



National Government Constituencies Development Fund Board  
**Teso North Constituency**  
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**MINUTES OF TESO NORTH NATIONAL GOVERNMENT CONSTITUENCY DEVELOPMENT FUND COMMITTEE  
MEETING HELD AT THE NG-CDF OFFICE HALL ON 22<sup>ND</sup> NOVEMBER, 2019**

MEMBERS PRESENT	POSITION
1. Mr. Ignatius Ipapo	Chairperson
2. Mrs. Emily Amusugut	Member
3. Mrs. Beatrice Okisata	Member
4. Prof. Michael Omunyin	Member
5. Mr. Davies Barasa	Secretary
6. Mr. Joseph Isogol	Member
7. Mrs. Phanice Jacka	Member
8. CPA. Peter Ochokolo	FAM
9. Mr. Justus Musau	DCC

**AGENDA**

1. Preliminaries
  - i. Prayer
  - ii. Chairperson's remarks
  - iii. Introduction
2. Reading and confirmation of previous minutes
3. Budget Proposal 2019/20
4. Emergency payments
5. Payment of projects for 2018/2019
6. Bursary Issues/Payment
7. Recruitment of staff
8. Reallocation
10. Committee welfare
11. Adjournment

**MIN. TESON NG-CDF 067/22.11.019: PRELIMINARIES**

Prayer – Opening prayer was said by Emily Amusugut at 10am.

Introduction – Having no new member in the committee, introduction was not done.

**Chairperson remarks**

The chairperson appreciated members for turning up for the meeting, he however urged members to keep time when coming for any meeting.

Further the chairperson mentioned the need to fast-track environment projects to take advantage of the ongoing rains.

P.O.O



Page 1

He also asked members to help in making sure the support to sponsor students to Chamasiri TVC. In conclusion the chairperson mentioned that the CDF had implemented many projects that we needed to show case to the public, he therefore proposed a need for a CDF open-day.

**MIN.TESON NG-CDF 068/22.11.019:READING AND CONFIRMATION OF PREVIOUS MINUTES**

The secretary read the previous minutes, proposed by Joseph Isogol and seconded by Phanice Jacka.

**Matters arising**

**Unbanked project cheques**

The FAM stated that all cheques had been banked and no pending cheques available.

**Ekisegere primary school**

The FAM stated that land purchase for Ekisegere primary school had taken off. A Cheque of Kshs. 700,000 had been banked and Kshs. 600,000 to paid to the land vendor.

**Flagship project**

Members sought to know the state of the key projects. FAM reported as follows:

**KocholyaKMTC:**The board requires land valuation report for funds to be released. The FAM has contacted the valuer and more correspondences' expected soonest.

**Bursaries for Tertiary:** A Cheque of Kshs. 2.3M was paid to chamasiri TVC for 200 students. 26 more students twhere their fees is to be paid and trained at OTTO Technical Training Institute

Further there was a clash between Bumbe and Chamasiri TVC on utilization of funds remitted from CDF, the fund manager to liaise the principal to settle the clash.

**Malaba YEC,** Kshs. 2M already paid to the institution for construction of the shade. NITA to provide a standard BQ and design of machines.

**PMC Issues**

Members to follow up on projects with unspent fund for guidance to ensure projects take off.

Members also agreed to represent the fund manager in all PMCs. It was therefore resolved that members will be part of PMCs Management.

**MIN.TESON NG-CDF 069/22.11.019: PROJECT PROPOSAL 2019/20**

The manager tabled circular number NGCDF/Circulars Vol. II (014) from the NGCDF Board which indicated that each NGCDF Committee is required to prepare and submit project proposals to NGCDF Board for consideration and approval in compliance with sections 27,28,29,30 and 31 of the NGCDF Act.

He further informed the members that according to the circular the total allocation for 2019/2020 financial year is Ksh. 137,367,724.14 which includes Ksh. 7,198,241.38 for emergency funding.

