

**MINUTES OF THE WESTLANDS NG – CDF MEETING HELD ON 6TH OCTOBER
2021 AT 10:30 AM AT LORESHO SECONDARY SCHOOL**

MEMBERS PRESENT

1. Risper Loisa – Fund Account Manager
2. Adekhera Bidija Elkia – Chairperson
3. Phanis Minayo Muguga – Secretary
4. Roselida Atundo – Member
5. Margaret King'atua – Member
6. Julius Wambua Kavoo – Member
7. Stephen Oloo – Member
8. Freddah Lenaiyasa – Member

ABSENT WITH APOLOGY

1. Mwai Gicheru – District County Commissioner

ABSENT WITHOUT APOLOGY

1. Modest Lubullelah – Member

AGENDA

1. Preliminaries
2. Confirmation of minutes of previous meeting
3. Matters arising
4. 2021/2022 project proposal and ward reports
5. Tender evaluation reports
 - a) North Highridge Secondary School
 - b) Westlands Primary School
 - c) Others – Ongoing
6. Re-advertisement of tender for Bohra Primary School – construction of 2 classrooms from existing upper slab
7. PMC Bank Account closing
8. PMC Bank Account opening
9. Highridge girls and hospital hill high schools' projects funds
10. M & E Reports
11. NGCDF Payments approval
 - a) NGCDF Allowances
 - b) Suppliers' Payments
 - c) GKB 538W comprehensive cover
 - d) GKB 538W car wash charges
12. AOB




MIN 06/10/2021/1: PRELIMINARIES

The meeting was called to order at 10:30am followed by a word of prayer from Freddah Lenaiyasa. The chairman welcomed everyone to the meeting.

MIN 06/10/2021/2: CONFIRMATION OF MINUTES OF THE PREVIOUS MEETING

The previous minutes were read and later proposed by Freddah Lenaiyasa and seconded by Roselida Atundo.

MIN 06/10/2021/3: MATTERS ARISING

- 1) MIN02/09/2021/4 Bursary: the launch of driving and motorbikes applicants was postponed until further notice. Bursary for vocational training applicants was awarded to 30 students and not 39.
- 2) MIN 02/09/2021/8 Sports tournament: the members agreed to have sports tournament to commence on the proposed date 12/11/2021.
- 3) MIN 02/09/2021/10 Mrs Modesta Akaki: the members approved the replacement of Mrs. Modesta Akaki and that she should be notified through a letter.

MIN 06/10/2021/4: 2021/2022 PROJECT PROPOSAL AND WARD REPORTS

The members approved the Project Proposal for the financial year 2021/2022 and the Ward meetings reports respectively as attached.

The members approved giving all ongoing projects priority for successful completion and payments of all contractors pending payments.

WESTLANDS NGCDFC PROJECT PROPOSAL 2021_2022 APPROVED

MIN 06/10/2021/5: TENDER EVALUATION REPORTS

a) North Highridge Secondary School

The members were informed that procurement process for North Highridge Secondary School construction of kitchen was complete and that the contractor was yet to start work..

b) Westlands Primary School

The members were informed that rehabilitation of Westlands Primary School library and two classrooms was complete and that site visit to verify implantation status was necessary before payment was done to the contractor.

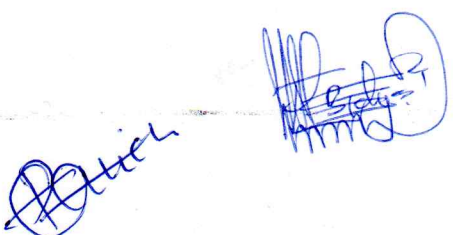
c) Others – Ongoing

The members were informed that tender evaluation process for the 12 ongoing projects opened on 7th September was ongoing; at the technical and financial evaluation stages.

MIN 06/10/2021/6: RE-ADVERTISEMENT OF TENDER FOR BOHRA PRIMARY SCHOOL – CONSTRUCTION OF 2 CLASSROOMS FROM EXISTING UPPER SLAB

The members agreed that the tender did not attract any bidders hence need to re-advertise. . The approved for the project to be re-advertised through the list of registered contractors as soon as the PMC meeting planned to discuss the same was done.

MIN 06/10/2021/7: PMC BANK ACCOUNT CLOSING



The members approved the closure of PMC Bank Accounts of all completed projects that have been successfully handed over and retention monies paid to the contractors.

- 1) Loresho Secondary School
- 2) Loresho primary school
- 3) Westlands Primary School
- 4) Kabete Vet Lab Secondary School
- 5) Kangemi High School
- 6) Parklands police station projects
- 7) Kangemi chiefs 8 door toilet project
- 8) Highridge primary school project
- 9) Karura forest primary school
- 10) Farasi lane secondary school
- 11) North Highridge primary school
- 12) Kihumbuini primary school
- 13) New Kihumbuini primary school
- 14) Bohra primary school

MIN 06/10/2021/8: PMC BANK ACCOUNT OPENING

The members approved formation of project management committees (PMCs) and opening of new bank accounts for the following approved projects.

1. Loresho Secondary School
2. Loresho primary school
3. Kabete Vet Lab Secondary School
4. Highridge primary school project
5. Farasi lane secondary school
6. Kihumbuini primary school
7. New Kihumbuini primary school
8. Bohra primary school
9. Aga khan primary school
10. Hospital hill primary school
11. North Highridge secondary school
12. DCC office PMC
13. Chiefs office PMC

MIN 06/10/2021/9: HIGHRIDGE GIRLS AND HOSPITAL HILL HIGH SCHOOLS' PROJECTS FUNDS

The members were informed that the code list for the above 2 projects was not yet received hence funds to the 2 PMCs had not been transferred to the respective PMC bank account.

MIN 06/10/2021/10: M & E REPORTS

The members agreed to visit the dormitory projects at Visa Oshwal Primary School, Highridge girls' secondary school and Hospital Hill High School respectively to verify implementation status.

MIN 06/10/2021/11 PROPOSAL FOR 2021/22 FINANCIAL YEAR

The image shows two handwritten signatures in blue ink at the bottom of the page. The signature on the left is written in a cursive style and appears to be 'Dutch'. The signature on the right is more stylized and includes a circular mark, possibly a stamp or a specific mark, and is less legible.

