

10TH NG-CDF MEETING HELD ON 6TH NOVEMBER, 2019 AT NG-CDF OFFICE KABARTONJO

PRESENT

- | | |
|--------------------|-----------|
| 1. STANLEY AMDANY | CHAIRMAN |
| 2. KENNEDY CHEBON | SECRETARY |
| 3. RODAH TOROTTICH | MEMBER |
| 4. MUSA KIPKOTI | MEMBER |
| 5. DAVID OKOMA | F.A.M |
| 6. JOSEPH OBWOCHA | D.C.C |
| 7. JOSEPH KESA | MEMBER |

ABSENT WITH APOLOGY

- | | |
|---------------------|--------|
| 1. STELLA MARTI | MEMBER |
| 2. MOSES KACHUMO | MEMBER |
| 3. TABITHA CHESEREK | MEMBER |

AGENDA

1. INTRODUCTION
2. READING OF PREVIOUS MINUTES
3. MATTERS ARISING
4. NEW NG-CDF OFFICE FINAL ACCOUNTS
5. APPROVAL OF THE NEW NG-CDF OFFICE COST VARIATIONS
6. PAYMENTS
7. PROJECT PROPOSAL FOR FINANCIAL YEAR 2019-2020
8. BURSARY FOR FINANCIAL YEAR 2019-2020
9. PREQUALIFIED FIRMS
10. SPORTS TOURNAMENT
11. RESUBMISSION OF PROJECTS
12. A.O.B



MIN1/10/BN/NG-CDFC/NOV/2019 – PREAMBLE

The meeting was called to order at 12:45PM and the chairman welcomed members to the meeting he then requested Mr. Joseph Kesa to open with a word of prayer.

MIN2/10/BN/NG-CDFC/NOV/2019- READING OF PREVIOUS MINUTES

The secretary read through the previous meeting minutes and thereafter it was proposed by Joseph Kesa and seconded by Rodah Toroitich as true minutes to be adopted.

MIN3/10/BN/NG-CDFC/NOV/2019 - MATTERS ARISING

❖ Members wanted to know if the re-allocation request has been send for approval by NG-CDF Board Nairobi.

Response:-

The manager informed members that the request has been sent.

❖ Members also wanted to know whether payments of staff gratuity and approved request for emergency funds have been made.

Response:-

❖ The manager confirmed to members that all approved payments have been made.

MIN4/10/BN/NG-CDFC/NOV/2019 – NEW NG-CDF OFFICE FINAL ACCOUNTS

The members went through the final accounts for the construction of the NG-CDF Office prepared by county public works quantity surveyor. It was established that there were various works and materials of the project which exceeded the quantities in the signed contract as follows:-

- i. Excavation – exceeded the estimates due to steep terrain of the site
- ii. Sub-structure wall – exceeded due to the depth of the foundation
- iii. Ground beam – provided to break the several number of courses on the sub-structure wall
- iv. Roofing materials – under estimation of both the roofing hollow metallic sections and the versatile sheets
- v. Reinforcement bars size and spacing on the 1st floor suspended slab – changed from the D-8 to D-10 with the advice of the structural engineer
- vi. Change of windows material specifications from steel casement to aluminum
- vii. Change of electrical accessories material specification from plastic to brass
- viii. Change of tile specifications
- ix. Change of ceiling board specifications from the ordinary chip board to gypsum type
- x. Change in size and material specifications in some of the doors
- xi. Omission of the, spiral stairs, gutters and down pipes in the bill of quantities

It was also noted that the work done so far is worth **Kshs. 43,925,684** hence exceeding contract sum by **Kshs. 6,124,416** accounting for **16%** variation. The members also discussed the proposed works which are yet to be done costing **Kshs. 5,569,751**. They found that if all the proposed works are to be done they will cost a total of **Kshs. 49,495,435** which will translates to **25%** variation of the total contract sum.



MIN5/10/BN/NG-CDFC/NOV/2019 – APPROVAL OF THE NEW NG-CDF OFFICE COST VARIATIONS

Having gone through the final accounts for NG-CDF Office construction and variation in various sections of the structure it was found that there was a substantial variation over the contract sum of **Kshs. 37,801,268**. The members were informed that the contractor had already undertaken most of the works exceeding the contract sum by **Kshs. 6,124,416**.

