

FIRST SCHEDULE

[Section 6 (5).]

CONSTITUENCY PROJECTS RE-ALLOCATION FORM

Constituency No: **100** Constituency Name: **MWEA** Financial Year: **2020/2021**

Project No.	Project Title	Amount Allocated (Kshs.)	Amount Disbursed (Kshs.)	Balance (Kshs)	Unspent to be reallocated
4-020-100-2640103-103-2020/2021-04	Social Security Program	2,400,000	2,400,000	2,400,000	2,400,000
Totals					2,400,000



Signature: Date: 25/05/2022

Name: ISAAC WANGA GANDA Position: F.A.M

National Government Constituencies Development Fund

2015

THIRD SCHEDULE

(ss. 25 (6), 11 and,29(1))

CONSTITUENCY PROJECTS SUBMISSION FORM

CONSTITUENCY No: 100 CONSTITUENCY NAME: MWEA FINANCIAL YEAR: 2020/2021

Chairman NG-CDF Committee:  Date: 05/05/2022

SERIAL NO.	NAME OF PROJECT	AMOUNT ALLOCATED
100/2640101	Bursary Secondary Schools	2,400,000
Total		<u>2,400,000</u>

Signature:  Date: 05/05/2022

Name: ISAAC WAMUNONDA Position: F.A.M



FOURTH SCHEDULE (s. 16)

PROJECT DESCRIPTION FORM

Constituency No: **100** Constituency Name **MWEA** County **KIRINYAGA**Project Number **001/2630204**Project Title **Bursary Secondary Schools**Sector **Bursary**Status of projects (tick one) New........ Extension..... On-going.....

Rehabilitation

Brief statement on project status at time of submission

To cater for bursary to the needy students at secondary schoolsFinancial year **1st July 2020 to 30th June 2021**Original Cost estimates, in **Kshs.42,400,000.00**Amount allocated last financial year **Kshs 42,600,000**Amount allocated this financial year **Kshs 2,400,000.00**

	Project Name	Project Code	Project Activity	Amount Allocated	Status
1	Bursary Secondary	4-0020-100-2640101-1 04-2020-2021-36	Payment of Bursary to the needy students in secondary schools	2,400,000	New
				2,400,000	

Person completing form: Name **LSATK WAMUNDIRA** Position **Fund Account Manager**Signature.......... Date **05/05/2022**



NG-CDF MWEA

National Government Constituencies Development Fund

Mwea East DCC's Ground

P.O BOX 99 -10303

Wang'uru

Cellphone: 0721552292

Email: cdfmwea@ngcdf.go.ke

FULLBOARD MEETING HELD ON 22.04.2022 AT NGCDF BOARDROOM

MEMBERS PRESENT

- | | |
|---------------------|-----------------|
| 1. Isaac Wamugunda | F.A.M |
| 2. Josphat Muthike | Chairman |
| 3. Mary Munene | Secretary |
| 4. Leila Osman | Member |
| 5. Teresiah Njeri | Member |
| 6. Alice Wangui | Member |
| 7. Charles Gichobi | Member |
| 8. Harrison Mburu | Member |
| 9. Teresiah Nyokabi | Member |
| 10. Fred Ayieko | D.C.C Mwea East |

IN-ATTEDANCE

- | | |
|----------------------|----------------------|
| 1. Henry Gatuba | Sign Interpreter |
| 2. Patrick M. Kaboi | Oversight Secretary |
| 3. Geoffrey Ndirangu | Assistant Accountant |
| 4. Teresa Macharia | SCDA |

AGENDAS

1. Prayers
2. Reading and confirmation of previous minutes

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F.A.M.....ISAAC WAMUGUNDA.....SIGNATURE..........DATE.....22/04/2022
CHAIRPERSON.....JOSEPHAT MUTHIKE.....SIGNATURE..........DATE.....22/04/2022
SECRETARY.....MARY M MUNELE.....SIGNATURE..........DATE.....22/04/2022

3. Ongoing Projects
4. Re-allocation Request
5. Exhaustion of NGCDF Toilet
6. Installation of Office WiFi
7. Repairs of Motor Vehicle
8. AOB

MIN 105/22/04/2022: PRAYERS

The meeting started at 10:00 a.m. with a word of prayer from Geoffrey Ndirangu. The chairman then welcomed members to the meeting.

MIN 106/22/04/2022: READING AND CONFIRMATION OF THE PREVIOUS MINUTES

The previous minutes were read by Patrick Kaboi, proposed by Teresa Macharia, seconded by Fred Ayieko and confirmed by F.A.M as a true copy.

MIN 107/22/04/2022: ONGOING PROJECTS

The Chairman reported that most of the ongoing classrooms are the finishing stages. The classrooms will be ready for the next intakes as that was the intention.




It was reported that the renovation of Wang'uru Primary School classroom was awarded to a contractor. This was due to the reason that the head teacher had travelled to his rural home which made it hard for the other PMCs to transact as a labour-based project.

The Fund Account Manager notified the members that the cost of the project increased from the 350,000 that was estimated to around 550,000 for the full contract.