The Committee agreed to fund projects proposal for 2021/22 financial year as follows:



S N	PROJECT NAME	PROJECT CODE	PROJECT ACTIVITY	Original Cost	Cumulative Cost	AMOUNT ALLOCATED	STATUS
	Administration & Recurrent						
1	Employees' Salaries	4-047-274-2110000-100-2021 /2022-001	Payment of staff salaries and PAYE.	2,611,440		2,611,440	Ongoing
	Employees' Gratuity	4-047-274-2110000-100-2021 /2022-002	Payment of staff gratuity	971,491		971,491	Ongoing
2	NSSF	4-047-274-2120211-100-2021 /2022-003	Payment of NSSF deductions	78,000		78,000	Ongoing
3	NHIF	4-047-274-2210000-100-2021 /2022-004	Payment of NHIF deductions	181,500		181,500	Ongoing
4	Goods and Services	4-047-274-2210802-100-2021 /2022-005	Purchase of fuel, repairs & maintenance, printing, stationery, telephone, travel & subsistence, office tea & refreshment, purchase of furniture & legal fee	2,658,134		2,658,134	Ongoing
5	Committee Expenses	4-047-274-2210802-100-2021 /2022-006	Payment of Committee sitting allowances, transport, conferences	1,724,768		1,724,768	Ongoing
	Monitoring & Evaluation						
6	Goods and Services	4-047-274-2210000-111-2021 /2022-001	Purchase of fuel, repairs & maintenance, printing, stationery, Airtime, travel & subsistence.	1,200,000		1,200,000	Ongoing
7	Committee Expenses	4-047-274-2210802-111-2021 /2022-002	Payment of Committee sitting allowances, transport, conferences	1,200,000		1,200,000	Ongoing
8	NG-CDFC/PMC	4-047-274-2210700-111-2021 /2022-003	Undertake Training of the NG-CDFC, PMCs & NG-CDFC Staff	1,400,000		1,400,000	Ongoing

[Handwritten signature]

[Handwritten signature]

	Capacity Building		on NG-CDF Related issues					
9	Emergency	4-047-274-2640200-101-2021 /2022-001	To cater for any unforeseen occurrences in the constituency during the financial year	7,192,207	7,192,207*			Ongoing
	Bursary							
10	Bursary; Secondary Schools for needy students	4-047-274-2640101-103-2021 /2022-001	Payment of bursary to needy students	20,376,339	20,376,339			Ongoing
11	Bursary; Tertiary institutions (colleges, universities)	4-047-274-2640102-103-2021 /2022-002	Payment of bursary to needy students	13,500,000	13,500,000			Ongoing
12	Bursary Vocational Institutions	4-047-274-2640103-103-2021 /2022-003	Payment of bursary towards skills enhancement under short courses for example hair dressing & beauty, Baking, Tailoring, Driving, Masonry, Carpentry & Plant operation.	1,500,000	1,500,000			Ongoing
13	NHIF Social Security Programme	4-047-274-2640103-103-2021 /2022-004	To cater for health care services to the vulnerable groups in the society (200 beneficiaries)	1,200,000	1,200,000			Ongoing
14	Constituency Sports Tournament	4-047-274-2640509-112-2021 /2022-001	Organize constituency sports tournament and award of balls and games kits to the participating teams in all wards	2,000,000	2,000,000			Ongoing
15	Environment activities	4-0047-274-2640510-110-2021-2022-001	Purchase and installation of 10,000 litres water tanks at: Loresho secondary ksh.145,000, Kabete vat lab secondary ksh.145,000, Kabete	725,000	725,000			New

Quor

[Handwritten signature]

16	Loresho primary school	4-047-274-2630204-104-2021 /2022-001	primary ksh.145,000, North Highridge secondary ksh.145,000 and Farasi lane secondary/ kshs.145,000	4,350,000	3,500,000	850,000	Ongoing
17	Bohra primary school	4-047-274-2630204-104-2021 /2022-002	Completion of 2 classrooms on first floor with a slab & a ramp: internal finishes, floor finishes and fixing of ceramic tiles.	4,350,000	3,500,000	850,000	Ongoing
18	Bohra primary school	4-047-274-2630204-104-2021 /2022-002	Completion of 2 classrooms on first floor with a slab and a ramp: internal finishes, floor finishes and fixing of ceramic tiles.	4,000,000	3,000,000	1,000,000	Ongoing
19	Kangemi primary school	4-047-274-2630204-104-2021 /2022-003	Additional funds for construction of 2 classrooms on ground floor with a slab to completion: internal finishes, floor finishes, ramp finishes, and fixing of ceramic tiles	10,000,000		10,000,000	New
20	Kihumbuini primary school	4-047-274-2630204-104-2021 /2022-004	Construction of a ramp and staircase connecting 2 classrooms on first floor (Ksh 700,000). Construction of gate (kshs.300,000), Construction of 200m perimeter wall (ksh.3,500,000)	9,500,000	8,800,000	4,500,000	New
21	New Kihumbuini primary school	4-047-274-2630204-104-2021 /2022-005	Purchase of 100 lockers and 100 chairs	500,000	2,000,000	500,000	New
22	Lower	4-047-274-2630204-	Completion of 4 classrooms on	8,200,000	8,000,000	1,400,000	New

Amul

[Handwritten signature]

23	Kabete primary school	104-2021 /2022-006	first floor: plastering and painting (kshs.200,000). Renovation of 5 roomed head teacher's house (kshs.1,200,000); painting, plastering, tiling, replacement of broken windows, ceiling and roofing.	9,500,000	0	9,500,000	New
24	Aga Khan primary school	4-047-274-2630204-104-2021 /2022-007	Rehabilitation of the entire school (ksh 4,000,000): internal plastering and external painting, repair of broken windows, ceiling and doors of: 45 classrooms and 6 offices, 1 library. Construction of perimeter wall around the school 301 meters (kshs.5,500,000).	12,000,000	0	10,000,000	New
25	Kabete vet lab primary school	4-047-274-2630204-104-2021 /2022-008	Renovation of 10 classrooms; plastering of walls, tiling, painting, replacing broken windows & reroofing (kshs.7,500,000) and installation of cabros on 70m by 24m (1680 square meters) area (kshs.2,500,000) to completion	5,500,000	3,500,000	2,000,000	New
26	Hospital Hill primary school	4-047-274-2630204-104-2021 /2022-009	Construction of 300m perimeter wall	2,000,000	0	2,000,000	New
	Highridge primary school	4-047-274-2630204-104-2021 /2022-010	Renovation of 3 classrooms - plastering of walls, tiling, painting, replacing broken windows, toilet sinks & taps and ceiling to completion.				




