



NG-CDF BOARD

National Government Constituencies Development Fund Board
Embakasi West Constituency
Along Mtindwa Road, Umoja
P.O Box 38639-00100, GPO
Nairobi, Kenya
Email: embakasiwestcdf@gmail.com
cdfembakasiwest@ngcdf.go.ke
| Website: www.ngcdf.go.ke

MINUTES FOR THE NG-CDFC MEETING HELD ON 22ND SEPTEMBER 2021 AT THE EMBAKASI WEST NG-CDF OFFICE ALONG MTINDWA ROAD FROM 2.00 PM -4:00PM.

MEMBERS PRESENT

1. BENSON KABUCHO	CHAIRMAN
2. DIANA KATILE	SECRETARY
3. ALFRED MWANGI	FAM
4. WYCKLIFE OKUMU	MEMBER
5. CHARITY KAMAU	MEMBER
6 JANE MUMBI	MEMBER
7. DOUGLAS MBOGO	MEMBER
8 BEATRICE MACHARIA	MEMBER
9. KEN MURUNGI	DCC

AGENDA

1. Preliminaries
2. KCC Police Station – Construction of a Police Station
3. Embakasi West Project proposal financial year-2021/2022
4. Payment of Bursary to needy secondary and tertiary students.
5. Adjournment

MIN1/22/09/2021: PRELIMINARIES

The meeting started at 2:00 PM with a word of prayer from Wycklife Okumu. The minutes of the previous meeting were read by the secretary. They were proposed by Beatrice Macharia and seconded by Jane Aresi.

MIN2/22/09/2021 KCC POLICE STATION – CONSTRUCTION OF A POLICE STATION

Members were informed that after several consultative meetings and site visits with the Engineer from Nairobi County Government Works office, it emerged that the implementation could not

commence due to the complexity of the project. The original funds allocated was not able adequate to finance the project to completion.

Member were taken through the revised Bill Of quantities by engineer and agreed to request the NG-CDF Board to approve additional funds of Kshs. 11,000,000.00 to this project to enable it to be undertaken to completion.

MIN3/22/09/2021: EMBAKASI WEST PROJECT PROPOSAL-FINANCIAL YEAR-2021/2022

The committee was informed by the FAM that during the F/Y 2021/2022 Embakasi West NGCDF will receive an allocation of Kshs **137,088,879.00**

Based on the consultative meetings held on the 18th September 2021 by key stakeholders, members proposed projects be prioritized and the funds be utilized as follows (Attached ward Meeting report)

Project Name	Project Activity	Amount Allocated	Current Status
Administration 6%			
Employee Salaries	Payment of staff salaries	2,655,264.00	On-going
Employees' gratuity	Payment of employees' gratuity	514,369.00	On-going
Goods and Services	Purchase of fuel, oil and lubricants, printing, stationery, telephone expenses, office utilities, security services, bank charges and commissions, travel and subsistence	233,995.05	On-going
NSSF	Payment of NSSF deductions	28,800.00	On-going
NHIF	Payment of NHIF deductions	64,800.00	On-going
Committee Expenses	Payment of committee sitting allowance, transport and conferences	1,000,000.00	On-going
NG-CDF Office equipment and furniture	Purchase of 15 Boardroom chairs @ 35,000 and Purchase of Hp Laptop, touch screen, 13.3, i7 processor, SSD 500GB, Window 10 @ 120,000	645,000.00	New

Emergency	To cater for any unforeseen occurrences in the constituency during the financial year.	7,192,207.00	On-going
M & E 3%			
Committee Expenses	Payment of committee sitting allowance, transport and conferences	1,112,666.37	On-going
NG-CDFC/PMC Capacity Building	Undertake Training of the PMCs/NG-CDFCs on NG-CDF Related issues	3,000,000.00	On-going
Sports	Sponsoring sports tournament and procuring games kits and uniforms for participating teams in boxing, football, netball and basketball)	2,741,777.58	On-going
Bursary			
Bursary secondary schools	Payment of bursary for needy students in Secondary Schools	23,500,000.00	On-going
Bursary tertiary Institutions	Payment of bursary for needy students Tertiary Institutions	10,000,000.00	On-going
NHIF Social security Programme	To cater for health insurance cover for vulnerable groups in the constituency through provision of National Health Insurance Fund (NHIF) (250 beneficiaries @ Kshs. 6,000)	1,500,000.00	On-going
Primary Schools			
Kifaru Primary School	Construction of 230m @ Kshs 21,740 per linear perimeter wall with 2.4 m height (phase I)	5,000,000.00	New
Tumaini Primary School	Construction of a 20 doors toilet block- 10 doors Block for girls with one for PWDs and 10 doors Block for boys with one for PWDs in the upper primary school with a ramp for PWD students	4,200,000.00	New
Tumaini Primary School	Renovation of 12 of classrooms to completion; replacements of roofs and ceilings, replacements of windows, replacement of doors, replacing of floors with terrazzo, electrical works and painting @ Kshs.750,000.00 per classroom	9,000,000.00	New

