

National Government Constituencies Development Fund Board Ronald Ngala Primary School: NG-CDF office P.O Box 43258-80100 Mombasa, Kenya Cell: 0722305811 Email: cdfmvita@ngcdf.go.ke

DATE: 08TH NOVEMBER 2024

OUR REF:NG-CDF BOARD/PROPOSAL/2024/2025/001

The CEO, NG-CDF BOARD, P.O BOX 46682-00100, NAIROBI

Dear Sir,

REF: NG-CDF MVITA CONSTITUENCY PROPOSAL FY 2024/2025

In reference to the above mentioned subject, please find the following attached documents for the financial Year 2024/2025

- 1. Duly signed minutes
- Π. Signed schedules
- Ш. Ward report
- IV.
- Quotation of 20KW Grid Tied Pv system solar panels
- Quotation of 15KW Grid Tied Pv system solar panels V.

Thanking you for your continuous support and consideration.

Yours Faithfully,

FATMA M. ABUBAKAR Fund Account Manager-NG CDF MVITA



MINUTES OF THE MEETING OF MVITA NG-CDFC HELD ON 4TH NOVEMBER 2024 AT THE NG-CDF OFFICE BOARDROOM AT 2.00PM

MEMBERS PRESENT

- 1. ALI BAFUNDI ALI CHAIRMAN
- SERAH MAINGI
- SECRETARY -DCC
- AHMED MAHMOUD
 FATMA ABUBAKAR
- 4. FATMA ABUBAKAR -FAM 5. HASSAN HIRSI -Member
- 6. ANN NYAMBURA
- -Member

-Member

-Member

- 7. KHADIJA ABDULREHMAN
- 8. RAWEH SHAMSAN -Member
- 9. RUTH AKINYI

IN ATTENDANCE

Leonida Atieno

- language interpreter

AGENDA

- 1. Preliminaries
- 2. Adoption of the Agenda
- 3. Declaration of Interest
- 4. Reading and confirmation of previous minutes
- 5. Matters arising
- 6. Projects proposals for financial year 2024/2025
- 7. A.O.B
- 8. Adjournment

MIN 1/NG-CDFC/11/2024/2025: PRELIMINARIES

The chair called the meeting to order at 2.30pm and requested Mr Raweh Shamsan to offer a word of prayer. The Chairman welcomed all members and thanked them for being punctual.

MIN 2/ NG-CDFC/11/2024/2025: ADOPTION OF AGENDA

The chair invited the secretary to take members through the agenda as was circulated. Members after deliberation adopted the agenda without amendments as was proposed by Khadija Kassim and seconded by Ann Nyambura

MIN 3/ NG-CDFC/11/2024/2025: DECLARATION OF INTEREST

The members were invited to declare any interest in the agenda of the day. There being no conflict of interest, the meeting commenced.

1 NG CDF	MIN	TES ON 4TH NOVEMBER 2024
Chairman		Date Date
Chairman		tu in tu
Secretary		valu Date 19th NOVEMBER 2024

MIN 4/ NG-CDFC/05/2024/2025: READING AND CONFRIMATION OF PREVIOUS MINUTES

The Secretary took the members through the Minutes of the previous meeting held on 11th October, 2024. The minutes were confirmed as a true copy of the previous meeting by Khadija Kassim and seconded by Ann Nyambura

MIN 5/ NG-CDFC/05/2024/2025: MATTERS ARISING

There were no matters arising from the previous Minutes.

MIN 6/ NG-CDFC/05/2024/2025: PROJECT PROPOSALS FOR FINANCIAL YEAR 2024/2025

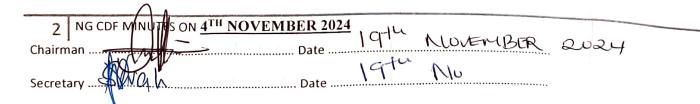
The Fund manager brought to the attention of members the provisions of the Board's circular Ref No: NG-CDFB/CEO/NG-CDF CIRCULARS/VOL III (001) dated 22nd October 2024 on the preparation and submission of constituency project proposals for 2024/2025 financial year. She informed members that the constituency had been allocated a total of Kshs. 179,441,954.47 for the current Financial Year and that the following key guiding areas as per the circular shall guide the preparation and submission of the proposals to the Board for consideration:

- 1. Project identification through ward forums
- 2. Consideration of ongoing projects
- 3. Funding of social security Programmed and Social Support Programmed
- 4. Procurement of NG-CDFC Motor vehicle

a. Deliberation on the Ward Report

The Chair tabled to members the ward report from ward meetings that were conducted between 15th October and 24th October 2024. From the report, the communities were guided on types of projects approved for funding under the NG-CDF Act amended in 2023 and the basis of consideration of projects which included the amount allocated to the constituency, constituency's strategic plan, and the National Government guiding policies. Each ward came up with between 9 and 12 projects within the education and security sectors as captured in the ward report (annex 3). Summary of the projects considered from the ward report per ward is as detailed below;

No	Project Name	Proposed activities	Ward	Estimated
1	Star of the Coo	Proposed construction of (NIO) does		Amount
1.	Star of the Sea primary school	stairs with a strong foundation (storey building) from the ground with roof slab for future		15,097,209.57
		extension	OLD TOWN	
2.	St. Augustine preparatory school	Proposed construction of 3NO classrooms and stairs with a strong foundation (storey building) from the ground with roof slab for future		10,590,816.20
		extension	TUDOR	
3.	Serani Primary school	Renovation of 10 classrooms block fixing of ceiling boards, flooring, painting both internal and external, electrical and roofing		8,805,940.00
		Proposed Cabro paving 757 square metre of	OLD TOWN	



			school grounds		
4.	Bahari school	Primary	Renovation of the 13no classrooms block, office and staffroom flooring, painting both internal and external, balustrading, electrical and roofing		9,514,840.00
5.	Bahari school	Primary	Proposed Cabro paving 810 square metre of school grounds and Equipping of laboratory		4,189,818.00
6.	Makupa school	Primary	Renovation of the staffroom and 23no toilets. With one cubicle to cater to Persons With Disabilities painting, repair of plumbing and drainage works and terrazzo to floor.	GANJONI SHIMANZI	3,821,805.00
7.	kaloleni school	primary	Renovation of 16no toilets with one cubicle to cater to Persons With Disabilities painting, repair of plumbing and drainage works and terrazzo to floor.	TONONOKA	2,452,975.00

b. Ongoing Projects

The manager tabled a summary of the Monitoring report that captures the status of all the projects and summary of the ongoing report that was submitted to the Board earlier. From the report, 2 projects were reported as ongoing. The manager reminded members that funding of ongoing projects takes precedence and must be done within three financial years since inception of the project. The NG-CDFC decided to fund the ongoing projects as per the table that follows:

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3 NG CDF MI	ITES ON <u>4TH NOVEMBER 2024</u>
Chairman	
Secretary	Date

MINUTES OF THE MEETING OF MVITA NG-CDFC HELD ON 4TH NOVEMBER 2024 AT THE NG-CDF OFFICE BOARDROOM AT 2.00PM

MEMBERS PRESENT

1.	ALI BAFUNDI ALI	- CHAIRMAN
2	SERAH MAINGI	- SECRETARY

- 2. SERAH MAINGI- SECI3. AHMED MAHMOUD-DCC
- 4 FATMA ABUBAKAR -FAM
- 5. HASSAN HIRSI -Member
- 6. ANN NYAMBURA -Member
- 7. KHADIJA ABDULREHMAN -Member
- 8. RAWEH SHAMSAN -Member
- 9. RUTH AKINYI -Member

IN ATTENDANCE

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- language interpreter

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MIN 4/ NG-CDFC/05/2024/2025: READING AND CONFRIMATION OF PREVIOUS MINUTES

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MIN 6/ NG-CDFC/05/2024/2025: PROJECT PROPOSALS FOR FINANCIAL YEAR 2024/2025

The Fund manager brought to the attention of members the provisions of the Board's circular Ref No: NG-CDFB/CEO/NG-CDF CIRCULARS/VOL III (001) dated 22nd October 2024 on the preparation and submission of constituency project proposals for 2024/2025 financial year. She informed members that the constituency had been allocated a total of Kshs. 179,441,954.47 for the current Financial Year and that the following key guiding areas as per the circular shall guide the preparation and submission of the proposals to the Board for consideration:

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No	Project Name	Proposed activities	projects
1.	Star of the Sea primary school	Wa Proposed construction of 4NO classrooms and stairs with a strong foundation (storey building) from the ground with roof slab for future extension	Estimated Amount 15,097,209 57
2.	St. Augustine preparatory school	Proposed construction of 3NO classrooms and stairs with a strong foundation (storey building) from the ground with roof slab for future extension	TOWN 10,590,816.20
3.	Serani Primary school	Renovation of 10 classrooms block fixing of ceiling boards, flooring, painting both internal and external, electrical and roofing Proposed Cabro paving 757 square metre of OLD	OR 8,805,940.00

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2 NG CDF MINU	TES ON 4TH NOVEMBER 2024
Chairman	
X	
Secretary	Date 19/11/2024
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			school	1	
4.	Bahari school	Primary	Renovation of the 13no classrooms block, office and staffroom flooring, painting both internal and external balutradian		0.514.544
5.	Bahari school	Primary	Proposed Cabro paying 810 course and roofing		9,514,840.00
6.	Makupa school	Primary	school grounds and Equipping of laboratory Renovation of the staffroom and 23no toilets. With one cubicle to cater to Persons With Disabilities painting, repair of plumbing and drainage works and the	TUDOR GANJONI	4,189,818.00 3,821,805.00
7.	kaloleni school	primary	drainage works and terrazzo to floor. Renovation of 16no toilets with one cubicle to cater to Persons With Disabilities painting, repair of plumbing and drainage works and terrazzo to floor.	shimanzi Tononoka	2,452,975.00

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: NC	COF MINUTES ON 4TH NO	OVEMBER 2024	
Chairman		Date 9/11/2024	
	Silver	14/14/- 0	
Secretary	angu an	Date 19/11/2024	
		1	

	rks		Funding to complete the project	g to complete the
	Remarks			Funding
ed below	Amount allocated	2024/25	4,204,148	2.833.535
e is as tabulate	Amount required to		4,204,148	3,000,000
unity deliberation by the committee is as tabulated below	Previous allocation(s)		10,012,185	11.000.000
	Estimated Cost	CCC 21C 21	200,012,71	14.000.000
sar(s) Pending activities		Construction of access ramp		Extra works for construction of Sub County Police Commander's office with storey foundation and a slab roof, armory, report office (reception), conference room, general offices (open work station), 4 door flushable toilets to completion (1. SUBSTRUCTURE WORKS; Extra Excavation and earthworks, Extra Concrete works, Extra Walling and ring beam 2. SUPERSTRUCTURE; Installation of doors and painted, Finishes Plumbing and drainage works, Electrical works
Year(s)	Funded	2023-	2024	2023- 2024
le of	the Project	Central	Primary School	Mbaraki police station
0 Z				Ň

1 NG CDF MNUTER ON 4TH NOVEMBER 2024 Date [9][]] 2024 XON Chairman Secretary

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The tabled list of ongoing projects amounting to Kshs.11,000,000 aft

c. Funding of Social Security Programme and Social Support Programme

The NG-CDFC members discussed the wind up of the NHIF fund and the impact it would have on the community at large within the constituency. The members opted to register 834 vulnerable families in the SHA under SHIF as per the guidelines that will be provided by the authority. The members set aside Kshs.3,000,000 in the proposal for provision of social security to the vulnerable families.

d. Procurement of NG-CDFC Motor vehicle

The NG-CDFC was informed that the procurement for the NG-CDFC Vehicle had been initiated and is currently underway.