The pending works include; mechanical works, part of civil works, part of electrical works, first floor office partitions, ramp accessing the first floor and the spiral stairs for the exits at each end of the structure. The members deliberated at length and finally resolved to approve a variation of maximum **21%** of the contract sum which translates to **Kshs. 7,938,266.28** which they agreed to cover up to mechanical works to allow the office to be occupied. The first floor office partitioning, part of civil works, part of electrical works, ramp and stairs to be considered later as separate contracts with the approval of funds by the NG-CDF Board .

MIN6/10/BN/NG-CDFC/NOV/2019 – PAYMENTS

1. The members having approved the variation, they were also informed that **Belion Hardware and Building Contractors Limited** had already undertaken works worth **Kshs. 6,124,416** and has requested to be paid the same. The works include; floor and wall tiling, aluminium window frames and one way window panes, electrical works, doors, ceiling and fixing of gutters and down pipes.

Resolution

It was resolved that the contractor **Belion Hardware and Building Contractors Limited** be paid **Kshs. 4,000,000** and the rest be paid after completion of the mechanical works.

2. The members were informed that **S&G Contractors Limited** undertaking construction of the septic tank and the two masonry tanks of capacities 150M³ (one hundred and fifty cubic meters) and 50M³ (fifty cubic meters) has requested payments for the works done so far totaling **Kshs. 1,340,240** for the septic tank which is certified complete.

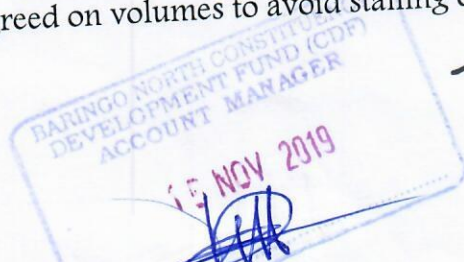
Resolution

The members inspected the said works to with the assistance of office clerk of works and were satisfied and resolved to approve the payment of **Kshs. 1,340,240** to **S & G Contractors Limited** as per the certificate raised.

3. The members were also informed that **Kibartu Construction and Supplies Limited** contracted for external civil works raised first payment certificate worth **Kshs. 2,307,800** for site clearance, cutting and filling of the proposed parking and carriage way.

Resolution

The members confirmed the progress of the works through office works officer and later scrutinized the payment certificate raised. They noted that quantities of cut materials claimed by contractor were higher compared to surveyor's estimates i.e 2600 cubic metre against 1350 cubic metre. After discussing at length members resolved to pay thirty percent (30%) of the raised certificate i.e **Kshs. 692,340** to **Kibartu Construction and Supplies Limited** until the a common position is agreed on volumes to avoid stalling of works.



A handwritten signature in black ink, consisting of several loops and a long horizontal stroke extending to the right.

MIN7/10/BN/NG-CDFC/NOV/2019 –PROJECT PROPOSAL FOR FINANCIAL YEAR 2019-2020

The manager informed members that the constituency has been allocated **Kshs. 137,367,724.14** for financial year 2019/2020. Out of this total amount, emergency is **Kshs. 7,198,241.38**. The members resolved to allocate the remaining funds to ongoing projects as per priorities given by the community after the statutory deduction. However, all the prioritized projects will not be considered in this financial year because of the ongoing construction of NG-CDF Office.

The budget is as follows:-

PROJECT NAME	ACTIVITY	AMOUNT ALLOCATED	STATUS
ADMINISTRATION/ RECURRENT			
Employees Salaries	Payment of staff salaries and gratuity	3,869,000.00	Statutory
Goods and Services	Purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence, office tea	2,383,718.00	Statutory
NSSF	Payment of NSSF Deductions	43,200.00	Statutory
NHIF	Payment of NHIF Deductions	14,250.00	Statutory
Committee Expenses	Payment of Committee sitting allowances, transport, conferences	1,500,000.00	Statutory
SUB TOTAL		7,810,168.00	
EMERGENCY			
Emergency	To cater for any unforeseen occurrences in the constituency during the financial year	7,198,241.38	Statutory
SUB TOTAL		7,198,241.38	
BURSARY			
Bursary to Secondary Schools	Payment of bursary to needy students	16,700,000.00	Statutory
Bursary to Tertiary Institutions	Payment of bursary to needy student	13,300,000.00	Statutory
SUB TOTAL		30,000,000.00	
M & E - CAPACITY BUILDING			
Goods and Services	Purchase of fuel, repairs and maintenance, printing, stationery, Airtime, travel and subsistence	400,200.00	Statutory
Committee Expenses	Payment of Committee allowances, transport, conferences	1,500,000.00	Statutory
CDFC/PMC Capacity Building	Undertake Training of the PMCs/CDFCs on CDF Related issues	2,004,884.00	Statutory
SUB TOTAL		3,905,084.00	
CONSTITUENCY OFFICE			
NG-CDF Office	Partition of first floor 8 offices and boardroom. Mechanical Works (plumbing works) at Kshs. 6,000,000 , purchase of 50KVA automatic changeover switch power generator with cabling, fabrication of exhauster at Kshs. 2,000,000 , Installation of CCTV & Electrical Fittings at Kshs. 1,000,000 , Installation of LAN – Kshs. 854,230.76 , construction of culverts drainage system, Ramp, spiral, road furniture and concrete paving blocks at Kshs.	14,554,230.76	Ongoing

