



National Government Constituency Development Fund
GANZE CONSTITUENCY
Ganze Sub-County Headquarters
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**MINUTES OF GANZE NG-CDF COMMITTEE MEETING HELD ON 29th SEPTEMBER 2020
AT GANZE NG-CDF OFFICE BOARDROOM**

MEMBERS PRESENT

- | | |
|------------------------------|--------------|
| 1. Mr. Jimmy J. Kitsao | -Chairperson |
| 2. Ms. Philister .S. Kahindi | -Secretary |
| 3. Mr. Moses .B. Karisa | -Member |
| 4. Ms. Purity .K. Ngowa | -Member |
| 5. Ms. Rehema .C. Iha | -Member |
| 6. Mr. Onesmus .D. Mwashe | -Member |
| 7. Mr. Humphrey Safari | -Member |
| 8. Mr. Patrick .H. Ngala | -Member |
| 9. Mr. George Chege | -DCC/Member |

IN ATTENDANCE

1. Mr. Peter .M. Mwaighonda -Fund Account Manager, Exofficio Member

Agenda

1. Prayers/preliminaries
2. Reading and Confirmation of Minutes of the previous Meeting
3. Matters arising from the previous Meeting
4. Ganze NG-CDF Project proposals; 2020/2021 Financial year
5. Approval of official expenditure
6. A.O.B

MIN. NG-CDFC/GANZE/22/2020/2021-PRAYERS/PRELIMINARIES

The Chairperson called the meeting to order at 9.45 a.m.

Prayers were conducted by a volunteer, Mr. Onesmus .D. Mwashe.

In his opening remarks, the Chairperson thanked and welcomed the members to the meeting.

He reminded the members to observe social distancing, wash hands & sanitize and wear face masks to observe the Ministry of Health directives aimed at curbing the spread of Covid-19 pandemic.

He further informed the members that the meeting was crucial since it was called to deliberate on the Project proposals for the 2020/2021 Financial year.

**MIN. NG-CDFC/GANZE/23/2020/2021-READING AND CONFIRMATION OF MINUTES OF
THE PREVIOUS MEETING**

Philister S. Kahindi 6/11/2020

Amb. Kithi secondary school; Construction of 3 Pit latrines to completion -Kshs. 1,500,000.00

-Kshs. 34,276,000.00

6. Bursary Funds

Bursary; Secondary schools

-Kshs. 19,600,000.00

Bursary; Tertiary institutions

-Kshs. 14,676,000.00

7. Social security programme; Payment of NHIF to 229 needy Constituents

-Kshs. 1,374,000.00

8. Primary School Projects

-Kshs. 45,555,120.41

Katofeni primary school; Construction of 4 No. classrooms to completion -Kshs. 4,800,000.00

Katofeni primary school; Purchase of 10,000 litres water tank & Installations -Kshs. 200,000.00

Karimani primary school; Construction of 2 No. classrooms to completion -Kshs. 2,400,000.00

Karimani primary school; Purchase of 10,000 litres water tank & Installations -Kshs. 200,000.00

Mulungu wa Mawe prim. school; Construction of 2 No. classrooms to completion -Kshs. 2,400,000.00

Mulungu wa Mawe prim. school; Purchase of 10,000 litre water tank & Installation -Kshs. 200,000.00

Kirimani primary school; Construction of 2 No. classrooms to completion -Kshs. 2,400,000.00

Kirimani primary school; Purchase of 10,000 litres water tank & Installations -Kshs. 200,000.00

Madamani primary school; Construction of 3 No. classrooms to completion -Kshs. 3,600,000.00

Madamani primary school; Purchase of 10,000 litres water tank & installations -Kshs. 200,000.00

Maya primary school; Construction of 2 No. classrooms to completion -Kshs. 2,400,000.00

Maya primary school; Purchase of 10,000 litres water tank & Installations -Kshs. 200,000.00

Ranch primary school; Construction of 3 No. classrooms to completion -Kshs. 3,600,000.00

Ranch primary school; Purchase of 10,000 litres water tank & Installations -Kshs. 200,000.00

Forodhoyo primary school; Construction of 2 No. classrooms to completion -Kshs. 2,400,000.00

