flooring and painting). Completion of the renovation of Staffroom and two school offices (Replacing of worn-out iron sheets, internal and external painting)	1,400,000.00
13	Gathuthuma Secondary School	Completion of Gathuthuma Secondary storey laboratory (Installation of 243square metres tile works )	330,000.00
14	Kibingo/Ndimi assistant chiefs office	Renovation of the A.P/assistant chief's camp public toilet ( Reconstruction of the drainage system, installation of hand wash sinks, installation of 6 internal doors, painting and installation of 10000litres water tank).	270,000.00

The committee also noted that there were no emergencies occurrences during the year and therefore the need to re-allocate the emergency fund of Kshs 7,198,241.38. The committee approved that the fund be re-allocated to the following projects:

	PROJECT NAME	ACTIVITY TO BE DONE	AMOUNT ALLOCATED
1	Kiangungu Primary School	Renovation of two (2) school classrooms (hacking of floors; re-flooring, replacing broken window panes, replacing worn-out iron sheets and painting).	550,000.00
2	Kerugoya chief office	Kerugoya chief's office Compound Landscaping: Compound levelling, beautifying (planting grass and flowers), constructing of paving slab 1.2m (wide) by 80m (long) to connect both the NG-CDF office and the chief's office with the NG-CDF public toilet, construction of retainer wall 16m <sup>2</sup> beside the NG-CDF public toilet and a construction of a 30M chain link fence with concrete post to separate the event ground and the chiefs camp within the chief's compound.	2,200,000.00
3	Kirinyaga Central NG-CDF office	Installation of internet and office telephone networks. CCTV Cameras, Main hall public address system and additional wiring in the NG-CDF ICT hall and NG-CDF office alarm system.	3,048,241.38
4	Kirinyaga Central NG-CDF office- Public Toilet and Gate house	Completion of Kirinyaga Central NG-CDF public toilet (Tile works, installation of disability toilet, electrical installation, plumbing and painting) Kshs 600,000 and construction of Kirinyaga central NG-CDF entrance masonry gate keeper's house Kshs 200,000.	800,000.00
5	Kirinyaga Central NG-CDF office and Kerugoya Chief's office Culvert works.	Installation of culverts 13m long, 450mm diameter ID RCC pipe and reinforced concrete laid on hard packed hardcore 130m <sup>2</sup> at the Kirinyaga Central NG-CDF office and Kerugoya chief's office entrances.	600,000.00
		<b>TOTAL</b>	<b>7,198,241.38</b>

**NG-CDF /KC/04/06/08/2020: PAYMENT OF COMMITTEE SITTING ALLOWANCES**

The committee approved that their allowances for today's meeting totaling to Kshs 52,000 be paid

**NG-CDF /KC/05/06/08/2020: A.O.B**

Having no other business, the meeting was closed with a word of prayer by Kenneth Kariuki at 4.00 p.m.

Minutes recorded by:



Charles Munene Muriithi

NG-CDFC Secretary

Date... 7/8/2020

Confirmed by:



Paul Munene Mugo

NG-CDFC Chairman

Date... 07/08/2020