



**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND
SOY CONSTITUENCY**

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NG-CDFC MEETING HELD ON 30 MARCH 2021 AT THE NG-CDF BOADROOM

MEMBERS PRESENT

1. Felix Bett	Chairperson
2. Mondester Rotich	Secretary
3. Luka Kimosop	FAM
4. Hassan Ali Bule	DCC
5. Samson Kosgei	Member
6. StellahCheptoo	"
7. Micah Cheruiyot	"
8. Henry Tum	"
9. Mercy Maru	"
10. Titus sitienei	"

AGENDA

1. Reading and confirmation of the previous minutes dated 03 March 2021.
2. Matters arising from the minutes of the previous minutes dated 03/03/2021
3. Ongoing projects reports
4. Bursary sub-committee sub- location committee
5. KMTTC report and way forward
6. Conditional approvals REREC
7. Resubmission of Kshs 700,000
8. Employee contracts renewal
9. Payments of employees gratuity
10. Employee wages adjustment
11. Allocation of funds to votes(AIE No. B128037 Kshs. 12,000,000;AIE No. B128280 Kshs. 6,900,000 and AIE No. B132040 Kshs. 6,000,000)
12. AOB

PRELIMINARY

The meeting begun at 10:40 am by a word of prayer said by Luka Kimosop .

MIN 01/17/2020-2021 READING AND CONFIRMATION OF THE PREVIOUS MINUTES DATED 03 MARCH 2021

Minutes of the meeting dated 03 March 2021 were read through by the NG-CDFC secretary, it was proposed by Micah Cheruiyot and seconded by Henry Tum as being what were discussed in the previous meeting. The minutes were therefore adopted.

MIN 02/17/2020-2021 MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING DATED 03 MARCH 2021

Monitoring and evaluation subcommittee on pre-visit of funded projects before funds are released identified that most of the projects are in sorry state especially floors, roof, doors and some windows. The worst project is Kipsomba Primary school whose roof is leaking, floors have huge cracks.

MIN 03/17/2020-2021 ONGOING PROJECTS REPORT

Members gave their ward reports as follows;

1. Kaptebengwet secondary school construction of dining hall is ongoing currently at lintel
2. Vumilia primary school construction of 2 classrooms is ongoing currently at finishes

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3. Ripmoi primary school renovation of 4 classrooms is currently complete
4. Kiborom secondary school construction of ablution block almost complete
5. Kapng'etuny secondary school construction of staff houses nearing completion
6. Ndabarnach secondary school construction of 2 classrooms is currently at roofing
7. AIC Itigo Primary school construction of 2 classrooms is currently at the roofing
8. Limnyomoi Primary School construction of 4 door pitlatrine is ongoing
9. Natwana Primary School construction of 4 classrooms has begun

MIN 04/17/04/2020-2021 BURSARY SUB COMMITTEE SENSITIZATION OF SUB LOCATION COMMITTEE

Members discussed and approved sensitization of sub location bursary committee to begin on 12th April 2021 to 15th April 2021 as indicated below;

No	Ward	Date	TIME	Venue
1.	KAPKURES	12/04/2021	Morning	Matunda chiefs office -Chukura
2.	MOISBRIDGE		Afternoon	Moisbridge chiefs office
3.	KIPSOMBA	13/04/2021	Morning	Kipsomba Chiefs Office-Tarakwa
4.	SOY		Afternoon	Simbi grounds
5.	SEGERO/BARSOMBE	14/04/2021	Morning	Kiborokwa grounds
6.	ZIWA		Afternoon	Sirikwa chiefs office
7.	KUINET/KAPSUSWA	15/04/2021	Morning	Kibulgeny chiefs office

MIN 05/17/04/2020-2021 KMTTC REPORT AND WAY FORWARD

Members were informed that nomination of Project Management Committee is ongoing where the community will give 5 members, the principal KMTTC Eldoret will be the secretary, and 2 other members from Ziwa Sub-County Hospital. The regional Co-ordinator public works is on the process of designing the land and preparation of Bill of Quantity.

