NG-CDF

National Government Constituencies Development Fund
Mathira Constituency
NG-CDF Building
Next to DCC Karatina Office
P.O Box 806-10101, Karatina.
Email: cdfmathira@ngcdf.go.ke; Website: www.ngcdf.go.ke

**OUR REF:** *NGCDFMATHIRA/2024/Vol.05/18*

May 18th, 2024

The Chief Executive Officer,
National Government Constituencies Development Fund Board,
P.O. Box 46682-00100,
**NAIROBI.**

Dear Sir,

**RE: FORWARDING OF MATHIRA PROJECT PROPOSAL DOCUMENTS FOR FY 2023-2024**

Following the successful completion of the Mathira Constituency Project proposal for FY 2022-2023, I would like to forward the hard copies for your reference and further action.

Attached, please find the necessary documentation including minutes of 8th January 2024; third and fourth schedules; project bill of quantities and letters from schools undertaking the climate mitigation projects.

Yours faithfully,

NG-CDF MATHIRA FUND ACCOUNT MANAGER 18 MAY 2024 P.O. Box 806-10101, KARATINA

Eleanor Muthoni
Fund Account Manager
**MATHIRA CONSTITUENCY**

Encls.

# THIRD SCHEDULE(ss. 25(6),(11) and 29(1))
# CONSTITUENCY PROJECTS SUBMISSION FORM

**CONSTITUENCY NO.** 096 **CONSTITUENCY NAME:** MATHIRA **FINANCIAL YEAR:** 2023-2024

| SERIAL | NAME OF PROJECT | AMOUNT ALLOCATED (KSHS) |
|---|---|---|
| 096/AP1 | Administration/Recurrent | 11,008,320.00 |
| 096/AP2 | Monitoring and evaluation/Capacity Building | 5,523,897.00 |
| 096/2640100 | Bursary/Mocks/Cats | 73,000,000.00 |
| 096/2640200 | Emergency Projects | 9,691,047.00 |
| 096/2640507 | Security Projects | 6,200,000.00 |
| 096/2640510 | Environmental Projects | 3,680,000.00 |
| 096/2211311 | Constituency Innovation Hubs | 5,500,000.00 |
| 096/2630209 | Capital Grants to Primary Schools | 25,781,433.00 |
| 096/2630210 | Capital Grants to Secondary Schools | 52,926,637.00 |
| | **TOTAL** | **193,311,334.00** |

BARNABAS KINYUA ..... ..... 17 / 05 / 2024

**Chairman** **Signature** **Date**

ELEANOR MUTHONI ..... 17 / 05 / 2024

**Fund Manager** **Signature** **Date**

NG-CDF MATHIRA FUND ACCOUNT MANAGER 17 MAY 2024 P.O. Box 806 - 10101, KARATINA

# PROJECTS PER SECTOR

**Code: 096** **Constituency: MATHIRA** **Financial Year: 2023-2024**

| PROJECT CODE | PROJECT NAME | ACTIVITIES | WARD | ORIGINAL STATUS | ALLOCATED AMOUNT (KSH) |
|---|---|---|---|---|---|
| **Administration & Recurrent** | | | | | |
| 4-0019-096-2110202-100-2023-2024-4 | Casual labour and Internship | Payment of staff Basic Wages to 5 interns | Constituency | New Project | 360,000.00 |
| 4-0019-096-2110201-100-2023-2024-5 | Contractual employees | Payment of Basic salaries to 8 staff | Constituency | New Project | 2,679,800.00 |
| 4-0019-096-2110301-100-2023-2024-10 | House allowance | Payment of House allowances of 8 NGCDFC staff | Constituency | New Project | 495,000.00 |
| 4-0019-096-2120101-100-2023-2024-16 | NSSF | Employer contribution to NSSF for 8 NGCDFC staff | Constituency | New Project | 194,300.00 |
| 4-0019-096-2110314-100-2023-2024-25 | Transport allowance | Payment of Transport allowances to 8 NGCDFC staff | Constituency | New Project | 372,000.00 |
| 4-0019-096-2210302-100-2023-2024-1 | Accommodation - Domestic Travel | Payment of accommodation on domestic travel | Constituency | New Project | 225,000.00 |
| 4-0019-096-2210504-100-2023-2024-2 | Advertising, Awareness and Publicity Campaigns | Payment of Advertising, Awareness and Publicity Campaigns | Constituency | New Project | 50,000.00 |
| 4-0019-096-2211301-100-2023-2024-3 | Bank service commission and charges | Payment of Bank service commission and charges | Constituency | New Project | 55,000.00 |
| 4-0019-096-2210801-100-2023-2024-6 | Catering Services (receptions), Accommodation, Gifts, Food and Drinks | Payment of catering Services (receptions), Accommodation, Gifts, Food and Drinks | Constituency | New Project | 250,000.00 |
| 4-0019-096-2210203-100-2023-2024-31 | Courier and Postal Services | Payment of courier and postage | Constituency | New Project | 15,000.00 |
| 4-0019-096-2210403-100-2023-2024-27 | Daily Subsistence Allowance | Payment of Daily Subsistence Allowance | Constituency | New Project | 50,000.00 |
| 4-0019-096-2210101-100-2023-2024-7 | Electricity | Payment of Electricity charges | Constituency | New Project | 50,000.00 |
| 4-0019-096-2211101-100-2023-2024-8 | General Office Supplies (papers, pencils, forms, small office equipment etc) | Purchase of General Office Supplies (papers, pencils, forms, small office equipment) | Constituency | New Project | 500,000.00 |
| 4-0019-096-2710102-100-2023-2024-9 | Gratuity-contractual employees | Payment of gratuity to 8 NGCDFC staff | Constituency | New Project | 784,000.00 |
| 4-0019-096-2110301-100-2023-2024-30 | Housing Levy | Payment of Housing Levy for 8 NG-CDFC staff | Constituency | New Project | 44,000.00 |
| 4-0019-096-2210202-100-2023-2024-11 | Internet Connections | Payment of Internet Connections | Constituency | New Project | 60,000.00 |
| 4-0019-096-2220101-100-2023-2024-12 | Maintenance Expenses - Motor Vehicles | Payment of Maintenance Expenses - NGCDFC Motor Vehicles (GKB 946V) | Constituency | New Project | 380,000.00 |
| 4-0019-096-2220205-100-2023-2024-13 | Maintenance of Buildings and Stations - Non-Residential | Payment of Maintenance of Buildings and Stations - Non-Residential | Constituency | New Project | 350,000.00 |

| PROJECT CODE | PROJECT NAME | ACTIVITIES | WARD | ORIGINAL STATUS | ALLOCATED AMOUNT (KSH) |
|---|---|---|---|---|---|
| 4-0019-096-2220202-100-2023-2024-14 | Maintenance of Office Furniture and Equipment | Payment of Maintenance of Office Furniture and Equipment | Constituency | New Project | 160,000.00 |
| 4-0019-096-2210904-100-2023-2024-15 | Motor Vehicle Insurance | Payment of Motor Vehicle Insurance - (GKB 946V) | Constituency | New Project | 130,000.00 |
| 4-0019-096-2210811-100-2023-2024-28 | NGCDFC allowance | Payment of NGCDFC Allowance | Constituency | New Project | 720,000.00 |
| 4-0019-096-2210802-100-2023-2024-17 | Other committee expenses | Payment of Other committee expenses | Constituency | New Project | 669,000.00 |
| 4-0019-096-2211204-100-2023-2024-18 | Other Fuels (wood, charcoal, cooking gas etc) | Payment of of other fuels (wood, charcoal, cooking gas expenses | Constituency | New Project | 40,000.00 |
| 4-0019-096-2210502-100-2023-2024-19 | Publishing and Printing Services | Payment of Publishing and Printing Services | Constituency | New Project | 100,000.00 |
| 4-0019-096-2211016-100-2023-2024-20 | Purchase of Uniforms and Clothing - Staff | Purchase of Uniforms and Clothing for NGCDFC staff | Constituency | New Project | 200,000.00 |
| 4-0019-096-2211201-100-2023-2024-21 | Refined Fuels and Lubricants for Transport | Purchase of Refined Fuels and Lubricants for GK vehicles(GKB 946V) | Constituency | New Project | 1,749,220.00 |
| 4-0019-096-2211103-100-2023-2024-22 | Sanitary and Cleaning Materials, Supplies and Services | Purchase of Sanitary and Cleaning Materials, Supplies and Services | Constituency | New Project | 30,000.00 |
| 4-0019-096-2210503-100-2023-2024-29 | Subscriptions to Newspapers, Magazines and Periodicals | Payment of Subscriptions to Newspapers, Magazines and Periodicals | Constituency | New Project | 6,000.00 |
| 4-0019-096-2211102-100-2023-2024-23 | Supplies and Accessories for Computers and Printers | Purchase of Supplies and Accessories for Computers and Printers | Constituency | New Project | 150,000.00 |
| 4-0019-096-2210201-100-2023-2024-24 | Telephone, Telex, Facsmile and Mobile Phone Service | Payment of Telephone, Telex, Facsmile and Mobile Phone Servic | Constituency | New Project | 100,000.00 |
| 4-0019-096-2210102-100-2023-2024-26 | Water & sewerage charges | Payment of Water & sewerage charges | Constituency | New Project | 40,000.00 |
| | | | | **SECTOR SUB-TOTAL** | **11,008,320.00** |
| **Emergency** | | | | | |
| 4-0019-096-2640200-101-2023-2024-1 | Emergency Reserve | To cater for any unforeseen occurrences in the constituency during the financial year | Constituency | New Project | 9,691,047.00 |
| | | | | **SECTOR SUB-TOTAL** | **9,691,047.00** |
| **Bursary** | | | | | |
| 4-0019-096-2640101-103-2023-2024-1 | Bursary Secondary Schools | Payment of bursary to needy students in secondary schools | Constituency | New Project | 51,000,000.00 |
| 4-0019-096-2640106-103-2023-2024-4 | Bursary Special Institutions | Payment of bursary to needy students in special Institutions | Constituency | New Project | 1,000,000.00 |
| 4-0019-096-2640102-103-2023-2024-2 | Bursary Tertiary Institutions | Payment of bursary to needy students in tertiary institutions | Constituency | New Project | 16,000,000.00 |