27	Loresho Secondary School	4-047-277-2630205-104-2021 /2022-003	Additional funds for construction and equipping of 2 laboratories with 140 students capacity on ground floor: plastering, tiling, windows, doors & painting (991,600), work benches and piping, gas chambers, cupboards (ksh 861,900), electrical installation (ksh 266,500), plumbing works within the laboratory & sewer line connection (ksh 380,000) and Construction of 5 classrooms on second floor suspended slab (Kshs.10,000,000) to completion.	27,500,000	15,000,000	12,500,000	New
28	Vet Lab Secondary	4-047-277-2630205-104-2021 /2022-004	Additional funds for construction and equipping of 2 laboratories with 140 students capacity on ground floor: plastering, tiling, windows, doors & painting (991,600), work benches and piping, gas chambers, cupboards (ksh 861,900), electrical installation (ksh 266,500), plumbing works within the laboratory & sewer line connection (ksh 380,000) and Construction of 5 classrooms on second floor suspended slab (10,000,000) to completion.	27,500,000	15,000,000	12,500,000	New
29	Farasi Lane Secondary School	4-047-277-2630205-104-2021 /2022-005	Additional funds for construction and equipping of 2 laboratories with 140 students capacity on	28,000,000	15,000,000	2,500,000	New

[Handwritten signature]

[Handwritten signature]

30	North Highridge Secondary School	4-047-277-2630205-104-2021 /2022-006	ground floor: plastering, tiling, windows, doors & painting (991,600), work benches and piping, gas chambers, cupboards (kshs.861,900), electrical nstallation (ksh.266,500), plumbing works within the laboratory & sewer line connection (ksh 380,000). Additional funds for construction of 5 classrooms (2019/2020 financial year project) on first floor slab with a ramp and staircase; concreting, steel bars reinforcement, plastering of added quantities on ramp.	500,000	0	8,000,000	1,970,000	1,970,000	500,000	Ongoing			
31	Parklands Arya Girls secondary	4-047-277-2630205-104-2021 /2022-007	Additional funds for construction of a single Science Laboratory from slab to completion & equipping capacity 100 students (ksh.740,000), top up for construction of 2 classrooms from slab to completion (ksh.1,230,000); construction of staircase and ramp.	2,000,000	0	0	2,000,000	2,000,000	2,000,000	New			
32	Westlands Deputy County	4-047-274-2640507-113-2021 /2022-001	Renovation of 3 laboratories with students capacity of 70 students per session each; painting, tiling, reroofing & replacement of 35 work benches Renovation of 4 offices; tiling, painting and reroofing (Kshs.1,500,000). Construction	3,500,000	0	0	3,500,000	3,500,000	3,500,000	New			

[Handwritten signature]

[Handwritten signature]

33	Commissioner's Office	4-047-274-2640507-113-2021 /2022-002	of 2 roomed chiefs' office (kshs.2,000,000) to completion.	500,000	3,191,899	500,000	New
			Purchase of office furniture: 2 executive tables & 2 chairs (ksh 75,000), 2 boardroom tables & 15 seats (kshs.157,500), 2 secretary tables & seats (ksh.70,000),2 office cabinet drawers (ksh56,000), 1 executive cabinet (ksh 32,000) and 10 visitors seats (ksh.50,000) & fittings: curtain box, blinds and carpet (ksh 72,000).				
TOTAL ALLOCATION						137,088,879	

[Handwritten signature]

[Handwritten signature]

The NGCDF committee approved the following payments:

a) NGCDFC payments

1. NGCDFC allowances of 47,000/=
2. Rocky driving school 736,000/=

b) Suppliers' Payments

1. Matayaev enterprises 144,920/=
2. Emas company limited ksh1,210,000/=
3. Tents & chairs 510,000/=
4. Postal address 9,500/=
5. Water tanks supplied to Aga khan primary, Loresho primary, Farasi lane primary and Highridge girls secondary school ksh 144,000 each.

c) GKB 538W comprehensive cover

The committee approved the payment of 165,000/= to Aris Insurance Brokers Company for comprehensive insurance cover of GKB 538W NGCDF vehicle.

d) GKB 538W car wash charges

The members approved payment of 5,000/= (five thousand shillings only) car wash charges for the GKB 538W NGCDF vehicle.

MIN 06/10/2021/13: AOB

The meeting ended at 1:00pm by a word of prayer from Julius Wambua Kavoo.

CONFIRMATION OF MINUTES

CHAIRMAN

Adekhera Bidija Elkia

Date.....

6/10/2021

SECRETARY

Phanis Minayo.....

Date.....

6/10/2021



WESTLANDS CONSTITUENCY

CONSTITUENCY NUMBER 274

NATIONAL GOVERNMENT CONSTITUENCY DEVELOPMENT FUND

WARD REPORT

2021/2022 FINANCIAL YEAR

SUBMITTED:

OCTOBER 2021

[Handwritten signature in blue ink]