Busara Primary School	Construction of 4 classrooms with a slab(Each classroom will be 9m X 8M and 5mX4m stair case) Activities include; Site clearing, Excavation and earthworks (38m x 10m depth to be determined on site) ,Substructure works, Reinforced concrete superstructure works, External and Internal walling, Doors and Windows, Finishes, Staircase and Electrical works (Phase I)	9,000,000.00	New
Busara Primary School	Purchase of 500 lockers and chairs	2,500,000.00	New
Peter Kibukosya Primary School	Construction of a multi purpose hall with a capacity of 100 students Consisting of a library and a ICT laboratory .Activities include sub structure, super structure slab and stairs with raised dais, a computer double wall partition measuring 27M X 11M inclusive of a veranda	10,000,000.00	New
Uhuru Estate Primary School	Construction of 4 (No) classrooms with a slab(Each classroom will be 9m X 8M and 5mX4m stair case) Activities include; Site clearing, Excavation and earthworks (38m x 10m depth to be determined on site) ,Substructure works, Reinforced concrete superstructure works, External and Internal walling, Doors and Windows, Finishes, Staircase and Electrical works (Phase I)	9,000,000.00	New
Uhuru Estate Primary School	Construction of a 20 doors toilet block- 10 doors Block for girls with one for PWDs and 10 doors Block for boys with one for PWDs in the upper primary school with a ramp for PWD students	4,200,000.00	New
Umoja 1 Primary School	Equipping of Umoja 1 Primary School PWD Centre with computer and video editing equipment(camcorder, camera, video mixer, video bi-colour lights, M1 xChip,v head phones, talk back equipment, microphones, editing software's @ 2,900,000) and furniture chairs, desks and cabinets @ 1,100,000	4,000,000.00	New
Secondary Schools			
Dr Mwenje Secondary School	Construction of 3 Classrooms on the second floor of an existing building 9.9m X 8m, 5mX4m stair case activities include Reinforced concrete superstructure works (columns, beams, 1 slab), External and Internal walling, Doors and Windows, Finishes, Staircase (Phase II)	6,000,000.00	New
Security			

Mowlem Police Station	Construction of administration block comprising of OCS office, Deputy OCS, Crime Office, General Crime office, three cells to for male, female and juvenile to completion.	6,000,000.00	New
Tena Pllice Post	Construction of administration block comprising of officer in charge, Crime office and gender office to completion.	3,000,000.00	
Kcc Police Station	Additional funds for Construction of a modern police station, one storey to house Occurrence/front office desk, OCS Office, Traffic office, Crime Office, Gender and children office, Male and Female cells with one toilets each, Armory and Staff toilets(2 male 2 female and a urinal), a multipurpose hall for Nyumba Kumi and Community policing on the first Floor(30mX15m) with 2 male and 2female toilets and a urinal with a Parking area.	11,000,000.00	Ongoing
	Total	137,088,879.00	

The fund account manager was then tasked by the committee to prepare and forward to the NGCDF board a proposal for F/Y 2021/2022

MIN4/22/09/2021: PAYMENT OF BURSARY TO NEEDY SECONDARY AND TERTIARY STUDENTS

Members approved the payments as follows

1. Bursary for needy secondary school students: **Kshs. 2,210,000.00** to various secondary Schools
2. Bursary for needy tertiary school students: **Kshs. 26,860,000.00** to various tertiary Institutions

MIN5/22/09/2021: ADJOURNMENT

The meeting was adjourned at 4:00PM with a prayer by the Fund Account Manager.

AUTHENTICATION

CHAIRMAN

DATE

22/Sept/2021

SIGN


A large, stylized handwritten signature in black ink, written over a horizontal line.

SECRETARY

DATE

22 / 9 / 2021

SIGN

A smaller, stylized handwritten signature in black ink, written over a horizontal line.

THIRD SCHEDULE(ss. 25(6),(11) and 29(1)) CONSTITUENCY PROJECTS SUBMISSION FORM

CONSTITUENCY NO. 286

CONSTITUENCY NAME: EMBAKASI WEST

FINANCIAL YEAR: 2021-2022

SERIAL	NAME OF PROJECT	AMOUNT ALLOCATED (KSHS)
286/AP1	Administration/Recurrent	5,142,228.05
286/AP2	Monitoring and evaluation/Capacity Building	4,112,666.37
286/2640100	Bursary/Mocks/Cats	35,000,000.00
286/2640200	Emergency Projects	7,192,207.00
286/2630204	Primary School Projects	56,900,000.00
286/2630205	Secondary School Projects	6,000,000.00
286/2640507	Security Projects	20,000,000.00
286/2640509	Sports Activities	2,741,777.58
TOTAL		137,088,879.00

DEANSON NGUGI LABUCHO

Chairman

[Signature]