e. Provision of Gymnasium equipment

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The NG-CDFC deliberated on the equipment needed by Technical University of Mombasa for promoting the mental and physical health component. Members resolved to fund this project so that the student's mental and physical health is considered.

f. Infrastructure for Junior Secondary School (JSS)

The manager tabled to members a report by the ministry of education on the need to fund junior secondary school especially construction of Grade 8/9 classrooms. As per the ministry of education, the below schools required additional classrooms

BAHADI	GRADE 8 ENROLLMENT	CLASSROOMS
BAHARI	04	
	96	2
FAHARI	61	2
MAKANDE	56	
R.G NGALA	55	1
TUDOD		1
	36	1
SUBTOTAL		6

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1 NG CDF MINU	TIS ON <u>4TH NOVEMBER 2024</u>
Chairman	Date 9/11/2024
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Secretary	$\lambda \mathcal{W}$ Date $1111(2029)$
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The committee deliberated on the above matter and after consideration of the availability of funds at other needy projects, it finally agreed to consider funding the school and the remaining to be considered in the subsequent financial years.

SCHOOL	GRADE 8 ENROLLMENT	CLASSROOMS
star of the sea	160	4
ST AUGUSTINE	156	3
SERANI PRIMARY	28	10(Renovation)
BAHARI PREPARATORY	115	14(Renovation)
SUE	BTOTAĽ	31

9. Final project proposed with list of all prioritized projects

After a lengthy deliberation and consideration all areas as advised by the Board including but not limited to public participation, adequate consultation with public works, ongoing project, work plan and budgets for administration and monitoring vote, aligning project to BETA, constituency strategic plan and other National Government Policies, the committee agreed on the below listed projects to be forwarded to the Board for consideration and approval.

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NO COL MINUTES IN 4TH NOVEMBER 2024	
2 NG CDF MINUTES ON 4111 NOVEMBER 2024 Date 19 11/2024	
Secretary	
Secretary	

		Current Status		New	New	New	New	New	New	New	
IENT FUND		Amount Allocated	10,736,822.34	2,947,500	1,096,470	225,468	480,000	909,480	63,189	225,000	
ENCY DEVELOPM		Cumulative Allocation									
NMENT CONSTITUE	2024/2025	Original Cost		2,947,500	1,096,470	225,468	480,000	909,480	63,189	225,000	
PROJECT PROPOSALS FOR MVITA NATIONAL GOVERNMENT CONSTITUENCY DEVELOPMENT FUND	FINANCIAL YEAR 2024/2025	Project Activity	JRRENT EXPENDITURE	Payment of 11 NGCDFC staff Basic salaries for	Payment of gratuity for 11 NGCDFC staff	Employer contribution to NSSF for 11 NGCDFC staff	Payment of commuter allowance for 11 NGCDF staff	Payment of House allowances for 11 NGCDFC staff	Payment of Housing Levy for 11 NGCDF staff	Payment of staff Basic Wages for 2 casuals and 1 intern	
PROJECT PROP		Project Name	ADMINISTRATION AND RECCURRENT EXPENDITURE	Contractual employees	Gratuity-contractual employees	NSSF	Commuter Allowance	House allowance	Housing Levy	Casual labour and Internship	
		s/No.									

1 NG CDF MINUTES ON 4TH NOVEMBER 2024 Chairman Chairman Date (1 || 2024 Secretary Secretary Date 1 (1 || 2024

Current ON

Project Name Sanitary and cleaning materials and services Catering Services (receptions), Internet Charges Courier and Postal Services Courier and Postal Services Contrier and Postal Services Contrier and Coffice Supplies	FINANCIAL YEAR 2024/2025				
aterials itons), itons),		2024/2025			
aterials tions), tions),	ty	Original Cost	Cumulative Allocation	Amount Allocated	Current Status
tions).	anitary cleaning materials	20,000		20,000	New
sa la	Payment of catering Services (receptions), Food and Drinks	100,000		100,000	New
se la construction de la constru	iternet services	40,000		40000	New
	Payment of Courier and Postal Services	30,000		30000	New
	ectricity charges	300,000		30000	Non
	Purchase of General Office Supplies (papers. pencils, forms, small office equipment)	1,151,715.34		1151715.34	New
	Payment of Maintenance of Office Furniture and Equipment	50,000		50000	New
Other Fuels Payment of other fuels (wood, charcoal, cooking gas expenses)	ner fuels (wood, ng gas expenses)	20,000		20000	New

2 | NG CDF MINUTED ON <u>4 THI NOVEMBER 2024</u> Chairman ________ Date 19//// 202 U Secretary ________ Date 19//// 202 U

PROJECT PROPOSALS FOR MVITA NATIONAL GOVERNMENT CONSTITUENCY DEVELOPMENT FLIND	Project Activity	Original Cost Cumulative Amount Allocated C	Payment of Publishing and Printing 350,000 Services	for Purchase of Supplies and Accessories 200,000 200,000 New	smile and	Payment of Bank service commission 50,000 50000 50000	Payment of NGCDFC allowance 1,128,000 - 1128000	Payment of refined fuels and150,000Iubricants for GK vehicle150,000	Payment of motor vehicle insurance 400,000 for GK vehicle (yet to be purchased) 400,000 400000	Payment of motor cycle insurance for 100,000
PROJECT PRO	S/No. Project Name		Publishing and Printing Services	Supplies and Accessories for Computers and Printers	Telephone, Telex, Facsmile and Mobile Phone Service	Bank service commission and charges	NGCDFC allowance	Refined fuels and lubricants	motor vehicle insurance	Motor cycle insurance

3 NG CDF MINUTED DN 41H NOVEMBER 2024 Chairman Date 19/11/2024 Secretary Secretary Date 19/11/2024

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PROJECT PROPOSALS FOR MVITA NATIONAL GOVERNMENT CONSTITUENCY DEVELOPMENT FUND