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The Fund Account Manager informed the members that ongoing projects should be given the first priority. The members scrutinized the ward proposals one by one. They discussed and resolved the projects as follows;

Project Name	Project Number	Activity	Original cost/Engineer's Estimates	Cumulative allocation	Amount Allocated	Current Status
Employees Salaries	4-040-225-2110000-100-2019/20-001	Payment of staff salaries and gratuity	4,600,000.00		4,600,000.00	Ongoing
Committee Expenses	4-040-225-2210802-100-2019/20-002	Payment of Committee sitting allowances, transport, conferences	1,400,000.00		1,400,000.00	Ongoing
Goods and Services	4-040-225-2210000-100-2019/20-003	Erection of notice board, making of service charter, purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence, office tea, bank charges .	1,842,063.45		1,842,063.45	Ongoing
NSSF	4-040-225-2120101-100-2019/20-004	Payment of NSSF Deductions	300,000.00		300,000.00	Ongoing
NHIF	4-040-225-2120201-100-2019/20-005	Payment of NHIF Deductions	100,000.00		100,000.00	Ongoing
Goods and Services	4-040-225-2210000-111-2019/20-001	Purchase of fuel, repairs and maintenance, printing, stationery, Airtime, travel and subsistence, bank charges.	1,400,000.00		1,400,000.00	Ongoing
Committee Expenses	4-040-225-2210802-111-2019/20-002	Payment of Committee sitting allowances, transport, conferences	1,100,000.00		1,100,000.00	Ongoing
CDFC/PMC Capacity Building	4-040-225-2210700-111-2019/20-003	Undertake Training of the PMCs/CDFCs/Staff on CDF Related issues	1,621,031.72		1,621,031.72	Ongoing
Agency	4-040-225-2640200-101-2019/20-001	To cater for any unforeseen occurrences in the constituency during the financial year	7,198,241.38		7,198,241.38	Ongoing
Amagoro Primary School	4-040-225-2640200-110-2019/20-001	Construction of 4 door modern toilets with sewerage system @ Kshs. 592,477.24, Purchase of one 2,500 litres water tank for harvesting water @ Kshs. 20,000 and 4(30ltrs) hand wash cylinders @ Kshs. 8,000 and 4 handwash stands @3,200	623,677.24		623,677.24	New

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St.Benard Kakurikit Secondary School	4-040-225-2640200-110-2019/20-002	Construction of 4door modern toilets with sewerage system @ Kshs. 592,477.24, Purchase of one 2,500 litres water tank for harvesting water @ Kshs. 20,000 and 4(30ltrs) hand wash cylinders @ Kshs. 8,000 and 4 handwash stands @3,200	623,677.24		623,677.24	New
Changara Secondary School	4-040-225-2640509-110-2019/20-003	purchase of tree seedlings, Avocado 450@200 Per seedling,eucaleptus 400@10 per seedling and 2 no bags fertilizer@3,000	100,000.00		100,000.00	New
Ataba Aburi primary school	4-040-225-2640509-110-2019/20-004	purchase of tree seedlings, Avocado 450@200 per seedling,eucaleptus 400@10 per seedling and 2 no bags fertilizer@3,000	100,000.00		100,000.00	New
Albertapa Secondary school	4-040-225-2640509-110-2019/20-005	Purchase of tree seedlings, ,Avocado 900@200 per seedling,eucaleptus 800@10 per seedling and 4no bags fertilizer@3,000	200,000.00		200,000.00	New
Achiya Echakara Secondary school	4-040-225-2640509-110-2019/20-006	purchase of tree seedlings,Avocado 900@200 per seedling ,eucaleptus 800@10 per seedling and 4 no bags fertilizer@3,000	200,000.00		200,000.00	New
Amoni primary school	4-040-225-2640509-110-2019/20-007	purchase of tree seedlings, 200@200 per seedling ,Avacado,eucaleptus 400@10 per seedling and fertilizer 2no bag @3000	50,000.00		50,000.00	New
Kidek Primary School	4-040-225-2640509-110-2019/20-008	purchase of tree seedlings,200@200 per seedling Avacado,eucaleptus 400@10 per seedling and fertilizer 2no bag @3000	50,000.00		50,000.00	New
Katanyu Secondary School	4-040-225-2640509-110-2019/20-009	purchase of tree seedlings, ,Avocado 900@200 per seedling,eucaleptus 800@10 per seedling and 4 no bags fertilizer@3,000	200,000.00		200,000.00	New
Two north constituency sports	4-040-225-2640509-112-2019/20-001	Organizing constituency sports tournament for Football and Athletes teams where sports kits will be awarded to winning teams.	2,107,354.48		2,107,354.48	Ongoing
Bursary Secondary Schools	4-040-225-2640101-103-2019/20-001	Payment of bursary to needy students	13,540,000.00		13,540,000.00	Ongoing
Bursary Tertiary Schools	4-040-225-2640101-103-2019/20-002	Payment of bursary to needy students	30,000,000.00		30,000,000.00	Ongoing
Bursary Special Schools	4-040-225-2640101-103-2019/20-003	Payment of bursary to needy Special students	500,000.00		500,000.00	New