| PROJECT CODE | PROJECT NAME | ACTIVITIES | WARD | ORIGINAL STATUS | ALLOCATED AMOUNT (KSH) |
|---|---|---|---|---|---|
| | | and labour at Kshs.35,000 | | | |
| 4-0019-096-2640510-1 10-2023-2024-6 | Miiri Secondary School | Provision of 300 Hass Avocado Tree seedlings each at Kshs.550 costing Kshs.165,000, transport and labour at Kshs.35,000 | Constituency | New Project | 200,000.00 |
| 4-0019-096-2640510-1 10-2023-2024-7 | Muthea Secondary School | Provision of 300 Hass Avocado Tree seedlings each at Kshs.550 costing Kshs.165,000, transport and labour at Kshs.35,000 | Constituency | New Project | 200,000.00 |
| 4-0019-096-2640510-1 10-2023-2024-14 | Ngorano Secondary School | Provision of 300 Hass Avocado Tree seedlings each at Kshs.550 costing Kshs.165,000, transport and labour at Kshs.35,000 | Constituency | New Project | 200,000.00 |
| 4-0019-096-2640510-1 10-2023-2024-16 | Ragati Primary School | Provision of 300 Hass Avocado Tree seedlings each at Kshs.550 costing Kshs.165,000, transport and labour at Kshs.35,000 | Constituency | New Project | 200,000.00 |
| 4-0019-096-2640510-1 10-2023-2024-12 | Rititi Secondary School | Provision of 300 Hass Avocado Tree seedlings each at Kshs.550 costing Kshs.165,000, transport and labour at Kshs.35,000 | Constituency | New Project | 200,000.00 |
| 4-0019-096-2640510-1 10-2023-2024-2 | St. Augustine Kieni Secondary School | Provision of 300 Hass Avocado Tree seedlings each at Kshs.550 costing Kshs.165,000, transport and labour at Kshs.35,000 | Constituency | New Project | 200,000.00 |
| 4-0019-096-2640510-1 10-2023-2024-10 | Tumutumu Mixed Secondary School | Provision of 300 Hass Avocado Tree seedlings each at Kshs.550 costing Kshs.165,000, transport and labour at Kshs.35,000 | Constituency | New Project | 200,000.00 |
| | | | | **SECTOR SUB-TOTAL** | **3,680,000.00** |
| **Monitoring & Evaluation** | | | | | |
| 4-0019-096-2210302-1 11-2023-2024-2 | Accommodation - Domestic Travel | Payment of accommodation on domestic travel | Constituency | New Project | 50,000.00 |
| 4-0019-096-2210710-1 11-2023-2024-1 | Accommodation Allowance | Payment of Accommodation Allowance of NGCDFC, National Government officers and PMC training | Constituency | New Project | 500,000.00 |
| 4-0019-096-2210801-1 11-2023-2024-3 | Catering Services (receptions), Accommodation, Food and Drinks | Payment of catering Services (receptions), Accommodation, Food and Drinks | Constituency | New Project | 250,000.00 |
| 4-0019-096-2210403-1 11-2023-2024-4 | Daily Subsistence Allowance | Payment of Daily Subsistence Allowance | Constituency | New Project | 100,000.00 |
| 4-0019-096-2210704-1 11-2023-2024-5 | Hire of Training Facilities and Equipment | Hire of Training Facilities and Equipment -Capacity Building, PMC Training | Constituency | New Project | 250,000.00 |
| 4-0019-096-2210604-1 11-2023-2024-6 | Hire of Transport | Payment of Hire of Transport | Constituency | New Project | 30,000.00 |
| 4-0019-096-2210202-1 11-2023-2024-7 | Internet Connections | Payment of Internet Connections | Constituency | New Project | 30,000.00 |
| 4-0019-096-2210811-1 11-2023-2024-8 | NGCDFC allowance | Payment of NGCDFC allowance | Constituency | New Project | 1,819,964.00 |

| PROJECT CODE | PROJECT NAME | ACTIVITIES | WARD | ORIGINAL STATUS | ALLOCATED AMOUNT (KSH) |
|---|---|---|---|---|---|
| 4-0019-096-2640102-103-2023-2024-3 | Bursary Vocational Training Institutions | Payment of bursary to needy students in vocational institutions | Constituency | New Project | 5,000,000.00 |
| | | | | **SECTOR SUB-TOTAL** | **73,000,000.00** |
| **Others** | | | | | |
| 4-0019-096-2211311-108-2023-2024-1 | ICT Hub Project | Construction to completion of ICT Hub at Mathira Technical and Vocational training institute | Constituency | New Project | 5,500,000.00 |
| | | | | **SECTOR SUB-TOTAL** | **5,500,000.00** |
| **Environment/Climate Change Mitigation activities** | | | | | |
| 4-0019-096-2640510-110-2023-2024-3 | Gathugu Primary School | Provision of 300 Hass Avocado Tree seedlings each at Kshs.550 costing Kshs.165,000, transport and labour at Kshs.35,000 | Constituency | New Project | 200,000.00 |
| 4-0019-096-2640510-110-2023-2024-18 | Icuga Primary School | Provision of 300 Hass Avocado Tree seedlings each at Kshs.550 costing Kshs.165,000, transport and labour at Kshs.35,000 | Constituency | New Project | 200,000.00 |
| 4-0019-096-2640510-110-2023-2024-4 | Ihwagi Secondary School | Provision of 300 Hass Avocado Tree seedlings each at Kshs.550 costing Kshs.165,000, transport and labour at Kshs.35,000 | Constituency | New Project | 200,000.00 |
| 4-0019-096-2640510-110-2023-2024-15 | Iruri Primary School | Provision of 300 Hass Avocado Tree seedlings each at Kshs.550 costing Kshs.165,000, transport and labour at Kshs.35,000 | Constituency | New Project | 200,000.00 |
| 4-0019-096-2640510-110-2023-2024-5 | Kangocho Secondary School | Provision of 300 Hass Avocado Tree seedlings each at Kshs.550 costing Kshs.165,000, transport and labour at Kshs.35,000 | Constituency | New Project | 200,000.00 |
| 4-0019-096-2640510-110-2023-2024-8 | Kanjuri Primary School | Provision of 300 Hass Avocado Tree seedlings each at Kshs.550 costing Kshs.165,000, transport and labour at Kshs.35,000 | Constituency | New Project | 280,000.00 |
| 4-0019-096-2640510-110-2023-2024-9 | Karura Primary School | Provision of 300 Hass Avocado Tree seedlings each at Kshs.550 costing Kshs.165,000, transport and labour at Kshs.35,000 | Constituency | New Project | 200,000.00 |
| 4-0019-096-2640510-110-2023-2024-1 | Kiamabara Secondary School | Provision of 300 Hass Avocado Tree seedlings each at Kshs.550 costing Kshs.165,000, transport and labour at Kshs. 35,000 | Constituency | New Project | 200,000.00 |
| 4-0019-096-2640510-110-2023-2024-13 | Kiamariga Boys Secondary School | Provision of 300 Hass Avocado Tree seedlings each at Kshs.550 costing Kshs.165,000, transport and labour at Kshs.35,000 | Constituency | New Project | 200,000.00 |
| 4-0019-096-2640510-110-2023-2024-11 | Kianjogu Secondary School | Provision of 300 Hass Avocado Tree seedlings each at Kshs.550 costing Kshs.165,000, transport and labour at Kshs.35,000 | Constituency | New Project | 200,000.00 |
| 4-0019-096-2640510-110-2023-2024-17 | Kirigu Primary School | Provision of 300 Hass Avocado Tree seedlings each at Kshs.550 costing Kshs.165,000, transport | Constituency | New Project | 200,000.00 |