Signature

13.10.2021

Date

ALFRED M. MWANGI

Fund Manager

[Signature]

Signature

13.10.2021

Date

FOURTH SCHEDULE (s. 30) PROJECT DESCRIPTION FORM

Constituency No 286

Constituency Name EMBAKASI WEST

County Nairobi

Project Number AP1

Project Title Administration/Recurrent

Sector Administration & Recurrent

Status of projects

Brief statement on project status at time of submission

Financial year 2021-07-01 to 2022-06-30

Original Cost 5,142,228.05 dated

Estimates, in Ksh

Amount allocated dated

Sub projects

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
Employee Salaries	4-0047-286-2110000-100-2021-2022-1	Payment of staff salaries	New Project	2,655,264.00
Employees gratuity	4-0047-286-2110000-100-2021-2022-3	Payment of employees gratuity	New Project	514,369.00
Goods and Services	4-0047-286-2210000-100-2021-2022-4	Purchase of fuel, oil and lubricants, printing, stationery, telephone expenses, office utilities, security services, bank charges and commissions, travel and subsistence	New Project	233,995.05
NSSF	4-0047-286-2120101-100-2021-2022-5	Payment of NSSF deductions	New Project	28,800.00
NHIF	4-0047-286-2120201-100-2021-2022-6	Payment of NHIF deductions	New Project	64,800.00
Committee Expenses	4-0047-286-2210802-100-2021-2022-7	Payment of committee sitting allowance, transport and conferences	New Project	1,000,000.00
NG-CDF Office equipment and furniture	4-0047-286-3111000-100-2021-2022-8	Purchase of 15 Boardroom chairs @ 35,000 and Purchase of Hp Laptop, touch screen, 13.3, i7 processor, SSD 500GB, Window 10 @ 120,000	New Project	645,000.00
TOTAL:				5,142,228.05

National Government Constituencies Development Fund
Fourth Schedule Report

Person completing form

SIGNATURE: Mthembu DATE: 13.10.2021
NAME: Alfred N. Mthembu POSITION: Food Account Manager

FOURTH SCHEDULE (s. 30)
PROJECT DESCRIPTION FORM

Constituency No 286

Constituency Name EMBAKASI WEST

County Nairobi

Project Number AP1

Project Title Monitoring and Evaluation

Sector Monitoring & Evaluation

Status of projects

Brief statement on project status at time of submission

Financial year 2021-07-01 to 2022-06-30

Original Cost 4,112,666.37 dated

Amount allocated last financial year dated

Sub projects

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
Committee Expenses	4-0047-286-2210802-111-2021-2022-1	Payment of committee sitting allowance, transport and conferences	New Project	1,112,666.37
NG-CDFC/PMC Capacity Building	4-0047-286-2210700-111-2021-2022-2	Undertake Training of the PMCs/NG-CDFCs on NG-CDF Related issues	New Project	3,000,000.00
TOTAL:				4,112,666.37

Person completing form

SIGNATURE:

Alfred M. Mwangi

DATE:

13, 10, 2021

NAME:

Alfred M. Mwangi

POSITION:

Finance Account Manager

FOURTH SCHEDULE (s. 30)
PROJECT DESCRIPTION FORM

Constituency No 286

Constituency Name EMBAKASI WEST

County Nairobi

Project Number 2640100

Project Title Bursary/Mocks/Cats

Sector Bursary

Status of projects

Brief statement on project status at time of submission

Financial year 2021-07-01 to 2022-06-30

Original Cost 35,000,000.00 dated

Amount allocated last financial year dated

Sub projects

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
Bursary secondary schools	4-0047-286-2640101-103-2021-2022-1	Payment of bursary for needy students in Secondary Schools	New Project	23,500,000.00
Bursary tertiary Institutions	4-0047-286-2640102-103-2021-2022-1	Payment of bursary for needy students Tertiary Institutions	New Project	10,000,000.00
NHIF Social security Programme	4-0047-286-2640103-103-2021-2022-2	To cater for health insurance cover for vulnerable groups in the constituency through provision of National Health Insurance Fund(NHIF) (250 beneficiaries @ Kshs. 6,000)	New Project	1,500,000.00
TOTAL:				35,000,000.00

Person completing form

SIGNATURE: Alfred M. Mwangi DATE: 13, 10, 2021

NAME: Alfred M. Mwangi POSITION: F.A.M.

FOURTH SCHEDULE (s. 30)
PROJECT DESCRIPTION FORM

Constituency No 286

Constituency Name EMBAKASI WEST

County Nairobi

Project Number 2640200

Project Title Emergency projects

Sector Emergency

Status of projects

Brief statement on project status at time of submission

Financial year 2021-07-01 to 2022-06-30

Original Cost 7,192,207.00 dated

Amount allocated last financial year dated

Sub projects

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
Emergency	4-0047-286-2640200-101-2021-2022-1	To cater for any unforeseen occurrences in the constituency during the financial year.	New Project	7,192,207.00
TOTAL:				7,192,207.00

Person completing form

SIGNATURE: Alfred M. Mwangi DATE: 13 / 10 / 2021

NAME: Alfred M. Mwangi POSITION: F.A.M.