Forodhoyo primary school; Purchase of 10,000 litres water tank & Installations -Kshs. 200,000.00

Mwaeba primary school; Renovation of 5 No. classrooms to completion -Kshs. 3,000,000.00

Mwaeba primary school; Purchase of 10,000 litres water tank & Installations -Kshs. 200,000.00

Muyuni primary school; Renovation of 8 No. classrooms to completion -Kshs. 4,000,000.00

Muyuni primary school; Purchase of 10,000 litres water tank & Installations -Kshs. 200,000.00

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Minutes of the previous Meeting held on 8th September, 2020 were read by the Secretary, Ms. Philister .S. Kahindi. They were confirmed true after being proposed by Ms. Purity .K. Ngowa and seconded by Mr. Moses .B. Karisa.

MIN. NG-CDFC/GANZE/24/2020/2021-MATTERS ARISING FROM THE PREVIOUS MEETING

-There were no matters arising

MIN. NG-CDFC/GANZE/25/2020/2021-GANZE NG-CDF PROJECT PROPOSALS; 2020/2021 FINANCIAL YEAR

Members were informed that the Constituency was allocated an equal share of Kshs. 137,088,879.31 of the National Government Constituencies Development Fund in the current Financial year, 2020/2021.

Members deliberated on this agenda at length and based on the Constituency's Strategic plan, Projects supporting the Big Four Agenda, Implementation of the five best projects and the 4 No. Ward reports, they finally considered and approved the following proposed projects to be implemented in the Financial year 2020/2021 viz;

1. Administration/Recurrent costs	-Kshs. 8,225,332.00	
Employees' salaries and gratuity		-Kshs. 4,700,000.00
Goods and services		-Kshs. 2,090,092.00
NSSF		-Kshs. 311,040.00
NHIF		-Kshs. 124,200.00
Committee expenses		-Kshs. 1,000,000.00
2. Monitoring & Evaluation/Capacity building	-Kshs. 4,112,666.00	
Goods and services		-Kshs. 500,000.00
Committee expenses		-Kshs. 2,412,666.00
NG-CDFC/STAFF/PMC Capacity building		-Kshs. 1,200,000.00
3. Emergency Reserve	-Kshs. 7,192,206.90	
4. Sports Activities	-Kshs. 2,741,777.00	
5. Environmental Activities	-Kshs. 2,741,777.00	
Chapungu primary school; Purchase of 10,000 litres water tank & installations		-Kshs. 241,777.00
Ngamani primary school; Construction of 2 Pit latrines to completion		-Kshs. 1,000,000.00

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Shangweni secondary school; Purchase of 50 No. Laboratory stools -Kshs. 150,000.00
Shangweni secondary school; Purchase of 10,000 litres water tank & Installations -Kshs. 200,000.00

10. Security Projects -Kshs. 9,500,000.00

Ganze DCC's Office; Construction of 1 Pit latrine to completion -Kshs. 500,000.00
Mrima wa Ndege Chief's Office; Construction of a 3 roomed office to completion-Kshs. 3,000,000.00
Kauma Chief's Office; Construction of a 3 roomed office to completion -Kshs. 3,000,000.00
Bamba Chief's Office; Construction of a 3 roomed office to completion -Kshs. 3,000,000.00
Kshs. 137,088,879.31

MIN. NG-CDFC/GANZE/26/2020/2021-APPROVAL OF OFFICIAL EXPENDITURE

The Committee approved the payment of Members' sitting allowances and refreshments amounting to Kshs. 57,000/- for the day's meeting.

MIN. NG-CDFC/GANZE/27/2020/2021-A.O.B

2nd Quarter (2020/2021 F.Y) Monitoring & Evaluation exercise

Members were reminded that the activity will be conducted as earlier planned on 8th September, 2020. That the activity shall be done effective from 21st October, 2020 to 24th October, 2020.

There being no any other business to be deliberated on, the meeting was adjourned at 1.40 p.m with a word of prayer from Mr. Onesmus. D. Mwashe.

Confirmed:

CHAIRPERSON Jimmy Kijiro SIGNATURE [Signature] DATE 6/11/2020

SECRETARY Peter M. Muli Githanda SIGNATURE [Signature] DATE 6/11/2020