| PROJECT CODE | PROJECT NAME | ACTIVITIES | WARD | ORIGINAL STATUS | ALLOCATED AMOUNT (KSH) |
|---|---|---|---|---|---|
| 4-0019-096-2630210-263-2023-2024-4 | Ihwagi Secondary School | Completion of administration block with 2 no staffrooms, 2 no libraries, 1 special classroom, 7 offices and 2 ablution blocks starting from first floor works Walling, roofing, installation doors and windows, plaster, paint, tiling, electrification and ceiling | IRIAINI | New Project | 8,100,000.00 |
| 4-0019-096-2630209-263-2023-2024-5 | Karatina DEB Primary School | Construction from foundation to first floor slab (excluding finishes) of 8 classrooms storey block with 4 no classrooms on ground floor and 4 no classrooms on first floor (phase 1) (MOE JSS PROJECTS) | KARATINA TOWN | New Project | 7,651,433.00 |
| 4-0019-096-2630209-263-2023-2024-4 | Karatina Urban Primary School | Construction of 2 no classrooms to completion (NG-CDF JSS PROJECT) | KARATINA TOWN | New Project | 3,100,000.00 |
| 4-0019-096-2630209-263-2023-2024-6 | Kianjeneni Primary School | Construction of 1 no classroom to completion (MOE JSS PROJECTS) | KARATINA TOWN | New Project | 1,530,000.00 |
| 4-0019-096-2630210-263-2023-2024-7 | Kianjogu Secondary School | Renovation to completion of 8 classrooms, 2 laboratories, 3 roomed administration and 1 boardroom Roof replacement, plastering, painting and tiling | KARATINA TOWN | New Project | 4,800,000.00 |
| 4-0019-096-2630209-263-2023-2024-1 | Kirigu Primary School | Completion of 8 classrooms storey block comprising of 4 no classrooms on ground floor and 4 no classrooms on first floor starting from first floor works Walling, roofing, doors and windows, plaster, paint, electrification and tiling (Phase2).(NG-CDF JSS PROJECT) | KARATINA TOWN | Ongoing Project | 8,500,000.00 |
| 4-0019-096-2630209-263-2023-2024-2 | Kirigu Primary School | Cabro laying to pathways, parking area and assembly ground (total area of 1,500 square metres) (NG-CDF JSS PROJECT) | KARATINA TOWN | New Project | 3,650,000.00 |
| 4-0019-096-2630210-263-2023-2024-9 | Mathaithi Day Secondary School | Completion of 8 classrooms storey block comprising of 4 no classrooms on ground floor and 4 no classrooms on first floor starting from first floor works Walling, roofing, doors and windows, plaster, paint, electrification and tiling (Phase 2) | KARATINA TOWN | Ongoing Project | 8,250,000.00 |
| 4-0019-096-2630210-263-2023-2024-2 | Ndimaini Secondary School | Completion of administration block of 10 No offices by mechanical installation and all associated works to ablution block amounting to Kshs.1,100,000, construction of septic tank amounting to Kshs.750,000, electrification amounting to Kshs.500,000 and | RUGURU | Ongoing Project | 3,000,000.00 |

| PROJECT CODE | PROJECT NAME | ACTIVITIES | WARD | ORIGINAL STATUS | ALLOCATED AMOUNT (KSH) |
|---|---|---|---|---|---|
| 4-0019-096-2210802-111-2023-2024-9 | Other committee expenses | Payment of Other committee expenses | Constituency | New Project | 100,000.00 |
| 4-0019-096-2210703-111-2023-2024-10 | Production and Printing of Training Materials | Payment of Production and Printing of Training Materials | Constituency | New Project | 50,000.00 |
| 4-0019-096-2210703-111-2023-2024-17 | Production and Printing of Training Materials | Payment of Production and Printing of Training Materials | Constituency | New Project | 150,000.00 |
| 4-0019-096-2210502-111-2023-2024-11 | Publishing and Printing Services | Payment of Publishing and Printing Services | Constituency | New Project | 50,000.00 |
| 4-0019-096-2211016-111-2023-2024-12 | Purchase of Uniforms and Clothing - Staff | Purchase of Uniforms and Clothing for NGCDFC Office | Constituency | New Project | 30,000.00 |
| 4-0019-096-2211201-111-2023-2024-13 | Refined Fuels and Lubricants for Transport | Purchase of Refined Fuels and Lubricants for Transport of GK vehicles | Constituency | New Project | 1,543,933.00 |
| 4-0019-096-2210702-111-2023-2024-16 | Remuneration of Instructors and Contract Based Training Service | Payment of Remuneration of Instructors and Contract Based Training Services | Constituency | New Project | 40,000.00 |
| 4-0019-096-2210201-111-2023-2024-15 | Telephone, Telex, Facsmile and Mobile Phone Service | Payment of telephone expenses | Constituency | New Project | 30,000.00 |
| 4-0019-096-2210701-111-2023-2024-14 | Travel Allowance on training | Payment of Travel Allowance of NGCDFC, Capacity Building and PMC. | Constituency | New Project | 500,000.00 |
| | | | | **SECTOR SUB-TOTAL** | **5,523,897.00** |
| **Security** | | | | | |
| 4-0019-096-2640507-113-2023-2024-1 | Gathehu Chiefs Office | Construction to completion of 3 roomed chiefs office and 2 door and urinal pit latrine with one unit for PWD | MAGUTU | New Project | 2,600,000.00 |
| 4-0019-096-2640507-113-2023-2024-2 | Konyu Chiefs Office | Renovation to completion of chiefs office and 100 capacity multi-purpose hall Roof replacement, plastering, fixing of doors and windows, paint and tiling amounting to Kshs.3,300,000 and construction of 3 door and urinal pit latrine with one unit for PWD amounting to Kshs.300,000. | KONYU | New Project | 3,600,000.00 |
| | | | | **SECTOR SUB-TOTAL** | **6,200,000.00** |
| **Transfer to Other Government Entities** | | | | | |
| 4-0019-096-2630210-263-2023-2024-8 | Gatundu Secondary School | Renovation to completion of 9 classrooms, twin laboratory and administration block Plastering, painting and tiling | MAGUTU | New Project | 4,400,000.00 |
| 4-0019-096-2630210-263-2023-2024-5 | Gaturiri Secondary School | Construction to completion of 400 capacity dining hall | KONYU | New Project | 6,200,000.00 |
| 4-0019-096-2630210-263-2023-2024-10 | Gikumbo Secondary School | Renovation to completion of 11 classrooms plastering, painting, installation of steel doors and tiling | MAGUTU | New Project | 4,323,637.00 |

| PROJECT CODE | PROJECT NAME | ACTIVITIES | WARD | ORIGINAL STATUS | ALLOCATED AMOUNT (KSH) |
|---|---|---|---|---|---|
| | | ceiling amounting to Kshs.650,000 | | | |
| 4-0019-096-2630210-263-2023-2024-3 | Ngorano Secondary School | Renovation to completion of 7 classrooms, 400 capacity dining hall, 3 roomed administration block and laboratory Plastering, painting and tiling | RUGURU | New Project | 4,553,000.00 |
| 4-0019-096-2630210-263-2023-2024-1 | Ngunguru Secondary School | Completion of 6 classrooms storey block comprising of 3 no classrooms on ground floor and 3 no classrooms on first starting from first floor works Walling, roofing, installation of doors and windows, plastering, painting electrification and tilling (Phase 2 | KARATINA TOWN | Ongoing Project | 7,100,000.00 |
| 4-0019-096-2630209-263-2023-2024-3 | Ruare Primary School | Renovation by Roof replacement for 8 classrooms and 2 roomed administration block to completion. (NG-CDF JSS PROJECT) | RUGURU | New Project | 1,350,000.00 |
| 4-0019-096-2630210-263-2023-2024-6 | Ruthagati Secondary School | Renovation to completion of 1,000 capacity dining hall Plastering, painting and tilling | KONYU | New Project | 2,200,000.00 |
| | | | | **SECTOR SUB-TOTAL** | **78,708,070.00** |
| | | | | **GRAND TOTAL** | **193,311,334.00** |

ELEANOR MUTHONI

**Certified by**

NG-CDF MATHIOLE
FUND ACCOUNT MANAGER
17 MAY 2024
P.O. Box 806 - 10101, KARATINA

**Signature**

17 / 05 / 2024

**Date:**

# FOURTH SCHEDULE (s. 30)
# PROJECT DESCRIPTION FORM

**Constituency No** 096

**Constituency Name** MATHIRA County Nyeri

**Project Number** AP1

**Project Title** Administration/Recurrent

**Sector** Administration & Recurrent

**Status of projects**

**Brief statement on project status at time of submission**

**Financial year** 2023-07-01 to 2024-06-30

**Original Cost Estimates, in Ksh** 11,008,320.00 dated

**Amount allocated last financial year** dated

**Sub projects**

| Project Name | Project Code | Activity | Original Status | Amount (Ksh) |
|---|---|---|---|---|
| Accommodation - Domestic Travel | 4-0019-096-2210302-100-2023-2024-1 | Payment of accommodation on domestic travel | New Project | 225,000.00 |
| Advertising, Awareness and Publicity Campaigns | 4-0019-096-2210504-100-2023-2024-2 | Payment of Advertising, Awareness and Publicity Campaigns | New Project | 50,000.00 |
| Bank service commission and charges | 4-0019-096-2211301-100-2023-2024-3 | Payment of Bank service commission and charges | New Project | 55,000.00 |
| Casual labour and Internship | 4-0019-096-2110202-100-2023-2024-4 | Payment of staff Basic Wages to 5 interns | New Project | 360,000.00 |
| Contractual employees | 4-0019-096-2110201-100-2023-2024-5 | Payment of Basic salaries to 8 staff | New Project | 2,679,800.00 |
| Catering Services (receptions), Accommodation, Gifts, Food and Drinks | 4-0019-096-2210801-100-2023-2024-6 | Payment of catering Services (receptions), Accommodation, Gifts, Food and Drinks | New Project | 250,000.00 |
| Electricity | 4-0019-096-2210101-100-2023-2024-7 | Payment of Electricity charges | New Project | 50,000.00 |
| General Office Supplies (papers, pencils, forms, small office equipment etc) | 4-0019-096-2211101-100-2023-2024-8 | Purchase of General Office Supplies (papers, pencils, forms, small office equipment) | New Project | 500,000.00 |
| | 4-0019-096-2710102-100-2023-2024-9 | Payment of gratuity to 8 | New Project | 784,000.00 |