FOURTH SCHEDULE (s. 30) PROJECT DESCRIPTION FORM

Constituency No 286

Constituency Name EMBAKASI WEST County Nairobi

Project Number 2630204

Project Title Primary School Projects

Sector Education

Status of projects

Brief statement on project status at time of submission

Financial year 2021-07-01 to 2022-06-30

Original Cost Estimates, in Ksh 56,900,000.00 dated

Amount allocated last financial year dated

Sub projects

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
Kifaru Primary School	4-0047-286-2630204-104-2021-2022-1	Construction of 230m @ Kshs 21,740 per linear perimeter wall with 2.4 m height (phase I)	New Project	5,000,000.00
Tumaini Primary School	4-0047-286-2630204-104-2021-2022-2	Construction of a 20 doors toilet block- 10 doors Block for girls with one for PWDs and 10 doors Block for boys with one for PWDs in the upper primary school with a ramp for PWD students	New Project	4,200,000.00
Tumaini Primary School	4-0047-286-2630204-104-2021-2022-3	Renovation of 12 of classrooms to completion replacements of roofs and ceilings, replacements of windows, replacement of doors, replacing of floors with terrazzo, electrical works and painting @ Kshs.750,000.00 per classroom	New Project	9,000,000.00
Busara Primary School	4-0047-286-2630204-104-2021-2022-4	Construction of 4 classrooms with a slab(Each classroom will be 9m X 8M and 5mX4m stair case) Activities include Site clearing, Excavation and earthworks (38m x 10m depth to be determined on site) ,Substructure works, Reinforced concrete superstructure works, External and Internal walling, Doors and Windows, Finishes,	New Project	9,000,000.00

National Government Constituencies Development Fund

Fourth Schedule Report

		Staircase and Electrical works (Phase I)		
Busara Primary School	4-0047-286-2630204-104-2021-2022-5	Purchase of 500 lockers and chairs	New Project	2,500,000.00
Peter Kibukosya Primary School	4-0047-286-2630204-104-2021-2022-6	Construction of a multi purpose hall with a capacity of 100 students Consisting of a library and a ICT laboratory .Activities include sub structure, super structure slab and stairs with raised dais, a computer double wall partition measuring 27M X 11M inclusive of a veranda	New Project	10,000,000.00
Uhuru Estate Primary School	4-0047-286-2630204-104-2021-2022-7	Construction of 4 (No) classrooms with a slab(Each classroom will be 9m X 8M and 5mX4m stair case) Activities include Site clearing, Excavation and earthworks (38m x 10m depth to be determined on site) ,Substructure works, Reinforced concrete superstructure works, External and Internal walling, Doors and Windows, Finishes, Staircase and Electrical works (Phase I)	New Project	9,000,000.00
Uhuru Estate Primary School	4-0047-286-2630204-104-2021-2022-8	Construction of a 20 doors toilet block- 10 doors Block for girls with one for PWDs and 10 doors Block for boys with one for PWDs in the upper primary school with a ramp for PWD students	New Project	4,200,000.00
Umoja 1 Primary School	4-0047-286-2630204-104-2021-2022-9	Equipping of Umoja 1 Primary School PWD Centre with computer and video editing equipment(camcorder, camera, video mixer, video bi-colour lights, M1 xChip,v head phones, talk back equipment, microphones, editing softwares @ 2,900,000) and furniture chairs, desks and cabinets @ 1,100,000	New Project	4,000,000.00
TOTAL:				56,900,000.00

Person completing form

SIGNATURE:

M. Mwangi

DATE:

B 1 10 2021

NAME:

M. Mwangi

POSITION:

F-A-M

FOURTH SCHEDULE (s. 30)
PROJECT DESCRIPTION FORM

Constituency No 286

Constituency Name EMBAKASI WEST

County Nairobi

Project Number 2630205

Project Title Secondary School Projects

Sector Education

Status of projects

Brief statement on project status at time of submission

Financial year 2021-07-01 to 2022-06-30

Original Cost 6,000,000.00 dated

Amount allocated last financial year dated

Sub projects

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
Dr Mwenje Secondary School	4-0047-286-2630205-104-2021-2022-10	Construction of 3 Classrooms on the second floor of an existing building 9.9m X 8m, 5mX4m stair case activities include Reinforced concrete superstructure works (columns, beams, 1 slab), External and Internal walling, Doors and Windows, Finishes, Staircase (Phase II)	New Project	6,000,000.00
TOTAL:				6,000,000.00

