

MINUTES OF JUJA NG-CDF COMMITTEE HELD AT JUJA NG-CDF OFFICE

MONDAY, 5TH OCTOBER 2020

Venue: JUJA NG-CDF TOLL OFFICE

Time: 11.40 AM

PRESENT

1	James Ngugi Mwangi	Chairman	Juja CDFC
2	Jane Wambui	Secretary	Juja CDFC
3	Isaac Njuguna	Member	Juja CDFC
4	Magdaline Wambui	Member	Juja CDFC
5	Sarah Wanjiku Waithaka	Member	Juja CDFC
6	James Mwangi Ng'ang'a	Member	Juja CDFC
7	Phyllis Chimwani	Member	Juja CDFC
8	Dinah Wanja	FAM	Juja NG-CDF
9	Shem Omollo	Member	Juja CDFC

Agenda

2020/10/CDF/01	Prayer
2020/10/CDF/02	Land registry project
2020/10/CDF/03	Bursaries.
2020/10/CDF/04	Monitoring and evaluation
2020/10/CDF/05	Proposals for 2020/2021 financial year.
2020/10/CDF/06	A.O.B



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2020/10/CDF/01	<p><u>Prayer</u></p> <p>The meeting was opened with a word of prayer by Sarah Waithaka.</p>	Sarah
2020/10/CDF/02	<p><u>Land registry project.</u></p> <p>There was a misunderstanding on where the land office will be constructed after the DCC changed the site from where they had agreed earlier on with the chairman and the funds account manager. The DCC showed a location which is swampy and unfit for construction.</p> <p>After a lengthy discussion, the committee decided that the chairman and fund manager, to approach the DCC again and settle the matter. However, the committee agreed that if the dcc will not allow the construction to continue on where they agreed earlier there will be no option other than re-allocating the project to Juja police station towards construction of an administration block that has been requested by the OCPD-Juja Sub-county. The committee felt there was no need to re-allocate to other sectors since the funds were for Juja ward and for security sector.</p>	Chairman
2020/10/CDF/03	<p><u>Bursaries.</u></p> <p>Since the 2019-2020 bursaries were not awarded due to the closure of the schools, the committee decided that the 2020-2021 allocation be increased to 45 million and those who had applied be increased per student as follows:</p> <p>Colleges – Kshs.5,000</p> <p>Boarding school – Kshs.4,000</p> <p>Day school – Kshs.3,000</p> <p>Balance TVET as per student</p>	CDFC
2020/10/CDF/04	<p><u>Monitoring and evaluation</u></p> <p>Since most of the projects have kicked off, the committee decided to start monitoring and evaluation on 19th October 2020 up to 30th October 2020.</p>	Fund manager

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2020/10/CDF/05

Proposals for 2020/2021

The CDFC tabled the proposal as shown below;

PROJECT PROPOSAL 2020/2021		
FINANCIAL YEAR: 2020 1ST JULY TO 30TH JUNE.....2021 Project Name	Project activity	Amount Allocated
ADMINISTRATION AND RECURRENT EXPENDITURE		
Employees' Salaries	Payment of staff salaries Kshs. 1,000,000 and gratuity 834,041.29	1,834,041.29
Goods and Services	Purchase of fuel for GK, repairs and maintenance of GK, printing, stationery, telephone, travel and subsistence, office tea, etc.	1,000,000.00
NSSF	Payment of NSSF for 5 staff	129,600.00
Committee Expenses	Payment of Committee sitting allowances, transport, conferences	5,207,091.45
NHIF	Payment of NHIF for 7 staff	54,600.00
MONITORING EVALUATION		