| | | | | |
|---|---|---|---|---|
| | | NGCDFC staff | | |
| House allowance | 4-0019-096-2110301-100-2023-2024-10 | Payment of House allowances of 8 NGCDFC staff | New Project | 495,000.00 |
| Internet Connections | 4-0019-096-2210202-100-2023-2024-11 | Payment of Internet Connections | New Project | 60,000.00 |
| Maintenance Expenses - Motor Vehicles | 4-0019-096-2220101-100-2023-2024-12 | Payment of Maintenance Expenses - NGCDFC Motor Vehicles (GKB 946V) | New Project | 380,000.00 |
| Maintenance of Buildings and Stations - Non-Residential | 4-0019-096-2220205-100-2023-2024-13 | Payment of Maintenance of Buildings and Stations - Non-Residential | New Project | 350,000.00 |
| Maintenance of Office Furniture and Equipment | 4-0019-096-2220202-100-2023-2024-14 | Payment of Maintenance of Office Furniture and Equipment | New Project | 160,000.00 |
| Motor Vehicle Insurance | 4-0019-096-2210904-100-2023-2024-15 | Payment of Motor Vehicle Insurance - (GKB 946V) | New Project | 130,000.00 |
| NSSF | 4-0019-096-2120101-100-2023-2024-16 | Employer contribution to NSSF for 8 NGCDFC staff | New Project | 194,300.00 |
| Other committee expenses | 4-0019-096-2210802-100-2023-2024-17 | Payment of Other committee expenses | New Project | 669,000.00 |
| Other Fuels (wood, charcoal, cooking gas etc) | 4-0019-096-2211204-100-2023-2024-18 | Payment of of other fuels (wood, charcoal, cooking gas expenses | New Project | 40,000.00 |
| Publishing and Printing Services | 4-0019-096-2210502-100-2023-2024-19 | Payment of Publishing and Printing Services | New Project | 100,000.00 |
| Purchase of Uniforms and Clothing - Staff | 4-0019-096-2211016-100-2023-2024-20 | Purchase of Uniforms and Clothing for NGCDFC staff | New Project | 200,000.00 |
| Refined Fuels and Lubricants for Transport | 4-0019-096-2211201-100-2023-2024-21 | Purchase of Refined Fuels and Lubricants for GK vehicles(GKB 946V) | New Project | 1,749,220.00 |
| Sanitary and Cleaning Materials, Supplies and Services | 4-0019-096-2211103-100-2023-2024-22 | Purchase of Sanitary and Cleaning Materials, Supplies and Services | New Project | 30,000.00 |
| Supplies and Accessories for Computers and Printers | 4-0019-096-2211102-100-2023-2024-23 | Purchase of Supplies and Accessories for Computers and Printers | New Project | 150,000.00 |
| Telephone, Telex, Facsmile and Mobile Phone Service | 4-0019-096-2210201-100-2023-2024-24 | Payment of Telephone, Telex, Facsmile and Mobile Phone Servic | New Project | 100,000.00 |
| Transport allowance | 4-0019-096-2110314-100-2023-2024-25 | Payment of Transport allowances to 8 NGCDFC staff | New Project | 372,000.00 |
| Water & sewerage charges | 4-0019-096-2210102-100-2023-2024-26 | Payment of Water & sewerage charges | New Project | 40,000.00 |
| Daily Subsistence Allowance | 4-0019-096-2210403-100-2023-2024-27 | Payment of Daily Subsistence Allowance | New Project | 50,000.00 |
| NGCDFC | 4-0019-096-2210811-100-2023-2024-28 | Payment of NGCDFC Allowance | New Project | 720,000.00 |

| | | | | |
|---|---|---|---|---|
| allowance | | | | |
| Subscriptions to Newspapers, Magazines and Periodicals | 4-0019-096-2210503-100-2023-2024-29 | Payment of Subscriptions to Newspapers, Magazines and Periodicals | New Project | 6,000.00 |
| Housing Levy | 4-0019-096-2110301-100-2023-2024-30 | Payment of Housing Levy for 8 NG-CDFC staff | New Project | 44,000.00 |
| Courier and Postal Services | 4-0019-096-2210203-100-2023-2024-31 | Payment of courier and postage | New Project | 15,000.00 |
| | | | **TOTAL:** | 11,008,320.00 |

Person completing form

**SIGNATURE:** ..... **DATE:** 17 / 05 / 2024

**NAME:** ELEANOR MUTHONI **POSITION:** FAM

NG-CDF MATHIRA
FUND ACCOUNT MANAGER
17 MAY 2024
P.O. Box 806 - 10101, KARI

# FOURTH SCHEDULE (s. 30)
# PROJECT DESCRIPTION FORM

**Constituency No** 096

**Constituency Name** MATHIRA County Nyeri

**Project Number** AP1

**Project Title** Monitoring and Evaluation

**Sector** Monitoring & Evaluation

**Status of projects**

**Brief statement on project status at time of submission**

**Financial year** 2023-07-01 to 2024-06-30

**Original Cost Estimates, in Ksh** 5,523,897.00 dated

**Amount allocated last financial year** dated

**Sub projects**

| Project Name | Project Code | Activity | Original Status | Amount (Ksh) |
|---|---|---|---|---|
| Accommodation Allowance | 4-0019-096-2210710-111-2023-2024-1 | Payment of Accommodation Allowance of NGCDFC, National Government officers and PMC training | New Project | 500,000.00 |
| Accommodation - Domestic Travel | 4-0019-096-2210302-111-2023-2024-2 | Payment of accommodation on domestic travel | New Project | 50,000.00 |
| Catering Services (receptions), Accommodation, Food and Drinks | 4-0019-096-2210801-111-2023-2024-3 | Payment of catering Services (receptions), Accommodation, Food and Drinks | New Project | 250,000.00 |
| Daily Subsistence Allowance | 4-0019-096-2210403-111-2023-2024-4 | Payment of Daily Subsistence Allowance | New Project | 100,000.00 |
| Hire of Training Facilities and Equipment | 4-0019-096-2210704-111-2023-2024-5 | Hire of Training Facilities and Equipment -Capacity Building, PMC Training | New Project | 250,000.00 |
| Hire of Transport | 4-0019-096-2210604-111-2023-2024-6 | Payment of Hire of Transport | New Project | 30,000.00 |
| Internet Connections | 4-0019-096-2210202-111-2023-2024-7 | Payment of Internet Connections | New Project | 30,000.00 |
| NGCDFC allowance | 4-0019-096-2210811-111-2023-2024-8 | Payment of NGCDFC allowance | New Project | 1,819,964.00 |
| Other committee expenses | 4-0019-096-2210802-111-2023-2024-9 | Payment of Other committee expenses | New Project | 100,000.00 |
| Production and Printing of | 4-0019-096-2210703-111-2023-2024-10 | Payment of Production and Printing of Training Materials | New Project | 50,000.00 |

| | | | | |
|---|---|---|---|---|
| Training Materials | | | | |
| Publishing and Printing Services | 4-0019-096-2210502-111-2023-2024-11 | Payment of Publishing and Printing Services | New Project | 50,000.00 |
| Purchase of Uniforms and Clothing - Staff | 4-0019-096-2211016-111-2023-2024-12 | Purchase of Uniforms and Clothing for NGCDFC Office | New Project | 30,000.00 |
| Refined Fuels and Lubricants for Transport | 4-0019-096-2211201-111-2023-2024-13 | Purchase of Refined Fuels and Lubricants for Transport of GK vehicles | New Project | 1,543,933.00 |
| Travel Allowance on training | 4-0019-096-2210701-111-2023-2024-14 | Payment of Travel Allowance of NGCDFC, Capacity Building and PMC. | New Project | 500,000.00 |
| Telephone, Telex, Facsmile and Mobile Phone Service | 4-0019-096-2210201-111-2023-2024-15 | Payment of telephone expenses | New Project | 30,000.00 |
| Remuneration of Instructors and Contract Based Training Service | 4-0019-096-2210702-111-2023-2024-16 | Payment of Remuneration of Instructors and Contract Based Training Services | New Project | 40,000.00 |
| Production and Printing of Training Materials | 4-0019-096-2210703-111-2023-2024-17 | Payment of Production and Printing of Training Materials | New Project | 150,000.00 |
| | | | **TOTAL:** | 5,523,897.00 |

Person completing form

**SIGNATURE:** ..... **DATE:** 17 / 05 / 2024

**NAME:** ELEANOR MUTHONI **POSITION:** FAM

NG-CDF MATHIRA
FUND ACCOUNT MANAGER
17 MAY 2024
P.O. Box 806 - 10101, KARI

# FOURTH SCHEDULE (s. 30)
# PROJECT DESCRIPTION FORM

**Constituency No** 096

**Constituency Name** MATHIRA County Nyeri

**Project Number** 2640101

**Project Title** Bursary Secondary Schools

**Sector** Bursary

**Status of projects**

**Brief statement on project status at time of submission**

**Financial year** 2023-07-01 to 2024-06-30

**Original Cost Estimates, in Ksh** 51,000,000.00 dated

**Amount allocated last financial year** dated

**Sub projects**

| Project Name | Project Code | Activity | Original Status | Amount (Ksh) |
|---|---|---|---|---|
| Bursary Secondary Schools | 4-0019-096-2640101-103-2023-2024-1 | Payment of bursary to needy students in secondary schools | New Project | 51,000,000.00 |
| | | | **TOTAL:** | 51,000,000.00 |

