

**MINUTES FOR KAJIADO SOUTH NG-CDFC MEETING HELD ON 19TH DECEMBER 2017
AT THE NG-CDFC BOARDROOM.**

1. Hon Kato Metito	Member of Parliament (Oversight Committee)
2. Abdirisak Jaldesa	Deputy County Commissioner
3. Mr. Kilelo Kilitia	Chairman
4. Mr. Johnson Karanja	Fund Account Manager
5. Mrs. Rosemary Nailantai	Secretary
6. Mr. Amos Karanja	Member
7. Joshua Lomunyak	Member
8. John Muli Milia	Member
9. Esther Seina	Member
10. Marion Matilu	Member

PRELIMINARIES

The meeting was called to order at 09.15 a.m. Mr Amos Karanja opened the meeting with a word of prayer. The chairman thanked the members for attendance and shared the agenda of the day

AGENDA

1. Reading and confirmation of previous meeting's minutes
2. Matters arising from the previous meeting's minutes
3. Project proposals FY 2017/18
4. AOB

MIN/1/12/2017 READING AND CONFIRMATION OF PREVIOUS MEETING'S MINUTES

The secretary took the members through the last meetings minutes. They were proposed by John Muli and seconded by Joshua Lomunyak as a true record of the day's deliberations.

MIN/2/12/2017 MATTERS ARISING FROM THE PREVIOUS MEETING'S MINUTES

- The chairperson to the committee led the team in convening the ward open forums in every ward in the constituency to deliberate on development matters
- The ward meetings were held in Kuku, Kimana, Rombo, Imbirikani/Eselenkei and Entonet wards
- The chairperson was accompanied by the area member of parliament, the Fund Account Manager and the committee members
- The public gave their views on the development agenda. Key crossing cutting issues of gender mainstreaming, environment, FGM, bursaries and HIV AIDS were highlighted.
- More emphasize was on women, youth and persons living with disabilities to apply for contracts as the law stipulates 30% of the tenders to go to this special group. The wananchi were requested to apply for bursaries in the coming year
- The wananchi came up with a basket of projects



- The budget allocation for the constituency had reduced from the earlier communicated Ksh.101,416,090.34 to Ksh.86,810,344.82 with Ksh. 4,568,965.52 as the emergency.
- The recruited NGCDFC staff had already signed their contracts.

MIN/3/12/2017 PROJECT PROPOSAL FOR FINANCIAL YEAR 2017/18

- ✓ The Fund Accounts Manager shared circulars from the NG-CDF Board on Financial year budget ceilings for each constituency and guidelines for preparation and submission of project proposals for board approval.
- ✓ Section 6(1) of the NG-CDF Act provides that, “ the Board shall with the approval of the relevant committee of the National Assembly, allocate funds for every constituency in each financial year in accordance with section 34’
Further, section 34(1) of the Act states:- “the budget ceiling for each constituency shall be the amount specified in Section 4(1) divided equally among all constituencies subject to provisions of section 8(1) and 23(1)
- ✓ Kajiado South allocation for FY 2017/18 is Ksh.86,810,344.82 the allocation includes Ksh. 4,568,965.52 as the emergency fund
- ✓ In the FY 2017/18, the constituency was supposed to fund the Constituency innovation hubs at Ksh. 4,677,027.20 and also mandatory was the constituency strategic plan

Section 53 of the NG-CDF Act states; “The constituency Member of National Assembly shall, in consultation with the Constituency Oversight Committee at least twice in every financial year, and upon giving notice of at least fourteen days, convene public forums for purposes of-

- (a) Mobilizing and sensitizing the respective target groups on any matter related to the Fund; and
 - (b) Soliciting views, opinions and proposals from the public in regard to the Fund and presenting the views and opinions to the National Assembly;
- (4) The public may in the public forums above -
- (a) Make recommendations to the Constituency Committee for the better implementation of projects undertaken under the Act;
 - (b) Witness the commissioning of projects and issuance of cheques and other disbursements by the Constituency Committee; and
 - (c) Express their views on the implementation of the Fund;
- ✓ In Kajiado South, the project identification process was done from the constituency, the ward and the locational level. The Area MP, committee chairperson, and NG-CDFC members held meetings in all administrative levels
 - ✓ The members went through the minutes from all the wards (locations) and noted all the proposed projects by the communities