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AND CAPACITY BUILDING		
Goods and Services	Purchase of fuel, repairs and maintenance, printing, stationery, Airtime, travel and subsistence, etc.	1,000,000.00
Committee Expenses	Payment of Committee sitting allowances, transport, conferences	1,612,666.37
CDFC/PMC Capacity Building	Undertake Training of the PMCs/CDFCs on CDF Related issues	1,500,000.00
BURSARY		
Bursary Secondary Schools	Payment of bursary to needy student in day and boarding secondary school	25,000,000.00
Bursary Tertiary Schools	Payment of bursary to needy student in universities schools	12,000,000.00
Bursary special school Schools	Payment of bursary to needy student in Universities and colleges	8,000,000.00
EMERGENCY		
Emergency	To cater for any unforeseen occurrences in the constituency during the financial year	7,192,206.90

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PRIMARY SCHOOLS		
Toll Primary School	Renovation of 2 classrooms ;flooring ,walling, replacement of windows and leaking iron sheets and painting works	600,000.00
Mutundu Primary School	Renovation of 6 classrooms ; flooring ,walling, replacement of windows and leaking iron sheets and painting works	2,400,000.00
Mugutha Primary School	Construction of 2 classrooms to completion.	2,200,000.00
Jacaranda Primary	Construction of 80 capacity computer laboratory to completion	3,000,000.00
Kuraiha Primary School	Renovation of 5 classrooms to completion; flooring ,walling, replacement of windows and leaking iron sheets and painting works	2,000,000.00
Nyacaba Primary School	Renovation of 6 classrooms completion; flooring ,walling, replacement of windows and leaking iron sheets and painting works	2,400,000.00
Munyaka Primary School	Construction of 2 classrooms to completion	2,600,000.00
Ndururumo Primary School	construction of 3 roomed office and 1 staffroom administration block to completion.	3,000,000.00
Abbasalama Primary School	Construction of 2 classrooms to completion Kshs.2,600,000 and Construction of 8 door staff pit latrine to completion Kshs.1,500,000	4,100,000.00

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MONDAY, 5TH OCTOBER 2020

	New Mukuyu-Ini Primary School	Construction of 20 staff administration block to completion Kshs3,000,000,construction of 2 classrooms to completion Kshs.2,600,000 and construction of 8 door it latrines to completion Kshs 1,500,000 and Construction of fence with chainlink and concrete poles on ¼ acre to completion Kshs 1,100,000.	8,200,000.00	
	Muigai-Inn Primary School.	Construction of 2 storey classrooms to completion Kshs.3,500,000 to completion and Renovation of 2 classrooms ; flooring ,walling, replacement of windows and leaking iron sheets and painting works at Kshs.775,130 to completion.	4,275,130.00	
	Jomo Kenyatta Primary School.	Construction of 80 students capacity multipurpose social hall to completion	5,000,000.00	
	Kalimoni Primary School.	Renovation of 6 no classrooms to completion; flooring ,walling, replacement of windows and leaking iron sheets and painting works	2,400,000.00	

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	Mirima-Ini Primary School	Construction of 2 storey classrooms to completion	3,600,000.00
	SECONDARY SCHOOLS		
	New kiahuria secondary school	Construction of 2 classrooms to completion Kshs 2,600,000 each and construction of 8 door pit latrines staff toilets Kshs.1,500,000 to completion.	4,100,000.00
	Murera Secondary School	Construction of 2 classroom to completion.	2,600,000.00
	St.Paul Gachororo Secondary School	Construction of 2 classroom to completion Kshs.2,600,000 and construction of 8 door pit latrines Kshs.1,500,000 to completion.	4,100,000.00
	SECURITY PROJECTS		
	Kamae Police Post	Construction of an administration block of 3 offices to completion.	3,000,000.00
	Mugutha Police Post	Construction of eight door pit latrine to completion.	1,500,000.00

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	Muthara Chief's Camp	Construction of an administration block of 3 offices to completion	3,000,000.00	
	Kimbo Chief's Camp	Construction of an administration block of 3 offices to completion	3,000,000.00	
	SPORTS			
	Constituency Sport Tournament	Carrying out constituency sport tournament and the winning teams/schools to be awarded with trophies, balls and games kit.	2,741,777.58	
	ENVIRONMENT PROJECTS			
	Nyacaba Patrol Base	Water conservation and harvesting by installing of 10,000 ltr water tanks at a cost of Kshs 75,000 and construction of tank base Kshs. 80,000 and fixing gutters in 3 roomed office block Kshs 55,905	210,905.00	