Person completing form

SIGNATURE: Mwambi DATE: 13.10.2021

NAME: Alfred M. Mwambi POSITION: F.A.M

FOURTH SCHEDULE (s. 30) PROJECT DESCRIPTION FORM

Constituency No 286

Constituency Name EMBAKASI WEST County Nairobi

Project Number 2640507

Project Title Security Projects

Sector Security

Status of projects

Brief statement on project status at time of submission

Financial year 2021-07-01 to 2022-06-30

Original Cost 20,000,000.00 dated

Amount allocated last financial year dated

Sub projects

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
Mowlem Police Station	4-0047-286-2640507-113-2021-2022-1	Construction of administration block comprising of OCS office, Deputy OCS, Crime Office, General Crime office, three cells to for male, female and juvenile to completion.	New Project	6,000,000.00
Tena Police Post	4-0047-286-2640507-113-2021-2022-2	Construction of administration block comprising of officer in charge, Crime office and gender office to completion.	New Project	3,000,000.00
KCC Police Station	4-0047-286-2640507-113-2021-2022-3	Additional funds for Construction of a modern police station, one storey to house Occurrence/front office desk, OCS Office, Traffic office ,Crime Office, Gender and children office, Male and Female cells with one toilets each, Armory and Staff toilets(2 male 2 female and a urinal), a multipurpose hall for Nyumba Kumi and Community policing on the first Floor(30mX15m) with 2 male and 2female toilets and a urinal with a Parking area.	New Project	11,000,000.00
TOTAL:				20,000,000.00

National Government Constituencies Development Fund
Fourth Schedule Report

Person completing form

SIGNATURE: Alfred M. Muriu DATE: 13, 10, 2021

NAME: Alfred M. Muriu POSITION: F-A-M

FOURTH SCHEDULE (s. 30)
PROJECT DESCRIPTION FORM

Constituency No 286

Constituency Name EMBAKASI WEST

County Nairobi

Project Number 2640509

Project Title Sports Activities

Sector Sports

Status of projects

Brief statement on project status at time of submission

Financial year 2021-07-01 to 2022-06-30

Original Cost 2,741,777.58 dated

Amount allocated last financial year dated

Sub projects

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
Sports	4-0047-286-2640509-112-2021-2022-1	Sponsoring sports tournament and procuring games kits and uniforms for participating teams in boxing, football, netball and basketball)	New Project	2,741,777.58
TOTAL:				2,741,777.58

Person completing form

SIGNATURE: Alfred M. Mwangi DATE: 13 / 10 / 2021

NAME: Alfred M. Mwangi POSITION: F.A.M



NG-CDF EMBAKASI WEST

WARD REPORT/PUBLIC PARTICIPATION REPORT
FINANCIAL YEAR 2021/2022

September 2021

M. M. M. M.

[Signature]

[Signature]

1.0 INTRODUCTION

The National Government Constituency development fund Act 2015 section 27 stipulates that the chairman of the Constituency committee shall, within the first year of the commencement of a new parliament and at least once every two years thereafter convene open forum public meetings in every ward in the constituency to deliberate on development matters in the ward and in the constituency.

It is a process that involves identifying, consideration of national development plans and policies and the constituency strategic development plan, and identifying a list of priority projects both immediate and long term.

It is therefore the role of the community as whole to priorities the projects and set development agenda for the constituency.

1.1 ABOUT NG-CDF

The National Government Constituency Development Fund (NG-CDF) formerly Constituency Development Fund (CDF), is a fund establishment in 2003 through an Act of Parliament, the CDF Act, 2003. The act was later reviewed by CDF (Amendment) Act 2007 and repeal by CDF Act, 2013 which was subsequently succeeded by the current NG-CDF Act, 2015.

The main purpose of the Fund is to enhance infrastructural and socio-economic development at the grass root level in order to reduce poverty by dedicating a minimum of two and a half (2.5%) of all National Government Share of Annual revenue towards Community Projects identified at constituency level.

1.2 ABOUT EMBAKASI WEST NG-CDF

Embakasi West Constituency is one of the seventeen (17) constituencies in Nairobi County. Before Embakasi West Constituency was established, it used to be part of Embakasi and Kamukunji Constituencies. It has four wards, Umoja One, Umoja Two, Mowlem and Kariobangi South/Uhuru.

The Embakasi West CDF office is located along Mtindwa Road few meters from the Umoja 1 Market.

MISSION

Our pledge is to serve the community by enriching the quality of life through excellence stewardship, support education, innovation and civic engagement

VISION

Our community will be safe, vibrant, socially inclusive and innovative; where participation in community life is valued

GOALS

- Creating a Socially Prosperous Constituency
- Building Vibrant Community
- Caring for the Social Environment
- Striving for Excellence in Service Provision

CORE VAUES

Our values describe what we believe in and what we aspire to for the future. The community considered what they most valued about where they live and what they want Embakasi West to be like in the year 2022.

Integrity; we value an ethical and accountable processes that is open, accessible, and responsible steward of public funds.

Excellence in service: We will consider the needs of current and future generations and will ensure that services are prioritized according to whole of community needs and adequately resourced.