	Current Status		New	New		Now	New	New	New
	Amount Allocated		20000	500,000	5,368,411.64	550000	250000	1.025,226	1049000
	Cumulative Allocation								
R 2024/2025	Original Cost		20,000	500,000		550,000	250,000	1,025,226	1,049,000
FINANCIAL YEAR 2024/2025	Project Activity	GK motor cycle(yet to be purchased)	Payment of Transport Costs (airlines, bus, railway, mileage allowances)	Payments of national celebration events	AND CAPACITY BUILDING	Payment of other committee expenses	Payment of catering Services (receptions), Food and Drinks	Hire of Training Facilities and Equipment for NGCDFC and Staff Training (Training of NG-CDFCs and PMCs on NG-CDF)	NGCDFC Allowances during Monitoring and Evaluation
	Project Name		Travel Costs	National Celebration	MONITORING, EVALUATION AND CAPACITY BUILDING	Other committee expenses	Catering Services (receptions),	Hire of Training Facilities and Equipment	NGCDFC Allowances
	s/No.								

4 NG CDF MINULES ON 4111 NOVEMBER 2024 Chairman Date 9/111/2024 Secretary March Date 9/111/2024

				Status	New		New		New		New			New		
	MENT FUND		Amount Allocated		37556.64		350000		150000		1429129			527500		
	UENCY DEVELOP		Cumulative	Allocation												
ERNMENT CONCENT	1110000 North	C707/4707 VI	Original Cost		37,556.64		350,000	150 000	000,001		1,429,129			527,500		
PROJECT PROPOSALS FOR MUITA NATIONAL GOVERNMENT CONCERTS 12, 22, 22, 2	FINANCIAL YEAD 2024 CON			Payment of Daily when	allowance to NG-CDFC Staff, FAM and other National Government		Purchase of Refined Fuels and Lubricants for Transport of GK vehicles	Payment of Instructors and Contract	Based Training Services for NG-CDFC, staff and PMC training	Payment of Doily of the	allowance to NG-CDFC Staff, FAM	and other National Government officers on Benchmarking	Payment of Travel Allowing of the	CDFC Staff, FAM and National Government officers on turing	Build and the cost of the second	
PROJECT PROF		Project Name		Daily subsistence allowance		Refined Fuels and Lubricants 6-	Transport	Remuneration of Instructors and Contract Based Truetors	Services	ce allowance on			Travel Allowance on training			
		S/No.														L

5 NG CDF MIN/TTES DN <u>4TH NOVEMBER 2024</u> Chairman <u>T</u> (VVM) - Date 19/11/20スリ NAL Date 19/11/2024 Secretary

FINANCIAL YEAR 2024/2025 Project Name Project Activity Original Cost Amount Allocated O Total Project Activity Original Cost Amount Allocated O EDUCATION BURSARY AND SOCIAL SECURITY PROGRAM Original Cost Allocation 71,578,815,58 O Bursary Secondary Schools Payment of bursary to needy students 37,078,815,58 37,078,815,58 37,078,815,58 O Bursary Tertiary Institutions Payment of bursary to needy students 37,078,815,58 37,078,815,58 37,078,815,58 O Bursary Tertiary Institutions Payment of bursary to needy students 37,078,815,58 37,078,815,58 37,078,815,58 O Bursary Tertiary Institutions Payment of bursary to needy students 37,078,815,58 37,078,815,58 37,078,815,58 O Bursary Tertiary Institutions Payment of bursary to needy students 30,000,000 30,000,000 30,000,000 O 30,000,000 O 30,000,000 O 30,000,000 O 1,500,000 D D D D D D D D D D D D D D		PROJECT PRO	PROJECT PROPOSALS FOR MVITA NATIONAL GOVERNMENT CONSTITUENCY DEVELOPMENT FUND	RNMENT CONSTITU	ENCY DEVELOPA	AENT FUND	
Project NameProject ActivityProject ActivityDiginal CostCumulativeAmount AllocatedCEDUCATION BURSARY AND SOCIAL SECURITY PROCRAMEDUCATION BURSARY AND SOCIAL SECURITY PROCRAM37,078,815.5871,578,815.5871,578,815.58Bursery Secondary SchoolsPayment of bursary to needy students37,078,815.5837,078,815.5837,078,815.5871,578,815.58Bursery Secondary SchoolsPayment of bursary to needy students37,078,815.5837,078,815.5837,070,000Bursery Tertiary InstitutionsPayment of bursary to needy students30,000,00030,000,00030,000,000Bursery Secial InstitutionsPayment of bursary to needy students1,500,00015000001500000Bursery Special InstitutionsPayment of bursary to needy students1,500,00030,000,0001500000Bursery Special InstitutionsPayment of bursary to needy students1,500,00030,000,0001500000Bursery Special InstitutionsPayment of bursary to needy students1,500,00030,000,00030,000,000Bursery Special InstitutionsPayment of bursary to needy students1,500,00030,000,00030,000,000Bursery Special InstitutionsPayment of bursary to needy students1,500,00030,000,00030,000,000Bursery Special InstitutionsPayment of bursary to needy students1,500,00030,000,00030,000,000NG-CDFC Social SecurityPayment of bursary to needy students1,500,00030,000,00030,000,000NG-CDFC Social SecurityPayment of bursary to need			FINANCIAL YEAR	l 2024/2025			
VD SOCIAL SECURITY PROGRAM TI,578,815.58 The payment of bursary to needy students 37,078,815.58 37078815.58 In secondary schools 37,078,815.58 37078815.58 Payment of bursary to needy students 37,078,815.58 30,000,000 In tertiary institutions and driving schools 30,000,000 30,000,000 Payment of bursary to needy students 30,000,000 1,500,000 Payment of bursary to needy students 1,500,000 1500000 Payment of bursary to needy students 1,500,000 1500000 Payment of bursary to needy students 1,500,000 1500000 In special Institutions 1,500,000 1500000 Provision of annual medical insurance 3,000,000 3000,000 In special Institutions 1,500,000 1500,000 Provision of annual medical insurance 3,000,000 3000,000 In special Institutions 1,500,000 1500000 Provision of annual medical insurance 3,000,000 3000,000 In special Institutions 1,500,000 1500,000 In special Institutions 1,500,000 1500,000 In specidentified within the 3,000,0	S/No.	Project Name	Project Activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status
Payment of bursary to needy students37,078,815.5837078815.58in secondary schools30,000,00030,000,000Payment of bursary to needy students30,000,00030,000,000in tertiary institutions and driving schools30,000,00030,000,000Payment of bursary to needy students1,500,0001500000in special Institutions1,500,0001500000Payment of bursary to needy students1,500,0001500000Payment of bursary to needy students3,000,0001500000Payment of bursary to needy students3,000,0003000,000Payment of bursary to needy students3,000,0003000,000Payment of bursary to needy students1,500,00015000,000Payment of bursary to needy students1,500,0001,500,000 </td <td></td> <td>EDUCATION BURSARY AND SC</td> <td>DCIAL SECURITY PROGRAM</td> <td></td> <td></td> <td>71,578,815.58</td> <td></td>		EDUCATION BURSARY AND SC	DCIAL SECURITY PROGRAM			71,578,815.58	
Payment of bursary to needy students30,000,00030,000,000in tertiary institutions and driving schools30,000,00030,000,000Payment of bursary to needy students1,500,0001500000Payment of bursary to needy students1,500,0001500000Payment of bursary to needy students3,000,00030,000,000Provision of annual medical insurance3,000,0003000000Provision of annuelle families including Orbanis<		Bursary Secondary Schools	0	37,078,815.58		37078815.58	New
Payment of bursary to needy students1,500,000in special Institutions1,500,000Provision of annual medical insurance3,000,000Provision of and Vulnerable Constitute3,000,000Provision of annual medical insurance3,000,000Provision of annual medical insurance3,000,000Provision of annual medical insurance3,000,000Provision of and destitute1,150Provision of an destitute1,150Provision of an destitute1,150Provision of an destitute1,150Provision of an		Bursary Tertiary Institutions	Payment of bursary to needy students in tertiary institutions and driving schools	30,000,000		30,000,000	New
Provision of annual medical insurance3,000,000Rover for Mvita (specify the number)3,000,000cover for Mvita (specify the number)3,000,000vulnerable families including Orphansand Vulnerable Children (OVCs),poor older persons, Persons withpoor older persons withpoor older persons, Persons withbisabilities (PWDs) and destitutefamilies in partnership with SHA asshall be identified within theConstituency.Constituency.		Bursary Special Institutions	Payment of bursary to needy students in special Institutions	1,500,000		1500000	New
		NG-CDFC Social Security Programmes (S.H.I.F)	Provision of annual medical insurance cover for Mvita (specify the number) vulnerable families including Orphans and Vulnerable Children (OVCs), poor older persons, Persons with Disabilities (PWDs) and destitute families in partnership with SHA as shall be identified within the Constituency.	3,000,000		300000	Zee

