****

**RUNYENJES CONSTITUENCY**

**IEBC No. 064**

**NATIONAL GOVERNMENT CONSTITUENCY DEVELOPMENT FUND**

**PROJECT PROPOSALS**

**2022/2023 FINANCIAL YEAR**

**SUBMITTED IN**

**DECEMBER 2022**

**MINUTES OF THE MEETING HELD BY RUNYENJES NGCDFC MEMBERS ON 11/01/2023 AT 10:00 AM IN THE DCC’S BOARDROOM**

**Members Present**

1. Mr Elly MugoKaruguti - Chairman
2. Ms Lillian KagendoMbogo - Secretary
3. Ms Charity Mwarangu– FAM
4. Ms Jane Waruinge – DCC/Member
5. Ms Beth Wawira – Member
6. Ms Nancy Rwamba – Member
7. Mr Patrick Kariuki Katheri – Member
8. Mr Clement Njiru-Member
9. Ms Ruth Ruraa-Member
10. Mr. Moses GitongaNjagi-Member

**AGENDA**

1. Prayer & Apologies
2. Reading and Confirmation of previous meeting minutes
3. Matters Arising
4. Disposal of GKA 298U
5. Public participation report
6. On-going project status report
7. Project proposal
8. Project Status Report
9. A.O.B

**Min 65/55/11/01/2023: Prayers and Apologies**

The meeting was called to order at 2:00 pm. Prayers were conducted by Mr Clement Njiru.

**Min 65/ 56/11/01/2023: Reading and Confirmation of minutes**

The secretary read through the minutes, members adopted the minutes; this was proposed by Mr Peter Njuki and seconded by Mr Dickson Murithi

**Min 65/ 57/11/01/2023: Matters Arising**

1. Ithatha land

The acquisition of the title deed is still on-going. The office is in the process of tracing the whereabouts of the original title deed in order to process the new title deed.

1. Ugweri Police Post

It was reported that the FAM wrote to Runyenjes OCPD requesting for officers to be stationed at Ugweri police post. The office was waiting for communication from the OCPD.

1. Karurumo Primary School

Karurumo Primary School – It was reported that continuous soil erosion has affected the classrooms and they have now developed cracks that require urgent attention before they become worse.

1. Clerk of works

It was reported that the contract for clerk of works was offered to Mr. Isaiah Mugambi. The recruitment process only attracted one qualified candidate after advertising for several weeks.

1. Clerical Officer

It was reported that the contract for clerical officer was offered to Comfort MainaKagendo.

1. NGCDF OFFICE

It was reported that the renovation works are in progress.

**Min 65/58/11/01/2023: Disposal of GKA 298U**

Runyenjes NG-CDFC wants to sell Runyenjes NG-CDF vehicle. The committee initiated the process for disposal.

The vehicle was purchased in April 2010 and it has become worn out. It is becoming costly to maintain it due to the continuous wear and tear.

The NG-CDFC formed a committee that would be in charge of disposal of the vehicle. The committee included;

* Ms Jane Waruinge- DCC/Member
* Ms Mary Kathambi-Sub County Chain Management Officer
* Ms Charity Mwarangu-Fund Account Manager
* Mr. Clement Njiru-Member
* Ms Nancy Rwamba-Member
* Mr David ShikoliShidiavayi- Mechanical Engineer
* Mr. Elly MugoKaruguti- Chairman

The committee agreed to dispose of the vehicle and the disposal committee would coordinate the disposal.

**Min 65/59/11/01/2023: Public Participation report**

A comprehensive public participation report was presented to the committee

PUBLIC PARTICIPATION WARD SUMMARY

Project priorities identified in Kyeni South Ward

|  |  |  |  |
| --- | --- | --- | --- |
| S/No. | NAME OF PROJECT | ACTIVITY | SECTOR |
| 1 | Kariru Secondary School | Construction to completion of two door pit latrine with a urinal and one chamber to cater for persons with disability. | Environment |
| 2 | Gaitutu Primary School | Construction to completion of three door pit latrine with one chamber to cater for persons with disability. | Environment |
| 3 | Gaitutu Primary School | Construction to completion of five door pit latrine with urinal and one chamber to cater for persons with disability. | Environment |
| 4 | Gaitutu primary school | Construction to completion of four classrooms.(Capacity 200 students) | Education |
| 5 | Karurumo Primary School | Drilling of 250 metres deep borehole equipped with hybrid submersible pump, solar panels and cold water storage tank. Construction of water fetching point for users, 300M piping for distribution of water in karurumo primary school and the neighbouringkarurumo secondary school. | Education |
| 6 | Kanginga Primary School | Construction to completion of two classrooms.(Capacity 100 students) | Education |
| 7 | Kathunguri Primary School | Renovation to completion 8 classrooms; Re-roofing ,tiling,plastering,painting,fixing of fascia board,fixing 7 metal casement doors, fixing 37 windows and installing their windowpanes. | Education |
| 8 | Gaitutu primary school | Additional funds for purchase of 2 acres of land- | Education |
| 9 | Kasafari Assistant Chief's office | Construction to completion of 3 roomed assistant chief's office. | Security |
| 10 | Kasafari Assistant Chief's office | Construction to completion of one door pit latrine and urinal with ramp to support persons with disability. | Security |

Project Priorities identified in Kyeni North Ward

|  |  |  |  |
| --- | --- | --- | --- |
| S/No. | NAME OF PROJECT | ACTIVITY | SECTOR |
| 1 | St Agnes Kiaganari Secondary School |  Construction to completion of 2 sided 5 door sanitation block with two chambers to cater for persons with disability.  | Environment |
| 2 | Karundori Primary School | Construction of astoreybuilding comprising of an administration block with three offices and a staffroom on ground floor with the slab as the roof(phase 1).  | Education |
| 3 | Muganjuki Primary School | Renovation to completion of 9 classrooms; Tiling, painting and plastering of worn out surfaces ;fixing of 8 doors | Education |
| 4 | Muganjuki Secondary School | Completion of laboratory with a Capacity 52 students 7 benches;Keying, plastering ,painting, flooring,paving slab, fascia board and installation of fume chamber. | Education |

Project Priorities identified in Gaturi North Ward

|  |  |  |  |
| --- | --- | --- | --- |
| S/No. | NAME OF PROJECT | ACTIVITY | SECTOR |
| 1 | St Phillip Makengi Primary School | Completion of storey building with administration block(three offices and a staffroom) and two classrooms- Walling,roofing,plastering,painting,metallic window casement (11),2 doors,flooring and tiling. | Education |
| 2 | Muchagori Primary School | Renovation to completion of 9 classrooms- Tiling,painting and plastering of 9 classrooms, Fixing of 6 doors. | Education |
| 3 | St Mark Karue Primary School | Construction to completion of one classroom | Education |
| 4 | Consolata Primary School Kevote | Purchase of 50 desks and 50 chairs @ Ksh 3,500 and Ksh 1,500 respectively | Education |
| 5 | St MichealKevote Secondary School | Completion of dining hall with a capacity 150 students; Plastering, flooring, tiling, painting, fixing metallic casement windows and doors. | Education |
| 6 | SA Manyatta Secondary School | Construction to completion of a Septic tank 3.6M by 2.4M for the administration block | Education |