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NGCDF Social Security Programme for the Constituency	4-040-225-2640101-103-2019/20-004	Provision of NHIF Cover for 160 persons of elderly needy nature in the Constituency	960,000.00		960,000.00	New
S.A Goromait Primary School	4-040-225-2630204-104-2019/20-001	Completion of 1NO Classroom-plastering and painting finishes to completion	750,000.00	550,000.00	200,000.00	Ongoing
Kengatuny primary school	4-040-225-2630204-104-2019/20-002	Completion of renovation works 2no Classrooms-painting to completion	600,000.00	400,000.00	200,000.00	Ongoing
Akudiet Primary School	4-040-225-2630204-104-2019/20-003	Completion of 1NO Classroom-Plastering,Shuttering and Painting to completion	750,000.00	550,000.00	200,000.00	Ongoing
Akiriamet Primary School	4-040-225-2630204-104-2019/20-004	Completion of renovation works 2no Classrooms-painting to completion	600,000.00	500,000.00	100,000.00	Ongoing
Osasame primary school	4-040-225-2630204-104-2019/20-005	completion of 2acre of land: survey fee,physical panning fee of Title Deed payment to School name.	650,000.00	550,000.00	100,000.00	Ongoing
Matumbai primary school	4-040-225-2630204-104-2019/20-006	Completion of 1NO Classroom-Plumbing,wiring and painting to completion	750,000.00	550,000.00	200,000.00	Ongoing
Katanyu Primary school	4-040-225-2630204-104-2019/20-007	Construction of 2NO Classrooms to completion.	1,700,000.00		1,700,000.00	New
Chelelemuk Boys Primary School	4-040-225-2630204-104-2019/20-008	Construction of 2NO Classrooms to completion.	1,700,000.00		1,700,000.00	New
Rwatama Primary School	4-040-225-2630204-104-2019/20-009	Construction of 2NO Classrooms to completion.	1,700,000.00		1,700,000.00	New
Osajai Primary School	4-040-225-2630204-104-2019/20-010	Construction of 2NO Classrooms to completion.	1,700,000.00		1,700,000.00	New
Kakemer Primary School	4-040-225-2630204-104-2019/20-011	Construction of 40 capacities School Library to completion.	1,700,000.00		1,700,000.00	New
Kamuriai Primary School	4-040-225-2630204-104-2019/20-012	Completion of 2no classrooms window fixing,painting and branding to completion..	1700,000.00	1,400,000.00	300,000.00	Ongoing
Akichelesit Primary School	4-040-225-2630204-104-2019/20-013	Construction of New 1 NO.classroom to completion.	850,000.00		850,000.00	New
Akulonyi Primary School	4-040-225-2630204-104-2019/20-014	Construction of New 1 NO.classroom to completion.	850,000.00		850,000.00	New
Kalalaran Primary School	4-040-225-2630204-104-2019/20-015	Construction of New 1 NO.classroom to completion.	850,000.00		850,000.00	New

