



NG-CDF

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND  
ROYSAMBU CONSTITUENCY  
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RUARAKA  
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ROYSAMBU NG-CDFC MEETING HELD ON 2ND SEPTEMBER  
2020 AT 10AM AT THE ROYSAMBU NG-CDFC BOARDROOM

**MEMBERS PRESENT**

1. David Mwangi NG-CDFC Chairman
2. Jamila Wangui NG-CDFC Secretary
3. Lucy Nyambura NG-CDFC Member
4. peter Kimani NG-CDFC Member
5. Lawrence Mangula NG-CDFC Member
6. Eunice Wanjiru NG-CDFC Member
7. Stanley Hari NG-CDFC Member
8. Kevin Kiptanui NG-CDFC Member
9. Mary Wanyika FAM
10. Johnson Ngunyi A.C.C 1, Kasarani Sub County

**INATTENDANCE**

11. Prisca Tabut Sub County Accountant, Kasarani

**AGENDA**

1. Opening Remarks
2. Reading of the Minutes of the Previous Meeting.
3. Matters Arising
4. Project Progress Update
5. Project Proposal 2020/2021
6. List of all on-going Projects
7. Resubmission of Projects
8. Reallocation of Funds
9. Branding and Labeling of Projects
10. Any Other Business

**MIN 1/02/09/2020: OPENING REMARKS**

The meeting started at 10A.M with a word of prayer led by Eunice Wanjiru. The Chairman called the meeting to order at exactly 10.05A.M. He thereafter requested the secretary to take the members through the minutes of the last meeting.

**MIN 2/02/09/2020: READING OF THE MINUTES OF THE PREVIOUS MEETING**

The secretary took the members through the minutes. The minutes were proposed as the true records of the deliberations by Kevin Kiptanui and seconded by Lucy Nyambura.





**MIN 3/02/09/2020: MATTERS ARISING**

The FAM reported that an advert for the new projects has not yet been placed. The bill of quantities for some of the projects have not yet been submitted.

The NG-CDFC members reported that the just concluded monitoring and evaluation exercise was a success. They were able to preside over the handing over of the following three projects to the user.

1. Githurai Secondary School 4NO. Classrooms
2. Kiwanja Secondary School 4NO. classrooms
3. Garden Estate Secondary School 4NO. Classrooms

The Project Manager (Engineer Wanyoike) to prepare and issue certificate of completion of the said projects to the respective contractor.

**MIN 4/02/09/2020: PROJECT UPDATE PROGRESS**

The Chairman reported that several projects are ongoing and the progress is good. This was however witnessed during monitoring and evaluation exercise held in the month of July, 2020. He however said our focus is on the projects due for implementation but preparation are underway. They include:

**PROJECTS TO BE ADVERTISED**

- |                             |   |
|-----------------------------|---|
| 1. Kiwanja Secondary School | -Construction of a borehole               |
| 2. Roysambu NG-CDF          | -Construction of the NG-CDF office block  |
| 3. Mahiga Primary School    | -Construction of 2No. Classrooms          |
| 4. Njathaini primary School | -Construction of 2No. Classrooms          |
| 5. Garden Estate Sec School | -Construction of ablation block (Phase 2) |



- 6. Githurai Sec School -Construction of a Modern Twin Lab.
- 7. Githurai Sec School -Construction of 4No Classroom (2<sup>nd</sup> floor).
- 8. Githurai Primary School -Construction of a Perimeter wall.
- 9. 4NO. Schools - Purchase and Supply of 840Desks
- 10. 9NO. Schools - Construction of 9NO. Incinerators

**MIN 5/02/09/2020: PROJECT PROPOSAL 2020/2021**

The Chairman reported that the NG-CDF Board had officially communicated through a circular **Ref No: NG-CDFB/CEO/BOARD CIRCULARS Vol II (024) dated 10<sup>th</sup> August, 2020** on Call for Submission of Constituency Project Proposals for the 2020/2021 financial year. He reiterated on the need to discuss and give the technical departments and the FAM enough time to prepare as it's required. It was reported that the total allocation for 2020/2021 FY is **Kshs. 137,159,879.31 (One Hundred Thirty Seven Million One Hundred Fifty Nine Thousand Eight Hundred Seventy Nine Thirty One cents.** The FAM reminded them the need to make reference to the ward report of October, 2019 as well as the strategic plan (2018-2022) to ensure the needs of the public are considered. She also reiterated the need to consider the ongoing projects first before embarking on the new ones. Having this in mind, it was thus agreed on the following breakdown as follows;

Project Name	Project activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status
<b>ADMINISTRATION (6%)</b>					
Employees' Salaries	Payment of staff salaries and staff gratuity	3,040,600	Nil	3,040,600	On going
Goods and Services	Purchase of fuel, repairs and maintenance, printing, stationery (Kshs. 71,000 from A-1-A), telephone, travel and subsistence, office tea.	3,742,992.76	Nil	3,742,992.76	On going
NSSF	Payment of NSSF Deductions	24,000	Nil	24,000	On going