Project Priorities identified in Kagaari South Ward

|  |  |  |  |
| --- | --- | --- | --- |
| **S/No.** | **NAME OF PROJECT** | **ACTIVITY** | **SECTOR** |
| 1 | Matururi Primary School | Construction to completion of three classrooms.(Capacity 150 students) | Education |
| 2 | Kanduri Primary School | Renovation to completion of 8 classrooms- Tiling, plastering, painting and fixing of fascia boards;re-roofing of 9 classrooms, fixing of 8 metal casement doors, fixing of 37 windows & installing windowpanes. | Education |
| 3 | Ugweri Police Post | Drilling of 250 metres deep borehole equipped with hybrid submersible pump, solar panels and cold water storage tank. Construction of water fetching point by users, piping for distribution of water to police post offices and staff houses. | Security |
| 4 | Maranga Assistant Chief's Office | One-off Purchase of 1/4 acre of land and title deed processing  | Security |

Project Priorities identified in Kagaari North Ward

|  |  |  |  |
| --- | --- | --- | --- |
| **S/No.** | **NAME OF PROJECT** | **ACTIVITY** | **SECTOR** |
| 1 | Mugui Secondary School | Construction to completion of three door pit latrine with one chamber to cater for persons with disability. | Environment |
| 2 | Kathande Primary School | Renovation to completion of 6 classrooms- Plastering, fixing of fascia boards and painting of 6 classrooms,fixing 30 windows & installing window panes, fixing 3 metal casement doors, flooring of 2 classrooms and painting of 9 classrooms. | Education |
| 3 | Mugui Primary School | Renovation to completion of 7 classrooms; Re-roofing,tiling, plastering, fixing fascia board, painting and fixing 6 metal casement doors | Education |

Project Priorities identified in Central

|  |  |  |  |
| --- | --- | --- | --- |
| **S/No.** | **NAME OF PROJECT** | **ACTIVITY** | **SECTOR** |
| 1 | Mwenendega Primary School | Renovation to completion of 8 classrooms-Tiling, re-roofing, painting, fixing of fascia boards, plastering and fixing of 8 metal casement doors;fixing of 28 Windows & installing window panes. | Education |
| 2 | Gatinda Primary School | Renovation to completion of 8 classrooms; Tiling, fixing of window panes and fascia board. | Education |
| 3 | Kigaa Secondary School | Completion Of Administration Block with Capacity 5 roomed offices and a staffroom; Walling, roofing, plastering, fixing of Doors, fixing of windows, fascia board, tiling and painting. | Education |
| 4 | Sub County Commissioner Embu East District residence | Renovation to completion of Embu East Sub County Commissioner residence (two rooms) ;Fixing of ceiling, painting,filling of incomplete wall,plastering. | Security |
| 5 | Constituency Innovation Hub(Runyenjes District Planning Unit) | Installation of satellite Antenna, Router, Digital Access Kit and Digital Ruggedized tablets, Wi-Fi with outdoor wireless devise complete with 12U cabinet complete with installation accessories  | Other |

**Min 65/60/ 11/01/2023: Ongoing project status report**

A report was presented to the committee on the ongoing projects. The report was proposed by Clement Njiru and seconded by Mr Dickson Murithi.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PROJECT NAME** | **APPROVED ACTIVITIES** | **PENDING ACTIVITIES** |  **Balance to complete the project (Ksh)(Contract sum less cumulative allocation)**  | **IMPLE.Status Level** |
| Muganjuki Secondary School | Construction of laboratory | Keying,plastering,painting,flooring,pavingslab,fascia board and installation of fume chamber. |  399,103.10  | 80% work accomplished the finishing works are remaining. |
| St MichealKevote Secondary School | Construction of dining hall to roofing stage (Capacity of 150 students) | Plastering,flooring,tiling,painting,fixing metallic casement windows and doors |  3,898,377.00  |  40% work done the project is at roofing stage. |
| St Phillip Makengi Primary School | Construction of storey building with two classrooms on the ground and administration block on the first floor ; first phase construction of 2 classrooms with slab as a roof. | Walling,roofing,plastering,painting,metallic window casement (11),2 doors,flooring and tiling. |  3,699,487.24  | 50% of work done i.e construction of 2 classrooms until first slab. |
| **TOTAL** |  |  |  **7,996,967.34**  |  |
|  |  |  |  |  |

**Min 65/61/11/01/2023: Project Proposal**

The Fund Account Manager shared the budget ceiling for the constituency. The committee was informed that the budget ceiling for Financial Year 2022/2023 is Ksh.**151,960,174.00.**

The committee was brought to attention of the act that stipulates some percentages be allocated for administration and recurrent expenditure (6%), bursary (25%-35%), monitoring and evaluation (3%), sports (2%), environmental activities (2%).

The committee deliberated on the following as the percentages:

Total allocation **Kes.151,960,174.00**

After a brief overview of guidelines and eligibility of projects by the Fund Account Manager, the committee deliberated on project proposals from every ward and agreed on the following projects to be funded in the financial year 2022/2023.