MIN 06/17/04/2020-2021 CONDITIONAL APPROVALS OF REREC

Members were informed that electrification of Sayuni and Kibagenge Kapng'etuny area under the REREC matching fund for 2020/2021 financial year is pending approval therefore NG-CDF Board requires NG-CDFC to submit concurrence letter from Rural Electrification And Renewable Energy Corporation (REREC) confirming that they have funds available for co-funding the project in the 2020/2021 since the availed letter dated 29/09/2020 does not indicate so. The management will seek for a concurrence letter from REREC.

MIN 07/17/04/2020-2021 RESUBMISSION OF KSHS 700,000.

Members were informed that mid-term review of constituency Strategic Plan for 2018-2022 Kshs. 700,000 only was not recommended for approval by NG-CDF Board. Members discussed and recommended resubmission of Kshs 700,000 that was meant for mid-term review of strategic plan to Mobet Primary school for the purposes of renovation of 3 classrooms, (Flooring, pavement, steel doors, replacement of iron sheets, fascia board, replacement of window panes, and painting) to completion.

MIN 08/17/04/2020-2021 NG-CDFC EMPLOYEE CONTRACTS RENEWAL.

Members were informed that NG-CDFC Employees contract ended on 31st March 2021 thus requiring renewal beginning 1st April 2021 for a period of 2 year ending 31st March 2023.

MIN 09/17/04/2020-2021 PAYMENT OF SERVICE GRATUITY FOR NG-CDFC EMPLOYEES

Members were informed that since NG-CDFC Employees contracts ended on 31st March 2021, they are required to be paid as soon as they comply with KRA clearance. The following is the schedule;

NO	NAME		AMOUNT	Month	Total earning	GRATUITY	GRATUITY
1.	PHILEMON KIPKORIR MAIYO	1 st Jan 2018-31 st Dec 2018	35,910	12	430,920	133,585	
		1 st Jan 2019-31 st Dec 2019	35,910	12	430,920	133,585	
		1 st Jan 2020-31 st Dec 2020	38,910	12	466,920	144,745	
					1,328,760	411,916	411,916
2.	ELPHAS KIPYEGO MARITIM	1 st April 2018-31 st Dec 2018	19,323	9	173,907	53,911	
		1 st Jan 2019-31 st Dec 2019	19,323	12	231,876	71,882	
		1 st Jan 2020-31 st Dec 2020	22,323	12	267,876	83,042	
		1 st Jan 2021-31 st March 2021	22,323	3	66,969	20,760	
					740,628	229,595	229,595
3.	REUBEN KIPCHUMBA KIBIRECH	1 st April 2018-31 st Dec 2018	16,692	9	150,228	46,571	
		1 st Jan 2019-31 st Dec 2019	16,692	12	200,304	62,094	
		1 st Jan 2020-31 st Dec 2020	19,192	12	230,304	71,394	
		1 st Jan 2021-31 st March 2021	19,193	3	57,579	17,850	
					638,415	197,909	197,909
4.	NANCY JEPKEMBOI SANGA	1 st April 2018-31 st Dec 2018	16,692	9	150,228	46,571	
		1 st Jan 2019-31 st Dec 2019	16,692	12	200,304	62,094	
		1 st Jan 2020-31 st Dec 2020	18,192	12	218,304	67,674	
		1 st Jan 2021-31 st March 2021	18,192	3	54,576	16,919	
					623,412	193,258	193,258
5.	SHEILA JEPKIRUI BARNO	1 st April 2018-31 st Dec 2018	16,692	9	150,228	46,571	
		1 st Jan 2019-31 st Dec 2019	16,692	12	200,304	62,094	
		1 st Jan 2020-31 st Dec 2020	18,192	12	218,304	67,674	
		1 st Jan 2021-31 st March 2021	18,192	3	54,576	16,919	
					623,412	193,258	193,258
6.	EDWIN KIPLAGAT KIOS	1 st April 2018-31 st Dec 2018	16,692	9	150,228	46,571	
		1 st Jan 2019-31 st Dec 2019	16,692	12	200,304	62,094	
		1 st Jan 2020-31 st Dec 2020	19,192	12	230,304	71,394	
		1 st Jan 2021-31 st Jan 2021	19,192	1	19,192	5,950	
					600,028	186,009	186,009
TOTAL GRATUITY							1,411,945

