

MINUTES OF NYALI NG-CDF COMMITTEE HELD ON 22nd November, 2019 AT THE NG-CDF BOARDROOM AT 10.AM

MEMBERS PRESENT

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| 1. Rahma Godana | Chairperson |
| 2. Thomas Otieno | Secretary |
| 3. Rajab Abdalla | Member |
| 4. Veronica Wachira | Member |
| 5. Kennedy Odero | Member |
| 6. Husna Mohammed | Member |
| 7. Ogla Makumbo | Member |
| 8. Boniface Munyifwa | Member |

IN ATTENDANCE

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|-----------------|----------------------------|
| 1. Silas Gatobu | Deputy County Commissioner |
| 2. Stella Tayo | Fund Account Manager |

AGENDA

1. Preliminaries
2. Reading and confirmation of previous minutes
3. Matters arising
4. Projects proposal for Financial Year 2019/2020
5. AOB

01/ 22 / 11 / 2019 PRELIMINARY

The meeting started at 10.00AM with a word of prayer from Rajab Abdalla and then the chair apologized for calling the meeting earlier than 2.00pm as earlier planned but informed the members that they needed to go through the proposals for 2019/2020 again since there were changes NG – CDF Board had proposed and it was urgent so that Nyali Funds can be released in time.

02/ 22/11/2019 READING AND CONFIRMATION OF PREVIOUS MINUTES

The previous minutes were read by Rahma Godana and confirmed by Kennedy Odero as a true account of the proceedings at the previous meeting. He was seconded by Husna Mohamed.

03/22 /11/2019 MATTERS ARISING

Members agreed to go through the previous meeting minutes matters arising in the afternoon meeting.

04/22/11/2019 PROJECTS PROPOSAL FOR FINANCIAL YEAR 2019/2020

Members agreed to fund Mlaleo Primary school in the next financial year and instead the funds to be added to Ziwa La Ng'ombe Primary school and renovation of Mlaleo Secondary School. Members then agreed on the following proposal.

| FINANCIAL YEAR 2019/2020 PROJECT PROPOSALS | | | | | |
|--|--------------------|-------------------------------------|---|--------------|---------|
| S/NO | PROJECT NAME | PROJECT NUMBER | PROJECT ACTIVITY | AMOUNT | STATUS |
| ADMINISTRATION AND RECURRENT EXPENDITURE | | | | | |
| 1 | Employee Salaries | 4-001-004-2110000-100-2019/2020-001 | Payment of staff salaries and gratuity | 4,000,000.00 | Ongoing |
| 2 | Goods and Services | 4-001-004-2110000-100-2019/2020-002 | Purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence, office tea | 1,987,063.44 | Ongoing |
| 3 | NSSF | 4-001-004-2110000-100-2019/2020-003 | Payment of NSSF Deductions | 150,000.00 | Ongoing |
| 4 | NHIF | 4-001-004-2110000-100-2019/2020-004 | Payment of NHIF Deductions | 105,000.00 | Ongoing |
| 5 | Committee Expenses | 4-001-004-2110000-100-2019/2020-005 | Payment of Committee sitting allowances | 2,000,000.00 | Ongoing |
| MONITORING EVALUATION AND CAPACITY BUILDING | | | | | |
| 6 | Goods and Services | 4-001-004-2210000-111-2019/2020-001 | Purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence, office tea | 621,031.72 | Ongoing |
| 7 | Committee Expenses | 4-001-004-2210000-111-2019/2020-002 | Payment of committee allowances while carrying out monitoring and evaluation exercises, ward clinics and awareness activities | 1,500,000.00 | Ongoing |
| 8 | Capacity Building | 4-001-004-2210000-111-2019/2020-003 | Undertake training of the NG-CDFC, PMCs and NG-CDFC Staff on NGCDF Related issues and carrying out a benchmarking visit | 2,000,000.00 | Ongoing |
| ENVIRONMENT | | | | | |