| **S/No.** | **Project Number** | **Project Name** | **Project Activity**  |  **Original Cost**  |  **Cumulative Allocation**  |  **Amount Allocated**  | **Current Status**  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|   | **ADMINISTRATION AND RECURRENT EXPENDITURE(Please attach a separate annex of staff salary, gratuity and allowance payment as shown on the circular)** |  |  |  |  |
|   | 4-014-064-2210302-100-2022-2023-1 | Accommodation - Domestic Travel | Payment of accommodation on domestic travel  |  100,000  |   |  100,000  | New |
|   | 4-014-064-2211301-100-2022-2023-2 | Bank service commission and charges | Payment of Bank service commission and charges |  28,000  |   |  28,000  | New |
|   | 4-014-064-2110202-100-2022-2023-3 |  Casual labour and Internship  | Payment of staff Basic Wages(two casual staff) |  454,320  |   |  454,320  | New |
|   | 4-014-064-2110201-100-2022-2023-4 |  Contractual employees | Payment of staff Basic salaries 5 staff |  3,013,200  |   |  3,013,200  | New |
|   | 4-014-064-2210801-100-2022-2023-5 | Catering Services (receptions), Accommodation, Gifts, Food and Drinks | Payment of catering Services (receptions), Accommodation, Gifts, Food and Drinks |  101,980  |   |  101,980  | New |
|   | 4-014-064-2211305-100-2022-2023-6 | Contracted Guards and Cleaning Services | Payment of Contracted Guards and Cleaning Services |  220,000  |   |  220,000  | New |
|   | 4-014-064-2211310-100-2022-2023-7 | Contracted Professional Services - e.g. Strategic Plan | Payment of Contracted Professional Services - e.g. Strategic Plan |  25,000  |   |  25,000  | New |
|   | 4-014-064-2210203-100-2022-2023-8 | Courier and Postal Services | Payment of Courier and Postal Services |  5,000  |   |  5,000  | New |
|   | 4-014-064-2210303-100-2022-2023-9 | Daily Subsistence Allowance | Payment of Daily Subsistence Allowance |  500,000  |   |  500,000  | New |
|   | 4-014-064-2210101-100-2022-2023-10 | Electricity | Payment of Electricity charges |  40,000  |   |  40,000  | New |
|   | 4-014-064-2211101-100-2022-2023-11 | General Office Supplies (papers, pencils, forms, small office equipment etc) | Purchase of General Office Supplies (papers, pencils, forms, small office equipment) |  190,000  |   |  190,000  | New |
|   | 4-014-064-2710102-100-2022-2023-12 | Gratuity-contractual employees | Payment of gratuity to NGCDFC staff(5 staff) |  922,188  |   |  922,188  | New |
|   | 4-014-064-2210704-100-2022-2023-13 | Hire of Training Facilities and Equipment | Hire of Training Facilities and Equipment |  150,000  |   |  150,000  | New |
|   | 4-014-064-2210604-100-2022-2023-14 | Hire of Transport | Payment of Hire of Transport  |  100,000  |   |  100,000  | New |
|   | 4-014-064-2210202-100-2022-2023-15 | Internet Connections | Payment of Internet Connections |  100,000  |   |  100,000  | New |
|   | 4-014-064-2220101-100-2022-2023-16 | Maintenance Expenses - Motor Vehicles | Payment of Maintenance Expenses - NGCDFC Motor Vehicles |  150,000  |   |  150,000  | New |
|   | 4-014-064-2220205-100-2022-2023-17 | Maintenance of Buildings and Stations -- Non-Residential | Payment of Maintenance of Buildings and Stations -- Non-Residential |  20,000  |   |  20,000  | New |
|   | 4-014-064-2220202-100-2022-2023-18 | Maintenance of Office Furniture and Equipment | Payment of Maintenance of Office Furniture and Equipment |  40,000  |   |  40,000  | New |
|   | 4-014-064-2210904-100-2022-2023-19 | Motor Vehicle Insurance | Payment of Motor Vehicle Insurance(Toyota Hilux single cabin) |  100,000  |   |  100,000  | New |
|   | 4-014-064-2210811-100-2022-2023-20 | NGCDFC allowance | Payment of NG-CDFC allowance charges(9 members) |  1,000,000  |   |  1,000,000  | New |
|   | 4-014-064-2120201-100-2022-2023-21 |  NSSF  | Employer contribution to NSSF (7 staff) |  126,360  |   |  126,360  | New |
|   | 4-014-064-2210802-100-2022-2023-22 | Other committee expenses  | Payment of Other committee expenses  |  50,000  |   |  50,000  | New |
|   | 4-014-064-2211201-100-2022-2023-23 | Refined Fuels and Lubricants for Transport | Purchase of Refined Fuels and Lubricants for Transport of GK vehicles |  650,000  |   |  650,000  | New |
|   | 4-014-064-2211103-100-2022-2023-24 | Sanitary and Cleaning Materials, Supplies and Services | Purchase of Sanitary and Cleaning Materials, Supplies and Services |  25,000  |   |  25,000  | New |
|   | 4-014-064-2210304-100-2022-2023-25 | Sundry Items (e.g. airport tax, taxis, etc…) | Payment of Telesundry items (e.g. airport tax, taxis, expenses |  50,000  |   |  50,000  | New |
|   | 4-014-064-2211102-100-2022-2023-26 | Supplies and Accessories for Computers and Printers | Purchase of Supplies and Accessories for Computers and Printers |  60,000  |   |  60,000  | New |
|   | 4-014-064-2210201-100-2022-2023-27 | Telephone, Telex, Facsmile and Mobile Phone Service | Payment of Telephone expenses |  80,000  |   |  80,000  | New |
|   | 4-014-064-2210301-100-2022-2023-28 | Travel Costs (airlines, bus, railway, mileage allowances, etc.) | Payment of Transport Expenses  |  53,562  |   |  53,562  | New |
|   | 4-014-064-2210102-100-2022-2023-29 | Water & sewerage charges | Payment of Water & sewerage charges |  3,000  |   |  3,000  | New |
|   | 4-014-064-3111001-100-2022-2023-30 | Purchase of office furniture and fittings | Purchase of six office chairs @ Ksh 20,000  |  120,000  |   |  120,000  | New |
|   | 4-014-064-3111002-100-2022-2023-31 | Purchase of computer,printer and other IT equipment | Purchase of laptop @ 200,000,CPU @ 20,000 and a Printer @ 70,000 |  290,000  |   |  290,000  | New |
|   | 4-014-064-3111005-100-2022-2023-32 | Purchase of photocopier | Purchase of photocopier |  350,000  |   |  350,000  | New |
|   |   |   |   |   |   |   |   |
|   | **MONITORING,EVALUATION AND CAPACITY BUILDING(3%)** |  |  |  |  |
|   | 4-014-064-2210710-111-2022-2023-1 |  Accommodation Allowance | Payment of Accommodation Allowance of NGCDFC, National Government officers and PMC(NG-CDFC & PMC training) |  150,000  |   |  150,000  | New |
|   | 4-014-064-2210302-111-2022-2023-2 | Accommodation - Domestic Travel | Payment of accommodation on domestic travel  |  100,000  |   |  100,000  | New |
|   | 4-014-064-2210801-111-2022-2023-3 | Catering Services (receptions), Accommodation, Gifts, Food and Drinks | Payment of catering Services (receptions), Accommodation, Gifts, Food and Drinks |  200,000  |   |  200,000  | New |
|   | 4-014-064-2210303-111-2022-2023-4 | Daily Subsistence Allowance | Payment of Daily Subsistence Allowance |  400,000  |   |  400,000  | New |
|   | 4-014-064-2211101-111-2022-2023-5 | General Office Supplies (papers, pencils, forms, small office equipment etc) | Purchase of General Office Supplies (papers, pencils, forms, small office equipment) |  200,000  |   |  200,000  | New |
|   | 4-014-064-2210704-111-2022-2023-6 | Hire of Training Facilities and Equipment | Hire of Training Facilities and Equipment(NG-CDFC & PMC training) |  100,000  |   |  100,000  | New |