Collaboration: We will consider a range of information such as legislation, community and stakeholders' issues, in order to work together with the community to realize our goals

Equity: We are committed to en-sure fairness in decision making, actions and management. Opportunities will be provided to all residents so they can participate in decisions and programmes that affect their lives.

2.0 DOCUMENTATION OF THE WARD REPORTS

Various documents including minutes of ward meetings, photos and attendance schedule are available at file namely EMBAKASI WEST NG-CDF PROJECT PROPOSAL FILE F/Y 2021-2022 available at the NG-CDF Embakasi West Office.

3.0 WARD MEETINGS

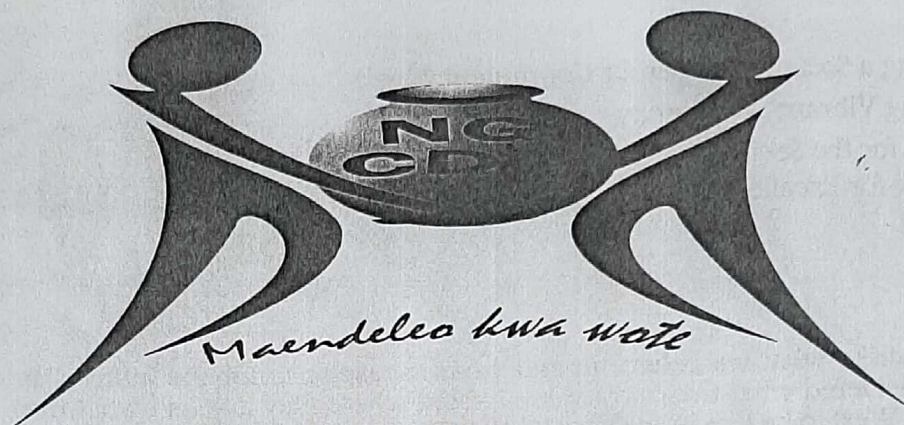
Due to the COVID 19 situation in the country, the NG-CDFc identified key representatives, opinion leaders and stakeholders form Schools and security offices in the constituencies to a meeting held on the 18th September 2021, at Busara Primary School. They were required to bring with them written request addressed to the Embakasi West NGCDF

M. M. M. M.

(Signature)

(Signature)

3.1 NOTICE OF THE MEETINGS



EMBAKASI WEST CONSTITUENCY
NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND
Along Mtindwa Road, Umoja 1
P.O Box 38639-00100, GPO, Nairobi

WARD CONSULTATIVE MEETINGS/PUBLIC PARTICIPATION 2021-2022/2022-2023

The Embakasi West NGCDF wishes to invite all

- School heads
- BOM Chairs
- PA Chairs
- All police station heads
- Officer Commanding Station
- Deputy county Commissioner
- Assistant County Commissioners
- Deputy Assistant commissioners
- Nyumba Kumi representatives

RE: EMBAKASI WEST NG-CDF PUBLIC PROJECT IDENTIFICATION AND PROPOSAL FORUM.

The NG-CDF office invites you to a public participation breakfast forum meeting which will take place on **18th September 2021** at **Busara Primary School** at **7a.m.**

Mwenda

(Signature)

(Signature)

Kindly come with your Deputy Head teacher, BOM Chair, PTA Chair and one other representative.

In writing, do a project request letter to the NG-CDFC on the school projects that you would prefer done in your institution.

Yours faithfully

NGCDFC CHAIRMAN
EMBAKASI WEST CONSTITUENCY-NG-CDF

**REPORT FOR THE EMBAKASI WEST NG-CDF CONSULTATIVE MEETING FOR EMBAKASI WEST
CONSTITUENCY HELD ON 18TH SEPTEMBER 2021 AT BUSARA PRIMARY SCHOOL HALL.**

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ABBREVIATIONS

NG-CDF – National Government Constituency Development Fund

NG- CDFC –National Government Constituency Development Fund Committee

MP- Member of Parliament

MCA-Member of County Assembly

ACC-Assistant County Commissioner

DCC-Deputy County Commissioner

FAM- Funds Accounts Manager

INTRODUCTION

As provided for in the NG-CDF Act it is mandatory to involve the public in the project identification process. This is affected through a forum which is organized and the public are given the opportunity to propose the projects that are important to them. Pursuant to this requirement Embakasi West NG-CDFC organized a forum involving the stakeholders in security and education on 18th September 2021 to have an engagement on the needs of the education and security institutions.

APPROACH

The Embakasi West NG-CDFC settled on an approach that would enable them achieve the best results in the implementation of the forum and it involves the following

- ❖ That all the members of the NG-CDFC must be present to ensure that they get to hear what the public has to say and also to react to any queries that might be raised.
- ❖ The Hon Member of Parliament Hon George Theuri will be present.
- ❖ That time would be of essence and this means that punctuality was to be observed so as to give ample time to the residents to be able to give their opinions and project proposals.
- ❖ That also the MCAs will be present
- ❖ That notices would be issued to schools and security institutions
- ❖ The collective venue will be Busara Primary school hall and we will avoid going to the Wards as we used to do before because of covid restrictions.