Person completing form

**SIGNATURE:** ..... **DATE:** 17 / 05 / 2024

**NAME:** ELEANOR MUTHONI **POSITION:** FAM

NG-CDF MATHIRA
FUND ACCOUNT MANAGER
17 MAY 2024
P.O. Box 806 - 10101, KARATINA

# FOURTH SCHEDULE (s. 30)
# PROJECT DESCRIPTION FORM

**Constituency No** 096

**Constituency Name** MATHIRA County Nyeri

**Project Number** 2640102

**Project Title** Bursary Tertiary Schools

**Sector** Bursary

**Status of projects**

**Brief statement on project status at time of submission**

**Financial year** 2023-07-01 to 2024-06-30

**Original Cost Estimates, in Ksh** 21,000,000.00 dated

**Amount allocated last financial year** dated

**Sub projects**

| Project Name | Project Code | Activity | Original Status | Amount (Ksh) |
|---|---|---|---|---|
| Bursary Tertiary Institutions | 4-0019-096-2640102-103-2023-2024-2 | Payment of bursary to needy students in tertiary institutions | New Project | 16,000,000.00 |
| Bursary Vocational Training Institutions | 4-0019-096-2640102-103-2023-2024-3 | Payment of bursary to needy students in vocational institutions | New Project | 5,000,000.00 |
| | | | **TOTAL:** | 21,000,000.00 |

Person completing form

**SIGNATURE:** ..... **DATE:** 17 / 05 / 2024

**NAME:** ELEANOR MUTHONI **POSITION:** FAM

NG-CDF MATHIRA
FUND ACCOUNT MANAGER
17 MAY 2024
P.O. Box 806 - 10101, KARATINA

# FOURTH SCHEDULE (s. 30)
# PROJECT DESCRIPTION FORM

**Constituency No** 096

**Constituency Name** MATHIRA County Nyeri

**Project Number** 2640200

**Project Title** Emergency projects

**Sector** Emergency

**Status of projects**

**Brief statement on project status at time of submission**

**Financial year** 2023-07-01 to 2024-06-30

**Original Cost Estimates, in Ksh** 9,691,047.00 dated

**Amount allocated last financial year** dated

**Sub projects**

| Project Name | Project Code | Activity | Original Status | Amount (Ksh) |
|---|---|---|---|---|
| Emergency Reserve | 4-0019-096-2640200-101-2023-2024-1 | To cater for any unforeseen occurrences in the constituency during the financial year | New Project | 9,691,047.00 |
| | | | **TOTAL:** | 9,691,047.00 |

Person completing form

**SIGNATURE:** ..... **DATE:** 17 / 05 / 2024

**NAME:** ELEANOR MUTHONI **POSITION:** FAM

NG-CDF MATHIRA
FUND ACCOUNT MANAGER
17 MAY 2024
P.O. Box 806 - 10101, KARATINA

# FOURTH SCHEDULE (s. 30)
# PROJECT DESCRIPTION FORM

**Constituency No** 096

**Constituency Name** MATHIRA County Nyeri

**Project Number** 2640507

**Project Title** Security Projects

**Sector** Security

**Status of projects**

**Brief statement on project status at time of submission**

**Financial year** 2023-07-01 to 2024-06-30

**Original Cost Estimates, in Ksh** 6,200,000.00 dated

**Amount allocated last financial year** dated

**Sub projects**

| Project Name | Project Code | Activity | Original Status | Amount (Ksh) |
|---|---|---|---|---|
| Gathehu Chiefs Office | 4-0019-096-2640507-113-2023-2024-1 | Construction to completion of 3 roomed chiefs office and 2 door and urinal pit latrine with one unit for PWD | New Project | 2,600,000.00 |
| Konyu Chiefs Office | 4-0019-096-2640507-113-2023-2024-2 | Renovation to completion of chiefs office and 100 capacity multi-purpose hall Roof replacement, plastering, fixing of doors and windows, paint and tiling amounting to Kshs.3,300,000 and construction of 3 door and urinal pit latrine with one unit for PWD amounting to Kshs.300,000. | New Project | 3,600,000.00 |
| | | | **TOTAL:** | 6,200,000.00 |

Person completing form

**SIGNATURE:** ..... **DATE:** 17 / 05 / 2024

**NAME:** ELEANOR MUTHONI **POSITION:** FAM

NG-CDF MATHIRA
FUND ACCOUNT MANAGER
17 MAY 2024
P.O. Box 806 - 10101, KARI

NG-CDF MATHIRA

National Government Constituencies Development Fund
Mathira Constituency
NG-CDF Building
Next to DCC Karatina Office
P.O Box 806-01010, Karatina.
Email: cdfmathira@ngcdf.go.ke

# MINUTES OF NG-CDF MATHIRA COMMITTEE HELD ON 8TH JANUARY 2024 IN THE CONSTITUENCY BOARDROOM STARTING FROM 10.30AM.

## MEMBERS PRESENT

| *No.* | *Name* | *Designation* |
|---|---|---|
| 1 | Barnabas Kinyua Mpekethi | NG-CDFC Chairman |
| 2 | Irene Njoki Maina | NG-CDFC Secretary |
| 3 | Antony Muriithi Kiama | NG-CDFC Member |
| 4 | Martha Wanjiru Macharia | NG-CDFC Member |
| 5 | Peter Mwangi Gachau | NG-CDFC Member |
| 6 | Mercy Mumbi Githui | NG-CDFC Member |
| 7 | Irene Nyambura Mwangi | NG-CDFC Member |
| 8 | Peter Wanderi Muchoki | Co-opted Member |

## IN ATTENDANCE

1. Anderson Kiruja Loenard - Mathira East Sub County Director of Education

## AGENDA

1. Preliminaries
2. Reading and confirmation of the previous minutes.
3. Matters arising
4. Approval of bursary activities for FY 2023-2024
5. Reallocation of Mathira Youth Empowerment Project Funds
6. Request for change of activity for Gitunduti Secondary School.
7. Approval of ongoing projects
8. Approval of Mathira Ministry of Education - Junior Secondary School Projects
9. Approval of Mathira Project Proposal FY 2023-2024.
10. A.O.B

## PRELIMINARIES

The meeting started with a word of prayer led by Martha Wanjiru Macharia. Chairman appreciated the members for availing themselves.

The Chairman introduced the agendas of the day which were adopted for discussion.

He further requested the members to declare their interest, and there being no personal interest from the members, the meeting proceeded.

**MIN112/MATHIRA NG-CDFC/08/01/2024: READING AND CONFIRMATION OF THE PREVIOUS MINUTES.**

The Secretary took the members through the minutes of the previous meeting dated 2nd January 2024. Peter Mwangi Gachau confirmed the minutes, seconded by Peter Wanderi the true record of the proceedings.

**MIN 113/MATHIRA NG-CDFC/08/01/2024: MATTERS ARISING.**

There was no matter arising since the agenda at hand was the continuity of the previous meeting.

**MIN 114/MATHIRA NG-CDFC/08/01/2024: APPROVAL OF BURSARY ACTIVITIES FOR FY 2023-2024**

The FAM informed the members that the project proposal for FY2023/2024 was in the final stage. She therefore asked the members to begin preparing the process of issuing the bursary, awaiting the funds. The members discussed the issue at length and agreed to begin public participation for the exercise towards the end of the month.

-The members tasked the Secretary to ensure all the stationary to be used during the process.

-The FAM to facilitate the running of the process.

-The advertisement to be prepared. The members tasked the FAM to generate the advert for the activity for the six wards.

The meeting further approved that due to the urgency in the bursary needs, that once the bursary funds and AIEs have been received, that payment will of the done immediately.

**MIN 115/MATHIRA NG-CDFC/08/01/2024: REALLOCATION OF MATHIRA YOUTH EMPOWERMENT PROJECT FUNDS**

The FAM tabled a correspondence from the NG-CDF Board and took the members through the new directives and guidelines given during a recent training. She highlighted the concerns of the board on audit queries, in all the constituencies and the plans to roll out a ZERO FAULT AUDIT FINANCIAL YEAR 2023/2024. The total project funds in the PMC account are: Kshs. 23,270,619.20

She also informed the members that Mathira youth empowerment project has been in every audit report. The members discussed the matter in the effort to find a solution, and to put these audit queries to a stop. Though the program would be beneficial to the youths in the constituency, the members had one main block to the realization of this vision which is the

issue of land ownership. After a long discussion, the members unanimously agreed in order to achieve the ZERO AUDIT FAULT agenda that the funds should be reallocated to other projects as follows:

- Reimburse the funds from the PMC account to the NG-CDF account.

- Reallocate the funds to education bursaries and projects.

With the new development, the members were satisfied that finally they would put the audit concerns of this particular project to an end.

**MIN 116/MATHIRA NG-CDFC/08/01/2024: REQUEST FOR CHANGE OF ACTIVITY FOR GITUNDUTI SECONDARY SCHOOL.**

The Chairman informed the members that he had received a letter from the Project Management Committee of Gitunduti Secondary School requesting for a change of activity to the construction of 2 classrooms to completion. The Chairman informed the members that the school had shortage of classrooms.

The previous proposal was for -Renovation to completion of 6 classrooms,2 roomed admin block, 150 user capacity twin laboratory and 100 user capacity dinning hall; Installation of doors and windows. Glazing, plastering, rendering, painting and Tiling.

The meeting approved the request for change of activity.