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Adanya Primary School	4-040-225-2630204-104-2019/20-016	Construction of New 1 NO.classroom to completion.	850,000.00		850,000.00	New
Bishop sulumeti girls secondary school	4-040-225-2630205-104-2019/20-001	Additional funds for completion of purchase of school bus 51 seater Capacity. First allocation was in 2015/16	8,885,850.00	7,423,900.00	1,462,000.00	Ongoing
St Augustine Kamolo secondary school	4-040-225-2630205-104-2019/20-002	Additional funds for completion of purchase of school bus 51 Seater Capacity.	6,020,000.00	4,913,066.00	1,106,934.00	Ongoing
St Theresa Malaba Secondary school	4-040-225-2630205-104-2019/20-003	Additional funds for completion of 40 capacity laboratory; gas fitting, plumbingworks, glassfitting,sinks and door fixing to completion.	3,000,000.00	2,500,000.00	500,000.00	Ongoing
St.Thomas Amagoro Girls Secondary School	4-040-225-2630205-104-2019/20-004	Drilling and Equipping of a borehole. Management and ownership is by the Institution	3,000,000.00		3,000,000.00	New
S.A Aboloi Secondary school	4-040-225-2630205-104-2019/20-005	Completion of 40 capacity Laboratory-Roofing and painting and branding.	1,200,000.00	800,000.000	400,000.00	Ongoing
S.A Kolanya Girls High School	4-040-225-2630205-104-2019/20-006	Additional funds for construction of 80 capacity Twin Laboratory to completion.(Reallocation of ksh 2,000,000 from construction of dormitory still pending from BOARD)	4,000,000.00		2,000,000.00	Ongoing
Kangelemu ge Secondary school	4-040-225-2630205-104-2019/20-007	Additional funds for purchase of 1 acre; survey fee,physical panning fee of Title Deed payment to School name.	700,000.00	600,000.00	100,000.00	Ongoing
Kakapel chiefs office	4-040-225-2640507-113-2019/20-001	Construction of 2NO.Pitlatrines @200,000 and Fencing0.5acre withTreated Blue gum post with chain link wire @100,000 to Completion	300,000.00		300,000.00	New
Akadetewai Chiefs Office	4-040-225-2640507-113-2019/20-002	Completion of Chiefs Office-4 units;Flooring,Plumbing and Painting.	1,000,000.00	700,000.00	300,000.00	Ongoing
Masing Chiefs Office	4-040-225-2640507-113-2019/20-003	Fencing of 1 acre with treated blue gum posts with chain link wire @200,000 and Construction of 2NO.Pit latrine @200,000 to completion.	400,000.00		400,000.00	New
Changara Chief's Office	4-040-225-2640507-113-2019/20-004	Construction of Modern Chiefs Offices, Foundation, Slabing,Walling and Roofing to hold 4units.	5,000,000.00		2,000,000.00	New
Kocholya Chiefs Office	4-040-225-2640507-113-2019/20-005	Completion of chiefs office to hold 3 units,Chiefs office,Asst Chiefs office, and Store;painting, ,branding to completion	1,250,000.00	1,000,000.00	250,000.00	Ongoing
Kamuriai Chiefs Office	4-040-225-2640507-113-2019/20-006	Completion of chiefs office to hold 3 units,Chiefs office,Asst Chiefs office, and Store;painting, ,branding to completion	1,200,000.00	1,000,000.00	200,000.00	Ongoing

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Deputy County Commissioner Teso North Old Office	4-040-225-2640507-113-2019/20-007	Renovation of DCC Old office: 6 units Re-roofing, and shuttering	2,000,000.00		1,532,744.63	New
Kocholya Kenya Medical Training College	4-040-225-2630206-104-2019/20-01	Construction of Three Storey Building for Administration Block, 3NO.lectures rooms for 30 Learners, Practical Laboratory @30,194,086;Sub-structure, casting of 1 <sup>st</sup> floor,2 <sup>nd</sup> floor and walling, and septic tank to completion@2,105,914, construction of a gate@400,000 to completion and Fencing of Sacre land with concrete poles and chain links@600,000 .	47,228,419.00		33,300,000.00	New
Akiriemet Technical Teachers Training College	4-040-225-2630206-104-2019/20-002	Funds for acquisition survey fee,physical panning fee of Title Deed payment to School name @200,000 and fencing of Sacre land by concrete poles and Chain link wire@800,000.	1,000,000.00		1,000,000.00	New
Chamasiri Technical Training Institute	4-040-225-2630206-104-2019/20-003	Additional funds for Construction of gate to completion@300,000 and Additional funds for Fencing of 5 acre land by concrete poles Chain link wire @200,000	1,150,000.00	650,000.00	500,000.00	Ongoing
Chamasiri Technical Training Institute	4-040-225-2630206-104-2019/20-004	Construction of security guards house to completion.	500,000.00		500,000.00	New
Chamasiri Technical Training Institute	4-040-225-2630206-104-2019/20-005	Purchase of 2NO brick making machines@500,000	500,000.00		500,000.00	New
Angururai Youth Empowerment Centre	4-040-225-2630206-104-2019/20-006	Drilling and Equipping of a borehole. Management and ownership by the Institution.	2,000,000.00		2,000,000.00	New
Malaba youth Empowerment Centre	4-040-225-2630206-104-2019/20-007	Drilling and Equipping of a borehole. Management and ownership is by the Institution.	2,000,000.00		2,000,000.00	New
Malaba youth Empowerment Centre	4-040-225-2630206-104-2019/20-008	Purchase of 4NO. welding machines@200,000 per machine and equipment for welding workshop;Grinding machine,vice,channel,hacksaw,hammer for 500,000	2,000,000.00		1,500,000.00	New
Malaba youth Empowerment Centre	4-040-225-2630206-104-2019/20-009	Purchase of 2NO brick making machines@250,000	500,000.00		500,000.00	New
<b>GRAND TOTAL</b>					<b>137,367,724.14</b>	