PROJECT NAME	ACTIVITY	AMOUNT ALLOCATED	STATUS
	4,700,000 (civil works)		
	SUB TOTAL	14,554,230.76	
PRIMARY SCHOOLS			
Maramar Primary School	Construction of 5 permanent classrooms to completion	4,000,000.00	New
Rosondonin Primary School	Construction of 5 permanent classrooms to completion	4,000,000.00	New
Rebeko Primary School	Construction of 5 permanent classrooms to completion	4,000,000.00	New
Kasiber Pry. School	Construction of 1 permanent classroom to completion - Kshs. 800,000 and plaster, painting, electrical wiring of 5 permanent classrooms to completion - Kshs. 1,000,000	1,800,000.00	New
Bartum Primary school	Construction of 4 permanent classrooms to completion	3,200,000.00	New
Tibingar Primary School	Construction of 3 permanent classrooms to completion	2,400,000.00	New
Kagir Primary School	Construction of 3 permanent classrooms to completion	2,400,000.00	New
Bouret Primary School	Construction of 3 permanent classrooms to completion	2,400,000.00	New
Barinter Primary School	Construction of 4 permanent classrooms to completion	3,200,000.00	New
Kapngetyo Primary School	Construction of 5 permanent classrooms to completion	4,000,000.00	New
Kapkarani Primary School	Construction of 5 permanent classrooms to completion	4,000,000.00	New
Kureschun Primary School	Construction of 4 permanent classrooms to completion	3,200,000.00	New
Kaptorot Primary School	Construction of 4 permanent classrooms to completion	3,200,000.00	New
Ossen Primary School	Construction of 3 permanent classrooms to completion	2,500,000.00	New
Kapkomon Primary School	Construction of 3 permanent classrooms to completion	2,400,000.00	New
Nuregoi Primary School	Construction of 3 permanent classrooms to completion	2,400,000.00	New
Ngom Primary School	Construction of 5 permanent classrooms to completion	4,000,000.00	New
	SUB TOTAL	53,900,000.00	
SECONDARY SCHOOLS			
Kipcherere Secondary School	Purchase of 51 Seater school bus (complete financing)	7,000,000.00	New
Moi Kabartonjo Mixed day secondary	Construction of one storey building comprising of Six Classrooms and twin Science Laboratory (Phase1); foundation and slab of ground floor	3,000,000.00	New
Arap Moi Secondary School	Purchase of 51 Seater school bus (complete financing)	7,000,000.00	New
Bartolimo Boys High school	Construction of 40 double Decker Bed two storey Dormitory initiated by parents and built up to slab level (Phase I to be funded by NG-CDF- walling of ground and slab of first floor)	3,000,000.00	New
	SUB TOTAL	20,000,000.00	

BAININGO NORTH CONSTITUENCY
DEVELOPMENT FUND (CDF)
ACCOUNT MANAGER

[Handwritten Signature]

PROJECT NAME	ACTIVITY	AMOUNT ALLOCATED	STATUS
GRAND TOTAL		137,367,724.14	

MIN8/10/BN/NG-CDFC/NOV/2019 – BURSARY FOR FINANCIAL YEAR 2019/2020

The members reported that the award of bursaries to needy students in each sub-location is ongoing and some are even ready to avail the list of beneficiaries to the NG-CDF office. Members discussed and agreed that when the sub-location bursary committee forwards the lists to the office, the NG-CDFC will arrange to visit the respective sub locations and hold a public baraza to ensure that bursaries were awarded to the deserving beneficiaries. The exercise of holding public baraza is scheduled to start in early December, 2019.