4.2.5 Comments by the Fund Account Manager6

4.2.6 Comments by the area Chief6

4.2.7 Comments by the Deputy County Commissioner6

4.2.8 Project priorities identified in Kangemi7

4.2.9 Challenges.....8

4.2.10 Way Forward8

4.3 Ward Two: MT. VIEW8

4.3.1 Members Present9

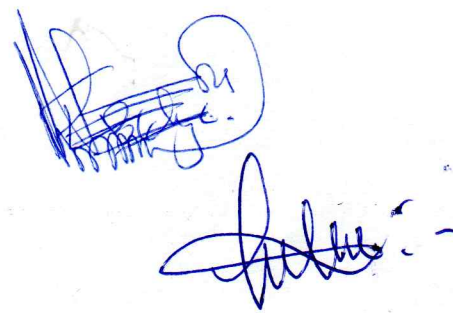
4.3.2 Preliminaries.....9

4.3.3 Comments by the Fund Account Manager.....9

4.3.4 Comments by the Westlands NG-CDFC Chairman.....9

4.3.5 Comments by the Area Member of National Assembly representative.....9

4.3.6 Project Priorities Identified in Mt View Ward.....10



4.3.7 Challenges.....
.....11

4.3.8 Way Forward
.....11

4.4 Ward Three:
HIGHRIDGE/PARKLANDS.....11

4.4.1 Members Present
.....11

4.4.2 Preliminaries.....
..12

4.4.3 Comments by Constituency Oversight Committee member.....12

4.4.4 Comments by the Fund Account Manager
.....12

4.4.5 Comments by the Deputy County Commissioner's representative
.....12

4.4.6 Comments by the Area Chief
.....13

4.4.7 Project priorities identified in Highridge Ward.....13

4.4.8 Challenge
.....14

4.4.9 Way Forward.....14

4.5 Ward Four: KITISURU
.....15

4.5.1 Members Present15

4.5.2 Preliminaries..... 15

4.5.3 Comments by the Deputy County Commissioner's representative15

4.5.4 Comments by the area Member of National Assembly.....15

4.5.5 Project Priorities Identified in Kitisuru Ward15

4.5.6 Challenges18

4.5.7 Way Forward18

4.6 Ward Five: KARURA18

4.6.1 Members Present18

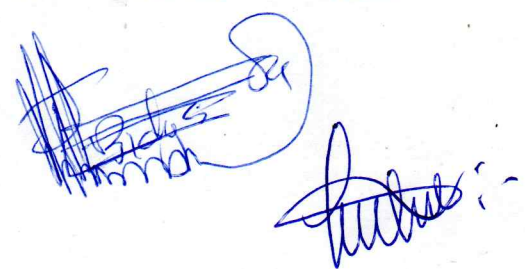
4.6.2 Preliminaries19

4.6.3 Comments by the area Member of National Assembly representative19

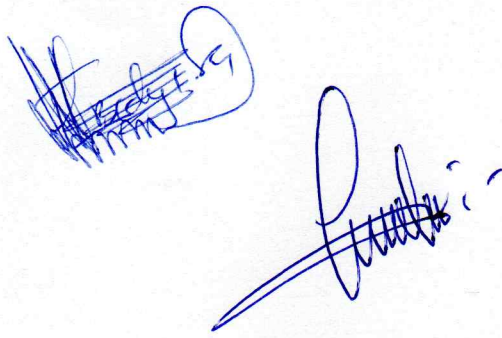
4.6.4 Comments by the Deputy County Commissioner's representative.....19

4.6.5 Comments by the area Chief.....19

4.6.6 Project Priorities Identified in Karura Ward20



4.6.7		Challenges
.....		..21
4.6.8	Way	Forward
.....		..21
4.7		CONCLUSION
.....		..21



A handwritten signature in blue ink is located in the center of the page. To its left is a circular stamp, also in blue ink, which contains some illegible text and a date that appears to be '2014'.

1.0 INTRODUCTION

The NG-Constituency Development Act 2015 stipulates in part 5 section 27 sub-section 1 and 2 that the chairperson of the NG-CDFC shall, within the first year of the commencement of a new Parliament and at least once every two years thereafter, convene open forum public participation meetings in every ward in the constituency to deliberate on development matters in the ward and in the constituency.

The NG-CDFC shall then deliberate on project proposals from all the wards in the constituency and any other projects which the Constituency Committee considers beneficial to the constituency, including joint projects with other constituencies, consider the national development plans and policies and the constituency strategic development plan, and identify a list of priority projects, both immediate and long term, out of which the list of projects to be submitted in accordance with the Act shall be drawn from.

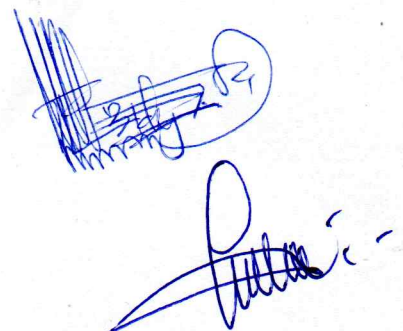
Public participation in project planning, management and implementation planning requires the involvement of concerned stakeholders. This includes identifying public concerns and values and developing a broad consensus on planned initiatives. It is also about utilizing the vast amount of information and knowledge that stakeholders hold to find workable, efficient and sustainable solutions to the prevailing constituency needs.

Public participation encompasses a range of procedures and methods designed to consult, involve, and inform the public to allow those that would be potentially affected by a decision or policy to have input into the process. Community participation motivates the stakeholders to work in unity, recognize the benefits of their involvement and own the projects in their areas.

Stakeholders' involvement is imperative since they play a central role in setting up priorities and objectives of development initiatives in order to ensure relevance and appropriateness. It is important that all stakeholders are involved in the identification of projects and not just direct beneficiaries of an endeavor.

1.1 ABOUT NG-CDF

The constituencies Development Fund was created by the Constituencies Development Fund Act, 2003 with the primary objective of addressing poverty at grassroots level by dedicating a minimum of 2.5% of the Government ordinary revenue to grassroots

A blue ink stamp and signature are located in the bottom right corner of the page. The stamp is rectangular and contains some illegible text. Below it is a large, stylized handwritten signature in blue ink.

development and the reduction of poverty. The fund is managed by the Constituencies Development Fund Board (CDFB).

In January 2013, the CDF Act 2003(as amended in 2007) was repealed and replaced with CDF Act 2013 that is aligned to constitution of Kenya 2010. The enactment of the CDF Act 2013 was mainly aimed to ensure that the law governing CDF is aligned to the Constitution of Kenya 2010, specifically in compliance with the principles of;

- Transparency and accountability
- Separation of power and
- Participation of the people
- The new law was also aimed at aligning the operations of the Fund to the new devolved government structure.

1.2 ABOUT WESTLANDS NG-CDF

Westlands is a neighborhood in the city of Nairobi, the capital and largest city in Kenya. Westlands was a residential neighborhood of Nairobi during the colonial period which ended in 1963. During the 1990s and early 2000s, as land and office space became scarce and exorbitantly priced in the central business district, more businesses have relocated to Westlands and Upper Hill, where land and office space are more readily available and less expensive. Westlands was initially considered part of the Parklands area and straddled what is now Waiyaki Way, originally the Kenya Uganda Railway. The area has been nicknamed Westie by the youth of Nairobi.

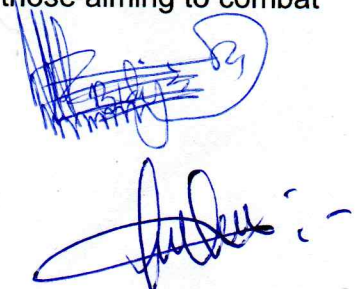
Westlands Constituency is an electoral constituency in Kenya. It is one of the seventeen constituencies of Nairobi Province. It consists of western and northwestern areas of Nairobi.

Westlands constituency has common boundaries with Westlands Division of Nairobi. The entire constituency is located within the Nairobi City Council area. The constituency has an area of 72.4 km². It was known as Nairobi Northeast Constituency at the 1963 elections, then as Parklands Constituency and since 1988 elections it has been known as Westlands Constituency.

Westlands constituency contains some of the highest income areas in Nairobi, as well as slum areas like Kangemi.

The Kenyan Constituency Development Fund (CDF) was introduced in 2003 during the Kibaki presidency with the aim of devolving some funds to the grassroots so that people would have a say on development.