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|--------------------------|--|-------------------------------------|---|---------------|---------|
| 9 | Pentrose community Primary school | 4-001-004-2640510-113-2019/2020-001 | Construction of two soak pits each at Kshs.343,419.31 in Pentrose Primary school compound to drain excess rain water during heavy rainfall to avoid school closure | 686,838.62 | Ongoing |
| 10 | Kongowea Primary school | 4-001-004-2640510-113-2019/2020-002 | Construction of two soak pits each at Kshs.343,419.31 in Kongowea Primary school compound to drain excess rain water during heavy rainfall to avoid school closure | 686,838.62 | Ongoing |
| 11 | Ziwa la Ng'ombe Primary school | 4-001-004-2640510-113-2019/2020-003 | Construction of two soak pits each at Kshs.343,419.31 in Ziwa La Ngombe Primary school compound to drain excess rain water during heavy rainfall to avoid school closure | 686,838.62 | Ongoing |
| 12 | NG - CDF Office | 4-001-004-2640510-113-2019/2020-004 | Construction of two soak pits each at Kshs.343,419.31 at the entrance of NG - CDF- office and St.Francis Daystart High School to allow easy accessibility of the office and the neighboring school. | 686,838.62 | Ongoing |
| SPORTS ACTIVITIES | | | | | |
| 13 | Constituency Sports | 4-001-004-2640509-112-2019-2020-01 | Organizing a sports tournament for the constituency and the winning teams to be awarded with trophies, balls and games kits | 2,747,354.48 | Ongoing |
| BURSARY | | | | | |
| 14 | Bursary To Secondary schools | 4-001-004-2640101-103-2019/2020-01 | Payment of Bursary to needy students | 17,000,000.00 | Ongoing |
| 15 | Bursary to Tertiary schools & Institutions | 4-001-004-2640101-103-2019/2020-02 | Payment of Bursary to needy students | 15,000,000.00 | Ongoing |
| 16 | Bursary to special schools | 4-001-004-2640101-103-2019/2020-03 | Payment of Bursary to needy students | 3,000,000.00 | Ongoing |
| 17 | Social Security Programme | 4-001-004-2640103-103-2019/2020-01 | Payment of medical insurance cover(NHIF) for vulnerable families | 5,000,000.00 | Ongoing |
| PRIMARY SCHOOLS | | | | | |

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|--------------------------|-------------------------------------|-------------------------------------|---|---------------|-----|
| 18 | Kadzandani kwa Bullo Primary school | 4-001-004-26302014-104-2019/2020-02 | Construction of six classrooms in a storey building. Three at ground floor and three at first floor. Work to include two suspended slabs and waterproofing flat floor slab. Design to consider future vertical addition of two more floors at Kshs.16,100,000 and Construction of a 10 door pit latrine toilets @Kshs 1,400,000 and a sock pit @kshs.500,000.The work will be done to completion | 18,000,000.00 | New |
| 19 | Ziwa La Ng'ombe Primary School | 4-001-004-26302014-104-2019/2020-03 | Renovation of 8 classrooms in a two storey building. Work to include removal of existing concrete roof and fixing new timber trussed roof, floor works, painting, general repair works, window and door works. The work will be done to completion | 5,411,678.64 | New |
| 21 | Maweni Primary School | 4-001-004-2630204-104-2019/2020-04 | Renovation of seven classrooms in a two storey building. Work to include removal of existing concrete roof and fixing new timber trussed roof, floor works, painting, general repair works, window and door works.(The building is dilapidated and currently not in use.)The work will be done to completion | 5,500,000.00 | New |
| 22 | Azhar Shariff Primary School | 4-001-004-2630204-104-2019/2020-05 | Purchase of 100 two seater desks each at Kshs.5500.00 | 550,000.00 | New |
| 23 | Kisauni Primary School | 4-001-004-2630204-104-2019/2020-06 | Renovation of six classrooms(three ground floor and three first floor) work to include re-roofing,painting,floor works,general repair works,door and window works.The work will be done to completion | 4,500,000.00 | New |
| SECONDARY SCHOOLS | | | | | |
| 24 | Kongowea Secondary School | 4-001-004-2630205-104-2019/2020-01 | Funds for a project to finish the construction of two science laboratories with a capacity of over sixty users each by installation of gas and water system, fixing of concrete tables and shelves at Kshs.2,033,390 and construction of a borehole.at Kshs.1,200,000.00 and finish construction of a library in a storey building by fixing of doors ,windows electrical works and mechanical works at Kshs.2,766,610.00 to completion | 6,000,000.00 | New |
| 25 | Kongowea | 4-001-004- | Renovation of two classrooms(flooring, roofing, painting, | 4,300,000.00 | New |