|   | 4-014-064-2210604-111-2022-2023-7 | Hire of Transport | Payment of Hire of Transport  |  100,000  |   |  100,000  | New |
|   | 4-014-064-2210202-111-2022-2023-8 | Internet Connections | Payment of Internet Connections |  150,000  |   |  150,000  | New |
|   | 4-014-064-2220101-111-2022-2023-9 | Maintenance Expenses - Motor Vehicles | Payment of Maintenance Expenses - NGCDFC Motor Vehicles |  400,000  |   |  400,000  | New |
|   | 4-014-064-2210811-111-2022-2023-10 | NGCDFC allowance | Payment of NGCDFC allowance (9 members) |  800,000  |   |  800,000  | New |
|   | 4-014-064-2210802-111-2022-2023-11 | Other committee expenses  | Payment of Other committee expenses  |  30,000  |   |  30,000  | New |
|   | 4-014-064-2211201-111-2022-2023-12 | Refined Fuels and Lubricants for Transport | Purchase of Refined Fuels and Lubricants for Transport of GK vehicles |  800,000  |   |  800,000  | New |
|   | 4-014-064-2210702-111-2022-2023-13 | Remuneration of Instructors and Contract Based Training Services | Payment of Instructors and Contract Based Training Services(NG-CDFC & PMC training) |  255,000  |   |  255,000  | New |
|   | 4-014-064-2210304-111-2022-2023-14 | Sundry Items (e.g. airport tax, taxis, etc…) | Payment of Telesundry items (e.g. airport tax, taxis, expenses |  50,000  |   |  50,000  | New |
|   | 4-014-064-2210201-111-2022-2023-15 | Telephone, Telex, Facsmile and Mobile Phone Service | Payment of Telephone expenses |  70,000  |   |  70,000  | New |
|   | 4-014-064-2210701-111-2022-2023-16 | Travel Allowance on training | Payment of Travel Allowance of NGCDFC, National Government officers and PMC(NG-CDFC & PMC training) |  675,000  |   |  675,000  | New |
|   | 4-014-064-2210301-111-2022-2023-17 | Travel Costs (airlines, bus, railway, mileage allowances, etc.) | Payment of Transport Expenses  |  78,805  |   |  78,805  | New |
|   |   |   |   |   |   |   |   |
|   | **EDUCATION BURSARY AND SOCIAL SECURITY PROGRAMS** |  |  |  |  |
|   | 4-014-064-2640101-103-2022-2023-1 | Bursary Secondary Schools | Payment of bursary to needy students in secondary schools |  30,000,000  |  .  |  30,000,000  | New |
|   | 4-014-064-2640102-103-2022-2023-2 | Bursary Tertiary Institutions | Payment of bursary to needy students in tertiary institutions |  23,186,061  |   |  23,186,061  | New |
|   |  |  |  |   |   |   |   |
|   | **EMERGENCY RESERVE(5%)** |  |  |  |  |
|   | 4-014-064-2640200-101-2022-2023-1 | Emergency Reserve | To cater for any unforeseen occurrences in the constituency during the financial year  |  7,636,190  |  -  |  7,636,190  | New |
|   | **ENVIRONMENTAL PROJECTS(2%)** |  |  |  |  |  |  |
|   | 4-0014-064-2640510-110-2022-2023-1 | St Agnes Kiaganari Secondary School |  Construction to completion of 2 sided 5 door sanitation block with two chambers to cater for persons with disability.  |  1,000,000  |   |  1,000,000  | New |
|   | 4-0014-064-2640510-110-2022-2023-2 | Kariru Secondary School | Construction to completion of two door pit latrine with a urinal and one chamber to cater for persons with disability. |  439,203  |   |  439,203  | New |
|   | 4-0014-064-2640510-110-2022-2023-3 | Mugui Secondary School | Construction to completion of three door pit latrine with one chamber to cater for persons with disability. |  400,000  |   |  400,000  | New |
|   | 4-0014-064-2640510-110-2022-2023-4 | Gaitutu Primary School | Construction to completion of three door pit latrine with one chamber to cater for persons with disability. |  400,000  |   |  400,000  | New |
|   | 4-0014-064-2640510-110-2022-2023-5 | Gaitutu Primary School | Construction to completion of five door pit latrine with urinal and one chamber to cater for persons with disability. |  800,000  |   |  800,000  | New |
|   |   |   |   |   |   |   |   |
|   | **SPORT PROJECT (2%)** |  |  |  |  |  |  |
|   | 4-014-064-2640509-112-2022-2023-1 | Constituency Sports Tournment | Purchase sports equipments, Carry out Constituency Football Sports tournament Kshs1,090,000 and the winning teams/Schools to be awarded with trophies, balls, goal nets and games kits Kshs 1,649,203.48 |  2,739,203  |   |  2,739,203  | New |
|   | 4-014-064-2640509-112-2022-2023-2 | Regional Sports Tournament . | Facilitate regional sport tournament in partnership with other Constituencies within the Region |  300,000  |   |  300,000  | New |
|   |   |   |   |   |   |   |   |
|   | **PRIMARY SCHOOL PROJECTS** |  |  |  |  |
|   | 4-0014-064-2630209-104-2022-2023-1 | St Phillip Makengi Primary School | Completion of storey building with administration block(three offices and a staffroom) and two classrooms- Walling,roofing,plastering,painting,metallic window casement (11),2 doors,flooring and tiling. |  7,500,000  |  3,500,000  |  3,699,487  | Ongoing |
|   | 4-0014-064-2630209-104-2022-2023-2 | Muchagori Primary School | Renovation to completion of 9 classrooms- Tiling,painting and plastering of 9 classrooms, Fixing of 6 doors. |  2,300,000  |   |  2,300,000  | New |
|   | 4-0014-064-2630209-104-2022-2023-3 | Gaitutu primary school | Construction to completion of four classrooms.(Capacity 200 students) |  4,700,000  |   |  4,700,000  | New |
|   | 4-0014-064-2630209-104-2022-2023-4 | Karurumo Primary School | Drilling of 250 metres deep borehole equipped with hybrid submersible pump, solar panels and cold water storage tank. Construction of water fetching point for users, 300M piping for distribution of water in karurumo primary school and the neighbouringkarurumo secondary school. |  3,600,000  |   |  3,600,000  | New |
|   | 4-0014-064-2630209-104-2022-2023-5 | Kanginga Primary School | Construction to completion of two classrooms.(Capacity 100 students) |  2,500,000  |   |  2,500,000  | New |
|   | 4-0014-064-2630209-104-2022-2023-6 | Kathunguri Primary School | Renovation to completion 8 classrooms; Re-roofing ,tiling,plastering,painting,fixing of fascia board,fixing 7 metal casement doors, fixing 37 windows and installing their windowpanes. |  3,750,000  |   |  3,750,000  | New |
|   | 4-0014-064-2630209-104-2022-2023-7 | Karundori Primary School | Construction of astorey building comprising of an administration block with three offices and a staffroom on ground floor with the slab as the roof(phase 1).  |  8,000,000  |   |  4,000,000  | New |
|   | 4-0014-064-2630209-104-2022-2023-8 | Muganjuki Primary School | Renovation to completion of 9 classrooms; Tiling, painting and plastering of worn out surfaces ;fixing of 8 doors |  2,550,000  |   |  2,550,000  | New |
|   | 4-0014-064-2630209-104-2022-2023-9 | Matururi Primary School | Construction to completion of three classrooms.(Capacity 150 students) |  3,600,000  |   |  3,600,000  | New |
|   | 4-0014-064-2630209-104-2022-2023-10 | Kanduri Primary School | Renovation to completion of 8 classrooms- Tiling, plastering, painting and fixing of fascia board and also renovation to completion 9 classroom;re-roofing, fixing of 8 metal casement doors, fixing of windows & installing windowpanes. |  3,840,000  |   |  3,840,000  | New |