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- ✓ Further, the committee prioritized the projects in terms of level of need and vulnerability of the communities
- ✓ The committee came up with a priority of project basket, which was budgeted adhering to the budget ceilings which are mandatory.
- ✓ The committee therefore came up with the 2017/2018 Financial year project proposal as tabulated below

Project Name	Original Cost	Project Activity	Amount Allocated	Current Status
Salaries and gratuity	1,554,000.00	Payment of staff salaries and Gratuity	1,554,000.00	Statutory
NSSF	45,360.00	Employer's contribution towards social security fund	45,360.00	Statutory
NHIF	59,400.00	Employer's contribution towards Health Insurance Fund	59,400.00	Statutory
Goods and Services	2,049,860.69	Fuel, subsistence allowances, repairs and maintenance, NG-CDFC expenses, motor vehicle expenses, water services, telephone, stationeries, travel and subsistence	2,049,860.69	Statutory
Committee expenses	1,500,000.00	Committee expenses	1,500,000.00	Statutory
Goods and Services	604,310.34	Purchase of fuel, repairs and maintenance, printing, stationery, Airtime, travel and subsistence	604,310.34	Statutory
Committee expenses	1,000,000.00	Payment of Committee allowances and other committee expenses	1,000,000.00	Statutory
CDFC/PMC Capacity Building	1,000,000.00	Undertake Training of the PMCs/NGCDFCs/NGCDFC staff on NGCDF Related issues	1,000,000.00	Statutory
Bursary for tertiary schools	21,702,586.21	Assisting needy students in tertiary schools to pursue their dreams in education	19,492,800.27	Statutory
Constituency strategic plan	4,000,000.00	Development of a constituency strategic plan	4,000,000.00	New
Constituency innovation hubs	4,677,027.20	Constituency innovation hubs at Kajiado South National Government	4,677,027.20	New



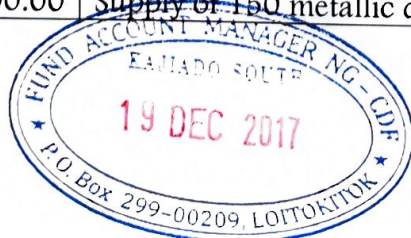
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		Constituency Development Fund Committee offices- conference hall, Kimana social hall, Namekok polytechnic and Oltiasika polytechnic each at Ksh. 1,169,256.80		
Rombo Girls	2,000,000.00	Construction of a multipurpose hall	2,000,000.00	Ongoing
Oloirien Secondary	1,700,000.00	Construction of four classrooms Ksh. 3,600,000 and supply of 100 chairs and lockers Ksh.400,000, construction of 1 block of 4door with urinal septic latrines and construction of 1 block, 2door pit latrines Ksh. 1,000,000	1,700,000.00	Ongoing
Iltlal Secondary School	9,400,000.00	Fencing of 45 acres of school land with concrete pillars ,mild steel angle lines and chain-link and fixing of a gate Ksh. 6,000,000, construction of 6 units staff houses Ksh.6,000,000, construction of a multipurpose hall with a kitchen Ksh. 5,200,000, construction 2 No. blocks of 4door boys toilets and 4door girls septic toilets Ksh. 1,600,000 and construction of 2No. blocks of 2door pit latrines Ksh. 600,000	9,400,000.00	Ongoing
Kikelelwa Secondary School	2,500,000.00	Construction of a science laboratory- co-funding with parents	2,500,000.00	Ongoing
Olmapinu Primary School	2,486,207.00	Fencing of 40 acres school land with concrete pillars ,mild steel angle lines and chain-link and fixing of two gates	2,486,207.00	Ongoing
Moilo Primary School	2,200,000.00	Construction of two classrooms Ksh. 1,900,000.00 Supply of 40 Metallic desks Ksh. 300,000.00	2,200,000.00	New
Loosikitok Primary	2,200,000.00	Construction of two classrooms Ksh.	2,200,000.00	New