Date [9][]]202Y Date [9][]]202Y 6 NG CDF MINUTE ON 41H NOVEMBER 2024 40 Chairman Secretary

		Current Status	New			
MENTELIND		Amount Allocated	9,444,313.39 9,444,313.39	1,708,440.00	1,160,121.75	
JENCY DEVELOP		Cumulative Allocation				
ERNMENT CONSTITU	AR 2024/2025	Original Cost	9,444.313.39	1,708,440.00	1,160,121.75	
PROJECT PROPOSALS FOR MVITA NATIONAL GOVERNMENT CONSTITUENCY DEVELOPMENT ELIVID	FINANCIAL YEAR 2024/2025 Project Activity		Emergency Reserve To cater for any unforeseen occurrences in the constituency during the financial year CLIMATE CHANGE MITIGATION AND A DATA	Installation of 20kW Grid Tied Pv System solar panels	Installation of 15kW Grid Tied Pv System solar panels	
PROJECT PR	5/No. Project Name	EMERGENCY RESERVE	Emergency Reserve CLIMATE CHANGE MITIGATIO	NGCDF OFFICE	MAJENCO PRIMARY	

Date [9/11] 2024 7 NG CDF MINUTES ON <u>4TH NOVE MBER 2024</u> Secretary

		Current Status	Naw		New	Z	
AENT FUND		Amount Allocated		10.202,266,41	10,590,816.2	5,160,890.00	
JENCY DEVELOPA		Cumulative Allocation					
RNMENT CONSTITU	٤ 2024/2025	Original Cost		14,332,209.57	10,590,816.20	5,160,890.00	
PROPOSALS FOR MVITA NATIONAL GOVERNMENT CONSTITUENCY DEVELOPMENT FUND	FINANCIAL YEAR 2024/2025	Project Activity		Construction to completion of 4 classrooms on the ground floor of a single storey building with a slab and stair case to the first floor	Construction to completion of 3 classrooms on the ground floor of a single storey building with a slab and stair case to the first floor	Proposed Renovation to completion of 9 classrooms block and 1 office; demolition, floor finishes(terrazzo), painting both internal and external, installation of new ceiling, roofing and electrical	<mark># NOVEMBER 2024</mark> 202 y Date 9 1 2024
		S/No. Project Name	PRIMARY SCHOOL PROJECTS	Star of the Sea primary school	St. Augustine preparatory school	Serani Primary school	8 NG CDF MINULES ON <u>4¹¹¹ NOVEMBER 2024</u> Chairman Date 01

