

NG-CDFC MVITA COMMITTEE

MINUTES OF NG-CDF HELD ON 8TH AUGUST 202/ 3 AT THE NG-CDFC BOARD ROOM AT 11.00 AM

MEMBERS PRESENT

- | | | |
|---------------------|---|-------------|
| 1. Ali Bafundi | - | Chairperson |
| 2. Serah Maingi | - | Secretary |
| 3. Rawech Shamsan | - | Member |
| 4. Ruth Akinyi | - | Member |
| 5. Fatma M Abubakar | - | FAM |
| 6. Khadija Kassim | - | Member |
| 7. Ann Nyambura | - | Member |
| 8. Ronald Mwiwawi | - | DCC |
| 9. Hassan Hersi | - | Member |

AGENDA

1. Preliminaries
2. Reading and confirmation of previous minutes
3. Declaration of interest
4. Projects issues.
5. Resubmission
6. Reallocation of unspent emergency funds FY 2021-2022
7. Projects.
8. Claims
9. AOB

MIN: NG-CDFC/MVITA/01/8TH AUGUST 2023: PRELIMINARIES

The chairman called the meeting to order at 10.10 am with word of prayers from Mr. Hassan Hersi.

MIN. NG-CDFC/MVITA/02/8TH AUGUST 2023: READING AND CONFIRMATION OF THE PREVIOUS MINUTES

The minutes of the previous meeting were read by M/S. Serah Maingi which was accepted as true records of the proceedings. The minutes were confirmed by M/S Ruth and seconded by M/S Ann Nyambura.

MIN NO: NG-CDFC/MVITA/03 /8TH AUGUST: DECLARATION OF INTEREST

The Chairman informed the members to declare their interest and no one had conflict of interest in any of the projects.

1 | NG-CDFC MVITA MINUTES ON 8TH AUGUST 2023

Chairman Date 15th August 2023

Secretary Date 15th August 2023


NG-CDFC MVITA COMMITTEE

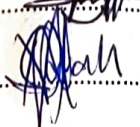
MIN NO: NG-CDFC/MVITA/04 /8TH AUGUST: PROJECTS' ISSUES

The FAM informed the members that some projects have not been approved members went through the list and deliberated as follows:

| PROJECTS CODE LIST | PROJECT NAME | ACTIVITY | AMOUNT | CLARIFICATION | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--------------------|--|--|--------------|---|----|-------------|----------|----|-------------------|--------------|----|-----------|-----------------|----|-----------|--------------------|----|--------------|-------------------|----|---------------|-------------|----|--------|---------------------|----|------|------------------|----|---------|------------------|-----|-----------------|--------------|-----|--------|-------------------|-----|-------------|--------------------|-----|----------|--------------------|-----|----------------|--------------|-----|--------------|----------------------------|--|--|---------------------|
| 1. | Specify sports equipment to be purchased, the beneficiary teams and the gadgets. | Constituency Sports Tournaments Purchase sports equipment, Carry out Constituency Football, swimming, basketball tournament (Kshs.1,000,000.00) and the winning teams/Schools to be awarded with trophies, balls, goal nets and games kits(Kshs.1,401,752) Purchase swimming gadgets 500,000 | 2,860,239.73 | <p>The committee will buy kits and balls for the beneficiary teams They teams are as follows:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>1.</td><td>Coast Stars</td><td>16. Omax</td></tr> <tr><td>2.</td><td>Mvita Young Stars</td><td>17. Cosmos B</td></tr> <tr><td>3.</td><td>Burhanian</td><td>18. Ziwan Youth</td></tr> <tr><td>4.</td><td>Wanderers</td><td>19. Makupa Rangers</td></tr> <tr><td>5.</td><td>Sparki Youth</td><td>20. Spartak Moons</td></tr> <tr><td>6.</td><td>Tudor Talanta</td><td>21. Admiral</td></tr> <tr><td>7.</td><td>Cosmos</td><td>22. Mombasa Olympic</td></tr> <tr><td>8.</td><td>Juve</td><td>23. Sargoi Youth</td></tr> <tr><td>9.</td><td>Burnley</td><td>24. Black Dragon</td></tr> <tr><td>10.</td><td>Tononoka Sports</td><td>25. Jitihada</td></tr> <tr><td>11.</td><td>Buyern</td><td>26. Msa All Stars</td></tr> <tr><td>12.</td><td>Msa Phoenix</td><td>27. Mombasa Queens</td></tr> <tr><td>13.</td><td>Bismarck</td><td>28. Mombasa Eagles</td></tr> <tr><td>14.</td><td>Coastal Heroes</td><td>29. Shimanzi</td></tr> <tr><td>15.</td><td>Leeds United</td><td>30. Mombasa Olympic Ladies</td></tr> <tr><td></td><td></td><td>31. Tudor All Stars</td></tr> </table> <p>Purchase of swimming equipments 1. Whistles 50*600=30,000 2. Sirens with Speakers 6*6950=41,700</p> | 1. | Coast Stars | 16. Omax | 2. | Mvita Young Stars | 17. Cosmos B | 3. | Burhanian | 18. Ziwan Youth | 4. | Wanderers | 19. Makupa Rangers | 5. | Sparki Youth | 20. Spartak Moons | 6. | Tudor Talanta | 21. Admiral | 7. | Cosmos | 22. Mombasa Olympic | 8. | Juve | 23. Sargoi Youth | 9. | Burnley | 24. Black Dragon | 10. | Tononoka Sports | 25. Jitihada | 11. | Buyern | 26. Msa All Stars | 12. | Msa Phoenix | 27. Mombasa Queens | 13. | Bismarck | 28. Mombasa Eagles | 14. | Coastal Heroes | 29. Shimanzi | 15. | Leeds United | 30. Mombasa Olympic Ladies | | | 31. Tudor All Stars |
| 1. | Coast Stars | 16. Omax | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2. | Mvita Young Stars | 17. Cosmos B | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3. | Burhanian | 18. Ziwan Youth | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4. | Wanderers | 19. Makupa Rangers | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 5. | Sparki Youth | 20. Spartak Moons | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 6. | Tudor Talanta | 21. Admiral | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 7. | Cosmos | 22. Mombasa Olympic | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 8. | Juve | 23. Sargoi Youth | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 9. | Burnley | 24. Black Dragon | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 10. | Tononoka Sports | 25. Jitihada | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 11. | Buyern | 26. Msa All Stars | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 12. | Msa Phoenix | 27. Mombasa Queens | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 13. | Bismarck | 28. Mombasa Eagles | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 14. | Coastal Heroes | 29. Shimanzi | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 15. | Leeds United | 30. Mombasa Olympic Ladies | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | 31. Tudor All Stars | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

2 | NG-CDFC MVITA MINUTES ON 8TH AUGUST 2023

Chairman  Date 15th August 2023

Secretary  Date 15th August 2023


NG-CDFC MVITA COMMITTEE

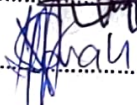
| | | | | |
|----|--|-------------------|---|--|
| | | | | <p>3. Kickboards 30*2600=78,000</p> <p>4. Pull buoys 30*2600=78,000</p> <p>5. Kayaks 5*97500=487,500</p> <p>6. Rope(4 Rolls)4*5500=22,000</p> <p>7. Life Jackets 14*2800=39,200</p> <p>8. Lifesaving Rings 5*6800=34,000</p> <p>9. First Aid Kit 20*4080=81,600</p> <p>10. Lifesaving Dummy 2*20000=40,000</p> <p>11. Spine Injury Boards 2*34000=68,000</p> <p>TOTAL = 1,000,000</p> |
| 2. | Provide clear description of the project and breakdown of cost for each activity | Tom Mboya primary | Renovation of the school painting, window repairs - | 4,000,000.00 |

- CLASSROOMS AND ADMIN BLOCK (WING A)**
(ground, first floor, second floor)
- a) Walls –preparation of surface and painting
 - b) Ceiling - preparation of surface and painting
 - c) Windows – removal of defective windows and installation of new ones
 - d) Doors- removal of defective doors and installation of new ones
 - e) Pin boards – supply and fix of thick soft board
 - f) Floor –apply red oxide
- TOTAL 2,190,500.00**
- g) Roof – pull down of defective roof supply and fix a new roof
- Total 412,500.00**

- CLASSROOMS AND ADMIN BLOCK (WING B)**
(ground, first floor, second floor)
- a) Walls –preparation of surface and painting
 - b) Ceiling - preparation of surface and painting
 - c) Windows – removal of defective windows and installation of new ones
 - d) Doors- removal of defective doors and installation of new ones
 - e) Pin boards – supply and fix of thick soft board