MIN 108/22/04/2022: REALLOCATION REQUEST

The Chairman reported the members that the Social Security Programme that was factored in the FY 2020/2021 budget had not yet been implemented. This is due to the large number of applicants against the target group of 400 people.

The Fund Account Manager reported to the members that the total number of applicants that was shortlisted for the program to the minimum criteria was 1,206 members which became hard for the program to be implemented with the 2.4 Million budget.

F.A.M. ISAAC WAMUGUMBA SIGNATURE  DATE 22/04/2022
 CHAIRPERSON JOSPHAT MUMIRO SIGNATURE  DATE 22/04/2022
 SECRETARY MARY JM MURINE SIGNATURE  DATE 22/04/2022

He reported that in the FY 2021/2022, a total of Kshs 40 Million was allocated for bursary and from the total number of applicants, the committee requires 42.4 million to cater for the bursary. The committee unanimously agreed to reallocate the 2.4 million meant for the social security program to the Secondary School bursary and agreed that they will factor in adequate funds for the program in their next budget so that the program can be implemented in Mwea Constituency.

The chairman requested the Fund Account Manager to submit the reallocation request to the Board for approval so that the committee can release the bursary to the applicants before mid of next month.

MIN 109/22/04/2022: EXHAUSTION OF THE NGCDF TOILET

The Fund Account Manager reported to the members that the toilet within the compound needed some exhaustion services. He reminded the members that the last time the toilet was exhausted is about 2 years ago. The toilet serves the public at the DCCs Compound hence becoming filled up within a short time.



One of the members echoed what the Fund Account Manager reported saying that the bad smell hits people even from the furthest gate rendering the place uninhabitable. It was reported that whenever there is General Land Board at the DCC's place, the toilets are left in a pathetic state.

The members unanimously agreed that the toilet block should be exhausted as soon as possible so as to serve the intended purpose well and also for conducive environment within the compound.

MIN 110/22/04/2022: INSTALLATION OF OFFICE WiFi

The Fund Account Manager reported that the plans to install internet to the office is still underway. He notified the members that it will be a free internet because we will be extending the one at the DCC's office. He reported that the ICT administrator from the DCC's office had presented a budget of Kshs 64,000 which was as follows;

S/NO	ITEM	QUANTITY	RATE	AMOUNT
1	Litebeam AC	1	11,000	11,000
2	Litebeam M5	1	8,500	8,500
3	Switch	1	8,000	8,000
4	Wifi Routers	3	4,500	13,500

F.A.M. ISAAC WAMUNGU SIGNATURE  DATE 22/04/2022
 CHAIRPERSON JOSPHAT MUTHICA SIGNATURE  DATE 22/04/2022
 SECRETARY MARY JIM MUNEJE SIGNATURE  DATE 22/04/2022

5	Metal Rods	2	2,500	5,000
6	RJ45 Cable	100 meters	50	5,000
7	Desktop TP links	3	2,000	6,000
8	Sockets	2	250	500
9	Extension	1	1,000	1,000
10	Clips	2	250	500
11	Labour			5,000
12	Total			64,000

The members agreed that this was a nice idea and an office at these times without an internet is perceived to be outdated. One of the members also supported the idea by implying that with internet, the committee can also be able to locate on how other constituencies are performing at ease.

The chairman with the permission from the members asked the Fund Account Manager to proceed with the idea and implement the Wifi project.

MIN 111/22/04/2022: REPAIRS OF MOTOR VEHICLE

The chairman reported to the members that the inspection report from the Mechanical department was received and the faulty areas were stated. The particulars of the report were as follows;

- i. Engine required service
- ii. Front Axle required differential unit
- iii. Steering system required wheel alignment and wheel balancing.
- iv. Electrical requires wiper blade
- v. Body, Cab, Upholstery & seats required panel beating and spray painting, door lock replacement and windows dust boot.
- vi. Tyres were 60% worn out.

The estimated cost of the repair as quoted at the mechanical/visual inspection report is Kshs 329,000.

F.A.M. ISAAC WAMUCUMBI SIGNATURE  DATE 22/04/2022
CHAIRPERSON JOSPHAT MUTHIKE SIGNATURE  DATE 22/04/2022
SECRETARY MARY JM. MUNELE SIGNATURE  DATE 22/04/2022

The Fund Account Manager reported to the committee that quotations were raised and the deadline for returning them back to the office is 26th April 2022. The quotations were raised to three bidders namely;

- i. DK Machere Auto Garage
- ii. Kaizen Group Auto Garage
- iii. Kutus Jupiter Motor Garage

MIN 112/22/04/2022: AOB

Having no other business the meeting ended at 1:05pm with a word of prayers from Joshat Muthike.

F.A.M.	ISAAC WAMUQUANON	SIGNATURE		DATE	22/04/2022
CHAIRPERSON	JOSHAT MUTHIKE	SIGNATURE		DATE	22/04/2022
SECRETARY	MARY J.M. MUTHIKE	SIGNATURE		DATE	22/04/2022