**MIN 117/MATHIRA NG-CDFC/08/01/2024: APPROVAL OF MATHIRA MINISTRY OF EDUCATION - JUNIOR SECONDARY SCHOOL PROJECTS AND NG-CDF JSS PROJECTS.**

FAM presented the circular by the Board that had discussed the issue of Junior Secondary Schools projects which were to be co-funded by NG CDF and the Ministry of Education (MOE). The committee had gone through the proposal earlier and was conversant with its context. The FAM reminded the members that the MOE was giving Mathira Constituency Kshs. 9,181,433 and NG-CDF was to match a shilling for a shilling. Following earlier deliberations, the meeting had agreed on the projects as per the list issued. The committee went through the list and adopted the list as follows;

1. **MOE JSS PROJECTS**

| Project Name | Project Activity | Original Cost | Cumulative Allocation | Amount Allocated | Current Status |
|---|---|---|---|---|---|
| Karatina DEB Primary School | Construction from foundation to first floor slab (excluding finishes) of 8 classrooms storey block with 4 no classrooms on ground floor and 4 no | 15,151,433 | 7,500,000 | 7,651,433 | New |

| | | | | | |
|---|---|---|---|---|---|
| | classrooms on first floor (phase 1) - As per attached certified BOQ) | | | | |
| Kianjeneni Primary School | Construction of one classroom to completion | 1,530,000 | - | 1,530,000 | New |
| | *Sub-total* | | | *9,181,433* | |

2. NG-CDF JSS PROJECTS

| Project Name | Project Activity | Original Cost | Cumulative Allocation | Amount Allocated | Current Status |
|---|---|---|---|---|---|
| Kirigu Primary School | Completion of 8 classrooms storey block comprising of 4 no classrooms on ground floor and 4 no classrooms on first floor starting from first floor works: Walling, roofing, doors and windows, plaster, paint, electrification and tiling (Phase2). | 14,060,000 | 5,560,00 | 8,500,000 | Ongoing |
| Kirigu Primary School | Cabro laying to pathways, parking area and assembly ground (total area of 1,500 square metres) | 3,650,000 | 0 | 3,650,000 | New |
| Ruare Primary School | Renovation by Roof replacement for 8 classrooms and 2 roomed administration block to completion. | 1,350,000 | 0 | 1,350,000 | New |
| Karatina Urban Primary School | Construction of 2 no classrooms to completion | 3,100,000 | 0 | 3,100,000 | New |
| | *Sub-Total* | | | *13,660,000* | |

**MIN 118/MATHIRA NG-CDFC/08/01/2024: APPROVAL OF ONGOING PROJECTS**

The FAM informed the Committee that the ongoing projects would be prioritized for funding in the FY 2023/24 project proposal. The member resolved to fund the following ongoing projects:

| Financial year when the project was first funded | Project name | Entire scope of project | Initial approved activities | Pending activities requiring funding | Contract sum /estimated cost of the entire project | Cumulative allocation to the project (kshs) | | Balance to complete contract sum cumulative allocation | Level of completion | Remarks |
|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | FY | Amount allocated | | | |
| 2018/2019 | Ngunguru Secondary School | Proposed construction of an administration block | Completion of administration block | Completion of 6 classrooms storey block comprising of 3 no classrooms on ground floor and 3 no classrooms on first starting from first floor works: Walling, roofing, installation of doors and windows, plastering, painting electrification and tilling (Phase 2 | 11,820,000 | 2023/2024 | 4,720,000 | 7,100,000 | 0.5 | N/A |
| 2021/2022 | Ndimaini Secondary School | Proposed construction of an administration block. | Completion of administration block | Completion of administration block of 10 No offices by mechanical installation and all associated works to ablution block amounting to Kshs.1,100,000, construction of septic tank amounting to Kshs.750,000, electrification amounting to Kshs.500,000 | 8,313,945 | 2023/2024 | 5,313,945 | 3,000,000 | 0.8 | N/A |

| | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|
| | | | | and ceiling amounting to Kshs.650,000 | | | | | | |
| 2022/2023 | Kirigu Primary School | Proposed construction of an administration + block | Completion of administration block | Completion of 8 classrooms storey block comprising of 4 no classrooms on ground floor and 4 no classrooms on first floor starting from first floor works: Walling, roofing, doors and windows, plaster, paint, electrification and tiling (Phase2). | 14,060,000 | 2023/2024 | 5,560,00 | 8,500,000 | 0.5 | N/A |

**MIN 119/MATHIRA NG-CDFC/08/01/2024: APPROVAL OF MATHIRA PROJECT PROPOSAL FY 2023-2024.**

The Chairman informed members that the allocation for Mathira Constituency in FY 2023/2024 was **Kshs.184,129,901** and that the Ministry of Education was allocating **Kshs. 9,181,433** towards the Junior Secondary Schools projects. Therefore, the total allocation for Mathira Constituency was**Kshs.193,311,334.**

The FAM outlined the following summary and percentages to be considered for statutory ceilings:

| No. | Project | Percentage | Amount (Kshs.) |
|---|---|---|---|
| 1. | Administration And Recurrent Expenditure | 6% | 11,008,320 |
| 2. | Monitoring, Evaluation &Capacity Building | 3% | 5,523,897 |
| 3. | Education Bursary & Social Security Programs | 40% | 73,000,000 |
| 4.. | Emergency Reserve | - | 9,691,047 |
| 5 | Climate Change Mitigation Projects | 5% | 3,683,000 |
| 6. | ICT Hub Project | 3% | 5,500,000 |
| 7. | Primary School Projects | - | 13,660,000 |
| 8. | Secondary School Projects | - | 68,327,582 |
| 9. | Security Projects | - | 6,200,000 |
| 10 | MOE Junior Secondary School Projects | - | 9,181,433 |
| | | **TOTAL** | **193,311,334** |

| PROJECT NUMBER | PROJECT NAME | PROJECT ACTIVITY | ORIGINAL COST | CUMULATIVE ALLOCATION | AMOUNT ALLOCATED | CURRENT STATUS |
|---|---|---|---|---|---|---|
| ADMINISTRATION AND RECURRENT EXPENDITURE (6%) | | | | | | |
| 4-019-096-2210302-100-2023-2024-1 | Accommodation - Domestic Travel | Payment of accommodation on domestic travel | 225,000 | 0 | 225,000 | New |
| 4-019-096-2210504-100-2023-2024-2 | Advertising, Awareness and Publicity Campaigns | Payment of Advertising, Awareness and Publicity Campaigns | 50,000 | 0 | 50,000 | New |
| 4-019-096-2211301-100-2023-2024-3 | Bank service commission and charges | Payment of Bank service commission and charges | 55,000 | 0 | 55,000 | New |
| 4-019-096-2110202-100-2023-2024-4 | Casual labour and Internship | Payment of staff Basic Wages to 5 No of interns | 360,000 | 0 | 360,000 | New |
| 4-019-096-2110201-100-2023-2024-5 | Contractual employees | Payment of Basic salaries to 8 No of staff | 2,679,800 | 0 | 2,679,800 | New |
| 4-019-096-2210801-100-2023-2024-6 | Catering Services (receptions), Accommodation, Food and Drinks | Payment of catering Services (receptions), Accommodation, Food and Drinks | 250,000 | 0 | 250,000 | New |
| 4-019-096-2210101-100-2023-2024-7 | Electricity | Payment of Electricity charges | 50,000 | 0 | 50,000 | New |
| 4-019-096-2211101-100-2023-2024-8 | General Office Supplies (papers, pencils, forms, small office equipment etc.) | Purchase of General Office Supplies (papers, pencils, forms, small office equipment) | 500,000 | 0 | 500,000 | New |
| 4-019-096-2710102-100-2023-2024-9 | Gratuity-contractual employees | Payment of gratuity to 8 NGCDFC staff | 784,000 | 0 | 784,000 | New |

| | | | | | | |
|---|---|---|---|---|---|---|
| 4-019-096-2110301-100-2023-2024-10 | House allowance | Payment of House allowances of 8 NGCDFC staff | 495,000 | 0 | 495,000 | New |
| 4-019-096-2210202-100-2023-2024-11 | Internet Connections | Payment of Internet Connections | 60,000 | 0 | 60,000 | New |
| 4-019-096-2220101-100-2023-2024-12 | Maintenance Expenses - Motor Vehicles | Payment of Maintenance Expenses - NGCDFC Motor Vehicles (GKB 946V) | 380,000 | 0 | 380,000 | New |
| 4-019-096-2220205-100-2023-2024-13 | Maintenance of Buildings and Stations - Non-Residential | Payment of Maintenance of Buildings and Stations - Non-Residential | 350,000 | 0 | 350,000 | New |
| 4-019-096-2220202-100-2023-2024-14 | Maintenance of Office Furniture and Equipment | Payment of Maintenance of Office Furniture and Equipment | 160,000 | 0 | 160,000 | New |
| 4-019-096-2210904-100-2023-2024-15 | Motor Vehicle Insurance | Payment of Motor Vehicle Insurance - (GK B 946V) | 130,000 | 0 | 130,000 | New |
| 4-019-096-2120201-100-2023-2024-16 | NSSF | Employer contribution to NSSF for 8 NGCDFC staff | 194,300 | 0 | 194,300 | New |
| 4-019-096-2210802-100-2023-2024-17 | Other committee expenses | Payment of Other committee expenses | 669,000 | 0 | 669,000 | New |
| 4-019-096-2211204-100-2023-2024-18 | Other Fuels (wood, charcoal, cooking gas etc.) | Payment of other fuels (wood, charcoal, cooking gas expenses | 40,000 | 0 | 40,000 | New |
| 4-019-096-2210502-100-2023-2024-19 | Publishing and Printing Services | Payment of Publishing and Printing Services | 100,000 | 0 | 100,000 | New |
| 4-019-096-2211016-100- | Purchase of Uniforms and | Purchase of Uniforms and Clothing for NGCDFC Office | 200,000 | 0 | 200,000 | New |

