

MINUTES OF NGCDFC KILIFI NORTH MEETING HELD ON 28TH SEPTEMBER 2021 AT THE NGCDFC BOARDROOM.

MEMBERS PRESENT.

- | | |
|----------------------------|------------------------|
| 1. Jenter Kahindi | - Chairperson |
| 2. Fredrick Kenga Kutakasa | - Secretary |
| 3. Gladys Ngala | - Fund Account Manager |
| 4. Patrick Mbaga | - Member |
| 5. Florence Masha | - Member |
| 6. Janet Chengo | - Member |
| 7. Karisa Benson | - Member |
| 8. Daniel Fondo | - Member |
| 9. Augustine Thoya | - Member |

AGENDA

1. Preliminaries.
2. Reading and confirmation of previous minutes.
3. Matters Arising.
4. Approval of Projects proposal for financial year 2021/2022
5. Repair & Maintenance of Motor vehicle GKB 917J
6. Payments
7. Any Other Business

MIN NO: NG-CDFC/ KILIFI NORTH /01/28TH SEPTEMBER 2021: PRELIMINARIES

The Chairperson called the meeting to order with a word of prayer from Florence Masha at 10.17 am. She then thanked all members for availing themselves for that meeting.

MIN NO: NG-CDFC/ KILIFI NORTH /02/28TH SEPTEMBER 2021: READING AND CONFIRMATION OF PREVIOUS MINUTES.

The secretary read out minutes of the previous meeting and they were proposed by Patrick Mbaga and seconded by Janet Chengo to be a true record of what had transpired.

MIN NO: NG-CDFC/ KILIFI NORTH /03/28TH SEPTEMBER 2021: MATTERS ARISING.

There were no matters that arose from the previous minutes.

There being no other matters, the secretary read the agenda of the day.

MIN NO: NG-CDFC/KILIFI NORTH/04/28TH SEPTEMBER 2021: APPROVAL OF PROJECTS PROPOSAL FOR FINANCIAL YEAR 2021/2022

Kilifi North NG-CDFC had been allocated Ksh. 137, 088,879 for 2021/2022 financial year.



The FAM further stated that priority was to be given to ongoing projects before considering new projects.

Due to the land challenges that had not been concluded yet, the NGCDFC decided not to fund Gede Mixed Secondary school eight (8) classrooms yet thus to be excluded from the financial year's projects proposal until the matter was solved amicably.

Projects from the wards were tabled and discussed, finally, the members prioritized, approved and resolved to forward the following projects to the NGCDF Board for approval for 2021/2022 financial year.

KILIFI NORTH NATIONAL GOVERNMENT CONSTITUENCY DEVELOPMENT FUND					
PROJECT PROPOSAL 2021/2022 FINANCIAL YEAR					
CODE LIST					
S/No	Project Name	Project Number	Activity	Amount allocated	Current Status
Office Administration & Recurrent Expenditure					
1	Employees' salaries	4-003-011-2110000-100-2021/2022-001	Payment of staff salaries and wages for eight (8) employees	3,025,980.00	New
2	Employees' gratuity	4-003-011-2110000-100-2021/2022-002	Payment of staff gratuity for eight (8) employees	663,327.00	New
3	Goods and services	4-003-011-2210000-100-2021/2022-003	Purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence, office tea, utility bills.	3,217,425.00	New
4	Committee expenses	4-003-011-2210802-100-2021/2022-004	Payment of Committee sitting allowances, transport, conferences & official assignments	1,300,000.00	New
5	NSSF	4-003-011-2120101-100-2021/2022-005	Payment of NSSF Deductions for eight (8) employees	18,600.00	New
				8,225,332.00	
Monitoring and Evaluation					
6	Goods and services	4-003-011-2210000-111-2021/2022-001	Purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence, office tea, utility bills.	340,666.00	New
7	Committee expenses	4-003-011-2210802-111-2021/2022-002	Payment of Committee sitting allowances, transport, conferences & official assignments	1,272,000.00	New
8	NGCDFC/ PMC Capacity Building	4-003-011-2210700-111-2021/2022-003	Undertake Training of the PMCs/NG-CDFCs on NG-CDF Related issues and carrying out bench marking visits	2,500,000.00	New



