

**RE-SUBMISSION THIRD SCHEDULE(ss. 25(6),(11) and 29(1))  
CONSTITUENCY PROJECTS RE-SUBMISSION THIRD SCHEDULE**

CONSTITUENCY NO. 127

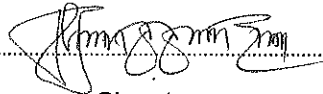
CONSTITUENCY NAME: TURKANA SOUTH

FINANCIAL YEAR: 2020-2021

SERIAL	NAME OF PROJECT	AMOUNT ALLOCATED (KSHS)
127/2630204	Primary School Projects	1,600,000.00
127/2640507	Security Projects	400,000.00
<b>TOTAL</b>		<b>2,000,000.00</b>

Rev. Peter Emen

Chairman



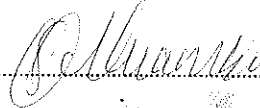
Signature

24, 3, 2021

Date

Kuena Stephen

Fund Manager



Signature

24, 03, 2021

Date

**FOURTH SCHEDULE (s. 30)  
PROJECT DESCRIPTION FORM**

Constituency No 127  
Constituency Name TURKANA SOUTH County Turkana  
Project Number 2630204  
Project Title Primary School Projects  
Sector Education  
Status of projects

**Brief statement on project status at time of submission**

Financial year 2020-07-01 to 2021-06-30  
Original Cost Estimates, in Ksh 1,600,000.00 dated  
Amount allocated last financial year dated  
Sub projects

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
LOKICHAR GIRLS PRIAMRY SCHOOL	4-0023-127-2630204-104-2020-2021-26	Supply of 66 desks	New Project	400,000.00
Kamarese Primary school	4-0023-127-2630204-104-2020-2021-27	Supply of 50 Desks	New Project	300,000.00
Lokwadat Primary School	4-0023-127-2630204-104-2020-2021-28	Supply of 50 desks	New Project	300,000.00
NAPUSINYEN PRIMARY SCHOOL	4-0023-127-2630204-104-2020-2021-29	Construct 4 a door pit latrine to completion	New Project	600,000.00
<b>TOTAL:</b>				1,600,000.00

Person completing form

SIGNATURE:

*Beluambo*

DATE:

*24.03.2021*

NAME:

*Henry Stephen*

POSITION:

*Regional MC Manager*

**FOURTH SCHEDULE (s. 30)  
PROJECT DESCRIPTION FORM**

Constituency No 127  
 Constituency Name TURKANA SOUTH County Turkana  
 Project Number 2640507  
 Project Title Security Projects  
 Sector Security  
 Status of projects

**Brief statement on project status at time of submission**

Financial year 2020-07-01 to 2021-06-30  
 Original Cost Estimates, in Ksh 400,000.00 dated  
 Amount allocated last financial year dated  
 Sub projects

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
Turkana south Sub County administration office	4-0023-127-2640507-113-2020-2021-11	Construct 2 door pit latrine	New Project	400,000.00
<b>TOTAL:</b>				400,000.00

Person completing form

SIGNATURE:

DATE:

NAME:

POSITION:

*Stephan*  
*29.10.2021*  
*Stephan*  
*Sub County Manager*

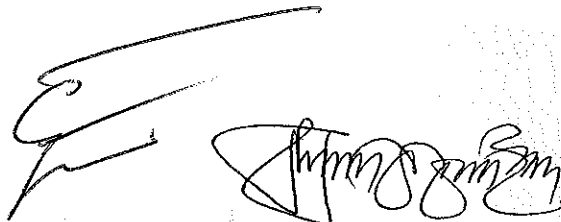
MINUTES OF TURKANA, SOUTH NGCDF COMMITTEE MEETING HELD IN TURKANA SOUTH NGCDF BOARD ROOM ON MONDAY 15<sup>TH</sup> MARCH 2021. AT 10:00 AM.