MEMBERS PRESENT

The table below sets out the names of the members of the committee that were present.

NAME	DESIGNATION
Hon.George Theuri	Member of Parliament
Benson Kabucho	Chairman NG-CDFC
Alfred Mwangi	Funds Account Manager
Diana Katile	Secretary NG-CDFC
Ken Murungi	Deputy County Commissioner
Charity Kamau	Member
Beatrice	Member.
Jane Mumbi Aresi	Member
Douglas Mbogo	Member
Wycklife Okumu	Member

THE STEPS OF THE CONSULTATIVE FORUM

INTRODUCTORY REMARKS

The Introductory remarks were made by Hon George Theuri.

He appreciated the schools' heads and security heads for honoring the invite and opined that he will ensure that we take the less time possible to ensure that they are able to go and continue with other matters.

He also stated that he will not be the MP but the MC for purposes of the consultative meeting. And so he took conduct of the meeting.

He gave an opportunity for the NG-CDFC Chairman to introduce the Members of NG-CDFC and staff.

NG-CDFC CHAIRMAN

The Chairman welcomed the residents for the meeting and made a brief statement regarding the purpose of the consultative meeting.

The Chairman Mr.Kabucho took time to explain to the constituents the nature of projects that can be undertaken by the NG-NG-CDF and those are the ones that can be done by the National Government according to the Constitution.

Members of the NG-CDFC and the Staff of the NG-CDF and the Constituency Office introduced themselves.

THE PROPOSED PROJECTS

The MC for this session was Hon George Theuri.

He stated that the proposals will be presented in the order in which the attendees arrived.

1. DR. MWENJE SECONDARY SCHOOL

EDWIN ONYAGA –Chairman Dr Mwenje Secondary, Appreciates the presence of NNG-CDF in the school by ensuring that now there is a cabros access road and ongoing twin laboratory.

He made the following proposal

1.9new furnished class rooms

2. Administration block
3. Furnished computer lab\library
4. Modern equipped kitchen
5. Perimeter wall
6. Installation of CCTV cameras
7. Ablution block
8. Borehole
9. Lighting
10. School bus
11. Parking Bay
12. Indoor games facility

2. TUMAINI PRIMARY SCHOOL,

There was a direction by the MC that the issue of completion of the perimeter wall be clarified by the FAM before the Chairman of Tumaini BOM presents his proposal. The FAM stated that there was an issue with the cost estimates and he will update the school once he has a way forward.

The Chair BOM presented the following proposals

1. Renovation of class rooms.
2. Kitchen –from mabati shark
3. Ablution block
4. Completion of Perimeter wall

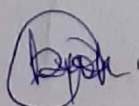
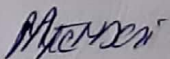
3. KARIOBANGI SOUTH PRIMARYS SCHOOL

Pamela-Head teacher Kariobangi South primary school

Appreciates the good working relation. classrooms, 20 door toilet block

She made the following proposal

1. Additional class rooms
2. Furniture in the whole school
3. Construction of kitchen & multipurpose hall



4. Perimeter wall
5. Renovation of old ablution block slab
6. Window panes in classes

4. UMOJA PRIMARY SCHOOL

Mr .Onyango appreciates removal of asbestos in almost all the class rooms, construction of swimming pool access roads, desks & chairs and basically the good working relation.

1. Equipping of Umoja 1 Primary School PWD Centre with computer and video editing equipment and furniture
2. Additional classes
3. Removal of the remaining asbestos roof
4. Walkways shades
5. Construction of perimeter wall ACK-Police post
6. Assistance in grading of the field
7. Construction of a modern kitchen

5. BUSARA PRIMARY SCHOOL

Chairlady Busara Primary School BOM Madam Leila presented the proposals as follows;

1. Additional 20 more class rooms
2. Perimeter wall
3. Ablution block
4. Additional desks for class 7 and 8

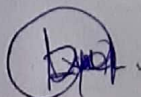
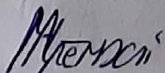
6. PETER KIBUKOSYA PRIMARY SCHOOL

Appreciates the access road

1. Multipurpose hall/library /ICT room
2. Ablution block

7. NAIROBI RIVER PRIMARY SCHOOL

David Mwangi; PA Chair Nairobi River primary School



1. Ablution block
2. Additional class rooms
3. Renovation of swimming pool

And they also presented a written proposal to be relied upon

8. UHURU ESTATE PRIMARY SCHOOL

Head teacher appreciated the role of bursaries when the children were going to secondary school.