	PROJECT PROJ	PROJECT PROPOSALS FOR MVITA NATIONAL GOVER	INAL GOVERNMENT CONSTITUENCY DEVELOPMENT FUND	ENCY DEVELOPA	IENT FUND	
		FINANCIAL YEAR 2024/2025	2024/2025			
s/No.	Project Name	Project Activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status
	Serani Primary school	Proposed cabro paving 757 square metres and storm water drainage of junior secondary school assembly grounds	3,465,050.00		3,465,050.00	
	Bahari Primary school	Proposed Renovation to completion of 13 classrooms block, accountant's office and staffroom; flooring, painting both internal and external,	9,514,840.00		9,514,840.00	New
	Bahari Primary school	Promosed Cabro naving 810 control			,	
		metre of school assembly grounds	2,951,200.00		2,951,200.00	New
9 NG Chairman	CDF MINUTES IN 47H NO	VEMBER 2024 Date 19/11/2020				
Secretary	A A A	Date (9/11/ 2024				

PROJECT PROPOSALS FOR MVITA NATIONAL GOVERNMENT CONSTITUENCY DEVELOPMENT FUND

New New New Status Current 2,452,975 3,821,805.00 250,000 1,193,618.00 Amount Allocated Cumulative Allocation 1,193,618.00 3,821,805.00 2,075,475.00 250,000.00 **Original Cost** FINANCIAL YEAR 2024/2025 Purchase of 50 laboratory stools each Renovation to completion of 16 door plumbing and drainage works, door, works, door, windows and terrazzo staffroom and 23 door toilets. With one cubicle to cater to Persons with toilets With one cubicle to cater to Persons with Disabilities; painting, Renovation to completion of the repair of plumbing and drainage pipping, plumbing and drainage windows and terrazzo to floor. Equipping of laboratory by gas Disabilities; painting, repair of nstallation works Project Activity **Shs.5,000** to floor Kaa Chonjo Primary School Kaloleni primary school Makupa Primary school Bahari Primary school Project Name S/No.

10 NG CDF MUUTES ON <u>4'11 NOVEMBER 2024</u> Chairman - - - - - - - - - - - - - - - - Date 19/11/2024 Secretary - - - - - - - - - - - - - Date 19/11/2024

4		FINANCIAL YEAR 2024/2025	R 2024/2025			
	System Project Name	Project Activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status
57	star of the Sea primary rehool	Purchase of 90 lockers and chairs each Kshs.10,000	00.000.006		000'006	New
2 2	31. Augustine preparatory school	Purchase of 90 lockers and chairs each Kshs.10.000	00 000 006		000'006	New
0	Central Girls Primary School	Purchase of 80 lockers and chains each Kshs.10,000	8.00,000,00		800,000	New
To	Tom Mboya Primary School	Purchase of 50 lockers and chairs each Kshs.10.000	500,000,00		500,000	New
Spa	Sparki primary School	Purchase of 90 lockers and chairs each Kshs.10,000	900,000,006		000'006	New
Cen	Central Cirls Primary School	Construction of access ramp to completion on junior secondary school classroom block	4,510,245		4.510.245	
SECO	SECONDARY SCHOOL PROJECTS					

11 NG CDF MAULUS ON <u>4111 NOVEMBER 2024</u> Chairman Date 19111 2024 Secretary Date 19111 2024

	FINANCIAL YEAR 2024/2025	.2024/2025			
S/No. Project Name	Project Activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status
Sharif Nassir Girls Secondary	Purchase of 20 computer work stations each Kshs.10,000 ,20 desktop computers (8GB RAM, 256 55D, 2.1ghz Processor) each Kshs.90,000 , 300 Plastic chairs each Kshs.1,200 , 30 banquet chairs each Kshs.6,000 , 55" Flat smart TV Kshs.80,000 for the school computer laboratory	2,620,000.00		2,620,000	New
TERTIARY INSTITUTION PROJECT	JECT				
Technical University o Mombasa	of Purchase of Gymnasium Equipment; Treadmill each Kshs.435,165, stationary bike each kshs.95,200, elliptical trainer each Kshs 109,200, rowing machine each Kshs 212,464, spine bike each Kshs 212,464, spine bike each Kshs 212,464, barbells each Kshs 10,179, 2 kettle bells each Kshs 9180, adjustable bench each Kshs118,800, flat bench each	3,000,000.00		3,000,000	New



	PROJECT PROF	PROJECT PROPOSALS FOR MVITA NATIONAL GOVERNMENT CONSTITUENCY DEVELOPMENT FUND	NMENT CONSTITUE	ENCY DEVELOPN	(ENT FUND	
÷,		FINANCIAL YEAR 2024/2025	. 2024/2025			
s/No.	Project Name	Project Activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status
		Kshs 112.000, leg press each Kshs 341,040, cable cross over each Kshs 400,400, 5 weightlifting gloves each Kshs 3780, 5wrist wraps each Kshs 3132, 4 foam rollers each Kshs 5,508, push up steam each Kshs 277,200, Olympic barbells rack and plates each Kshs 190,400				
	Shimanzi Chief's Office	Construction to completion of a chief's office Kshs.2,657,818 and 2	4,138,392.00		4,138,392	New
	Mivita Sub-County Accountant Office	disability Kshs.1,480,574 disability Kshs.1,480,574 Renovation to completion of the District Accountant office comprising of the DA office, audit office, votebook office, hall, secretary office,	2,000,000.00		2,000,000	New
		reception area, district cashier office and supply management office.				
13 Chairm	13 NG CDF MINUTES ON 4 TH NOVEMBER 2024	1BER 2024				

Chairman Chairman Date 19/11/2024 Secretary

		Current Status		New	Ongoing	
ENT FUND		Amount Allocated		380,000	2,833,535	
NCY DEVELOPM		Cumulative Allocation				
MENT CONSTITUE	024/2025	Original Cost		380,000.00	2,833,535.00	
PROJECT PROPOSALS FOR MVITA NATIONAL GOVERNMENT CONSTITUENCY DEVELOPMENT FUND	FINANCIAL YEAR 2024/2025	Project Activity	Painting, flooring, ceiling and electrical work	Purchase of 2 desktop computers (CORE i3 8GB RAM, 256 GB SSD) each Kshs.100.000, 2 Printer/scanner/copier each Kshs.90.000	Extra works for construction of Sub County Police Commander's office with storey foundation and a slab roof, armory, report office (reception), conference room, general offices (open work station), 4 door flushable toilets to completion	<u>NOVEMBER 2024</u> Date 19/11/2ッスリ Date 19/11/2ッ2ソ
PROJECT PROPO		S/No. Project Name	· · · · · · · · · · · · · · · · · · ·	Mbaraki Police Station	Mbaraki Police Station	14 NG CDF MINUTER ON <u>4¹¹¹ NOVEMBER 2024</u> Chairman Date 19 Secretary Date 19