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|---|---|---|---|---|---|---|
| 2023-2024-20 | Clothing - Staff | | | | | |
| 4-019-096-2211201-100-2023-2024-21 | Refined Fuels and Lubricants for Transport | Purchase of Refined Fuels and Lubricants for Transport of GK vehicles (GKB 946V) | 1,749,220 | 0 | 1,749,220 | New |
| 4-019-096-2211103-100-2023-2024-22 | Sanitary and Cleaning Materials, Supplies and Services | Purchase of Sanitary and Cleaning Materials, Supplies and Services | 30,000 | 0 | 30,000 | New |
| 4-019-096-2211102-100-2023-2024-23 | Supplies and Accessories for Computers and Printers | Purchase of Supplies and Accessories for Computers and Printers | 150,000 | 0 | 150,000 | New |
| 4-019-096-2210201-100-2023-2024-24 | Telephone, Telex, Facsmile and Mobile Phone Service | Payment of Telephone expenses | 100,000 | 0 | 100,000 | New |
| 4-019-096-2110314-100-2023-2024-25 | Transport allowance | Payment of Transport allowances to NGCDFC staff | 372,000 | 0 | 372,000 | New |
| 4-019-096-2210102-100-2023-2024-26 | Water & sewerage charges | Payment of Water & sewerage charges | 40,000 | 0 | 40,000 | New |
| 4-019-096-2210403-100-2023-2024-27 | Daily Subsistence Allowance | Payment of Daily Subsistence Allowance | 50,000 | 0 | 50,000 | New |
| 4-019-096-2210811-100-2023-2024-28 | NGCDFC allowance | Payment of NGCDFC Allowance | 720,000 | 0 | 720,000 | New |
| 4-019-096-2210503-100-2023-2024-29 | Subscriptions to Newspapers, Magazines and Periodicals | Payment of Subscriptions to Newspapers, Magazines and Periodicals | 6,000 | 0 | 6,000 | New |

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|---|---|---|---|---|---|---|
| 4-019-096-2210301-100-2023-2024-30 | Housing Levy | Payment of Housing Levy for 8 NG-CDFC staff | 44,000 | 0 | 44,000 | New |
| 4-019-096-2210203-100-2023-2024-31 | Courier and Postal Services | Payment of courier and postage | 15,000 | 0 | 15,000 | New |
| | | | *Sub-total* | *11,008,320* | | |
| **MONITORING, EVALUATION AND CAPACITY BUILDING (3%)** | | | | | | |
| 4-019-096-2210710-111-2023-2024-1 | Accommodation Allowance | Payment of Accommodation Allowance of NGCDFC, National Government officers and PMC training | 500,000 | 0 | 500,000 | New |
| 4-019-096-2210302-111-2023-2024-2 | Accommodation - Domestic Travel | Payment of accommodation on domestic travel | 50,000 | 0 | 50,000 | New |
| 4-019-096-2210801-111-2023-2024-3 | Catering Services (receptions), Accommodation, Food and Drinks | Payment of catering Services (receptions), Accommodation, Food and Drinks | 250,000 | 0 | 250,000 | New |
| 4-019-096-2210303-111-2023-2024-4 | Daily Subsistence Allowance | Payment of Daily Subsistence Allowance | 100,000 | 0 | 100,000 | New |
| 4-019-096-2210704-111-2023-2024-5 | Hire of Training Facilities and Equipment | Hire of Training Facilities and Equipment -Capacity Building, PMC Training | 250,000 | 0 | 250,000 | New |
| 4-019-096-2210604-111-2023-2024-6 | Hire of Transport | Payment of Hire of Transport | 30,000 | 0 | 30,000 | New |
| 4-019-096-2210202-111-2023-2024-7 | Internet Connections | Payment of Internet Connections | 30,000 | 0 | 30,000 | New |
| 4-019-096-2210811-111-2023-2024-8 | NGCDFC allowance | Payment of NGCDFC allowance | 1,819,964 | 0 | 1,819,964 | New |

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| 4-019-096-2210802-111-2023-2024-9 | Other committee expenses | Payment of Other committee expenses | 100,000 | 0 | 100,000 | New |
| 4-019-096-2210703-111-2023-2024-10 | Production and Printing of Training Materials | Payment of Production and Printing of Training Materials | 50,000 | 0 | 50,000 | New |
| 4-019-096-2210502-111-2023-2024-11 | Publishing and Printing Services | Payment of Publishing and Printing Services | 50,000 | 0 | 50,000 | New |
| 4-019-096-2211016-111-2023-2024-12 | Purchase of Uniforms and Clothing - Staff | Purchase of Uniforms and Clothing for NGCDFC Office | 30,000 | 0 | 30,000 | New |
| 4-019-096-2211201-111-2023-2024-13 | Refined Fuels and Lubricants for Transport | Purchase of Refined Fuels and Lubricants for Transport of GK vehicles | 1,543,933 | 0 | 1,543,933 | New |
| 4-019-096-2210701-111-2023-2024-14 | Travel Allowance on training | Payment of Travel Allowance of NGCDFC, Capacity Building and PMC. | 500,000 | 0 | 500,000 | New |
| 4-019-096-2210701-111-2023-2024-15 | Telephone, Telex, Facsmile and Mobile Phone Service | Payment of telephone expenses | 30,000 | 0 | 30,000 | New |
| 4-019-096-2210702-111-2023-2024-16 | Remuneration of Instructors and Contract Based Training Service | Payment of Remuneration of Instructors and Contract Based Training Services | 40,000 | 0 | 40,000 | New |
| 4-019-096-2210702-111-2023-2024-17 | Production and Printing of Training Materials | Payment of Production and Printing of Training Materials | 150,000 | 0 | 150,000 | New |
| | | | *Sub-total* | *5,523,897* | | |
| **EDUCATION BURSARY AND SOCIAL SECURITY PROGRAMS (40%)** | | | | | | |
| 4-019-096-2640101-103-2023/2024-1 | Bursary Secondary Schools | Payment of bursary to needy students in secondary schools | 51,000,000 | 0 | 51,000,000 | New |

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|---|---|---|---|---|---|---|
| 4-019-096-2640102-103-2023/2024-2 | Bursary Tertiary Institutions | Payment of bursary to needy students in tertiary institutions | 16,000,000 | 0 | 16,000,000 | New |
| 4-019-096-2640102-103-2023/2024-3 | Bursary Vocational Training Institutions | Payment of bursary to needy students in vocational institutions | 5,000,000 | 0 | 5,000,000 | New |
| 4-019-096-2640106-103-2023-2024-4 | Bursary Special Institutions | Payment of bursary to needy students in special Institutions | 1,000,000 | 0 | 1,000,000 | New |
| | | | *Sub-total* | *73,000,000* | | |
| **EMERGENCY RESERVE** | | | | | | |
| 4-019-096-2640200-101-2023-2024-1 | Emergency Reserve | To cater for any unforeseen occurrences in the constituency during the financial year | 9,691,047 | 0 | 9,691,047 | New |
| | | | *Sub-total* | *9,691,047* | | |
| **CLIMATE CHANGE MITIGATION PROJECTS (5%)** | | | | | | |
| 4-019-096-2640510-110-2023-2024-1 | Kiamabara Secondary School | Provision of 300 Hass Avocado Tree seedlings each at Kshs.550 costing Kshs.165,000, transport and labour at Kshs.35,000 | 200,000 | 0 | 200,000 | New |
| 4-019-096-2640510-110-2023-2024-2 | St. Augustine Kieni Secondary School | Provision of 300 Hass Avocado Tree seedlings each at Kshs.550 costing Kshs.165,000, transport and labour at Kshs.35,000 | 200,000 | 0 | 200,000 | New |
| 4-019-096-2640510-110-2023-2024-3 | Gathugu Primary School | Provision of 300 Hass Avocado Tree seedlings each at Kshs.550 costing Kshs.165,000, transport and labour at Kshs.35,000 | 200,000 | 0 | 200,000 | New |
| 4-019-096-2640510-110-2023-2024-4 | Ihwagi Secondary School | Provision of 300 Hass Avocado Tree seedlings each at Kshs.550 costing Kshs.165,000, transport and labour at Kshs.35,000 | 200,000 | 0 | 200,000 | New |