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MIN 10/17/04/2020-2021 EMPLOYEE WAGES ADJUSTMENTS

Members discussed and agreed to review NG-CDFC employees' wages to take effect from 1st April 2021 since one of the employee resigned from duty and to further cushion the employee from COVID 19 pandemic as indicated below;

NO	EMPLOYEE NAME	OLD RATE PER MONTH	NEW RATE PER MONTH	OLD HOUSE ALLOWANCE	NEW HOUSE ALLOWANCE	OLD DAILY SUBSISTENCE	NEW DAILY SUBSISTENCE
1	PHILEMON MAIYO	38,910	41,910	9,600	9,600	8,400	8,400
2	ELPHAS MARITIM	22,323	24,323	5,000	7,000	4,000	5,000
3	REUBEN KIBIRECH	19,192	21,192	5,000	7,000	4,000	5,000
4	SHEILLAH BARNO	18,192	20,192	5,000	5,000	4,000	4,000
5	NANCY SANGA	18,192	20,192	5,000	5,000	4,000	4,000
6	DAVID K. MAIYO	16,500	18,500	0	0	2,000	2,000
7	SAMMY KOSGEI	14,500	16,500	0	0	2,000	2,000
8	ALEX YEGO	16,692	16,692	5,000	5,000	4,000	4,000
	TOTAL	164,501	179,501	34,600	38,600	28,400	34,400

MIN 11/17/04/2020-2021 PROJECT ALLOCATION

Members were informed that AIE No. B 128037 of Kshs. 12,000,000 dated 19/03/2021 was received from NG-CDF Board. Members allocated the funds to the following projects.

No	Vote	ACTIVITY	Amount
1.	KMTC ZIWA	Construction of 3 classrooms of 70 students capacity at Kshs. 2,000,000 each and 2 laboratory structure of 70 students capacity at Kshs. 2,000,000	10,000,000
2	Lamaiywet primary school	Purchase of 1 acre school land	1,000,000
3.	Sirikwa primary school	Renovation of 5 classrooms	1,000,000
Total			12,000,000

On the same note members were informed that AIE No. B128280 of Kshs 6,900,000 dated 23/03/2021 was received; they discussed and allocated funds to the following votes;

No	Vote	ACTIVITY	Amount
1.	Kapsang chiefs office	Construction of chiefs office to completion	2,500,000
2.	Emergency	To gather for unforeseen occurrences	1,500,000
3.	Adm wages	Pay salaries	1,000,000
4.	Adm committee expenses	Committee expenses	400,000
5.	Gratuity	Employees gratuity	500,000
6.	M&E Committee	Committee expenses	500,000

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7.	M&E Capacity Building	Committee expenses	500,000
Total			6,900,000

Further members were informed that another AIE No. B132040 of Kshs 6,000,000 dated 29/03/2021

No	Vote	ACTIVITY	Amount
1.	Kipsomba primary school	Renovation of 7 classrooms	1,400,000
2.	Kipsangui primary school	Renovation of 5 classrooms	1,000,000
3.	St. peters kamukunji primary school	Construction of 1 classroom	800,000
4.	Kapkorren primary school	Renovation of 4 classrooms	800,000
5.	Sugutek primary school	Renovation of 4 classrooms	800,000
6.	Bwayi primary school	Renovation of 4 classrooms	800,000
7.	Administration committee	Committee expenses	400,000
Total			6,000,000


AOB

Member propose to purchase mask for all school going children in public schools within the constituency

KENAO audit is to begin very soon

There being no other item for discussion the meeting ended with a word of prayer from Mondester Rotich

Prepared by

Mondester Rotich Secretary Sign 

Confirmed by

Felix Bett Chairperson Sign 