Signature

				4,112,666.00	
BURSARY					
9	Bursary to Secondary Schools	4-003-011-2640101-103-2021/2022-001	Payment of bursary to needy students in secondary schools	25,000,000.00	New
10	Bursary to Tertiary Institutions	4-003-011-2640102-103-2021/2022-002	Payment of bursary to needy students in tertiary institutions	7,650,000.00	New
11	Bursary to Special Schools	4-003-011-2640102-103-2021/2022-003	Payment of bursary to special students	1,750,000.00	New
				34,400,000.00	
EMERGENCY RESERVE					
12	Emergency fund	4-003-011-2640200-101-2021/2022-001	To cater for any unforeseen occurrences in the constituency during the financial year	7,192,207.00	New
EDUCATION PROJECTS					
Primary school projects					
13	Msabaha Primary School	4-003-011-2630204-104-2021/2022-001	Additional funds for re-roofing and replacement of roof timber for six (6) classrooms, library of 20 people capacity and a store <i>Kshs. 1,200,000 reallocated from NGCDF office in 2020/2021</i>	1,200,208.00	Ongoing
14	Dabaso Primary School	4-003-011-2630204-104-2021/2022-002	Completion of renovation of six (6) classrooms and two (2) staff rooms; Electrical works, external and internal plaster, floor works, fitting of conduit pipes on window steels and painting	1,986,234.00	Ongoing
15	Mbaraka Chembe Primary School	4-003-011-2630204-104-2021/2022-003	Completion of roof covering for seven (7) classrooms and an office	2,400,286.00	Ongoing
16	Mabuwani Primary School	4-003-011-2630204-104-2021/2022-004	Construction of six (6) door flush toilets block with ramps and one (1) cubicle internally fitted with disability friendly fittings to completion	1,500,000.00	New
17	Jacaranda Beach Primary School	4-003-011-2630204-104-2021/2022-005	Replacement of roof covering for nine (9) classrooms, replacement of 3 doors and painting to completion	2,400,000.00	New



18	Soyosoyo Primary School-Watamu	4-003-011-2630204-104-2021/2022-007	Construction of six (6) door flush toilets block with ramps and one (1) cubicle internally fitted with disability friendly fittings to completion	1,500,000.00	New
19	Gede Primary School	4-003-011-2630204-104-2021/2022-008	Construction of six (6) door flush toilets block with ramps and one (1) cubicle internally fitted with disability friendly fittings to completion	1,500,000.00	New
20	Soyosoyo Primary School-Tezo	4-003-011-2630204-104-2021/2022-009	Renovation of 4 classrooms; Reroofing, replacement of doors, flooring and painting. Replacement of roof cover for 4 roomed Administration block, fixing of louver jambs and blades for four windows to completion	2,400,000.00	New
21	Bahari Primary School	4-003-011-2630204-104-2021/2022-010	Reroofing and painting of eight (8) classrooms to completion	2,400,000.00	New
22	Zowerani Primary School	4-003-011-2630204-104-2021/2022-011	Reroofing, changing of roof timber and painting of four (4) classrooms with an attached office to completion <i>the classrooms are bigger as compared to ther other schools</i>	2,400,000.00	New
23	Ngala Primary School	4-003-011-2630204-104-2021/2022-012	Reroofing and painting of nine (9) classrooms to completion	2,400,000.00	New
24	Ngerenya Primary School	4-003-011-2630204-104-2021/2022-013	Construction of two (2) classrooms to completion	2,400,000.00	New
25	Mavueni Primary School	4-003-011-2630204-104-2021/2022-014	Construction of three (3) classrooms to completion	3,600,000.00	New
26	Takaungu Primary School	4-003-011-2630204-104-2021/2022-015	Construction of two (2) classrooms to completion	2,400,000.00	New
27	Reserve Primary School	4-003-011-2630204-104-2021/2022-016	Construction of six (6) door flush toilets block with ramps and one (1) cubicle internally fitted with disability friendly fittings to completion	1,500,000.00	New