			Current	status	New			New	
MENT FUND		-	Amount Allocated		1,479,000			1,127,954	
ENCY DEVELOP			Cumulative Allocation						
RNMENT CONSTITU	R 2024/2025		Original Cost		1,479,000		1127 054 00		
PROJECT PROPOSALS FOR MVITA NATIONAL GOVERNMENT CONSTITUENCY DEVELOPMENT FUND	FINANCIAL YEAR 2024/2025	Project Activity			Purchase of 100 bouquet chairs each Kshs.6,000 Purchase of 15 executive conference chairs kshs.30,000	Purchase of 1 desktop computers (CORE i5 8GB RAM, 512 GB 55D) @Kshs. 180,000, 2.4Metre table each kshs.124,000	Purchase of Conference table each	kshs 87,954 ,10 executive conference chair each kshs.30,000 ,4 executive chairs each kshs35,000 ,4 executive tables each kshs.55,000 ,8 visitors chair each Kshs35,000 ,4 metallic cabinet each Kshs35,000	<u> </u>
PROJECT PRO		S/No. Project Name		OTHERS	Mvita NG-CDF Office		Muita NG-CDF Office (ICT HUB)		15 NG CDF MINUTED ON 4 TH NOVEMBER 2024 2024 Chairman Date (9 2024 Secretary Date (9 2024

		Current Status		
IENT FUND		Amount Allocated	82,313,591.52	179,441,954.47
NCY DEVELOPM		Cumulative Allocation		
NMENT CONSTITUE	2024/2025	Original Cost	179,441,954.47	
PROJECT PROPOSALS FOR MVITA NATIONAL GOVERNMENT CONSTITUENCY DEVELOPMENT FUND	FINANCIAL YEAR 2024/2025	Project Activity		
PROJECT		S/No. Project Name		
		S/No.		

MIN 6/ NG-CDFC/05/2024/2025: ANY OTHER BUSINESS

Members were informed of the conclusion of the days agenda and requested to submit any other business not included in the day's agenda. There was no A.O.B reported.

MIN 7/ NG-CDFC/05/2024/2025: ADJOURNMENT

The meeting was adjourned at 4:pm with a word of prayer from Ann Nyambura.

Budget on administration and recurrent expenditure

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OVEMBER 2024	Date 1911120	NB/W Date [9](11 2024
6 NG CDF MINUTES ON 4111 NC		Secretary
	16 NG CDF MINUTES ON 4111 NOVEMBER 2024	16 NG CDF MINUTES ON 4 ¹¹¹ NOVEMBER 2024 ChairmanDate 19 (11 2029

Annex 1

ltem	Description	Scale	Number	Rate (Kshs.)	Total Amount	Total Amount (Pa)	Total Amount (Pa) Staff Responsibility
				The second	(md)		
Basic salary	Accountant Assistant	CSG 11	-	38,270	38,270	38,270 382,700	
	Clerk of Works/Works Assistant	CSG 11	-	38,270	38,270	382,700	
	Information Communication Technology Assistant	n CSG 12	-	31,270	31,270	312,700	
	Records Management Assistant	CSG 12		31,270	31,270	312,700	
	Project clerk	CSG 12	-	23,310	23,310	233,100	
	Front Office/ Receptionist	CSG 13	-	31,270	31,270	312,700	
	Driver	CSG 13	-	30,170	30,170	301,700	
	Office Assistant	CSG 14	1	22,500	22,500	225,000	
	Security Officers	CSG 14	2	17570	35,140	351,400	
	cleaner	CSC	-		13 280		
		14		13.280		008,261	-
House Allowance	Accountant Assistant	CSC 11	-				
-	Clerk of Works AVJorks Accietant		-	12800	12800	153,600	
		CSG 11		12800	12800	153,600	0
17 NG CDF MINUT	17 NG CDF MINUTES ON 4'11 NOVEMBER 2024						
Secretary	Date 19/11/2024	vey vzy		÷			
				:			

Responsibility												
Total Amount (Pa) staff Responsibility	000'06			90,000	90,000	54,000	89520	44,760	3,856,980	48,000	48,000	48,000
Total Amount (Pm)	7500	7500	4500	7500	7500	4500	3730	7,460		4000	4000	4000
Rate (Kshs.)	7500	7500	4500	7500	7500	4500	3730	3730		4000	4000	4000
Number	-	-		-	-	-	2	-		-	-	-
Scale	CSG 12	CSG 12	CSG 12	CSG 13	CSG 13	CSG 14	CSG 14			CSG 11	CSG 11	CSG 12
Description	Information Communication Technology Assistant	Records Management Assistant	Project clerk	Front Office/ Receptionist	Driver	Office Assistant	Security Officers	cleaner		Accountant Assistant	Clerk of Works/Works Assistant	Information Communication Technology Assistant
ltem		<u>.</u>							Sub-Total	Transport Allowances		

ltem	Description	Scale	Number	Rate (Kshs.)	Total Amount	Total Amount (Pa) Staff Bernordbille	Dernordhitte
					(Pm)		Atiliaisiodess
	Records Management Assistant	CSG 12	-	4000	4000	48.000	
	Project clerk	CSG 12		4000	4000	48,000	
	Front Office/ Receptionist	CSG 13	-	4000	4000	48,000	
	Driver	CSG 13	-	4000	4000	48,000	
	Office Assistant	CSC 14	-	3000	3000	36000	
	Cleaner		-	3000	3000	36000	
	Security Officers	CSG 14	-	3000	6000	72,000	
Sub-Total						480.000	
Payment of Staff Gratuity (31% of	Accountant Assistant	CSG 11	-	11864	11864	142.364 40	
basic salary)	Clerk of Works/Works Assistant	CSG 11		11864	11864	142,364.40	
	Information Communication Technology Assistant	CSG 12	-	9694	9694	116,324.40	