MEMBERS PRESENT

- |                                  |                        |
|----------------------------------|------------------------|
| 1. REV PETER EMERI LODIO -       | - CHAIRPERSON          |
| 2. MR. SUNDAY EKIRU COLLINS-     | -SECRETARY             |
| 3. MR. STEPHEN KWENA             | - FUND ACCOUNT MANAGER |
| 4. MRS.HELLEN ERUKUDI            | - MEMBER               |
| 5. MR. PAUL IPOLOT LOKONYI-      | - MEMBER               |
| 6. MR.SYLIVESSTER LOKALIBAN      | - MEMBER               |
| 7. MRS. ROSEPHELA EYANAE AMODOI- | - MEMER                |
| 8. MR. PETER MODO AMOIT          | - MEMBER               |
| 9. MRS.MARGRET LOMULEN           | - MEMBER               |
| 10. MR. SILVANO MBIUKI           | -DCC                   |

AGENDA

1. Preliminary
2. Reading of the previous minutes
3. Matters arising
4. Projects resubmission
5. fy 2019/2020 M& E report
6. Ng-cdfc /staff training fy 2021
7. Ng-cdf funds received from the board
  - Audit report 2019-2020 and previous years
8. Ng-cdfc constituency oversight committee membership
9. Office utility fy 2021.
10. Authorized payment



11. A.O.B

Min: 001/03<sup>RD</sup> MARCH /2021: PRELIMINARY

The meeting was opened with a word of prayer from Rev .Peter Emeri Lodio Ng-cdfc chairperson as well called the forum to order.

Min: 002/03<sup>RD</sup> MARCH/2021: READING AND CONFIRMATION OF THE PREVIOUS MINUTES.

Ng -cdfc chairperson invited Ng -cdfc secretary in order to take through members on previous Minutes that was proposed by Mr. Paul ipolot and seconded by Mrs. .Rosephela Amodoi as true minutes written.

Min: 003/09<sup>TH</sup> SEPTEMBER /2020: MATTERS ARISING

After the reading of the previous minutes, chairperson invited the members to discuss on matters arising on projects that was implemented and those not implemented.

M&E for projects implementation status fy2019/2020 was successfully conducted by Ng -cdfc members.

Education bursary format review new , Ng -cdfc members were task to go through application form and share their feedback to fund account manager whether to amend or not.

Formation of subcommittee who will be dealing with matters of bursary allocation shall be done after board released funds financial year 2020/2021 likewise to social security sub - committee formation.

Min: 004/09<sup>TH</sup> SEPTEMBER /2020: PROJECTS RESUBMISSION

The board had declined 2 projects as per communications from the Fund Account Manager


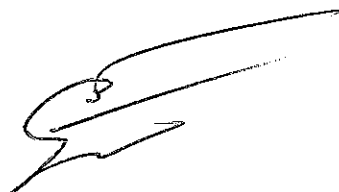
Ekisil Akide social hall which worth Kshs 900,000 which the board classified as a devolved Function ,

The committee discussed and agreed to fund the following projects

1. Lokwadwat primary supply of 50 desks at ksh 300,000/=
2. Kamarese primary supply of 50 desks Ksh 300,000/=
3. Lokichar girls primary supply of 50 desks Ksh 300,000/=

The strategic plan review fy 2018/ 2022 worthy 1,000 000/= board had also declined advising the committee to use administrative cost and not exiting Kshs 500,000.

The committee agreed to fund to other the following projects .



1. To construct a 4 door pit latrine to completion at Napusinyen primary school which received closure notice from the ministry of health after old pit latrine collapsed due to loose sandy soil four door pit latrines ksh 600,000/=
2. To construct a 2 door pit latrine at Turkana South Sub county administrator's office. Ksh 400,000/=

Min 005/3<sup>RD</sup> MARCH /2021: FY 2019/2020 MONITORING AND EVALUATION REPORT

Ng -cdfc chairperson instructed all members to check on monitoring and evaluation findings collected during M&E site visits for the projects done financial year 2019/2020 basing on five wards within Turkana south.

1. KALAPATA WARD

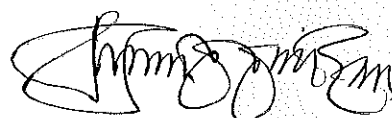
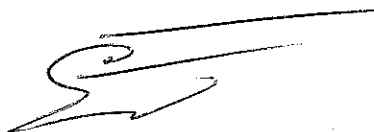
- Kalochaan primary school pit latrine –On gaps identified during monitoring and evaluation the contractor rectified.
- Kesamalit primary 2 twin class rooms and pit latrines construction missing 2 doors and desks not delivered was fully completed by the constructor.
- Lomeleku primary 1 class room was successfully done but desks delivered old model not covid 19 containment design instructed by the ministry of education.
- The contractor rectified Kaimegur primary pit latrine rum was not put for PWDS Compliance later.
- Nalemkais primary school 1 class room was on lindle during M&E visitation later work was perfectly done only branding had remained.