MIN.TESON NG-CDF 070/22.11.019:BURSARY

P.O.O

Page 7




NHIF: To be paid once funds are available. Members also resolved to obtain the list of beneficiaries to verify their status before the next disbursement.

**MIN.TESON NG-CDF 071/22.11.019: EMERGENCY PAYMENT**

S/NO	NAME OF PROJECT	AMOUNT	DETAILS OF PROJECT
1	Malaba Youth Empowerment Centre	240,000.00	Construction of Two Pit latrines and Connection of Electricity
2	Malaba Township Primary School	100,000.00	Completion of Emergency of 6NO.Door pit latrines
3	Kaukotoit Primary School	100,000.00	Completion of Emergency of 6NO.Door pit latrines
	<b>TOTAL</b>	<b>440,000.00</b>	

**MIN.TESON NG-CDF 072/22.11.019: PROJECT PAYMENT FOR 2018/2019 FY**

Approve all pending projects whose money has been received. The following projects to be funded as follows;

S/NO	NAME OF PROJECT	AMOUNT	DETAILS OF PROJECT
1	Akadot Primary School	800,000.00	Construction of one Classroom
2	S.A Aedemoru Secondary School	800,000.00	Construction of one Classroom
3	Kalalaran Primary School	800,000.00	Construction of one Classroom
4	AchiyaEchakara Secondary School	800,000.00	Construction of one Classroom
5	Okuleu Primary School	900,000.00	Renovation of Three Classrooms
6	Malaba Township Primary School	900,000.00	Renovation of Three Classrooms
7	Aboloi Primary School	1,000,000.00	Renovation of Three Classrooms
8	Koruruma Primary School	900,000.00	Renovation of Three Classrooms
9	Bishop Sulumeti Girls Secondary School	500,000	Repayment of bus loan
10	St Augustine Kamolo Secondary school	500,000	Repayment of bus loan
	<b>TOTAL</b>	<b>7,900,000.00</b>	

Members to note any pending projects so as to be fast-tracked for completion.

**MIN.TESON NG-CDF 073/22.11.019: BURSARY ISSUES/PAYMENT**

Chairman tabled various request from needy cases which members scrutinized and approved payment from the bursary kit as follows;

S/NO	NO.OF STUDENTS	INSTITUTION	AMOUNT
1	14	Rift Valley Technical Training Institute	140,000.00
2	4	St.ThomasAmagoro International TTC	60,000.00
3	26	OTTO Technical Training Institute	260,000.00
4	1	Rongo University	15,000.00
5	2	MasindeMuliro University of Science& Technology	30,000.00
6	1	University of Nairobi	15,000.00
7	1	Machakos University	15,000.00
8	1	Kabarak University	20,000.00
<b>TOTAL</b>	<b>50</b>		<b>555,000.00</b>

**MIN.TESON NG-CDF 074/22.11.019: RECRUITMENT OF STAFF**

Members noted that one of the recommended Staff was left out and approved his Employment as support staff to assist in messangerial duties within the office

**MIN.TESON NG-CDF 075/22.11.019:REALLOCATION**

Fund Manager tabled a request from St. James Osia primary School for change activity from a classroom to purchase of land

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MIN.TESON NG-CDF 077/22.11.019: MEMBERS' WELFARE

Members noted that tea should be preferred for meetings other than cold drinks during meetings.

MIN.TESON NG-CDF 078/22.11.019: A.O.B

Members recommended a change of Akiriamet TTTC to another important activity

Osajai talent centre incomplete, the chairperson to follow up with area member

Members also sought to understand the fate of Ang'urai depot.

There being no any other business the meeting adjourned at 4.00 p.m. with a word of prayer from Mr. Davis Mwasame.


Confirmed by;

Signed.....

Mr. Davis B. Mwasame

Secretary



Signed.....

Mr. Ignatius Ipapo Ikoyoi

Chairman