The fund is designed to support constituency-level, grass-root development projects. It is aimed at achieving equitable distribution of development resources across regions and to control imbalances in regional development brought about by partisan politics. It targeted all constituency-level development projects, particularly those aiming to combat poverty at the grassroots.



These funds are earmarked to finance the implementation of public projects that have contributed towards the overall socio- economic development of Kenya as a country.

Vision

Improve the living standards of communities in Westlands constituency by successfully implementing National Government Constituency Development fund that will ensure secure environment with quality education, and social economic wellbeing of the people.

Mission

1. Partner with local and international organizations to support and strengthen National Government Constituency Development Funds to implement quality sustainable projects in the Constituency.
2. Maximize on Community participation process anchored in the 2010 constitution to generate community synergy and enhance support and sustainability.

Core values

- Integrity in all operation
- Fund Accountability,
- Equality and prosperity.
- Youth, women and people with disability empowerment and involvement
- Partnership
- Transparency

1.2.1 OVERVIEW OF ELIGIBLE PROJECTS UNDER NG-CDF BY WESTLANDS CONSTITUENCY

Eligibility of Projects Fundable by Westlands NG-CDF

The eligible projects fundable by NG-CDF as stipulated in section 24 of the NG-CDF (Amendment) Act, 2016 as those that are in:

Respect of works and services falling within the functions of the National Government under the constitution of Kenya.

2.0 WARD MEETINGS REPORTS

The Westlands NGCDFC planned for and carried out the meetings in July 2021 in 5 wards respectively.

3.0 STAKEHOLDERS MEETINGS

The meetings were carried out on the 27th -29th July 2021 and 2nd & 4th Augustn2021 majorly on two sectors; Security and

Education stakeholders. The stakeholders for both security and education sectors participated during bursary cheques issuance which was running concurrently with ward meetings.

4.0 WARD MEETINGS

The exercise was carried out in three days covering all the five wards in the constituency namely Kangemi, Mt. View, Kitisuru, Parklands and Karura.

4.1 NOTICE OF THE MEETINGS

SUBJECT: INVITATION TO ATTEND WARD PUBLIC MEETINGS IN THE CONSTITUENCY.

Section 27(1) of the NG-CDF Act 2015 requires that the chairperson of the constituency committee shall, within the first year of the commencement of a new Parliament and at least once every two years thereafter, convene open forum public meeting in every ward in the constituency to deliberate on development matters in the ward and in the constituency.

Pursuant to the above provisions, Westlands National Government Constituency Development Fund Committee has organized to collect 2021/2022 Financial Year and 2022/2023 Financial Year project proposals from the public through ward consultative forums as outlined in the table below.

DATE	TIME	WARD	VENUE
29 th July, 2021	9.00am - 12.00 noon	Kangemi	Kihumbuini ground
28 th July, 2021	10.00pm - 12.30pm	Mt. View	St. Josephs Primary School hall
2 nd August, 2021	9.00am - 12.00 noon	Kitisuru	Loresho secondary school ground
3 rd August, 2021	9.00pm – 12 noon	Parkland s	Hospital hill high school ground
4 th August, 2021	10.00am – 12.30pm	Karura	Githogoro Baptist church ground

Members of the public from each of these wards are therefore invited to attend the forums to propose project proposals for financial Years 2021/2022 and 2022/2023.



A blue ink signature and a rectangular stamp are present at the bottom right of the page. The stamp contains some illegible text and a signature. Below the stamp is a larger, more prominent handwritten signature in blue ink.

WESTLANDS NATIONAL GOVERNMENT CONSTITUENCY DEVELOPMENT FUND - CHAIRMAN

4.2 WARD ONE: KANGEMI

The meeting took place on 29th July, 2021, at the Kihumbuini ground at 9.00am.

4.2.1 MEMBERS PRESENT

NG-CDFC members

Area Member of National Assembly Representative

Deputy County Commissioner Representative

Area Chiefs

Area Elders

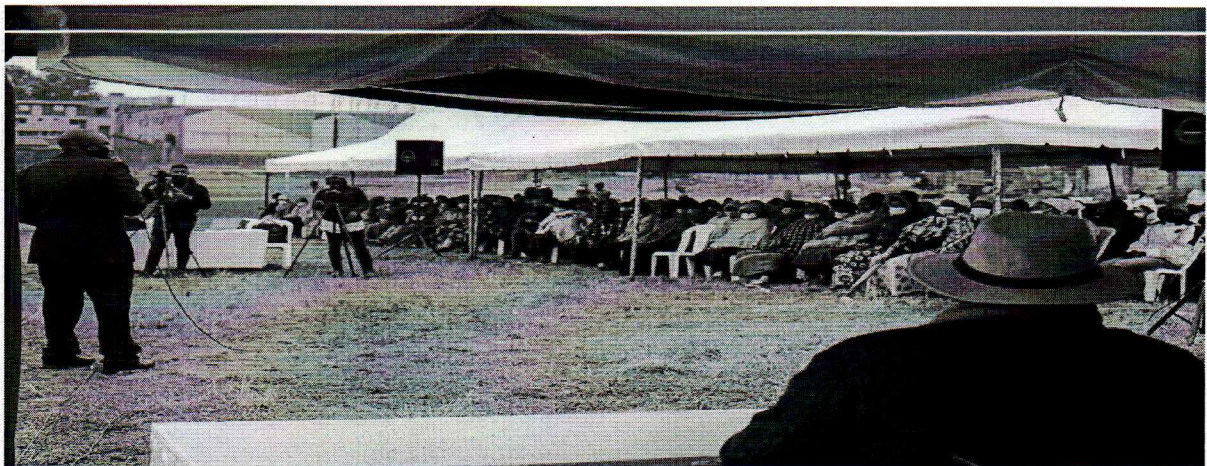
Invited Stakeholders

4.2.2 PRELIMINARIES

The Westlands NGCDFC member who is also the ward's representative called the meeting to order and called upon one volunteer to lead in opening prayers.

4.2.3 COMMENTS BY THE WESTLANDS NG-CDFC CHAIRMAN

The chairman welcomed Area MP Hon Tim Wanyonyi and the constituents and thanked them for attending the meeting. He gave a brief talk on the relevance of the meeting that it was a requirement by law that the NG-CDFC should convene open forum public meetings in every ward in the constituency to deliberate on development matters and project priorities in the ward and the constituency.



The NGCDFC Chairman giving his speech.

[Handwritten signature in blue ink]

[Handwritten signature in blue ink]

4.2.4 COMMENTS BY THE AREA MEMBER OF NATIONAL ASSEMBLY REPRESENTATIVE

The area member of National Assembly's gave his speech and promised to ensure that all projects requested by the public will be considered.