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School		1,900,000.00 Supply of 40 metallic desks ksh. 300,000.00		
Oltiasika Primary School	2,200,000.00	Construction of two classrooms Ksh. 1,900,000.00 Supply of 40 metallic desks ksh. 300,000.00	2,200,000.00	New
Lemongo Bell Groove primary School	1,700,000.00	Fencing of 10 acres of school land with concrete pillars ,mild steel angle lines and chain-link and fixing of two gates	1,700,000.00	New
Olkiroriti Primary School	2,000,000.00	Construction of two classrooms Ksh.1,700,000.00 Supply of 40 metallic desks ksh. 300,000.00	2,000,000.00	New
Risa primary School	2,200,000.00	Construction of two classroom Ksh. 1,900,000.00 Supply of 40 metallic desks ksh. 300,000.00	2,200,000.00	New
Osoit primary School	1,700,000.00	Fencing of 10 acres of school land with concrete pillars ,mild steel angle lines and chain-link and fixing of two gates	1,700,000.00	New
Enkongu Primary School	2,200,000.00	Construction of two classrooms Ksh. 1,900,000.00 Supply of 40 metallic desks ksh. 300,000.00	2,200,000.00	New
Olandi Primary School	2,200,000.00	Construction of two classrooms Ksh. 1,900,000.00 Supply of 40 metallic desks ksh. 300,000.00	2,200,000.00	New
Lemongo Primary School	2,200,000.00	Construction of two classrooms Ksh. 1,900,000.00 Supply of 40 metallic desks ksh. 300,000.00	2,200,000.00	New
Oldooinyo - Oibor Primary School	1,000,000.00	Construction of 4 door bathrooms and toilets	1,000,000.00	New
Oloile Primary School	2,000,000.00	Construction of two classrooms Ksh.1,700,000.00 Supply of 40 metallic desks ksh. 300,000.00	2,000,000.00	New
Enkusero	900,000.00	Supply of 150 metallic desks	900,000.00	New



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Primary School				
Sports	1,262,627.86	Funding of a Football tournament. Purchasing of sports equipment for the local football clubs	1,736,206.90	Statutory
Environment	1,000,000.00	Carry out environmental sensitization to PMCs and community in the five wards. Each ward Ksh. 100,000 Purchase of tree seedlings and tree planting at Namelok primary school, Kimana primary school, Osoit primary school, Iltuleta primary school, Rombo girls secondary school each at Ksh. 100,000 Supply of water harvesting equipment Including fixing of gutters, supply of 2PVC water tanks and construction of concrete bases/platforms and associated piping and supply of tree seedlings and tree planting at Sompert primary school Ksh. 736,206.90	1,736,206.90	Statutory
Emergency	4,568,965.52	To cater for any unforeseen occurrences in the constituency	4,568,965.52	Statutory
TOTAL			86,810,344.82	

MIN/5/10/2016 ANY OTHER BUSINESS

- The FAM to prepare the project proposal and forward it to the NG-CDFB immediately with all the necessary attachments
- The vetting of bursaries to the needy students in the constituency will not be done at the usual time as in the previous years. This is due to the untimeliness in funds availability
- The vetting to be done once the funds are available
- Committee allowances for the activities carried out during the public forums to be paid in arrears once the funds are available

There been no other business, the meeting was adjourned at 1700 Hrs by a word of prayer from Rosemary.



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CONFIRMATION

SIGN.....*[Signature]*.....DATE.....^{19th} 19th DEC 2017.....

ROSEMARY NAILANTEI
SECRETARY KAJIADO SOUTH NG-CDFC

SIGN.....*[Signature]*.....DATE.....219/12/2017.....

KILELO KILITIA
CHAIR PERSON KAJIADO SOUTH NG-CDFC