3 | NG-CDFC MVITA MINUTES ON 8TH AUGUST 2023

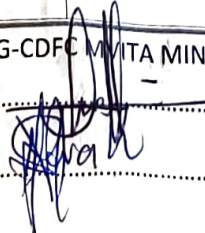
Chairman  Date 15th August 2022

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NG-CDFC MVITA COMMITTEE

| | | | | | |
|----|--|--|---|---|--|
| | | | | <p>f) floor – apply red oxide TOTAL 2,156,600.00</p> <p>f) Roof – pull down of defective roof supply and fix a new roof Total 412,500.00</p> <p>TOILETS</p> <p>1. MAIN TOILET BLOCK (ground floor)</p> <p>a) Walls –increase height of partition walls, preparation of surface and plaster and painting</p> <p>b) Ceiling - preparation of surface and painting</p> <p>c) Doors- removal of defective doors and installation of new ones</p> <p>d) Pin boards – supply and fix of thick soft board</p> <p>e) Roof – pull down of defective roof supply and fix a new roof</p> <p>f) sanitary fittings – removal of defective WC Suite, WHB repair of piping</p> <p>TOILET BLOCK B (ground floor)</p> <p>Roof – pull down of defective roof supply and fix a new roof</p> <p>TOILETS TOTAL 1,055,500.00</p> <p>VAT= 996,416.00</p> <p>PROVISIONAL AND PRIME COST SUMS = 550,000.00</p> <p>TOTAL COST = 7,774,016.00</p> | |
| 3. | Cannot construct a one classroom storey building | Khamis High School | Construction of One classroom with a strong foundation (storey building) from the ground with roof slab for future extension. | 3,000,000.00 | The amount will be resubmitted to Tom mboya Primary school renovation |
| 4. | Cannot construct a one classroom storey building | Sheikh Abdalla Al Farsy Girls Secondary School | Construction of One classroom with a strong foundation (storey building) from the ground with roof slab for future extension. | 2,500,000.00 | Cabro paving 750 square meter at Kshs. 2,050,000 Fixing security grills (4 Double doors and 8 windows |

4 | NG-CDFC MVITA MINUTES ON 8TH AUGUST 2023

Chairman  Date 15th August 2023

Secretary  Date 15th August 2023

NG-CDFC MVITA COMMITTEE

) to NG -CDF Office (RG NGALA SOCIAL HALL, stair grills for the store, at Kshs 450,000/=

MIN NO: NG-CDFC/MVITA/05/8TH AUGUST 2023: RESUBMISSION

The Chairman informed the members that as per the above projects there's a need to do resubmission. Members deliberated and resolved to resubmit the following projects.

| | | | | |
|--|---|--------------|---------------|---|
| Khamis High School | Construction of One classroom with a strong foundation (storey building) from the ground with roof slab for future extension. | 3,000,000.00 | | The amount will be resubmitted to Tom Mboya primary school renovation |
| Sheikh Abdalla Al Farsy Girls Secondary School | Construction of One classroom with a strong foundation (storey building) from the ground with roof slab for future extension. | 2,500,000.00 | NG-CDF OFFICE | Cabro paving 750 square meter at Kshs. 2,050,000 Fixing security grills (4 Double doors and 8 windows) to NG -CDF Office (RG NGALA SOCIAL HALL, stair grills for the store, at Kshs.450,000/= And Fixing security grills to Ronald Ngala Social Hall 4 double doors |

MIN NO: NG-CDFC/MVITA/06/8TH AUGUST 2023: REALLOCATION OF UNSPENT EMERGENCY FUNDS FY 2021-2022

The Chairman informed the members that we have unspent funds of Kshs. 7,192,000 for Emergency funds for the FY 2021/22 that we had planned to procure the office vehicle but since we have some projects that need additional funds we need to deliberate further. Members deliberated and resolved to reallocate as follows:

| | | | |
|---|------------------------|--|--------------|
| 1 | Mbaraki Police Station | Additional funds to Construction of Sub county Police Commander's Office with storey foundation and a slab roof, armory, Report office(reception), conference room, general offices(open work station),4 door flushable toilets to completion. | 3,681,600.00 |
|---|------------------------|--|--------------|