The MP informed members on the nature of eligible projects fundable by NG-CDF as community based to ensure that the prospective benefits are available to a widespread cross-section of the inhabitants of a particular area as well as all works and services under the mandate of the National Government according to the constitution of Kenya.



The MP Hon Tim Wanyonyi addressing the people of Kangemi ward at the Kihumbuini grounds



The head teacher New Kihumbuini primary school giving her project priorities.

4.2.5 COMMENTS BY THE FIELD OPERATIONS OFFICER

[Handwritten signature]

[Handwritten signature]

The field operations officer highlighted the ineligible projects including; Projects supporting religious bodies or religious activities, projects supporting political bodies or political activities, recurrent costs of a completed projects, personal projects, private projects and projects targeting a specific group of people to the exclusion of others.

4.2.6 COMMENTS BY THE AREA CHIEF

The meeting was attended by chief from Kangemi Ward, who jointly thanked Westlands NG-CDFC for organizing a forum where the public had an opportunity to have their views be heard as pertains the projects they would wish Westlands NG-CDF to implement for them during the two financial years.

4.2.7 COMMENTS BY THE DEPUTY COUNTY COMMISSIONER REPRESENTATIVE

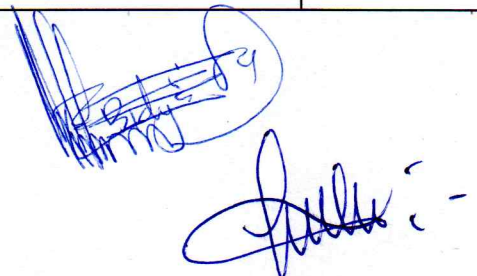
The ACC thanked the participants for attending the meeting and introduced his team; the chiefs and other leaders.

She urged residents to be alert on security matters and ensure that the youths are engaged in development projects to curb and reduce vices such as drug use and abuse, robbery among others.

4.2.8 PROJECT PRIORITIES IDENTIFIED IN KANGEMI WARD

The project priorities were as highlighted in the table below:

PROJECTS PROPOSED	SECTOR	ACTIVITY	AREA LOCATION
Kihumbuini Primary School	Education	Top up for construction of 2 Classrooms, Stair case & ramp to completion. Paving parking with cabros & construction of gate. Library & resource centre.	Kangemi
New Kihumbuini Primary School	Education	Construction of Perimeter Wall. Purchase of 100 lockers and Chairs.	Kangemi
Kangemi national polytechnic	Education	Construction of 20 classrooms' Computer science laboratories Car wash machines for the youth Welding machines Bakery and equipment.	Kangemi
Chiefs office and police post	Security	Construction of chiefs' office and post at Makaburini area. Perimeter wall Security lights	Kangemi
Kangemi chiefs office	Security	Land scapping Cabros	Kangemi



		New gate Hand washing points	
--	--	---------------------------------	--

4.3 WARD TWO: MOUNTAIN VIEW

The meeting took place on the 28th July 2021, at St Joseph's primary School grounds at 10.00am.

4.3.1 MEMBERS PRESENT

NG-CDF Committee
Area Member of National Assembly
Assistant County Commissioner
Area Chiefs
Area Elders
Invited Stakeholders

4.3.2 PRELIMINARIES

The NG-CDFC Chairman representative of this ward welcomed members to the meeting after an opening prayer, he thanked the NG-CDFC for presenting the constituents with an opportunity of identifying projects to be funded by NG-CDF.

4.3.3 COMMENTS BY THE FIELD OPERATIONS OFFICER

The Field Operations Officer dealt on the relevance of the meeting as mentioned in the NG-CDF Act 2015, and the nature of projects fundable by NG-CDF: projects that are communal and with benefit to a wide cross section of the constituents and not projects that benefit individuals.

4.3.4 COMMENTS BY THE ASSISTANT COUNTY COMMISSIONER

Comments by the Assistant County Commissioner (ACC) were mostly on security issues. He emphasized on ensuring that there was security in the ward and reporting of suspicious people and activities was the first step to ensure a safe environment.

4.3.5 COMMENTS BY THE WESTLANDS NG-CDFC CHAIRMAN

He told the meeting the devolved functions in Westlands and pointed out the importance of taking into consideration all major stakeholders' opinions during the projects' planning stage.



4.3.6 COMMENTS BY THE AREA MEMBER OF NATIONAL ASSEMBLY

The area member of National Assembly thanked the constituents for their interest in projects' identification. He informed the public on bursary application procedures and his objective of putting focus on development issues and emphasized on giving positive and objective opinion.

[Handwritten signature in blue ink]

[Handwritten signature in blue ink]



4.3.7 PROJECT PRIORITIES IDENTIFIED IN MOUNTAIN VIEW WARD

The project development priority was presented as per the below table: -

PROJECTS PROPOSED	SECTOR	ACTIVITY	AREA LOCATION
Gichagi chiefs office & police post	Security	Construction of chief's office and police post offices	Mt. View
Thiong'o- Naivasha Road	Roads		Mt. View
Gichamba-Kinuthia Road	Roads	Tarmacking the access roads	Mt. View
Gichenga Road to Pastoral Center Road	Roads	Tarmacking the access roads	Mt. View
Construct the Nairobi River Bridge connecting Kangemi and Gatina	Roads	Tarmacking the access roads	Mt. View
Kangemi High School	Education	Rehabilitation of 5 Classrooms Landscaping of the Field.	Mt. View
Kangemi Primary School	Education	Construction of 5 Classrooms from	Mt. View

[Handwritten signature]

[Handwritten signature]

	suspended slab & purchase of 10,000 lockers & chairs. Tarmacking the road beside the school gate coming from Kangemi.	
--	--------------------------------------------------------------------------------------------------------------------------	--



Mt. View Ward public participation held at St Joseph's Primary School multi-purpose hall.

4.3.8 CHALLENGES

It was noted that the public does not know the difference between functions of NG-CDF and County government.

One area resident was given an opportunity to express his opinion and he reiterated that Mt View Ward in the last financial year was allocated ksh 10,000,000 for 5 classrooms yet he has not seen any construction of classrooms at Kangemi primary school. He was genuinely concerned why that was the case and the NGCDFC chairman informed him that the project will be implemented soon after the procurement process.

[Handwritten signature and stamp]

4.3.9 WAY FORWARD

The ward representatives in the committee should spend time with the public and ensure dissemination of information on functions and mandate of NGCDF is well understood.