JMU

28	Kilimo Primary School	4-003-011-2630204-104-2021/2022-017	Renovation of 5 classrooms; reroofing, replacement of 5 doors and three windows and painting to completion	1,200,000.00	New
29	Jeza Zhomu Primary School	4-003-011-2630204-104-2021/2022-018	Construction of two (2) classrooms to completion	2,400,000.00	New
30	Kiwandani Primary School	4-003-011-2630204-104-2021/2022-019	Reroofing of ten (10) classrooms to completion	2,400,000.00	New
31	Mabuwani Primary School	4-003-011-2630204-104-2021/2022-020	Supply of 40 three (3) seater desks @Kshs.5,000 each	200,000.00	New
32	Soyosoyo Primary School-Watamu	4-003-011-2630204-104-2021/2022-021	Supply of 40 three (3) seater desks @Kshs.5,000 each	200,000.00	New
33	Takaungu Primary School	4-003-011-2630204-104-2021/2022-022	Supply of 40 three (3) seater desks @Kshs.5,000 each	200,000.00	New
				38,586,728	
	Secondary School project				
34	Mkongani Secondary School	4-003-011-2630205-104-2021/2022-001	Construction of three (3) classrooms to completion	3,600,000.00	New
35	Mkongani Secondary School	4-003-011-2630205-104-2021/2022-002	Construction of six (6) door flush toilets block with ramps and one (1) cubicle internally fitted with disability friendly fittings to completion	1,500,000.00	New
36	Marafiki Secondary School	4-003-011-2630205-104-2021/2022-003	Construction of a single laboratory of 50 students capacity to completion	5,112,500.00	New
37	Bofa Secondary School	4-003-011-2630205-104-2021/2022-004	Construction of two (2) classrooms of a capacity of 65 students to completion	2,400,000.00	New
38	Soyosoyo Secondary School	4-003-011-2630205-104-2021/2022-005	Construction of six (6) door flush toilets block with ramps and one (1) cubicle internally fitted with disability friendly fittings to completion	1,500,000.00	New
39	Kadzinuni Secondary School	4-003-011-2630205-104-2021/2022-006	Construction of two (2) classrooms to completion	2,400,000.00	New
40	Fumbini Secondary School	4-003-011-2630205-104-2021/2022-007	Construction of a single laboratory of 50 students capacity to completion	4,912,500.00	New
41	Konjora Secondary School	4-003-011-2630205-104-2021/2022-008	Construction of two (2) classrooms of a capacity of 65 students to completion	2,400,000.00	New



Full

42	Korosho Secondary School	4-003-011-2630205-104-2021/2022-009	Construction of six (6) door flush toilets block with ramps and one (1) cubicle internally fitted with disability friendly fittings to completion	1,500,000.00	New
43	Kiwandani Secondary School	4-003-011-2630205-104-2021/2022-010	Construction of a single laboratory of 50 students capacity to completion	4,912,500.00	New
44	Mdzongoloni Secondary School	4-003-011-2630205-104-2021/2022-011	Completion of a single laboratory of 50 students capacity started by the Ministry of Education; plumbing works, drainage works, gas installation works, fitting and fixtures to completion	1,500,000.00	New
45	Mkongani Secondary School	4-003-011-2630205-104-2021/2022-012	Supply of 180 pairs ; chair @ Kshs.2,000 and a locker @ Kshs.5,000	1,260,000.00	New
46	Marafiki Secondary School	4-003-011-2630205-104-2021/2022-013	Supply of 60 wooden laboratory stools @ Ksh 3,000 each	180,000.00	New
47	Bofa Secondary School	4-003-011-2630205-104-2021/2022-012	Supply of 150 pairs ; chair @ Kshs.2,000 and a locker @ Kshs.5,000	1,050,000.00	New
48	Soyosoyo Secondary School	4-003-011-2630205-104-2021/2022-014	Supply of 120 pairs ; chair @ Kshs.2,000 and a locker @ Kshs.5,000	840,000.00	New
49	Korosho Secondary School	4-003-011-2630205-104-2021/2022-015	Supply of 120 pairs ; chair @ Kshs.2000 and a locker @Kshs.5,000	840,000.00	New
50	Kiwandani Secondary School	4-003-011-2630205-104-2021/2022-016	Supply of 60 wooden laboratory stools @ Kshs.3,000 each	180,000.00	New
51	Mkwajuni Secondary School	4-003-011-2630205-104-2021/2022-017	Supply of 120 pairs ; chair @ Kshs.2,000 and a locker @Kshs.5,000	840,000.00	New
SECURITY				36,927,500.00	
52	Matsangoni Divisional Headquarters	4-003-011-2640507-113-2021/2022-001	Completion of office block consisting of nine (9) offices ,an amoury and a flush toilet with a capacity of 10 people ; Electrical works, plumbing works, drainage works ,fitting and fixtures ,painting and finishes	2,044,446.00	Ongoing