5 | NG-CDFC MVITA MINUTES ON 8TH AUGUST 2023

Chairman Date 1st August 2023

Secretary Date 1st August 2023

NG-CDFC MVITA COMMITTEE

| | | | |
|---|------------------------|--|--------------|
| 5 | Tomboya Primary School | Additional funds to Tomboya Primary School renovation 774,016. | 1,550,140.00 |
| | | Additional funds to Tom Mboya Primary School Cabro paving 642 square meter of the school ground Kshs. 776,124.00 | |
| | Bondeni Primary School | Additional funds to Bondeni Primary School Kshs. 665,000.00. | 665,000.00. |
| | Tudor Secondary School | Tudor Secondary School Kshs. 500,000 for purchase of Lab Stools @ Kshs. 5000/ | 500,000.00 |
| | NG-CDF OFFICE | Purchase photocopying machine and two desktops and one laptop at Kshs. 795,260 | 795,260.00 |

MIN NO: NG-CDFC/MVITA/07/8TH AUGUST: CHANGE OF ACTIVITY

The FAM informed the members that the following projects were allocated funds but there's some changes and more funds needed members deliberated and resolved to change the following:

| Project Name | Project code | Initial approved Activity | New Activity | Amount Allocated | Estimated amount |
|------------------------|-----------------------------------|--|---|------------------|------------------|
| Bondeni Primary School | 4-001-006-2630209-104-2022/23 -10 | Cabro paving 10000 square meter of the school ground | Cabro paving 910square meter of the school ground. | 2,000,000 | 2,665,000 |
| Bondeni Primary School | 4-001-006-2630209-104-2022/23 -10 | | Additional funds to Cabro paving 910 square meter of the school ground. | 665,000 | |
| | TOTAL | | | 2,665,000 | |

6 | NG-CDFC MVITA MINUTES ON 8TH AUGUST 2023

Chairman Date 15th August 2023

Secretary Date 15th August 2023

NG-CDFC MVITA COMMITTEE

| Project Name | Project code | Initial approved Activity | New Activity | Amount | Estimated amount |
|------------------------|----------------------------------|---|---|--------------------|------------------|
| Tomboya Primary School | 4-001-006-2640510-110-2022/23 -2 | Cabro paving 726 square meter of the school ground. | Cabro paving 642 square meter of the school ground. | 1,450,876.00 | |
| Fahari Primary School | 4-001-006-2640510-110-2022/23 -1 | | Additional funds to Cabro paving 642 square | 1,450,876.00 | |
| | TOTAL | | | 2,91,752.00 | |

MIN NO: NG-CDFC/MVITA/07/8TH AUGUST: ADVERTISEMENT OF PROJECTS

The FAM informed the members that the BQs are ready and the members unanimously agreed the advertising of the following projects to commence.

1. Central Girls Primary School.
2. Mvita Primary School.
3. R.G.Ngala Primary School.
4. Star of The sea Primary School
5. Tudor Primary School
6. St. Augustine Primary School
7. NG CDF office Grill
8. Mvita Boys Secondary School
9. Makupa Boys Secondary School
10. Serani Special School
11. Strategic Plan

The quotations for the office equipment to be floated.

MIN NO: NG-CDFC/MVITA/10/14TH AUGUST: CLAIMS

7 | NG-CDFC MVITA MINUTES ON 8TH AUGUST 2023

Chairman Date 15th August 2023


Secretary Date 15th August 2023

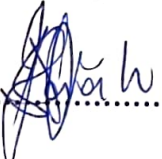
NG-CDFC MVITA COMMITTEE

1. Sitting allowance for today's meeting. 7 members @ 5000 and chairman @ 7000 total of Ksh. 42,000.
2. Site visit for 5 days chairman @ 7000, 2 public works officers @ 5000 1 clerk of works @ 1,500 a total of Ksh 62,000
3. Transport and lunch to Nyali during VBMS to SCA, F/AM, A/cs assistant and VBMS staff at treasury


The meeting was closed by prayer from Hassan Hersi at 1:35pm


CONFIRMED BY:

CHAIRMAN.....  DATE: 15th August 2023

SECRETARY.....  DATE: 15th August 2023

8 | NG-CDFC MVITA MINUTES ON 8TH AUGUST 2023

Chairman.....  Date 15th August 2023

Secretary.....  Date 15th August 2023