The ward meeting resolved that the ongoing project should be implemented to completion as soon as possible because the current congestion in classrooms is risky during these days of Covid pandemic.

4.4 WARD THREE: KIISURU

The meeting took place on Tuesday 3rd August, 2021 at Loresho secondary school ground at 9.00am to 12.00noon Loresho Secondary and 2.00pm to 4.00pm at Farasi lane secondary school.

4.4.1 MEMBERS PRESENT

NG-CDF Committee

Deputy County Commissioner's representative

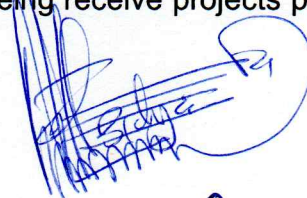
Area Elders

Ward residents

4.4.2 PRELIMINARIES/COMMENTS BY THE NG-CDFC MEMBER

The NGCDFC member from the ward welcomed members to the public participation forum and appreciated them for their enthusiasm towards the event.

She rolled out the expectations of the meeting being receive projects proposals from the public and issue bursary cheques.





4.4.3 COMMENTS BY THE FIELD OPERATIONS OFFICER

Drew the meetings' attention on the projects that fall under NG-CDF established with the aim of improving service delivery, alleviating poverty, enhancing economic governance, and ultimately to spur development in the constituencies thereby contributing to socio-economic development of all the constituencies.

4.4.4 COMMENTS BY THE SCHOOL PRINCIPAL

The principal for Loresho secondary school appreciated the Westlands NG-CDFC for the initiative and thanked the MP Hon Tim Wanyonyi for schools development and bursary cheques. She encouraged the parents and students to work together to achieve best academic results and to keep safe during this era of Covid 19 pandemic.

The principal gave her own projects needs as well as presented other secondary schools projects priorities.



Madam grace Kimaiyo principal Loresho secondary school.

4.4.5 COMMENTS BY THE DEPUTY COUNTY COMMISSIONER REPRESENTATIVE

The DCC explained that the NGCDF projects are aimed at addressing the needs of local people as well as ensuring beneficiary participation in development projects and coordination of all government functions to fight poverty at the grassroots.

4.3.6 COMMENTS BY THE AREA MEMBER OF NATIONAL ASSEMBLY

The area member of National Assembly thanked the Kabete vet lab residents for their support in projects' identification process. He informed the public that development without participatory involvement of the public leads to white elephant, ghost and abandoned projects which cumulates to wastage of public funds.



4.4.7 PROJECT PRIORITIES IDENTIFIED IN KITISURU WARD

The project priorities were presented per area as tabled below: -

PROJECTS PROPOSED	SECTOR	ACTIVITY	AREA LOCATION
EDUCATION			
Loresho primary school	Education		Loresho
Loresho Secondary school	Education	Completion of laboratory Construction of 5 classrooms Construction of perimeter wall Construction of teachers houses	Loresho
Lower Kabete primary school	Education	Completion of 4 classrooms Renovation of head teacher's 7 rooms house Construction of ablution block	Lower Kabete
Farasi lane secondary school	Education	Construction of laboratory Construction of 5 classrooms Construction of library Paving walk path with cabros	Lower Kabete
Kabete vet lab primary school	Education	Renovation of 10 classrooms paving parking with cabros	Kabete Vet lak
Kabete vet lab secondary school	Education	Purchase and installation of 10,000 litres water tanks Construction of laboratory Construction of 5 classrooms	Kabete Vet lak

[Handwritten signatures and initials in blue ink]

	Construction of library Construction of school gate Paving walk paths with cabros Landscaping of field	
--	-----------------------------------------------------------------------------------------------------------------	--



Kitisuru ward public participation forum held at Loresho secondary school ground

4.4.8 CHALLENGES

Delay in procurement of contractors has slowed down projects implementation in the schools.

4.4.9 WAY FORWARD

The Westlands NG-CDF Committee should inform PMCs in advance on delays in procurement plan schedule.

4.5 WARD FOUR: PARKLANDS / HIGHRIDGE

The meeting took place on 3rd august 2021 at the hospital hill high school grounds at 9:00am.

4.5.1 MEMBERS PRESENT

NG-CDF Committee
Area Member of National Assembly representative
Deputy County Commissioner's representative
Area Chiefs
Area Elders
Ward residents

4.5.2 PRELIMINARIES

The meeting began with a word of prayer from the co-opted member, thereafter the NG-CDFC Chairman welcomed members to the meeting and introduced his team; NG-CDFC members. He then highlighted the day's agenda to the members of the public.

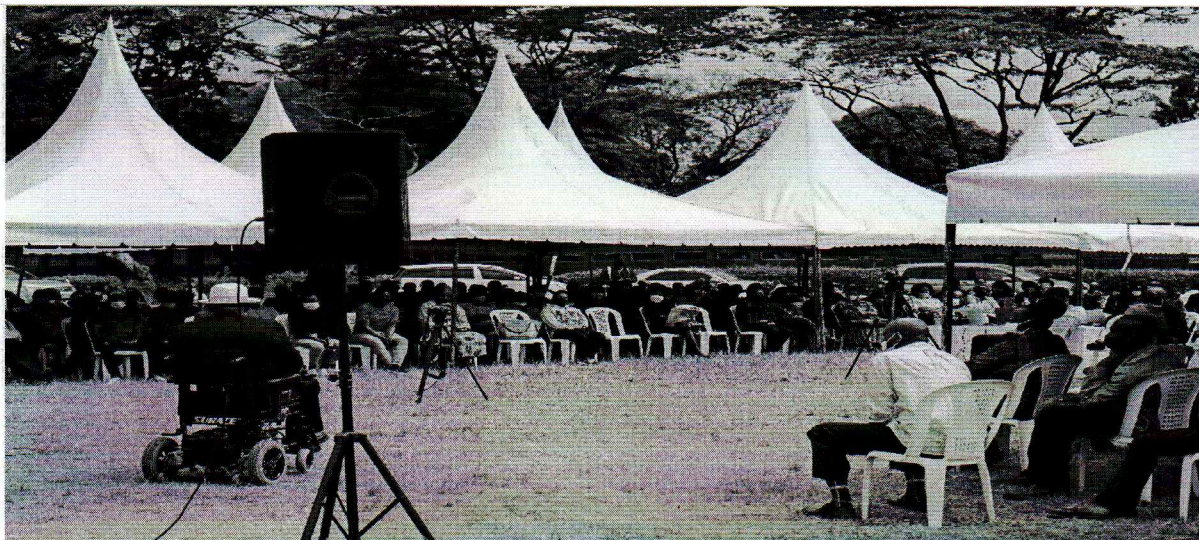
4.5.3 COMMENTS BY THE DEPUTY COUNTY COMMISSIONER'S REPRESENTATIVE

She welcomed members to the meeting and pointed out the importance of community involvement in any development process and encouraged the community to work hand in hand with NG-CDF to promote development in Westlands.

