**MINUTES OF THE MEETING FOR LAGDERA NG-CDF COMMITTEE HELD AT NG-CDFC OFFICE ON 12TH FEBRUARY 2018 AT 9:30AM**

**MEMBERS PRESEN**

1. ADEN MOHAMED AHMED CHAIRMAN
2. MARYA ABDI IMAN SECRETARY
3. OMAR ABDI YAROW MEMBER
4. SUNDUS ALI SAMOW MEMBER
5. AHMED HASSAN ADEN MEMBER
6. YUSSUF KILAS ADEN FAM
7. FATUMA SIYAT ADEN MEMBER
8. WELI NUR KORANE MEMBER

**ABSENT WITH APPOLOGY**

1. JACSON OLECHUTA SUB-COUNTY COMMISSIONER

**ADENDA**

1. OPENING REMARKS
2. CONFIRMATION OF PREVIOUS MINUTE
3. DISCUSSION AND ADOPTION OF NEED ASSESMENT REPORT
4. APROVAL OF PROJECT PROPOSALS FOR FY 2017/2018
5. A.O.B

**MIN 01/02/2018. OPENING REMARKS**

The meeting was opened with a word of prayer from Ahmed Hassan. Chairman thanked all members for having sacrificed their valuable time to attend the meeting after the long journey for the assessment and requested the fund account manager to take members through the agenda of the day. He also requested all the committee members to contribute to the meeting.

**MIN 02/02/2018. CONFIRMATION OF PREVIOUS MINUTE**

The secretary took members through the previous minute and was confirmed as true record by Sundus Ali Samow and was seconded by Aden Mohamed Ahemed.

**MIN 03/02/2018 .DISCUSSION AND ADOPTION OF NEED ASSESMENT REPORT**

The fund account manager shared the report and was discussed in details. He also requested members to go through the report and find if there is any of the proposed projects in the ward meetings was not captured or left out. However the committee adopted the report.