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| 4-019-096-2640510-110-2023-2024-5 | Kangocho Secondary School | Provision of 300 Hass Avocado Tree seedlings each at Kshs.550 costing Kshs.165,000, transport and labour at Kshs.35,000 | 200,000 | 0 | 200,000 | New |
| 4-019-096-2640510-110-2023-2024-6 | Miiri Secondary School | Provision of 300 Hass Avocado Tree seedlings each at Kshs.550 costing Kshs.165,000, transport and labour at Kshs.35,000 | 200,000 | 0 | 200,000 | New |
| 4-019-096-2640510-110-2023-2024-7 | Muthea Secondary School | Provision of 300 Hass Avocado Tree seedlings each at Kshs.550 costing Kshs.165,000, transport and labour at Kshs.35,000 | 200,000 | 0 | 200,000 | New |
| 4-019-096-2640510-110-2023-2024-8 | Kanjuri Primary School | Provision of 300 Hass Avocado Tree seedlings each at Kshs.550 costing Kshs.165,000, transport and labour at Kshs.35,000 | 280,000 | 0 | 280,000 | New |
| 4-019-096-2640510-110-2023-2024-9 | Karura Primary School | Provision of 300 Hass Avocado Tree seedlings each at Kshs.550 costing Kshs.165,000, transport and labour at Kshs.35,000 | 200,000 | 0 | 200,000 | New |
| 4-019-096-2640510-110-2023-2024-10 | Tumutumu Mixed Secondary School | Provision of 300 Hass Avocado Tree seedlings each at Kshs.550 costing Kshs.165,000, transport and labour at Kshs.35,000 | 200,000 | 0 | 200,000 | New |
| 4-019-096-2640510-110-2023-2024-11 | Kianjogu Secondary School | Provision of 300 Hass Avocado Tree seedlings each at Kshs.550 costing Kshs.165,000, transport and labour at Kshs.35,000 | 200,000 | 0 | 200,000 | New |
| 4-019-096-2640510-110-2023-2024-12 | Rititi Secondary School | Provision of 300 Hass Avocado Tree seedlings each at Kshs.550 costing Kshs.165,000, transport and labour at Kshs.35,000 | 200,000 | 0 | 200,000 | New |

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| 4-019-096-2640510-110-2023-2024-13 | Kiamariga Boys Secondary School | Provision of 300 Hass Avocado Tree seedlings each at Kshs.550 costing Kshs.165,000, transport and labour at Kshs.35,000 | 200,000 | 0 | 200,000 | New |
| 4-019-096-2640510-110-2023-2024-14 | Ngorano Secondary School | Provision of 300 Hass Avocado Tree seedlings each at Kshs.550 costing Kshs.165,000, transport and labour at Kshs.35,000 | 200,000 | 0 | 200,000 | New |
| 4-019-096-2640510-110-2023-2024-15 | Iruri Primary School | Provision of 300 Hass Avocado Tree seedlings each at Kshs.550 costing Kshs.165,000, transport and labour at Kshs.35,000 | 200,000 | 0 | 200,000 | New |
| 4-019-096-2640510-110-2023-2024-16 | Ragati Primary School | Provision of 300 Hass Avocado Tree seedlings each at Kshs.550 costing Kshs.165,000, transport and labour at Kshs.35,000 | 200,000 | 0 | 200,000 | New |
| 4-019-096-2640510-110-2023-2024-17 | Kirigu Primary School | Provision of 300 Hass Avocado Tree seedlings each at Kshs.550 costing Kshs.165,000, transport and labour at Kshs.35,000 | 200,000 | 0 | 200,000 | New |
| 4-019-096-2640510-110-2023-2024-18 | Icuga Primary School | Provision of 300 Hass Avocado Tree seedlings each at Kshs.550 costing Kshs.165,000, transport and labour at Kshs.35,000 | 200,000 | 0 | 200,000 | New |
| | | | *Sub-total* | *3,680,000* | | |
| **ICT HUB (5%)** | | | | | | |
| 4-019-096-2023-2024-1 | ICT Hub Project | Construction to completion of ICT Hub at Mathira Technical and Vocational training institute. | 5,500,000 | 0 | 5,500,000 | New |
| | | | *Sub-total* | *5,500,000* | | |
| **NG-CDF JSS PROJECTS** | | | | | | |

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| 4-0019-096-2630209-263-2023-2024-1 | Kirigu Primary School | Completion of 8 classrooms storey block comprising of 4 no classrooms on ground floor and 4 no classrooms on first floor starting from first floor works: Walling, roofing, doors and windows, plaster, paint, electrification and tiling (Phase2). | 14,060,000 | 5,560,00 | 8,500,000 | Ongoing |
| 4-0019-096-2630209-263-2023-2024-2 | Kirigu Primary School | Cabro laying to pathways, parking area and assembly ground (total area of 1,500 square meters) | 3,650,000 | 0 | 3,650,000 | New |
| 4-0019-096-2630209-263-2023-2024-3 | Ruare Primary School | Renovation by Roof replacement for 8 classrooms and 2 roomed administration block to completion. | 1,350,000 | 0 | 1,350,000 | New |
| 4-0019-096-2630209-263-2023-2024-4 | Karatina Urban Primary School | Construction of 2 no classrooms to completion | 3,100,000 | 0 | 3,100,000 | New |
| | | | *Sub-total* | *13,660,000* | | |
| **SECONDARY SCHOOL PROJECTS** | | | | | | |
| 4-0019-096-2630210-263-2023-2024-1 | Ngunguru Secondary School | Completion of 6 classrooms storey block comprising of 3 no classrooms on ground floor and 3 no classrooms on first starting from first floor works: Walling, roofing, installation of doors and windows, plastering, painting electrification and tilling (Phase 2). | 11,820,000 | 4,720,000 | 7,100,000 | Ongoing |
| 4-0019-096-2630210-263-2023-2024-2 | Ndimaini Secondary School | Completion of administration block of 10 No offices by mechanical installation and all associated works to ablution block amounting to Kshs.1,100,000, construction of septic tank amounting to Kshs.750,000, electrification amounting to Kshs.500,000 and ceiling amounting to Kshs. 650,000 | 8,313,945 | 5,313,945 | 3,000,000 | Ongoing |

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| 4-0019-096-2630210-263-2023-2024-3 | Ngorano Secondary School | Renovation to completion of 7 classrooms, 400 capacity dining hall, 3 roomed administration block and laboratory: Plastering, painting and tiling | 4,553,000 | 0 | 4,553,000 | New |
| 4-0019-096-2630210-263-2023-2024-4 | Ihwagi Secondary School | Completion of administration block with 2 no staffrooms, 2 no libraries, 1 special classroom, 7 offices and 2 ablution blocks starting from first floor works: Walling, roofing, installation doors and windows, plaster, paint, tiling, electrification and ceiling | 8,100,000 | 0 | 8,100,000 | New |
| 4-0019-096-2630210-263-2023-2024-5 | Gaturiri Secondary School | Construction to completion of 400 capacity dining hall | 6,200,000 | 0 | 6,200,000 | New |
| 4-0019-096-2630210-263-2023-2024-6 | Ruthagati Secondary School | Renovation to completion of 1,000 capacity dining hall: Plastering, painting and tilling. | 2,200,000 | 0 | 2,200,000 | New |
| 4-0019-096-2630210-263-2023-2024-7 | Kianjogu Secondary School | Renovation to completion of 8 classrooms, 2 laboratories, 3 roomed administration and 1 boardroom: Roof replacement, plastering, painting and tiling | 4,800,000 | 0 | 4,800,000 | New |
| 4-0019-096-2630210-263-2023-2024-8 | Gatundu Secondary School | Renovation to completion of 9 classrooms, twin laboratory and administration block: Plastering, painting and tiling. | 4,400,000 | 0 | 4,400,000 | New |
| 4-0019-096-2630210-263-2023-2024-9 | Mathaithi Day Secondary School | Completion of 8 classrooms storey block comprising of 4 no classrooms on ground floor and 4 no classrooms on first floor starting from first floor works: Walling, roofing, doors and windows, plaster, paint, electrification and tiling (Phase 2) | 13,620,000 | 5,370,000<br>22/23 | 8,250,000 | Ongoing |

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|---|---|---|---|---|---|---|
| 4-0019-096-2630210-263-2023-2024-10 | Gikumbo Secondary School | Renovation to completion of 11 classrooms: plastering, painting, installation of steel doors and tiling | 4,323,637 | - | 4,323,637 | New |
| | | | *Sub-total* | *52, 926,637* | | |
| **SECURITY PROJECTS** | | | | | | |
| 4-0019-096-2640507-113-2023-2024-1 | Gathehu Chief's Office | Construction to completion of 3 roomed chief's office and 2 door and urinal pit latrine with one unit for PWD | 2,600,000 | 0 | 2,600,000 | New |
| 4-0019-096-2640507-113-2023-2024-2 | Konyu Chief's Office | Renovation to completion of chief's office and 100 capacity multi-purpose hall: Roof replacement, plastering, fixing of doors and windows, paint and tiling amounting to Kshs. 3,300,000 and construction of 3 door and urinal pit latrine with one unit for PWD amounting to Kshs. 300,000. | 3,600,000 | 0 | 3,600,000 | New |
| | | | *Sub-total* | *6,200,000* | | |
| | | | **TOTAL** | **184,129,901** | | |
| **MOE JUNIOR SECONDARY SCHOOL PROJECTS** | | | | | | |
| | Karatina DEB Primary School | Construction from foundation to first floor slab (excluding finishes) of 8 classrooms storey block with 4 no classrooms on ground floor and 4 no classrooms on first floor (phase 1) | 15,151,433 | 7,500,000 | 7,651,433 | New |
| | Kianjeneni Primary School | Construction of 1 no classroom to completion | 1,530,000 | - | 1,530,000 | New |
| | | | **TOTAL** | *9,181,433* | | |
| | | | | | | |
| | | | | **GRAND TOTAL** | **193,311,334** | |

**MIN 120/MATHIRA NG-CDFC/08/01/2024: AOB**

The Chairman appreciated the members for their patience since the meeting took longer than expected.

There being no other business the meeting closed with a word of prayer led by Irene Njoki Maina at 3:14pm

*Minutes compiled by:*

**Secretary…IRENE NJOKI MAINA…. Date…22/01/2024……sign……**

*Minutes confirmed by:*

**Chairman…BARNABAS KINYUA MPEKETHI …Date…22/01/2024…sign……**