



GATUNDU SOUTH NG-CDF

National Government Constituency Development Fund Board  
**GATUNDU SOUTH NG-CDF**  
 GATUNDU CDF BUILDING  
 P.O Box 213-01030  
 GATUNDU  
 TEL:0722-167753  
 Email:cdfgatundusouth@cdf.go.ke

**MINUTES OF NG-CDFC MEETING HELD ON 24<sup>TH</sup> OCTOBER 2019, IN THE GATUNDU SOUTH NG-CDF BOARDROOM STARTING AT 2:00 PM.**

**MEMBERS PRESENT.**

- |                                |   |                       |
|--------------------------------|---|-----------------------|
| 1. Mr. James Kimani Nage       | - | Chairman              |
| 2. Ms. Alice Njoki             | - | Secretary             |
| 3. Mrs. Teresia Njoki Kanyonyo | - | Member                |
| 4. Mr. John Maina Kariuki      | - | Member                |
| 5. Ms. Salome Njeri Ng'ang'a   | - | Member                |
| 6. Mr. John Mwangi Kiarie      | - | Member                |
| 7. Mrs. Susan Ngina Thumi      | - | Member                |
| 8. Mr. Abdikadir Salesa Godana | - | (Ag. DCC) ACC Ng'enda |

**ABSENT WITH APOLOGY**

- |                   |   |     |
|-------------------|---|-----|
| 1. Mr. Paul Mugwe | - | FAM |
|-------------------|---|-----|

**AGENDA:**

1. Preliminaries.
2. Reading and confirmation of previous minutes.
3. Matters arising.
4. Ongoing Projects
5. Approval of Projects proposal FY 2019/2020.
6. Reallocation
7. A in A
8. A.O.B

**MIN: 01/24/10/2019: Preliminaries.**

The meeting was called to order at 2.00 Pm. Members present were welcomed to the meeting. The meeting was opened with a word of prayer led by Ms. Alice Njoki.

**MIN: 02/24/10/2019: Reading and confirmation of previous minutes**

The secretary read the minute of the previous meeting .The minutes were proposed by Mrs. Salome Njeri and seconded by John Maina as true deliberation of previous meeting.

**MIN: 03/24/10/2019: Matters arising**

- (i) Members discussed and agreed that Benedict Njenga Kinyanjui who has been on attachment for the last three months (July –Sep) to be extended for another three months (Oct-Dec) This was approved for the period and he shall be paid the industrial attachment rates.
- (ii) Chairman also informed members that according to the performance Contract of every constituency, every financial year there is a target of having interns in the NGCDF office and Gatundu South have 3 interns whereby at the end of their attachment period a report should be forwarded to the NGCDF Board. Teresia Njeri Gitahi Who have applied to be on attachment in the office was discussed and the Committee approved to have her for the period of second quarter of financial year, she holder of Bachelor degree in finance will be on attachment from October to December 2019. Members Approve on the same.

**MIN: 04/24/10/2019: ONGOING PROJECTS**

The NGCDFC discussed the agenda and noted that from the previous years there are no ongoing projects within the constituency. This makes all projects new.

**MIN: 05/24/10/2019: Project proposal for financial year 2019/2020.**

Through the Chairman, NGCDFC discussed the Agenda based on the Ward meetings which were done and the meeting they had on 23<sup>rd</sup> October finalizing the Project proposal FY 2019/20, Members Approved the following as Project Proposal Budget for the FY 2019/20 Allocation of **Kshs. 137,165,424.14**

Project Name	Original Cost	Project activity	Amount Allocated	Current Status
<b>ADMINISTRATION AND RECURRENT</b>				
Employees' Salaries	3,196,000.00	Payment of staff salaries and gratuity	3,196,000.00	Ongoing
Goods and Services	1,646,064.00	Purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence, office tea, etc.	1,646,063.45	Ongoing
NSSF	200,000.00	Payment of NSSF for the staff	200,000.00	Ongoing
NHIF	200,000.00	Payment of NHIF for the staff	200,000.00	Ongoing
Committee Expenses	3,000,000.00	Payment of Committee sitting allowances, transport, conferences	3,000,000.00	Ongoing
<b>M&amp;E</b>				
Goods and Services	1,021,031.00	Purchase of fuel, repairs and maintenance, printing, stationery, Airtime, travel and subsistence, etc.	1,021,031.00	Ongoing