|   | 4-0014-064-2630209-104-2022-2023-11 | Mwenendega Primary School | Renovation to completion of 8 classrooms-Tiling, re-roofing, painting, fixing of fascia boards, plastering and fixing of 8 metal casement doors;fixing of 28 Windows & installing window panes. |  2,875,000  |   |  2,875,000  | New |
|   | 4-0014-064-2630209-104-2022-2023-12 | Gatinda Primary School | Renovation to completion of 8 classrooms; Tiling, fixing of window panes and fascia board. |  1,400,000  |   |  1,400,000  | New |
|   | 4-0014-064-2630209-104-2022-2023-13 | Kathande Primary School | Renovation to completion of 6 classrooms- Plastering, fixing of fascia boards and painting ,fixing of windows & installing window panes, fixing 3 metal casement doors, renovation to completion 2 classrooms;flooring and also renovation to completion 9 classrooms; painting |  2,500,000  |   |  2,500,000  | New |
|   | 4-0014-064-2630209-104-2022-2023-14 | Mugui Primary School | Renovation to completion of 7 classrooms; Re-roofing,tiling, plastering, fixing fascia board, painting and fixing 6 metal casement doors |  2,800,000  |   |  2,800,000  | New |
|   | 4-0014-064-2630209-104-2022-2023-15 | St Mark Karue Primary School | Construction to completion of one classroom |  1,200,000  |   |  1,200,000  | New |
|   | 4-0014-064-2630209-104-2022-2023-16 | Consolata Primary School Kevote | Purchase of 50 desks and 50 chairs @ Ksh 3,500 and Ksh 1,500 respectively |  250,000  |   |  250,000  | New |
|   | 4-0014-064-2630209-104-2022-2023-17 | Gaitutu primary school | Additional funds for purchase of 2 acres of land-Originally funded in 21/22 for 2.5M,Due to inflation the value of the land has increased as per the valuation report. |  3,000,000  |  2,500,000  |  500,000  | Ongoing |
|   | **SECONDARY SCHOOL PROJECTS** |  |  |  |  |
|   | 4-0014-064-2630210-104-2022-2023-1 | St MichealKevote Secondary School | Completion of dining hall with a capacity 150 students; Plastering, flooring, tiling, painting, fixing metallic casement windows and doors. |  7,500,000  |  3,500,000  |  3,898,378  | Ongoing |
|   | 4-0014-064-2630210-104-2022-2023-2 | SA Manyatta Secondary School | Construction to completion of a Septic tank 3.6M by 2.4M for the administration block |  500,000  |   |  500,000  | New |
|   | 4-0014-064-2630210-104-2022-2023-3 | Muganjuki Secondary School | Completion of laboratory with a Capacity 52 students 7 benches;Keying, plastering ,painting, flooring,paving slab, fascia board and installation of fume chamber. |  4,400,000  |  4,000,000  |  400,000  | Ongoing |
|   | 4-0014-064-2630210-104-2022-2023-4 | Kigaa Secondary School | Completion Of Administration Block with Capacity 5 roomed offices and a staffroom; Walling, roofing, plastering, fixing of Doors, fixing of windows, fascia board, tiling and painting.(Project initially funded by the parents at a cost of Ksh 2,200,000. The work is currently at walling stage) |  3,100,000  |   |  3,100,000  | New |
|   |   |   |   |   |   |   |   |
|   |   |   |   |   |   |   |   |
|   | **SECURITY PROJECTS** |   |   |   |   |
|   | 4-0014-064-2640507-113-2022-2023-1 | Kasafari Assistant Chief's office | Construction to completion of 3 roomed assistant chief's office. |  1,200,000  |   |  1,200,000  | New |
|   | 4-0014-064-2640507-113-2022-2023-2 | Kasafari Assistant Chief's office | Construction to completion of one door pit latrine and urinal with ramp to support persons with disability. |  150,634  |   |  150,634  | New |
|   | 4-0014-064-2640507-113-2022-2023-3 | Ugweri Police Post | Drilling of 250 metres deep borehole equipped with hybrid submersible pump, solar panels and cold water storage tank. Construction of water fetching point by users, piping for distribution of water to police post offices and staff houses. |  3,600,000  |   |  3,600,000  | New |
|   | 4-0014-064-2640507-113-2022-2023-4 | Maranga Assistant Chief's Office | One-off Purchase of 1/4 acre of land and title deed processing  |  550,000  |   |  550,000  | New |
|   | 4-0014-064-2640507-113-2022-2023-5 | Sub County Commissioner Embu East District residence | Renovation to completion of Embu East Sub County Commissioner residence (two rooms) ;Fixing of ceiling, painting,filling of incomplete wall,plastering. |  400,000  |   |  400,000  | New |
|   |   |   |   |   |   |   |   |
|   | **OTHER PROJECT** |  |  |   |   |   |   |
|   | 4-014-064-2211310-108-2022-2023-001 | Runyenjes NG-CDF Strategic Plan | To facilitate in preparation, facts collection designing, typesetting and printing of Runyenjes Constituency Strategic plan for the period between 2023-2027 |  2,000,000  |   |  2,000,000  | New |
|   | 4-014-064-2211311-108-2022-2023-13 | Constituency Innovation Hub(Runyenjes District Planning Unit) | Installation of satellite Antenna, Router, Digital Access Kit and Digital Ruggedized tablets, Wi-Fi with outdoor wireless devise complete with 12U cabinet complete with installation accessories  |  1,500,000  |   |  1,500,000  | New |
|   | 4-014-064-3110701-108-2022-2023-003 | Runyenjes NG-CDF Vehicle | Purchase of NG-CDF vehicle (Toyota hilux Double cabin) |  6,500,000  |   |  6,500,000  | New |
|   | **Constituency Oversight Committeee** |  |  |  |  |   |
|   | 4-014-064-2210303-100-2022-2023-1 | Daily Subsistence Allowance | Payment of Daily Subsistence Allowance for 5 members |  714,602  |   |  714,602  | New |
|   | 4-014-064-2210302-100-2022-2023-2 | Hire of transport | Payment for hire of transport for 5 members |  100,000  |   |  100,000  | New |
|   | 4-014-064-2210704-100-2022-2023-3 | Training | Payment for Hire of training facilities and equipment for 5 members |  150,000  |   |  150,000  | New |
|   | 4-014-064-2210811-100-2022-2023-4 | NG-CDFC Allowances | Payment NG-CDFC Allowances for 5 members |  300,000  |   |  300,000  | New |
|   | 4-014-064-2211101-100-2022-2023-5 | General Office Supplies (papers, pencils, forms, small office equipment etc) | Purchase of General Office Supplies (papers, pencils, forms, small office equipment) |  30,000  |   |  30,000  | New |
|   | 4-014-064-2210801-100-2022-2023-6 | Catering Services | Payment for Catering Services for 5 members |  50,000  |   |  50,000  | New |
|   | 4-014-064-2210304-100-2022-2023-7 | Sundry Items (e.g. airport tax, taxis, etc…) | Payment of Telesundry items (e.g. airport tax, taxis, expenses |  15,000  |   |  15,000  | New |
|   | 4-014-064-2211201-100-2022-2023-8 | Refined Fuels and Lubricants for Transport | Purchase of Refined Fuels and Lubricants for Transport of GK vehicles |  150,000  |   |  150,000  | New |
|   | 4-014-064-2210702-100-2022-2023-9 | Telephone, Telex, Facsmile and Mobile Phone Service | Payment of Telephone expenses |  10,000  |   |  10,000  | New |
|   | **ALLOCATED AMOUNT** |   |   |  169,862,309  |  13,500,000.00  |  151,960,174  |   |