 **MIN04/02/2018 .APROVAL OF PROJECT PROPOSALS FOR FY 2017/2018**

The fund account manger briefed the committee on the allocation for the fy 2017/2018 and requested members to strictly consider priority projects since proposed projects are very many as per the assessment reports and can only implemented in piecemeal. He further highlighted the budget ceiling for 2017/2018 as ksh.86, 810,344.72.After discussion and having considered various proposed projects the committee approved the following projects for funding.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PROJECT NAME** | **ACTIVITY** | **PROJECT NUMBER** | **AMOUNT ALLOCATED** | **STATUS** |
| Employees salaries | Payment of staff salaries and gratuity | 4-07-029-2110000-100-2017/2018-001 | 1,800,000.00 | on-going |
| Goods and services | Purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence, office tea purchase of photocopiers, staplers, etc | 4-07-029-2210000-100-2017/2018-001 | 1,200,000.00 | on-going |
| Capacity Building | Undertake Training of the NG-CDFCs on NG-CDF Related issues. | 4-07-029-2210700-100-2017/2018-001 | 600,000.00 | on-going |
| NHIF | Payment of NHIF deductions | 4-07-029-2120201-100-2017/2018-005 | 42,000.00 | on-going |
| NSSF | Payment of NSSF deductions | 4-07-029-2120101-100-2017/2018-006 | 24,000.00 | on-going |
| Committee expenses | Payment of committee sitting allowances, transport, conferences | 4-07-029-2210802-100-2017/2018-007 | 1,542,620.69 | on-going |
| Emergency | To cater for any unforeseen occurrences in the constituency during the financial year | 4-07-029-2640200-101-2017/2018-001 | 4,568,965.52  | on-going |
| Goods and services | Purchase of fuel, repairs and maintenance, printing, stationery, Airtime, travel and subsistence, etc. | 4-07-029-2210000-111-2017/2018-001 | 400,000.00 | on-going |
| Committee expenses | Payment of Committee sitting allowances, transport, conferences | 4-07-029-2210802-111-2017/2018-002 | 1,400,000.00 | on-going |
| CDFC/PMC Capacity building | Undertake Training of the PMCs/NG-CDFCs on NG-CDF Related issues. | 4-07-029-2210700-111-2017/2018-003 | 804,310.34 | on-going |
| Bursary secondary schools | Payment of bursary to needy students | 4-07-029-2640101-103-2017/2018-001 | 9,000,000.00 | on-going |
| Bursary tertiary schools | Payment of bursary to needy students | 4-07-029-2640102-103-2017/2018-002 | 11,202,586.205 | on-going |
| Mocks and cats | Payments for mocks and cats | 4-07-029-2640104-103-2017/2018-003 | 1,500,000.00 | on-going |
| Geylab primary school | 4-07-029-2630204-104-2017/2018-081 | Construction two classrooms  | 2,000,000.00 | New |
| Barkuke primary school | 4-07-029-2630204-104-2017/2018-082 | Construction two rooms staff house  | 2,000,000.00 | New |
| Garse primary school | 4-07-029-2630204-104-2017/2018-083 | Construction two classrooms  | 2,000,000.00 | New |
| Tokojo primary school | 4-07-029-2630204-104-216/2017-084 | Construction two rooms staff house  | 2,000,000.00 | New |
| Jilango primary school | 4-07-029-2630204-104-2017/2018-085 | Construction of 80 bed capacity dormitory | 5,000,000.00 | New |
| Afweine primary school | 4-07-029-2630204-104-2017/2018-086 | Renovation of 80 bed capacity dormitory (painting, flooring, fixing of doors and windows) | 1,500,000.00 | New |
| Afweine primary school | 4-07-029-2630204-104-2017/2018-087 | Renovation of two classrooms (painting, roofing, flooring, fixing of doors and windows) | 1,000,000.00 | New |
| Maalimin primary school | 4-07-029-2630204-104-2017/2018-088 | Construction of two rooms staff house | 2,000,000.00 | New |
| Elan primary school | 4-07-029-2630204-104-2017/2018-089 | Construction of administration block | 2,500,000.00 | New |
| Shanta Abak primary school | 4-07-029-2630204-104-2017/2018-090 | Completion of administration block(painting, flooring, fixing of doors and windows) | 500,000.00 | On-going |
| Benane primary school | 4-07-029-2630204-104-2017/2018-091 | Renovation of four classrooms(roofing and painting) | 1,200,000.00 | New |
| Purchase Purchase and Supply of school desks | 4-07-029-2630204-104-2017/2018-092 | Purchase and supply of desks to Jilango primary,Geylab primary ,Bakuke primary,Garse primary,Kambi samaki Primary,Janju primary,Modogashe primay,Eldere primary,Bullo primary,Dihle primary.(65 desks to each school) | 3,2000,000.00 | New |
|  Purchase and Supply Lockers and chairs | 4-07-029-2630205-104-2017/2018-010 | Purchase and supply of lockers and chairs to Benane secondary school, Modogashe Secondary school, Modogashe Girls secondary school and Sahanta Abak secondary school.(80 lockers and chairs to each school | 2,500,000.00 | New |
| Benane Secondary school | 4-07-029-2630205-104-2017/2018-011 | Renovation of dining hall kitchen through re-roofing, erecting of chimney, plastering and painting. | 1,500,000.00 | New |
| Shanta abak Secondary School | 4-07-029-2630205-104-2017/2018-012 | Constriction of 80 bed capacity dormitory | 5,000,000.00 | New |
| Modogashe Secondary School | 4-07-029-2630205-104-2017/2018-013 | Construction of two rooms staff house | 2,000,000.00 | New |
| Modogashe police station | 4-07-029-2640507-113-2017/2018-003 | Construction of administration block | 4,000,000.00 | New |
| Eldere chiefs office | 4-07-029-2640507-113-2017/2018-004 | Completion for the Construction of chiefs office(painting, flooring, roofing, fixing of doors and windows) | 1,800,000.00 | On-going |
| Kanbi samaki chiefs office | 4-07-029-2640507-113-2017/2018-005 | Construction of chiefs office | 1,800,000.00 | New |
| Constituency Sports activities | 4-07-029-2640509-112-2017/2018-001 | Carry out Constituency Sports tournament and reward the winning teams/schools with trophies, balls, and games kits(Modogshe secondary school football team, shanta abak secondary school football,Benane secondary school football team) | 1,736,206.90 | New |
| Environment | 4-07--029-2640510-110-01-2017/2018 | Construction of waste collection site at Modogashe Secondary school, Modogashe Girls Secondary School,Benane Secondary School and Shanta Abak Secondary School.(435,051.725 for each site) | 1,736,206.90 | New |
| NG-CDFC office furniture | 4-07-029-3110202-108-2017/2018-001 | Purchase and supply of office executive table(2pcs),office desks(10pcs),office tables (4pcs) | 1,076,421.06 | New |
| Constituency innovation Hub | 4-07-029-2211311-108-2017/2018-001 | Establishment of constituency innovation hub in partnership with ministry of ICT through Telecom Kenya. | 4,677,027.20 | New |
| **TOTAL** |  |  |  | **86,810,344.82** |

**MIN 06/02/2018. A.O.B**

There being no other business the meeting ended with a word of prayer from Ahmed Hassan at 3.30pm.

PREPARED BY CONFIRMED BY

MARYAN ABDI IMAN ADEN MOHAMED AHMED

SECRETARY CHAIRMAN

NG-CDFC LAGDERA CONSTITUENCY NG-CDFC LAGDERA CONSTITUENCY