MIN9/10/BN/NG-CDFC/NOV/2019 - PREQUALIFIED FIRMS

The members went through lists of pre-qualified firms. They found that there were additional firms from special groups such as the youth, women and persons with disability where they are allowed to continuously prequalify even after the deadline of the main prequalification advert.

Resolution: Members approved the following list of companies for financial year 2018/2020.

1. Under category of Supply of General Stationery and Printing Services (NG-CDF/BN/01/2018-2020)

- 1) Bakiki Limited of P.O Box 554, Eldoret
- 2) Kelsetoo General Supplies Ltd of P.O. Box 206, Eldama Ravine
- 3) Amko Contractors Limited of P.O. Box 240, Kabartonjo

2. Under category of Supply of office use items; Detergents, Serviettes, Toilet Paper, Cooking Gas, Utensils, Floor Cleaning Equipment (NG-CDF/BN/03/2018-2020)

- 1) Kelsetoo General Supplies Ltd of P.O. Box 206, Eldama Ravine

3. Under category of Supply of Computers, Laptop, Printers, UPS, TV sets, DSTV set Box, Air Conditioners, Projectors, Water Dispensers, Microwaves, Cameras, Tape Measures, Power Generator, Calculators, Public Address System (NG-CDF/BN/05/2018-2020)

- 1) Woodvale Grove Enterprises of P.O Box 30238, Nairobi
- 2) Kendolynn Enterprises of P.O Box 163, Kabarnet
- 3) S & G Contractors Limited of P.O Box 3895 – 30100, Eldoret
- 4) Amko Contractors Limited of P.O. Box 240, Kabartonjo
- 5) Forsim Agencies of P.O. Box 535, Kabarnet

4. Under category of Supply of Toiletries (NG-CDF/BN/09/2018-2020)

- 1) Kelsetoo General Supplies Ltd of P.O. Box 206, Eldama Ravine

5. Under category of Supply of office and school Furniture and accessories (NG-CDF/BN/11/2018-2020)

- 1) Bakiki Limited of P.O Box 554, Eldoret
- 2) Ralph Bunche Enterprises of P.O Box 90, Kabarnet
- 3) Kelsetoo General Supplies Ltd of P.O. Box 206, Eldama Ravine

6. Under category of Supply of Construction Materials (NG-CDF/BN/12/2018-2020)

- 1) Irizatech Contractors Company Ltd. of P.O Box 232, Kabartonjo
- 2) Rolims Investment Ltd of P.O Box 53075, Nairobi.
- 3) Juniomax Construction Ltd of P.O. Box 216, Kabarnet
- 4) Kaptere Contractors Limited of P.O. Box 127, Kabartonjo



- 5) Mashan Logistic Limited of P.O. Box 328, Kabarnet
- 6) Kataron General Investment Limited of P.O. Box 360, Kabarnet
- 7) Kertikwo Investment Limited of P.O. Box 125, Kabartonjo
- 8) Kamargut Investment Ltd of P.O. Box 66, Marigat
- 9) Amko Limited Ltd of P.O. Box 240, Kabarnet
- 10) Jonikwa Company Limited of P.O. Box 18438, Nairobi
- 11) Islah Logistics Company Ltd of P.O. Box 164, Kabarnet
- 12) Sirikwonin Agencies Limited of P.O. Box 17, Kabartonjo

7. Under category of Supply of safety gear; Helmets, Boots, Gloves, Goggles etc.
(NG-CDF/BN/13/2018-2020)

- 1) Bakiki Limited of P.O. Box 554, Eldoret

8. Under category of Supply of Sports Kits and Sports Equipment
(NG-CDF/BN/14/2018-2020)

- 1) Kelsetoo General Supplies Ltd of P.O. Box 206, Eldama Ravine

9. Under category of Supply and installation of water tanks (NG-CDF/BN/16/2018-2020)

- 1) Irizatech Contractors Company Ltd. of P.O. Box 232, Kabartonjo
- 2) Kelsetoo General Supplies Ltd of P.O. Box 206, Eldama Ravine