A breakdown of the allocation of funds for administration, monitoring & evaluation, Constituency oversight committee and strategic plan has been provided in the following annexes.

**Compensation of employees**

| **Item** | **Description** | **Scale** | **Number** | **Rate** | **Total Amount pm** | **Total Amount pa** |
| --- | --- | --- | --- | --- | --- | --- |
|   |  **Contractual Employees**  |   |   |   |   |   |
|   |  Projects Officer  | CSG 11 | 1 | 55,150 | 55,150 | 661,800 |
|   |  Clerk of Works  | CSG 11 | 1 | 55,150 | 55,150 | 661,800 |
|   |  Office Assistant/record management officer  | CSG 12 | 1 | 35,600 | 35,600 | 427,200 |
|   |  Clerical Officer  | CSG 11 | 1 | 30,170 | 30,170 | 362,040 |
|   |  Driver  | CSG 13 | 1 | 26,730 | 26,730 | 320,760 |
|   |   |   |   |   |   |   |
| **Sub Total** |  |  | **5** |  |  | **2,433,600** |
|   |  **Casual Labour and Internship**  |  |   |   | 0 | 0 |
|   |  Casuals  |  | 1 | 20,670 | 20,670 | 248,040 |
|   |  |  | 1 | 21,170 | 21,170 | 190,530 |
| **Sub Total** |  |  | **2** |  |  | **438,570** |
|   |  **House Allowance**  |   |   |   |   |   |
|   |  Projects Officer  | CSG 11 | 1 | 5,800 | 5,800 | 69,600 |
|   |  Clerk of Works  | CSG 11 | 1 | 5,800 | 5,800 | 69,600 |
|   |  Office Assistant/record management officer  | CSG 12 | 1 | 3,850 | 3,850 | 46,200 |
|   |  Clerical Officer  | CSG 11 | 1 | 5,800 | 5,800 | 69,600 |
|   |  Driver  | CSG 13 | 1 | 3,850 | 3,850 | 46,200 |
|   |   |   |   |   |   |   |
| **Sub Total** |  |  | **5** |  |  | **301,200** |
|   |  **Transport Allowance**  |   |   |   |   |   |
|   |  Projects Officer  | CSG 11 | 1 | 4,000 | 4,000 | 48,000 |
|   |  Clerk of Works  | CSG 11 | 1 | 4,000 | 4,000 | 48,000 |
|   |  Office Assistant/record management officer  | CSG 12 | 1 | 4,000 | 4,000 | 48,000 |
|   |  Clerical Officer  | CSG 11 | 1 | 4,000 | 4,000 | 48,000 |
|   |  Driver  | CSG 13 | 1 | 4,000 | 4,000 | 48,000 |
|   |   |   |   |   | 0 | 0 |
| **Sub Total** |  |  |  |  |  | **240,000** |
|   | **Gratuity-Contractual Employees** |   |   |   |   |   |
|   |  Projects Officer  | CSG 11 | 1 | 20,134 | 20,134 | 241,608 |
|   |  Clerk of Works  | CSG 11 | 1 | 20,135 | 20,135 | 241,620 |
|   |  Office Assistant/record management officer  | CSG 12 | 1 | 13,470 | 13,470 | 161,634 |
|   |  Clerical Officer  | CSG 11 | 1 | 12,391 | 12,391 | 148,688 |
|   |  Driver  | CSG 13 | 1 | 10,720 | 10,720 | 128,638 |
|   |   |   |   |   |   |   |
| **Sub Total** |  |  |  |  |  | **922,188** |
|  |  Medical insurance cover  |   |   |   |   |   |
|  |  Projects Officer  | CSG 11 | 1 | 1300 | 1,300 | 15,600 |
|  |  Office Assistant/record management officer  | CSG 12 | 1 | 1000 | 1,000 | 12,000 |
|  |  Driver  | CSG 13 | 1 | 900 | 900 | 10,800 |
|  |  Casual  |   | 1 | 750 | 750 | 9,000 |
|  |  Casual  |   | 1 | 750 | 750 | 6,750 |
| **Sub Total** |  |   |   |   |   | **54,150** |
|   |  **Contribution to NSSF**  |   |   |   |   |   |
|   |  Projects Officer  | CSG 11 | 1 | 1,080 | 1,080 | 25,920 |
|   |  Clerk of Works  | CSG 11 | 1 | 1,080 | 1,080 | 25,920 |
|   |  Office Assistant/record management officer  | CSG 12 | 1 | 1,080 | 1,080 | 25,920 |
|   |  Clerical Officer  | CSG 11 | 1 | 1,080 | 1,080 | 12,960 |
|   |  Driver  | CSG 13 | 1 | 1,080 | 1,080 | 12,960 |
|   |  Casual  |   | 1 | 1,080 | 1,080 | 12,960 |
|   |  Casual  |   | 1 | 1,080 | 1,080 | 9,720 |
| **Sub Total** |  |   |   |   |   | **126,360** |