2. KATILU WARD

- Kangakimak primary workmanship was poorly done I class room equipped with 50 desks .Desks was not done to the expected standards Contractor was advised to re do work especially desks using the right specification of timbers .
- Lokapel secondary modern twin laboratory construction work done perfectly but only finishing remaining.
- Nawepeto primary I class room construction completed well.
- Lomonyang primary I class room construction completed well.
- Ngabakan primary pit latrines well completed.
- Katilu girls secondary social hall renovation work perfectly done only report remaining minutes from PMC to prove work was completed.
- Keekamto primary I class room completed.
- Kalemungorok primary Dormitory construction completed.

3. LOKICHAR WARD

- Namanatlem primary pit latine completed well
- Kangisaja primary 1 class room construction completed and desks delivered to the site.



- Nakimak primary pit latrine issue of rum placement was done by the contactor.

#### 4. KAPUTIR WARD

- Nachoke primary school completed but branding was not done
- Lomerimudang primary perimeter fence completed.
- Lorogon primary pit latrine completed.
- Lokwar primary pit latrine completed
- Kakoel primary 2 class rooms completed only pit latrine was still under construction.

#### 5. LOBOKAT WARD

- Kakong primary pit latrines completed well
- Kakong R. C. E. A primary 2 class rooms completed and desks delivered to the site.
- Philadelphia primary pit latrine completed
- Senior chief office completed
- Loyapat primary pit latrine completed

Min 006/03<sup>RD</sup> MARCH /2021: NG-CDFC AND STAFF TRAINING FY 2021

The agenda was tabled by Ng –cdf fund accountant manager in that Ng –cdfc and staff should be trained on capacity building as usual at every financial year for effective and efficient work in overseeing Ng –cdf projects as well task being carried out in the office by staff.

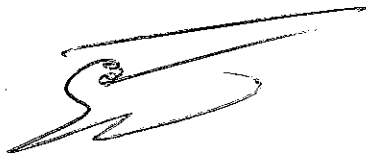
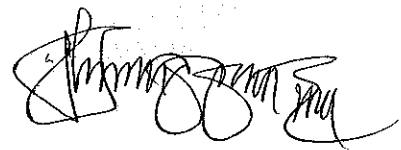
The committee adopted for the agenda and proposed training to be held at Tranzoia kitale and bench marking conducted at Kwanza Ng –cdf by Ng –cdfc Turkana south for new knowledge and skills acquisition .

Ng –cdfc discussed on training scheduled and came up with below tentative plan

From 12<sup>TH</sup> April – 15<sup>th</sup> April 2021 training and travelling back on 16<sup>th</sup> April 2021.

Ng –cdf fund accountant manager also raised a concern to the members that the office will cater for transport and meals during the training session and urged members those wanted to be accommodated in the Hotel only transport to be catered by the office.

Some Ng –cdfc members agreed for an idea to remain in the hotel and some will spent accommodation from outside hotel premises but taking meals and breakfast in the hotel.

Min 007/03<sup>RD</sup> MARCH /2021: CONSTITUENCY OVERSIGHT COMMITTEE MEMBERSHIP

Ng-cdfc chairperson shade light to members on Constituency oversight committee who were stopped after an election in 2017 waiting communication for reappointment from Member of Parliament.

Ng -cdf fund manager also shared that he received courtesy call from the board to send names for constituency oversight committee as shown below

- Mr.Omondo Teru
- Mrs. Sporah Imoni
- Mr. George Lokawa
- Mr.Sammy Imoni Lotomei who replaced Mr.willyjastus Lopeyok after he withdrew himself has committed somewhere else .

Other communication pertaining their roles of being an over sight on projects and bursaries disbursement to the community not yet received from the board.

Min 008/03<sup>RD</sup> MARCH /2021: AUDIT REPORT FY 2019/2020 AND FUNDS RECEIVED FROM THE BOARD FY 2021.

Fund accountant manager presented management letter to the Ng-cdfc on audit conducted by officers from the office of Auditor General.

Gaps and recommendation found, fund accountant manager went through while members listening.

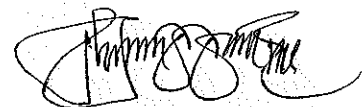
- On accuracy of work
- Using funds to implement projects without intended purpose /request from beneficiaries
- When implementing emergency projects, there must be request or evident to show implemented project,.
- After completion of a project, there must be completion certificate issued to prove as an evident of work being done.
- On Bursaries allocation both tertiary and high school there was no acknowledgement letter or receipt to prove funds was disbursed to an institution for future reference .

Fund accountant manager briefly also communicated to Ng-cdfc on funds received from National Ng -cdf board 8,500,000 Ksh for financial year 2021.

ARO TTC 28 M only waiting gazettment process to begun as PMC was formed before.