10. Provision of transportation services (NG-CDF/BN/20/2018-2020)

- 1) Juniomax Construction Ltd of P.O. Box 216, Kabarnet

11. Under category of Repair and Maintenance of Computer Equipment, Printers Air conditioner, Projectors and UPS (NG-CDF/BN/21/2018-2020)

- 1) Kendolynn Enterprises of P.O. Box 163, Kabarnet
- 2) Porsim Agencies of P.O. Box 535, Kabarnet

12. Under category of Provision of Construction Services; Civil Works, Surveying, Landscaping, Drainage Works, Plumbing, Welding, Electrical Works, Painting Works, Masonry Works and Carpentry (NG-CDF/BN/26/2018-2020)

- 1) Bakiki Limited of P.O. Box 554, Eldoret
- 2) Irizatech Contractors Company Ltd. of P.O. Box 232, Kabartonjo
- 3) S & G Contractors Limited of P.O. Box 3895 – 30100, Eldoret
- 4) Ralph Bunche Enterprises of P.O. Box 90, Kabarnet
- 5) Alpha Lead Company Limited of P.O. Box 7214, Eldoret
- 6) Kibartu Construction and Supplies of P.O. Box 53075, Nairobi
- 7) Rolims Investment Ltd of P.O. Box 53075, Nairobi
- 8) Kaptere Contractors Limited of P.O. Box 127, Kabartonjo
- 9) Mashan Logistic Limited of P.O. Box 328, Kabarnet
- 10) Kataron General Investment Limited of P.O. Box 360, Kabarnet
- 11) Kertikwo Investment Limited of P.O. Box 125, Kabartonjo

13. Under category of Provision of Internet Services (NG-CDF/BN/28/2018-2020)

- 1) Porsim Agencies of P.O. Box 535, Kabarnet

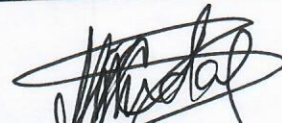
14. Under category of Provision of Repair of Office Furniture, Safes and Cabinets
(NG-CDF/BN/35/2018-2020)

- 1) Kelsetoo General Supplies Ltd of P.O. Box 206, Eldama Ravine

15. Under category of Provision of computer software - (NG-CDF/BN/38/2018-2020)

- 1) Porsim Agencies of P.O. Box 535, Kabarnet

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16. Under category of Provision of training and ICT consultancy

(NG-CDF/BN/39/2018-2020)

- 1) Forsim Agencies of P.O. Box 535, Kabarnet

17. Under category of Project labelling services (NG-CDF/BN/40/2018-2020)

- 1) Kelsetoo General Supplies Ltd of P.O. Box 206, Eldama Ravine

MIN10/10/BN/NG-CDFC/NOV/2019 – SPORTS TOURNAMENT

It was reported that the qualification for the constituency level tournament is at location level. The dates for ward level qualifications will be agreed once the area Member of Parliament confirms his availability which is expected to be in late November, 2019 and the constituency level will be held in the third week of December, 2019.

MIN11/10/BN/NG-CDFC/NOV/2019 – RESUBMISSION OF PROJECTS

The members revisited projects which were not approved by NG-CDF Board in the previous financial years, the projects are as follows:-

NO	PROJECT NAME	FINANCIAL YEAR	ACTIVITY	AMOUNT ALLOCATED
1.	Barwessa Youth Project	2015/2016	Wiring and construction of verandah of hall	400,000
2.	Keturwo Community Library	2018/2019	Glazing, Wiring, Part Plastering, Part fixing of Ceiling Board and final Painting of Community Library	500,000
3.	Kirinygalya Primary School	2018/2019	Purchase of chairs and Lockers - Kshs. 100,000 and Kshs. 200,000 to settle previous debt on construction of three classrooms	300,000
TOTAL				1,200,000

Resolution

The members discussed at length and thereafter resolved to resubmit Bartolimo boys' high school for walling and roofing of the 1st floor of 40 double Decker Beds storey Dormitory initiated by parents at Kshs. 1,200,000. A project initiated by parents.

MIN12/10/BN/NG-CDFC/NOV/2019 - A.O.B

There being no other business the meeting was adjourned with a word of prayer by Rodah Toroitich at 6:45PM.

Secretary *Kenedy Chebon*

Sign *[Signature]* Date *15/11/2019*

Chairman *Stanley K-C Arndany*

Sign *[Signature]* Date *15/11/2019*