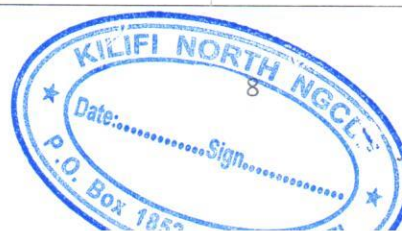
Full

53	Matsangoni Divisional Headquarters	4-003-011-2640507-113-2021/2022-002	Purchase of two (2) executive desks @ Kshs.240,000, One (1) executive Chair @ Kshs.40,000, eight(4) visitors' chairs @ Kshs.92,000 , a filling cabinet @ Kshs.55,000 ,ten (10) seater link chairs @Kshs.48,000 and a secretary's chair @ Kshs.25,000	500,000.00	New
54	Dabaso Assistant Chief's office	4-003-011-2640507-113-2021/2022-003	Construction of an office block consisting of two offices of three (3) officers capacity to completion	1,500,000.00	New
55	Dabaso Assistant Chief's office	4-003-011-2640507-113-2021/2022-004	Construction of two (2) door flush toilets block with ramps and one (1) cubicle internally fitted with disability friendly fittings to completion	600,000.00	New
SPORTS				4,644,446.00	
56	Sokoni Ward Sports Clubs	4-003-011-2640509-112-2021/2022-001	Purchase of one (1) set of jerseys and three (3) foot balls for Sports for seven (7) teams ; Team change , Kilifi Sports, Makionis Sports, Butter Bullet, Water Combine, Bofa Youth and Mkwajuni FC @ Kshs.30,000 each	210,000.00	New
57	Watamu Ward Sports Clubs	4-003-011-2640509-112-2021/2022-002	Purchase of one (1) set of jerseys and three (3) foot balls for seven (7) teams; Decent FC , Lucky Stars, Soyosoyo FC, Kafereji FC, Jimba Rockets, Watamu Stars and Mayungu FC @ Kshs.30,000 each	210,000.00	New
58	Mnarani Ward Sports Clubs	4-003-011-2640509-112-2021/2022-003	Purchase of one (1) set of jerseys and three (3) foot balls for seven (7) teams ; Mavueni Stars FC , Eleven Brothers FC, Kikulacho FC, New Stars FC, Majajani Young Stars FC ,Mkwajuni United FC and Kwanureni Young Girls FC @ Kshs.30,000 each	210,000.00	New