Committee Expenses	900,000.00	Payment of Committee sitting allowances, transport, conferences	900,000.00	Ongoing
NGCDFC/PMC /Staff Capacity Building	2,200,000.00	Undertake Training of the PMCs/NGCDFCs & Staff on NGCDF Related issues	2,200,000.00	Ongoing
<b>BURSARIES</b>				
Bursary Secondary Schools	10,500,000.00	Payment of bursary to needy student in secondary school	10,500,000.00	Ongoing
Bursary Tertiary Schools	16,000,000.00	Payment of bursary to needy student in Universities and colleges	16,000,000.00	Ongoing
Bursary Special Schools	500,000.00	Payment of bursary to needy student in special schools	500,000.00	Ongoing
<b>EMERGENCY</b>				
Emergency	7,198,241.81	To cater for any unforeseen occurrences in the constituency during the financial year	7,198,241.81	New
<b>EDUCATION : PRIMARY SCHOOLS</b>				
Icaciri Primary School	1,500,000.00	Construction of school kitchen	1,500,000.00	New
Muthurumbi Primary School	2,297,700.00	Fencing of school compound with Chain link and concrete poles (Half acres) and Fixing of school gate	2,297,700.00	New
<b>EDUCATION:SECONDARY SCHOOLS</b>				
Nembu Sec School	7,500,000.00	Purchase of School bus 51 seater	7,500,000.00	New
Nembu Sec School	5,000,000.00	Construction of boys Dormitory dorm 200 Pax	5,000,000.00	New
Gitare Sec School	7,500,000.00	Purchase of School bus 51 seater	7,500,000.00	New
Githuya Sec School	5,000,000.00	Construction of boys Dormitory dorm 200 Pax	5,000,000.00	New
Kagio Sec School	7,500,000.00	Purchase of School bus 51 seater	7,500,000.00	New
Wamwangi Sec School	5,000,000.00	Construction of boys 1 Dormitory dorm 200 Pax	5,000,000.00	New
Gikure Sec School	5,000,000.00	Construction of boys 1 Dormitory dorm 200 Pax	5,000,000.00	New
Kagio Sec School	2,511,679.00	Construction of Matrons house with Store to Completion	2,511,679.00	New
Kiganjo Sec School	5,000,000.00	Construction of boys Dormitory dorm 200 Pax	5,000,000.00	New

Handege Sec School	5,000,000.00	Construction of boys Dormitory dorm 200 Pax	5,000,000.00	New
Gachoka Sec School	5,000,000.00	Construction of boys Dormitory dorm 200 Pax	5,000,000.00	New
Muthurumbi Sec School	5,000,000.00	Construction of boys Dormitory dorm 200 Pax	5,000,000.00	New
<b>EDUCATION: TERTIARY</b>		7,500,000.00		
Gatundu Technical Training Institute	2,500,000.00	Construction of perimeter wall (Phase II) Three Quarter Acre	2,500,000.00	Ongoing
KMTC Gatundu	5,000,000.00	Construction of 3 classroom with Pillars for storey building to Completion	5,000,000.00	New
<b>SECURITY</b>		2,511,679.00		
Gatundu Police Station	5,000,000.00	Construction of the new children protection Unit	7,500,000.00	New
<b>SPORTS</b>				
Constituency Sports Tournament	2,747,354.00	Carry out Constituency Sports tournament and the winning teams/schools to be awarded with trophies, balls and games kit.	2,747,354.00	New
<b>ENVIRONMENT</b>				
Gatundu Technical Training Institute	1,649,654.33	Leveling and landscaping of the TTI Field. (Three Quarter Acre size)	1,649,654.33	New
<b>OTHERS</b>				
Gatundu South NGCDF Office	2,000,000.00	Fencing of Gatundu NGCDF Office with Chain link and concrete posts and Car shade.	2,600,000.55	New
			<b>137,367,724.14</b>	

**MIN: 06/24/10/2019: Reallocation.**

The chairman reported to the members about the partnership program of the Cuban Doctors and Gatundu KMTC which was to be effected in September 2019 with the intake of students to occupy the Mutunguru Institution, however it seems it may take longer period than anticipated and the more Funds are being allocated there seem to be not in use very soon. Members discussed the issue and deliberated to have the



Resource centre funds allocated for construction Ksh. 5,000,000 reallocated to Gatundu KMTC since the population have tremendously grown with the September intake, making the available classrooms overcrowded. NGCDFC member approved the funds to be reallocated for construction of three new classrooms with which shall later be constructed to a storey building.

**MIN: 07/24/10/2019: A in A.**

Through the chairman, members discussed A in A raised during the financial year 2018/19 and 2019/20 through the sale of tender **Ksh. 128,000** and Motor Vehicle **Kshs. 820,000.00** respectively. Members approved to have funds utilized on the below projects:

- (i) **Gatundu Technical Training Institute-** Construction of 5 block toilets – Ksh. 298,000.00
- (ii) **Wamwangi Secondary School-** Construction of 5 Door toilets and urinal – Ksh. 650,000.00

**MIN: 08/24/10/2019:A.O.B.**

- (i) Members approved the withdrawal of Kshs. 80,000/= to pay for sitting allowances for the current meeting and 23<sup>rd</sup> October 2019 Meeting for finalizing of the Proposal.

There being no other business, the meeting ended at 5:00 pm with a word of prayer by Mr. John Mwangi.

**Minutes prepared by:**



Ms. Alice Njoki Kinyanjui  
**SECRETARY.**

**Minutes confirmed by:**



Mr. J. Kimani Nage  
**CHAIRMAN.**