Date 19/11/2024 19 NG CDF MINUTED ON 41H NOVEMBER 2024 Chairman Secretary Secretary



ltem	Description	Scale	Number	Kate (NNN)	(md)		
		CeC 13	-	9694	9694	116.324.40	
	Records Management Assistant				9662	86.713.20	
	tory clork	CSG 12	-	7226			
a		CSG 13	-	9694	9694	116.324.40	
	Front Ottice/ Receptioning				9353	112.232.40	
	Driver	CSG 13		5056			
	Office Assistant	CSG 14	-	6975	6975	83.700	
1.5.	Security Officers	CSG 14	2	5447	10893	130,720.80	
	cleaner		-	4117	4117	49,401.60	
						864,379.20	
Sub-Total							
Employer's	Accountant Assistant	CSC 11	-	808	808	9697	
contribution towards affordable housing	Clerk of Works/Works Assistant	CSG 11	-	808	808	9697	
)	Information Communication	CSC 12		62	625 625	7501	
	Technology Assistant						
	Records Management Assistant	CSC 12	2 1	9	625 625	7501	

20 NG CDF MNDTES ON 4TH NOVEMBER 2024 Chairman Chairman Secretary Secretary Date 19 11 2024

		T	Γ										
aff Responsibility					20	0	8	0	01		50	20	88
Total Amount (Pa) staff Responsibility	5580	5580	7501	4513	8748	2390	62,708	25920	25920		25920	25920	9 24588
Total Amount 1 (Pm)	465	465	625	376	729	199		2160	2160		2160	2160	2049
Rate (Kshs.)	465	465	625	376	729	199		2160	2160		2160	2160	2049
Number	-	-	-	-	-	1		1		-	-	-	-
Scale	CSG 12	CSG 13	CSG 13	CSC 14	CSG 14			CSG 11	CSG 11		CSG 12	CSG 12	CSG 12
Description	Project clerk	Front Office/ Receptionist	Driver	Office Assistant	Security Officers	Cleaner	Sub- Total	Accountant Assistant	Clerk of Works/Works Assistant		Information Communication Technology Assistant	Records Management Assistant	Project clerk
ltem									contribution towards NSSF				

21 NG CDF MINJ R ON 4TH NOVEMBER 2024 Chairman Chairman Date 1911 2024 Secretary のいい Date 1911 2024

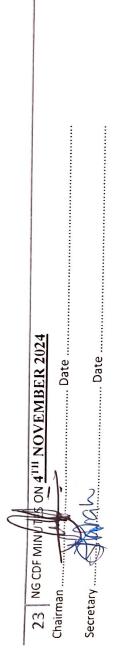


aff Responsibility													
Total Amount (Pa) Staff Responsibility	25920	25920	22320	34992	13968	251,388	17784		17784		13752	13752	11280
Total Amount (Pm)	2160	2160	1860	2916	1164			1482	1482		1146	1146	940
Rate (Kshs.)	2160	2160	1860	1164	1164			1482	1482		1146	1146	940
Number	1	1	-	2	-		-			-	-	-	-
Scale	CSG 13	CSG 13	CSG 14	CSG 14			CSG 11		CSG 11		CSG 12	CSG 12	CSG 12
Description	Front Office/ Receptionist	Driver	Office Assistant	Security Officers	cleaner	Sub- Total	Accountant Assistant		Clerk of Works/Works Assistant		Information Communication Technology Assistant	Records Management Assistant	Project clerk
ltem							Employee's	contribution towards SHIF					

ltem	Description	Scale	Number	Rate (Kshs.)	Total Amount (Pm)	Total Amount (Pa) Staff Responsibility
	Front Office/ Receptionist	CSG 13	-	1146	1146	13752
	Driver	CSG 13		1146	1146	13752
	Office Assistant	CSG 14	-	853	853	10236
	Security Officers	CSG 14	2	1338	1338	16056
	cleaner		-	534	534	6408
	Sub- Total					192,236

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	150,000	30,000	45,000	225,000
Amount	30,000	10,000	45,000	
Months Quantity	-	-	-	
Months	5	m	m	
	Casual accounts	Casual Security	Intern	Sub- Total



ltem	Description	Number	Kate (Kns.)	ו סופו אוווסמווג וביוול	
NG-CDF Office					
Committee Expenses					
Payment of allowances	NG-CDFC Members	8	5000	40,000	480,000
	NG-CDFC Chair	-	2000	2000	84,000
	Other National Government Officers				
	NG-CDFC Staff				
Sub-Total					
TOTAL					

Budget for Monitoring and Evaluation/Capacity Building

24 NG CDF MNUTES ON <u>4TH NOVEMBER 2024</u> Chairman _______ Date 19 /11/2.02.Y Secretary _______ Dev _____ Date 19 /11/2.02.Y E

ltem	Description	Number	Rate (Kshs.)	Total Amount (Pm) Total Amount (Pa)	otal Amount (Pa)
NG-CDF Office					
Committee Expenses					
Payment of allowances	NG-CDFC Members	8	5000	40000	480,000
	NG-CDFC Chair	-	2000	2000	84,000
	Other National Government Officers				
	NG-CDFC Staff				
Sub-Total					
TOTAL					1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1



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CONFIRMED BY:	
CHAIRMAN. DATE: $\frac{ q }{2uzy}$	
SECRETARY DATE 19/11/2024	

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26	NG CDF MIN	TES ON 4TH NOVEMBER 2024	
Chairman	Ac	Date	
Secretary		9/11/2024 Date 19/11/2024	
	A		