4.5.4 COMMENTS BY THE AREA MEMBER OF NATIONAL ASSEMBLY

He pointed out that the impact of NG-CDF has changed people's lives positively and can be evidenced in the entire republic of Kenya. He said his development record is in tandem with NGCDF Act that has out emphasize on education and security sectors.





4.5.5 PROJECT PRIORITIES IDENTIFIED IN PARKLANDS / HIGHRIDGE WARD

The project priorities were presented as per the below table: -

PROJECTS PROPOSED	SECTOR	ACTIVITY	AREA LOCATION
EDUCATION			
Bohra primary school	Education	Additional funds for completion of 2 classrooms from first floor slab and ramp to completion	Westlands
Bohra primary school	Education	Additional funds for construction of grade 1 pupils 2 classrooms on ground floor with a slab to completion	
Aga Khan primary school	Education	Completion of the entire school- Painting, construction of perimeter wall and installation of cabros on parking areas.	Parklands
Highridge primary school	Education	Renovation of 3 classrooms Water tank Library School bus	Highridge
North Highridge Secondary School	Education	Construction of classrooms Completion of kitchen & canteen Laboratory. Completion of 2 classrooms Construction of kitchen, dining hall and Multi-purpose hall Construction of ablution block Water tanks	Highridge
Parklands Arya Girls secondary	Education	Renovation of 3 laboratories Construction of 2 laboratories Water tanks	Parklands

SECURITY			
Westlands Deputy County Commissioner Office	Security	Renovation of offices Construction of chief's office	Westlands
Highridge Divisional Headquarters ACC office	Security	Purchase of office furniture & fittings Paving of walk path with cabros Purchase of Water tank Construction of Perimeter wall Construction of Ablution block Construction of Assistant chiefs	Highridge
Hospital Hill Primary School	Education	Supply of tanks and installation of water gutters for harvesting of rain water. Construction of Perimeter wall. Construction of Classrooms Landscaping. Construction of ablution block. Purchase of library books Paving paths with cabros Purchase of 500 desks and lockers.	Highridge

4.5.6 CHALLENGES

Highridge / parklands residents said that Covid-19 pandemic has led to so businesses losses that has negatively affected payment of school fees and other basic needs.

4.5.7 WAY FORWARD

The leadership of Westlands NG-CDF encouraged members to adhere to the covid-19 protocol and create alternative ways to earn livelihoods even from working at home.

4.6 WARD FIVE: KARURA

The meeting took place on the 4th August 2021, at the Githogoro Baptist church and hospital hill high school at 10.00am and 2.00pm respectively.

4.6.1 MEMBERS PRESENT

NG-CDF Committee
Deputy Count Commissioner Representative
Area Chiefs
Area Elders
Invited Stakeholders
Ward residents

4.6.2 PRELIMINARIES/COMMENTS BY THE NG-CDFC MEMBER

The Westlands NG-CDFC member representing Karura ward welcomed members to the meeting and took the opportunity of introducing the entire Westlands NG-CDFC members.

She welcomed a sheikh to open the meeting with a word of prayer.



She sensitized the public on the issues affecting Githogoro dwellers especially the youths as being idle due to negative impact of Covid 19 that has made small scale businesses to close down hence vices such as petty theft have become rampant.

The member urged the local leaders to look for ways of engaging the youth in meaningful livelihood skills so that they can shun away from vices.

The youth representative from Karura ward handed over to the chairman who welcomed other guests.

4.6.3 COMMENTS BY THE AREA MEMBER OF NATIONAL ASSEMBLY REPRESENTATIVE

The Area Member of the National Assembly assured to the participants that he will be on the front line to promote development in the ward.

A blue ink signature or stamp, possibly a stamp of the Area Member of the National Assembly.

A blue ink signature.



4.6.4 COMMENTS BY THE DEPUTY COUNTY COMMISSIONER REPRESENTATIVE

She commended the participants for setting some time out of their busy schedules to attend the noble meeting. She encouraged the youth to apply for kazi kwa vijana by registering with her for work placement. She also requested the NGCDF to ensure that the contractors employ the youth as casuals as they implement NGCDF projects to ease the burden of youths economically.

4.6.5 COMMENTS BY THE AREA CHIEF

The area chief requested to leave before meeting started to attend to an emergency.

4.6.6 PROJECT PRIORITIES IDENTIFIED IN KARURA WARD

The project priorities were presented as per the below table: -

Karura Primary School	Education	Construction of 10 door abluion block for girls and 10-door abluion fitted with urinals for boys. Construction of a bio-digester or a septic tank. Renovation of 6 classrooms	Karura
Hospital hill high school	Education	Construction of dormitories Construction of 5 classrooms Construction of laboratories Construction of computer library	Karura



Karura Ward public participation held at Githogoro Baptist church grounds.

4.6.7 CHALLENGES

Youth unemployment and lack of entrepreneurship activities has brought about insecurity.

4.6.8 WAY FORWARD

All leaders to engage the youths and guide them towards starting small businesses and sources Uwezo fund to get loans to boost their ventures.

4.7 CONCLUSION

Members of the public were happy with the projects that had been implemented under the education sector and security sector.

**THIRD SCHEDULE(ss. 25(6),(11) and 29(1))
CONSTITUENCY PROJECTS SUBMISSION FORM**

CONSTITUENCY NO. 274

CONSTITUENCY NAME: WESTLANDS

FINANCIAL YEAR: 2021-2022

SERIAL	NAME OF PROJECT	AMOUNT ALLOCATED (KSHS)
274/AP1	Administration/Recurrent	8,225,332.74
274/AP2	Monitoring and evaluation/Capacity Building	3,800,000.26
274/2640100	Bursary/Mocks/Cats	36,576,339.00
274/2640200	Emergency Projects	7,192,207.00
274/2630204	Primary School Projects	42,600,000.00
274/2630205	Secondary School Projects	31,970,000.00
274/2640507	Security Projects	4,000,000.00
274/2640509	Sports Activities	2,000,000.00
274/2640510	Environmental Projects	725,000.00
TOTAL		137,088,879.00

ADEKHERA B. EKA  6.10.2021
Chairman Signature Date

.....
Fund Manager Signature Date