Kalapata girls secondary school ,600,000 ksh meant for chairs and lockers sent also

Total fund sent by The board 37,100,000 Ksh .





Ng -cdfc after they got information on funds received from the board, they distributed basing vote head stated below

Lokapel mixed secondary for modern twin lab completion	1,000,000 .00
Nagetei girls secondary modern twin lab completion	1,000,000.00
Kaputir mixed secondary modern twin Lab completion	1,000,000 .00
Administration goods and services	1,000,000.00
M/E allowances	1,000,000.00
M/E goods and services /capacity building	1,500,000.00
Emergency	2,000,000.00
Total	8,500,000.00

Development and Bursary was left due to minimal amount of funds received waiting communication from the board.

Min 009/03<sup>RD</sup> MARCH /2021: OFFICE UTILITY FY 2021

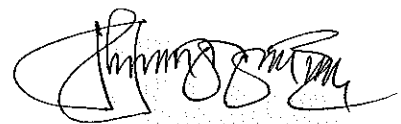
Office budget and office utility was presented to the members by Ng -cdf fund accountant manager requested by staff in running up the office as stated below

#### SECURITY REQUEST

- Uniform
- Boots
- Torch
- Bulbs

#### KITCHEN OFFICE UTILITY

- Office tea 10,000 -15,000 per month
- Sugar bag 50kgs -5500/=
- Moppers 5 in number 2500/=
- Omo 1000/=
- Buckets (4) cost 1000/=
- Brooms (5) 1500/=



- Key holder 1000/=
- Jugs (2)
- Hot pot (2)
- Milk 5kgs 3000/=
- Jiko (1)

#### OFFICE STATIONERIES

- Printers (3) 156,000/=
- Laptops (2) 150,000/=
- Staples (3) 1500/=
- Pens (1 ) box 250/=
- Note books Dozens 2500/=( publicity items) will give prices
- Tonner (5) 50,000/=
- Files -Box files(30) 12000/=
  - Spring files (10) 1000/=
- Rims (30) 18000/=
- WIFI router 30,000/=
- Extension (3) 3000/=
- Anti virus 5000/=
- Flash /hard disk - flash (2) 2000/=
  - Hard disk (1) 6000/=
- Stamp ink 500/=

TOTAL 367,750/=

#### DEPUTY COUNTY COMMISSIONER OFFICE REQUEST


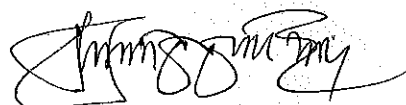
Ng -cdfc chairperson, presented request for DCC Turkana south on office renovation, which was damaged by the termite making it un comfortable while performing task inside as well risk of falling down.

Ng -cdfc agreed it in case funds available let DCC office be renovated.

#### Min 010/03<sup>RD</sup> MARCH /2021: AUTHORIZED PAYMENT

After brief meeting, Ng cdfe agreed and authorized payment for below activities.

- |                          |           |
|--------------------------|-----------|
| ➤ Gk vehicle wind screen |           |
| ➤ Vehicle service        | -80,000/= |
| ➤ Stationeries purchase  | -24,000/= |
| ➤ Office tea             | -6,800/=  |
| ➤ Ng -cdfe allowance     | -52,000/= |

- Airtime for Fund manager , chairperson and secretary for five months August, September ,October ,November ,December last year 2020 -75,000/=

Min:011/03<sup>RD</sup> MARCH /2021: A.O.B

- Members requested PMC forum to be held with contractors as usual for their roles to be taught once.
- During Monitoring and Evaluation visit, Head teacher should be present on the site in order to answer queries pertaining project being implemented.
- Members were told to communicate to communities to be patient until bursary funds released by the board and development funds.
- DCC urged Ng -cdfc committee to disseminate to the community to observe on precaution measures to contain covid 19 pandemic as the situation worsen once again many people reported lost lives due corona pandemic disease .

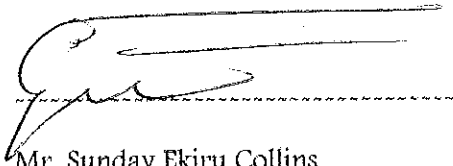
ADJOURNMENT

There being no other business to discuss the meeting was adjourned by a word of prayer from Rosephela Amodoi at 1:00PM

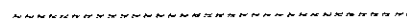
Next meeting venue and time will be communicated to members as usual later

Minutes prepared by

Approved by



Mr. Sunday Ekiru Collins



Rev .Peter Emeri Lodio

Ng-cdfe secretary

Ng-cdfe Chairperson