He made the following requests

1. Ablution block
2. Additional class rooms
3. Sewer line –redesigning & upgrading
4. Upscale guiding & counselling
5. Sensitisation workshop with the parents

9. BURUBURU 1 Primary school

Jane Mureithi-Head teacher Buruburu appreciates the boarding facility

Requested for

1. Perimeter wall
2. Additional class rooms
3. Drainage system
4. Modern kitchen
5. Matrons house
6. Food store
7. Additional toilets

Mureithi

(Signature)

(Signature)

10. UNITY PRIMAY SCHOOL

Appreciates work done

Presentation was made by the school treasurer

1. Ablution block
2. 24 additional classrooms- currently there are 70 pupils per class others 100
3. Desks
4. Levelling of the play fields
5. Multipurpose Hall, ICT, library/CBC resource centre
6. Asbestos- 11 blocks
7. Additional water tanks

11. SUPA LOAF PRIMARY SCHOOL

Appreciates the development done so far

Presentation was made by the Head teacher

1. 19 Class rooms
2. Ablution blocks
3. More lockers and chairs
4. Drainage system
5. Flood lights

12 .MOWLEM POLICE POST

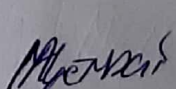
Presentation was made by OC anti-crime

Requested for

1. 4 Offices
2. Perimeter Wall
3. Station quarters

13. UHURU SECONDARY SCHOOL

Presentation was made by Wangari Njuru BOM member



- 1) 6 science laboratories
- 2) Perimeter wall
- 3) Borehole
- 4) Class rooms
- 5) Ablution block
- 6) Extension of boarding facility

14. PETER KIBUKOSYA SECONDARY SCHOOL

Presentation was made by Chair BOM

- 1) Additional ablution block
- 2) Perimeter wall
- 3) Drainage
- 4) 6 class rooms

15. Kifaru Primary School

Presentation was done by Rose Mwanga- School principal

- 1) Perimeter wall
- 2) Roofing of all Classrooms

16. ACC MADAM LYDIA- Umoja 2 ACC Office

In addition to appreciating the good work being done by Embakasi West ng-cdf

She requested for

- 1) Office furniture and equipment
- 2) CCTV Cameras at Umoja 2 ICT Hub
- 3) Office for Assistant Chief Umoja

17. INSPECTOR MWAKIMA-UMOJA 2 POLICE POST

He requested for

A Police station within Umoja

18 . KCC police station

The area Nyumba Kumi Chairman requested the NG-CDF for additional funds to enable the construction of the police post since actual designs and costs were lower than the allocated amount.

CLOSING REMARKS

HON BENSON MWANGI-MOWLEM WARD

Hon Benson Mwangi-MCA Mowlem expressed his gratitude for the opportunity for public participation. He joined the residents of Mowlem ward in appreciating the development projects done by Embakasi West NG-CDF in security and education.

He clarified that they work together with the MP and consult on various agendas that benefit the school.

He gave an example of how he consulted and ensured while NG-CDF constructed class rooms for the primary section, he worked hard at the county assembly and ensured that an ECD Centre is done at Mowlem super primary school.

HON ROBERT MBATIA-MCA KARIOBANGI SOUTH/UHURU

Hon Robert Mbatia stated by stating that he appreciates the good working relations between him and Hon George Theuri and Embakasi West NG-CDF.

He noted the various development projects that have been undertaken by Embakasi West NG-CDF within the area and took time to clarify that there is a lot of cooperation between him and the MP and none of them works in isolation because at the end of the day service to the constituents is key.

In addition to the above, he urged the school heads to be focused on their work and to ensure that external interference that is not school related should not be tolerated.

HON MARK MUGAMBI -MCA UMOJA 1 WARD

Hon Mark Mugambi also had an opportunity to address the constituents though he spoke after all proposals had been made, he stated that he is sure the right proposals had been made and they have his blessings.

REMARKS BY THE AREA MP HON. GEORGE THEURI

Hon George Theuri took time to address the attendee as an MP. He stated that he has always worked knowing that he is doing service to the constituents.

He addressed the residents regarding the ongoing and completed projects and key in his closing remarks was the need to give attention to the special needs pupils in the public primary schools as in Buruburu there is an autism block but we need to do more in the other schools with such facilities key being unity primary's school which already has a special needs class

He also talked about the Boarding facility in Buruburu 1 primary schools and the impact it will have on the pupils.

Another thing is that he emphasized on the need to brainstorm on the CBC to avoid being caught off guard in Junior Secondary school.

CONCLUSION

The Consultative forum was a success with stakeholders from security and education and the way able to constructively present their proposals which are representative of requests by the entire constituents as far as fundable projects are consider. Public participation is key and it is a constitutional requirement that we adhered to by conducting this forum.

PHOTOS

AUTHENTICATION

Signed

Benson Kabucho
Name

NG-CDF Chairman
Designation

Sign

Date

18/09/2021

Alfred N. Mwangi
Name

FAM
Designation

Sign

Date

18/09/2021

Kenneth Murungi
Name

DCC
Designation

Sign

Date

18/09/2021