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	Nyacaba Police Post	Water conservation and harvesting by installing of 10,000 ltr water tanks at a cost of Kshs 75,000 and construction of tank base Kshs. 80,000 and fixing gutters in 3 roomed office block Kshs 55,905	210,905.00	
	Gachororo Police Post	Water conservation and harvesting by installing of 10,000 ltr water tanks at a cost of Kshs 75,000 and construction of tank base Kshs. 80,000 and fixing gutters in 3 roomed office block Kshs 55,905	210,905.00	

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	Juja Police Post	Water conservation and harvesting by installing of 10,000 ltr water tanks at a cost of Kshs 75,000 and construction of tank base Kshs. 80,000 and fixing gutters in 3 roomed office block Kshs 55,905.	210,905.00	
	Athi Police Post	Water conservation and harvesting by installing of 10,000 ltr water tanks at a cost of Kshs 75,000 and construction of tank base Kshs. 80,000 and fixing gutters in 3 roomed office block Kshs 55,905.	210,905.00	

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	<p>Muigai-Ini Police Post</p>	<p>Water conservation and harvesting by installing of 10,000 ltr water tanks at a cost of Kshs 75,000 and construction of tank base Kshs. 80,000 and fixing gutters in 3 roomed office block Kshs 55,905.</p>	<p align="right">210,905.00</p>	
	<p>Theta Police Post</p>	<p>Water conservation and harvesting by installing of 10,000 ltr water tanks at a cost of Kshs 75,000 and construction of tank base Kshs. 80,000 and fixing gutters in 3 roomed office block Kshs 55,905.</p>	<p align="right">210,905.00</p>	

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	Ndarasa Police Post	Water conservation and harvesting by installing of 10,000 ltr water tanks at a cost of Kshs 75,000 and construction of tank base Kshs. 80,000 and fixing gutters in 3 roomed office block Kshs 55,905.	210,905.00	
	Murera Police Post	Water conservation and harvesting by installing of 10,000 ltr water tanks at a cost of Kshs 75,000 and construction of tank base Kshs. 80,000 and fixing gutters in 3 roomed office block Kshs 55,905.	210,905.00	

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	Mugutha Police Post	Water conservation and harvesting by installing of 10,000 ltr water tanks at a cost of Kshs 75,000 and construction of tank base Kshs. 80,000 and fixing gutters in 3 roomed office block Kshs 55,905.	210,905.00	
	Karangi Police Post	Water conservation and harvesting by installing of 10,000 ltr water tanks at a cost of Kshs 75,000 and construction of tank base Kshs. 80,000 and fixing gutters in 3 roomed office block Kshs 55,905.	210,905.00	
	Ma-Acre Police Post	Water conservation and harvesting by installing of 10,000 ltr water tanks at a cost of Kshs 75,000 and construction of tank base Kshs. 80,000 and fixing gutters in 3 roomed office block Kshs 55,905.	210,905.00	

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	Tora Police Post	Water conservation and harvesting by installing of 10,000 ltr water tanks at a cost of Kshs 75,000 and construction of foundation for base at a cost of 80,000 and putting up gutters in three classrooms at a cost of Kshs 55,905	210,905.72	
	TOTAL		137,088,879.31	
2020/10/CDF/06	A.O.B			
	1. Benchmarking			
	<p>The committee suggested that there is need for a benchmarking so as to learn how other constituencies achieve their goals. The fund manager advised them to compare various constituencies and come up with the best they can visit.</p> <p>There being no other business, the meeting ended at 3.00 pm with a word of prayer from James Mwangi.</p>			

MINUTES CONFIRMED AS A TRUE RECORD OF THE PROCEEDINGS

SECRETARY

Jane Wambui
Ms. Jane Wambui

CHAIR PERSON

James Mwangi
Mr. James Mwangi

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