Full
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59	Matsangoni Ward Sports Clubs	4-003-011-2640509-112-2021/2022-004	Purchase of one (1) set of jerseys and three (3) foot balls for eight (8) teams ; Cool City Starlets , Kararacha FC, Twinkle FC, Hot Stars,Young Shinnners,Wembe FC, Chambuko United and Kadaina Starlets @ Kshs.30,000 each	240,000.00	New
60	Dabaso Ward Sports Clubs	4-003-011-2640509-112-2021/2022-005	Purchase of one (1) set of jerseys and three (3) foot balls for seven (7) teams ; Mkangagani United , Mabuwani FC, Young Marshall FC , ,Garoda FC, Jungle FC , Eleven Stars and Hard Rock FC @ Kshs.30,000 each	210,000.00	New
61	Kibarani Ward Sports Clubs	4-003-011-2640509-112-2021/2022-006	Purchase of one (1) set of jerseys and three (3) foot balls for seven (7) teams ; Mkombe United , Anzazi FC, Eleven Movers, Chando FC,Fumbini Stars,Mjibu United and Jupiter FC @ Kshs.30,000 each	210,000.00	New
62	Tezo Ward Sports Clubs	4-003-011-2640509-112-2021/2022-007	Purchase of one (1) set of jerseys and three (3) foot balls for seven (7) teams ; Mwambani FC , Chokwe United, Red Star , Rangers, Eleven Strikers,Magorani Rangers and Sun Donner @ Kshs.30,000 each	210,000.00	New
				1,500,000.00	
ENVIRONMENT					
63	Deputy County Commissioner's Office	4-003-011-2640510-110-2021/2022-001	Buying and installation of 10,000 litres water tank ; Purchase of 10,000 litres water tank and plumbing fittings Kshs.145,600, Masonry water tank base Kshs.69,600 and rainwater harvesting goods ; Gutters , End caps ,Down pipes and Brackets @ Kshs.34,800	250,000.00	New
64	Mabuwani Primary School	4-003-011-2640510-110-2021/2022-002	Buying and installation of 10,000 litres water tank ; Purchase of 10,000 litres water tank and plumbing fittings Kshs.145,600, Masonry water tank base Kshs.69,600 and rainwater harvesting goods ; Gutters , End caps ,Down pipes and Brackets @ Kshs.34,800	250,000.00	New



65	Reserve Primary School	4-003-011-2640510-110-2021/2022-003	Buying and installation of 10,000 litres water tank ; Purchase of 10,000 litres water tank and plumbing fittings Kshs.145,600, Masonry water tank base Kshs.69,600 and rainwater harvesting goods ; Gutters , End caps ,Down pipes and Brackets @ Kshs.34,800	250,000.00	New
66	Kiwandani Secondary School	4-003-011-2640510-110-2021/2022-004	Buying and installation of 10,000 litres water tank ; Purchase of 10,000 litres water tank and plumbing fittings Kshs.145,600, Masonry water tank base Kshs.69,600 and rainwater harvesting goods ; Gutters , End caps ,Down pipes and Brackets @ Kshs.34,800	250,000.00	New
67	Korosho Secondary school	4-003-011-2640510-110-2021/2022-005	Buying and installation of 10,000 litres water tank ; Purchase of 10,000 litres water tank and plumbing fittings Kshs.145,600, Masonry water tank base Kshs.69,600 and rainwater harvesting goods ; Gutters , End caps ,Down pipes and Brackets @ Kshs.34,800	250,000.00	New
68	Soyosoyo Secondary school	4-003-011-2640510-110-2021/2022-006	Buying and installation of 10,000 litres water tank ; Purchase of 10,000 litres water tank and plumbing fittings Kshs.145,600, Masonry water tank base Kshs.69,600 and rainwater harvesting goods ; Gutters , End caps ,Down pipes and Brackets @ Kshs.34,800	250,000.00	New
GRAND TOTAL				1,500,000.00	
				137,088,879.00	

MIN NO: NG-CDFC/KILIFI NORTH/05/28TH SEPTEMBER 2021: REPAIR & MAINTENANCE OF MOTOR VEHICLE GKB 917J

It had been observed during previous projects visits that the vehicle was not good. Members suggested that it should be taken to the dealer –TOYOTA Kenya in Mombasa so that thorough check up and maintenance could be done to bring it back to normal.

The approved that the driver be instructed to take it there as soon as possible.



Signature

MIN NO: NG-CDFC/KILIFI NORTH/06/28TH SEPTEMBER 2021: PAYMENTS

- The Members discussed and agreed that the Fund Account Manager to effect a payment as follows:
- i. Ksh. 42,000/= to NG-CDFC members as sitting allowances for a meeting held on 28th September, 2021.
 - ii. Ksh. 108,956 to Pabbles Ventures for supply of stationery to the office.

MIN NO: NG-CDFC/KILIFI NORTH/07/28TH SEPTEMBER 2021: ANY OTHER BUSINESS

There being no any other business, the meeting ended with a word of prayer from Florence Masha at 12.40 pm.

Prepared by:

Confirmed by:

SECRETARY



CHAIRPERSON



DATE

29/9/2021

DATE

29/9/2021