|  |
| --- |
| **MONITORING EVALUATION AND CAPACITY BUILDING** |
| **Item** | **Description** | **Scale** | **Number** | **Rate** | **Total Amount pm** | **Total Amount pa** |
|  | **Training expenses** |  |  |  |  |  |
| 2210710 | Accomodation Allowance | Member | 8 |  5,000.00  |  40,000.00  |  129,000.00  |
|   |   | Chair | 1 |  7,000.00  |  7,000.00  |  21,000.00  |
| 2210704 | Hire of training facilities & equipment |   |   |   |   |  100,000.00  |
| 2210702 | Remuneration of instructors and contractors based training services |   |   |   |   |  255,000.00  |
| 2210701 | Travel allowance on training | PMC | 447 |  1,000.00  |  447,000.00  |  447,000.00  |
|   |   | NGCDFC | 9 |  5,000.00  |  45,000.00  |  180,000.00  |
|   |   | STAFF | 6 |  2,000.00  |  12,000.00  |  48,000.00  |
|  | **Domestic travel & subsistence & other transport costs** |  |  |  |  |  |
| 2210301 | Travel costs(airline,bus,mileage allowances) |   |   |   |   |  78,805.00  |
| 2210302 | Accommodation-Domestic travel |   |   |   |   |  100,000.00  |
| 2210303 | Daily subsistence allowance | Persons | 10 |  5,000.00  |  50,000.00  |  150,000.00  |
|   |   | Persons | 10 |  5,000.00  |  50,000.00  |  200,000.00  |
|   |   | Persons | 5 |  2,000.00  |  10,000.00  |  50,000.00  |
|   |   |   |   |   |   |   |
| 2210304 | Sundry items (airport,tax,taxis) |   |   |   |   |  50,000.00  |
|  | **Office & general suplies and services** |  |  |  |  |  |
| 2211101 | General office supplies |   |   |   |   |  200,000.00  |
|  | **Rentals of produced assets** |  |  |  |  |  |
| 2210604 | Hire of transport |   |   |   |   |  100,000.00  |
|  | **Communication, supplies & services** |  |  |  |  |  |
| 2210202 | Internet Connections |   |   |   |   |  150,000.00  |
| 2210201 | Telephone,telex,fascmile& mobile phone services |   |   |   |   |  70,000.00  |
|  | **Routine maintenance-other assets** |  |  |  |  |  |
| 2220101 | Maintenance Expenses- Motor vehicles |   |   |   |   |  400,000.00  |
|  | **Hospitality supplies & services** |  |  |  |  |  |
| 2210811 | NGCDFC allowance | Members | 8 | 5,000 | 40,000 | 716,000 |
| Chair | 1 | 7,000 | 7,000 | 84,000 |
| 2210802 | Other Committee Expenses |   |   |   |   |  30,000.00  |
| 2210801 | Catering services |   |   |   |   |  200,000.00  |
|  | **Fuel oil & lubricants** |  |  |  |  |  |
| 2211201 | Refined fuels & lubricants for transport |   |   |   |   |  800,000.00  |
|  |  |  |  |  |  |  **4,558,805.00**  |
| **STRATEGIC PLAN BUDGET** |
| **CATEGORY B** |
| **NO.** | **ITEM** | **NO. OF PAX** | **NO OF WARDS/FREQ** | **RATE (KSHS)** | **TOTAL** |
| 1 | Refreshments and Facilitation for Stakeholders consultations | 50 | 6 | 500 | 150,000 |
| 2 | Technical and support team Facilitation & Logistics |   |   |   | 100,000 |
| 3 | Consultancy Fee |   |   |   | 1,400,000 |
| 4 | Refreshments and Facilitation Stakeholders Validation Forums   | 15 | 6 | 1000 | 90,000 |
| 5 | Fact Sheet Data Collection |   |   |   |  10,000.00  |
| 6 | Printing of Final Document |   |   |   | 100,000 |
| 7 | Launching |   |   |   | 150,000 |
|   | **TOTAL** |  |  |  | **2,000,000** |

| **Item** | **Description** | **Scale** | **Number** | **Rate** | **Total Amount pm** | **Total Amount pa** |
| --- | --- | --- | --- | --- | --- | --- |
|   | **Constituency Oversight Committeee** |  |  |  |   |
|   | **Domestic travel & subsistence & other transport costs** |   |
| 2210303 | Daily Subsistence Allowance | NGCDFC | 5 |  5,000  |  25,000  |  714,602  |
| 2210302 | Hire of transport |  |  |  |  |  100,000  |
| 2210304 | Sundry Items (e.g. airport tax, taxis, etc…) |  |  |  |  |  15,000  |
|   | **Training expenses** |  |  |  |  |   |
| 2210701 | Travel allowance |  |  |  |  |  10,000  |
| 2210704 | Training | NGCDFC | 5 |  5,000  |  25,000  |  150,000  |
|   | **Hospitality supplies & services** |  |  |  |  |   |
| 2210811 | NG-CDFC allowance | NGCDFC | 5 |  5,000  |  25,000  |  300,000  |
| 2210801 | Catering Services |  |  |  |  |  50,000  |
|   |   |  |  |  |  |   |
|   | **Office and general supplies and services** |  |  |  |  |   |
| 2211101 | General Office Supplies (papers, pencils, forms, small office equipment etc) |  |  |  |  |  30,000  |
|   |   |  |  |  |  |   |
|   | **Fuel, oil & lubricants** |  |  |  |  |   |
| 2211201 | Refined Fuels and Lubricants for Transport |  |  |  |  |  150,000  |
|   |   |  |  |  |  |  **1,519,602**  |

|  |
| --- |
| **ADMINISTRATION AND RECURRENT EXPENDITURE** |
| **Item** | **Description** | **Scale** | **Number** | **Rate** | **Total Amount pm** |  **Total Amount pa**  |
|  | **Domestic travel & subsistence & other transport costs** |   |
| 2210302 | Accommodation - Domestic Travel | Persons | 20 |  5,000.00  |  100,000.00  |  100,000.00  |
| 2210304 | Sundry Items (e.g. airport tax, taxis, etc…) |   |   |   |   |  50,000.00  |
| 2210303 | Daily Subsistence Allowance | Persons | 20 |  5,000.00  |  100,000.00  |  500,000.00  |
| 2210301 | Travel Costs (airlines, bus, railway, mileage allowances, etc.) |   |   |   |   |  53,562.00  |
|  | **Other operating expenses** |   |
| 2211301 | Bank service commission & charges |   |   |   |   |  28,000.00  |
| 2211305 | Contracted Guards and Cleaning Services |   |   |   |   |  220,000.00  |
| 2211310 | Contracted Professional Services - e.g. Strategic Plan |   |   |   |   |  25,000.00  |
|  | **Hospitality supplies & services** |   |
| 2210801 | Catering Services (receptions), Accommodation, Gifts, Food and Drinks |   |   |   |   |  101,980.00  |
| 2210811 | NGCDFC allowance | Member | 8 |  5,000.00  |  40,000.00  |  480,000.00  |
|   |   | Chair | 1 |  7,000.00  |  7,000.00  |  120,000.00  |
|   |   | Member | 10 |  5,000.00  |  50,000.00  |  400,000.00  |
| 2210802 | Other committee expenses  | NGCDFC | 10 |  5,000.00  |  50,000.00  |  50,000.00  |
|  | **Communication supplies & services** |   |
| 2210203 | Courier and Postal Services |   |   |   |   |  5,000.00  |
| 2210202 | Internet Connections |   |   |   |   |  100,000.00  |
| 2210201 | Telephone, Telex, Facsmile and Mobile Phone Service |   |   |   |   |  80,000.00  |
|  | **Utilities supplies & services** |   |
| 2210102 | Water & sewerage charges |   |   |   |   |  3,000.00  |
| 2210101 | Electricity |   |   |   |   |  40,000.00  |
|  | **Office and general supplies & services** |   |
| 2211101 | General Office Supplies (papers, pencils, forms, small office equipment etc) |  |  |  |  |  190,000.00  |
| 2211102 | Supplies and Accessories for Computers and Printers |  |  |  |  |  60,000.00  |
| 2211103 | Sanitary and Cleaning Materials, Supplies and Services |  |  |  |  |  25,000.00  |
|  | **Training expenses** |   |
| 2210704 | Hire of Training Facilities and Equipment |  |  |  |  |  150,000.00  |
|  | **Rentals of produced assets** |  |   |
| 2210604 | Hire of Transport |  |  |  |  |  100,000.00  |
|  | **Routine maintenance-vehicles & other transport equipment** |   |
| 2220101 | Maintenance Expenses - Motor Vehicles |  |  |  |  |  150,000.00  |
|  | **Routine maintenance-other assets** |   |
| 2220205 | Maintenance of Buildings and Stations -- Non-Residential |  |  |  |  |  20,000.00  |
| 2220202 | Maintenance of Office Furniture and Equipment |  |  |  |  |  40,000.00  |
|  | **Insurance costs** |   |
| 2210904 | Motor Vehicle Insurance |  |  |  |  |  100,000.00  |
|  | **Fuel,oil& lubricants** |   |
| 2211201 | Refined Fuels and Lubricants for Transport |  |  |  |  |  650,000.00  |
|  | **Acquisition of assets** |   |
| 3111001 | Purchase of office furniture and fittings |  |  |  |  |  120,000.00  |
| 3111002 | Purchase of computer,printer and other IT equipment |  |  |  |  |  290,000.00  |
| 3111005 | Purchase of photocopier |   |   |   |   |  350,000.00  |
|   |   |   |   |   |   |  **4,601,542.00**  |