*Dang'echi*

*[Signature]*

Project Name	Project activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status
NHIF	Payment of NHIF Deductions	54,000	Nil	54,000	On going
Committee Expenses	Payment of committee sitting allowances, transport, conferences	1,360,000	Nil	1,360,000	On going
	<b>SUB TOTAL</b>	<b>8,229,592.76</b>		<b>8,229,592.76</b>	

**MONITORING AND EVALUATION (3%)**

Goods and Services	Purchase of fuel, repairs and maintenance, printing, stationery, Airtime, travel and subsistence.	1,814,796.38	Nil	1,814,796.38	On going
Committee Expenses	Payment of Committee sitting allowances, transport, conferences	1,000,000	Nil	1,000,000	On going
NG-CDFC/PMC Capacity Building	Undertake Training of the PMCs/NG-CDFCs and staff on NG-CDF related issues	1,300,000	Nil	1,300,000	On going
	<b>SUB TOTAL</b>	<b>4,114,796.38</b>		<b>4,114,796.38</b>	

**BIRSARY (35%)**

Bursary Secondary Schools	Payment of bursary to the bright and needy students within the Constituency.	20,000,000	Nil	20,000,000	On going
Bursary Tertiary Institutions	Payment of bursary to the bright and needy students within the Constituency	28,000,000	Nil	28,000,000	On going
	<b>SUB TOTAL</b>	<b>48,000,000</b>		<b>48,000,000</b>	

Project Name	Project activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status
<b>EMERGENCY</b>					
Emergency	To cater for any unforeseen occurrences in the Constituency during the F/Y	7,192,206.90	Nil	7,192,206.90	New
		7,192,206.90		7,192,206.90	
<b>SPORTS (2%)</b>					
Constituency Sports Tournament	Organize Constituency Tournament for the various categories of games within the Constituency. Award the winning teams with sports kits gears, balls and trophies.	2,743,198	Nil	2,743,198	New
	<b>SUB TOTAL</b>	<b>2,743,197.59</b>		<b>2,743,197.59</b>	
<b>SECONDARY SCHOOLS</b>					
Zimmerman Secondary School	Construction of 8NO. Classrooms in a 3-Storey building with a strong foundation to support other 3-floors. The activities include ground and first floor works, superstructure, walling, fixing of windows and doors, internal and external finishes, electrification, terrazzo flooring with a staircase and slab roofing. (Phase 1)	17,452,073	0	17,452,073	New
Zimmerman Secondary School	Construction of 5NO. Boys water closets and urinal and 7NO. Girls water closets and 2NO. Staff toilets on the ground floor of an ablation block (Phase I) with a strong foundation to support a 3-storey building with all the fittings as required in the BoQ and a bio digester to completion.	4,800,000	0	4,800,000	New

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Project Name	Project activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status
Zimmerman Secondary School	Construction of a 150 capacity modern twin laboratory to completion with a slab roof and a staircase to support a 3- storey building which will accommodate 12NO. Classrooms in the subsequent 3NO. Floors to completion.	11,500,000	0	11,500,000	New
	<b>SUB TOTAL</b>	<b>33,752,073</b>		<b>33,752,073</b>	
<b>PRIMARY SCHOOLS</b>					
Mahiga Primary School	Additional funding for construction of 2NO. Classrooms on 1 <sup>st</sup> floor with a staircase (both ground and first floor and a slab roof: superstructure walling, fixing of doors and windows, electrical and mechanical works, terrazzo flooring, plastering and painting (1 <sup>st</sup> floor).	5,239,196	4,000,000	1,239,196	On-going
Kiwanja Primary School	Renovations of 16NO. Classrooms to completion by Removal of the existing roof, doors and windows and replacing with new heavy gauge covering, fabricating and fixing of new windows and doors, Terrazzo flooring, fixing of ceilings, electrical works, plastering and painting.	12,476,973	0	12,476,973	New
Garden Estate Primary School	Additional funds to complete renovations of administration block offices measuring 108sq meters and 14NO. Classes to completion: fixing of 12mm Chip boards, Fabricate and fix T-Bars and reduce the height of windows, electrical works, plastering and painting.	1,241,219	Nil	1,241,219	On-going
	<b>SUB TOTAL</b>	<b>18,957,388</b>		<b>14,957,388</b>	

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Project Name	Project activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status
<b>SECURITY</b>					
Githurai Police Post	44 Construction of a wall perimeter measuring 250M	5,024,569	0	3,516,669.31	New
	<b>SUB TOTAL</b>	<b>5,024,569</b>		<b>3,516,669.31</b>	
<b>OTHERS</b>					
Royambu NG-CDF Office	Additional funding for the completion of NG-CDF offices measuring 29.5M by 12.4 M (specifically to complete first floor facilities on superstructure walling, fixing of doors and windows, electrical and mechanical works, terrazzo flooring, plastering and painting of 11NO. offices, Kitchen and 6NO. Washrooms)	27,269,167	12,615,213	14,653,954	On going
	<b>SUB TOTAL</b>	<b>27,269,167</b>		<b>14,653,954</b>	
	<b>GRAND TOTAL</b>			<b>137,159,879.31</b>	

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