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|----|---|------------------------------------|--|--------------|-----|
| | Secondary School | 2630205-104-2019/2020-02 | fixing of doors and windows) at Kshs.1,300,000 to completion.Purchase of 80 lockers and chairs at Kshs.6,250 a total of Kshs.500,000,purchase of 80 laboratory stools at Ksh.4000 a total of Kshs.320,000,10 staffrooms tables each atKshs.5000 so a total of Kshs.50,000, 21 chairs @ at Kshs. 3000 so a total of Kshs. 63,000, head teacher executive table at Kshs. 20,000, executive chair at Kshs. 15,000, two visitors chairs @ at Kshs. 3000 so a total of Kshs. 6000, 4 drawers file storage @ at Kshs. 10,000 so a total of Kshs. 40,000, 2 photocopier each at Kshs. 150,000 so a total of Kshs. 300,000, 7 desktop computers @ at Kshs. 15,000 so a total of Kshs. 105,000, 2 printers @ at Kshs. 30,000 so a total of Kshs. 60,000, reception table at Kshs. 15,000,2 reception chair @ at Kshs. 3000 so a total of Kshs. 6000 Fixing of wooden shelves for the library at Kshs.500,000,purchase of 100 library chairs each at Kshs.5000 so a total of 500,000 and 50 library tables each Kshs. 10, 000 so a total of Kshs.500,000 | | |
| 26 | Mombasa School for the physically handicapped | 4-001-004-2630205-104-2019/2020-03 | Removal of asbestos in the pathway from the entrance to the classrooms, raising of the fencing wall, fixing of a new gate and levelling of the entrance to accommodate accessibility of PWDs | 3,550,000.00 | New |
| 27 | Mlaleo Secondary School | 4-001-004-2630205-104-2019/2020-04 | Proposed structural reinforcement of existing four classrooms, casting of suspended slab and refurbishment of four classrooms(existing storey building) at Kshs.6,000,000.Purchase of 80 lockers and chairs each at Kshs.6,250 a total of Kshs.500,000,purchase of 80 laboratory stools at Ksh.4000 a total of Kshs.320,000, 10 staffrooms tables each atKshs.5000 so a total of Kshs.50,000, 21 chairs @ at Kshs. 3000 so a total of Kshs. 63,000, head teacher executive table at Kshs. 20,000, executive chair at Kshs. 15,000, two visitors chairs @ at Kshs. 3000 so a total of Kshs. 6000, 4 drawers file storage @ at Kshs. 10,000 so a total of Kshs. 40,000, 2 photocopier each at Kshs. 150,000 so a total of Kshs. 300,000, 7 desktop computers @ at Kshs. 15,000 so a | 7,500,000.00 | New |

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| 28 | Kadzandani kwa Bullo Secondary school | 4-001-004-2630205-104-2019/2020-05 | total of Kshs. 105,000, 2 printers @ at Kshs. 30,000 so a total of Kshs. 60,000, reception table at Kshs. 15,000, 2 reception chair @ at Kshs. 3000 so a total of Kshs. 6000 | 12,000,000.00 | New |
| EMERGENCY | | | | | |
| 29 | Emergency | 4-001-004-2640200-101-2019/2020-01 | To cater for any unforeseen occurrences in the constituency during the financial year | 7,198,241.38 | Ongoing |
| OTHERS | | | | | |
| 30 | Kongowea Youth and Women Empowerment Resource Centre | 4-001-004-2640511-108-2019/2020-01 | Construction of a second new hall on top of a storey building with a slab on top in NG - CDF Office and offices for Kongowea Youth and women Empowerment resource Centre work to be done to completion. | 5,000,000.00 | Ongoing |
| | TOTAL AMOUNT | | | 137,367,724.14 | |

05/22/11/2019 AOB

There being no any other business the other agendas in the Afternoon.

meeting ended at 1.00 pm with a word of prayer from Boniface Munyifwa and agreed to meet for the

CHAIRPERSON: [Signature] DATE: 22/11/2019
 SECRETARY: [Signature] DATE: 22/11/2019