**Min 65/62/11/01/2023: Project Status Report**

A full report was presented to the committee

| **S/NO.** | **INSTITUTION** | **PROJECT DESCRIPTION** | **PROJECT STATUS** |
| --- | --- | --- | --- |
|  | ST PHILLIP MAKENGI PRIMARY SCHOOL  | Construction of storeyed building with administration block and 2no. of classroom | * foundation works satisfactorily complete,
* slab well casted
* supers structural walling complete
* column for ground floor done
* formwork preparation for 1st floor ongoing
 |
|  | ST MICHAEL KEVOTE SECONDARY SCHOOL  | construction of multipurpose hall  | * construction is at roofing stage
* roofing done
* the project await final funding for completion
 |
|  | NYAGARI ASSISTANT CHIEFS  | construction of assistant chiefs office and 1 door sanitation facility  | * the construction of the office is complete
 |
|  | NTHAGAIYA PRIMARY SCHOOL  | Renovation of 6no. of classroom  | * the works are at 90% complete
* re-roofing done
* tiling done
* painting done internally plastering ongoing
 |
|  | NYAGARI SEC SCHOOL | completion of science lab  | * the works are 90% complete,
* drainage works and painting works are the remaining works
 |
|  | UGWERI SECONDARY SCHOOL | construction of classroom  | * the project is complete (window panes not fixed
 |
|  | KATHANJURI PRIMARY SCHOOL  | construction of 4door sanitation block  | * the project is satisfactorily complete
 |
|  | KARURUMO PRIMARY SCHOOL  | construction of 5ooor girls and 4door and urinal boys sanitation blocks  | * construction for both blocks at roofing stage
 |
|  | ST JOSEPH KEVOTE PRIMARY SCHOOL  | Construction of 4door sanitation block | * Excavation complete
* Foundation footing done
* Foundation wall ongoing
 |
| 10. | ITONGURI ASSISTANT CHIEFS OFFICE  | Renovation of the assistant chiefs office  | * All works done, painting needs one more paint coat
 |
|  | KAWANJARA ASSISTANT CHIEFS OFFICE  | Construction of assistant chiefs office and 1 door pitlatrine | * Foundation done , slab well cast
* Pit latrines excavation complete
* The works have halted due to land dispute between the Kenya police and the assistant chiefs office
* Talks underway to seek consent from the ocpd for office to continue.
 |
|  | NTHAGAIYA CHIEFS OFFICE  | Construction of chiefs office and 1 door sanitation facility  | * Construction works at roofing stage
 |
|  | RUNYENJES EAST CHIEFS OFFICE  | Renovation of chiefs office  | * Re-roofing and fascia board done.
* Flooring done
* Painting done
* The works are complete
 |
|  | GICHERA PRIMARY SCHOOL | Construction of sanitation facility  | * Excavation done
* Foundation works ongoing
 |
|  | RUNYENJES WEST CHIEFS OFFICE  | Construction of chiefs office And sanitation facility  | * Site clearance and excavation done
* However the county government through the department of agriculture, blue economy, livestock and cooperative development has issued a notice for stoppage of works.
 |
|  | KANDURI SECONDARY SCHOOL | Construction of sanitation facility  | * Construction at 75% complete
* Flooring and painting are the remaining works
 |
|  | KAVURU PRIMARY SCHOOL  | Construction of sanitation facility  | * Pit excavation complete
* Foundation works ongoing
 |
|  | MUGANJUKI PRIMARY SCHOOL | Construction of 4door sanitation block  | * Procurement complete
* Awaiting site handing over
 |
|  | KASAFARI SECONDARY SCHOOL | Construction of 2door sanitation facility and a urinal  | * Site handing over done, excavation to commence after completion of kcse
 |
|  | KARIRU SECONDARY SCHOOL  | Construction of 4door sanitation block | * Site handing over done, excavation of pit and construction works to commence after completion of kcse
 |
|  | MAGACA PRIMARY SCHOOL  | Construction of 2door sanitation block and a urinal  | * Procurement done , awaiting site handing over to the contractor
 |
|  | MUKURIA ASSISTANT CHIEFS OFFICE  | Construction of assistant chief at mukuria sub location  | * Site handing over done , construction works to commence early January
 |
|  | MBUINJERU ASSISTANT CHIEF  | Construction of 2door pit latrines  | * Excavation complete
* Foundation done
* Slab casting ongoing
 |
|  | CIAMANDA SECONDARY SCHOOL  | Completion of science lab  | * The contractor working on snag list
* Completion works at 95% complete
 |
|  | NYAGARI SECONDARY SCHOOL | Completion of science lab  | * The contractor working on snag list
* Completion works at 95% complete
 |
|  | ST MARY GORRET SECONDARY SCHOOL  | Construction of a classroom  | * The project is complete
 |
|  | KYENI NORTH CHIEFS OFFICE-MUFU  | Renovation of chiefs office  | * Renovation works 65% complete
* Electrical wiring remaining
 |

It was reported that the purchase of land for Gaitutu primary school was still ongoing.

**A.O.B**

Members wished each other a prosperous 2023.

**Adjournement**

There being no other business, the meeting ended at 3:50 PM. Prayers were conducted by Dickson Murithi

CHAIRMAN……………………………………. SIGN………………………………………… DATE: ……………………..

SECRETARY……………………………………. SIGN………………………………………… DATE: ……………………..