



**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND
SOY CONSTITUENCY**

P.O. BOX 731-30100 ELDORET.

NG-CDF Building Next to County Commissioners Office Uasin-Gishu

Mobile: 0721965454

Email: cdfsoyconstituency@gmail.com

Website: www.cdf.go.ke

NG-CDFC MEETING HELD ON 2ND NOVEMBER 2020 AT THE NG-CDF BOARDROOM

MEMBERS PRESENT

1. Felix Bett	Chairperson
2. Mondester Rotich	Secretary
3. Luka Kimosop	FAM
4. Hassan Ali Bule	DCC
5. Samson Kosgei	Member
6. StellahCheptoo	"
7. Micah Cheruiyot	"
8. Henry Tum	"
9. Mercy Maru	
10. Titus sitienei	

AGENDA

1. Reading and confirmation of the previous minutes dated 19th October 2020
2. Re-submission of Kshs 10,000,000.
3. Land valuation Lamaiywet primary school
4. Approval letter from KMTC Board for establishment of KMTC Ziwa
5. Disbursement of re-allocated emergency funds
6. St. Peters kapkoren secondary purchase of school bus funds disbursement.
7. PMCs training/ projects compliance with Chapter 36 and 37 of NG-CDF Act 2015
8. Drivers interim submission
9. Football Federation on tournament compliance.
10. Benchmarking review and way forward
11. Rising cases of COVID 19 mitigation

PRELIMINARY

The meeting begun at 10:15 am by a word of prayer by Mercy Maru.

MIN 01/08/2020-2021 READING AND CONFIRMATION OF MINUTES OF THE PREVIOUS MEETING

Minutes of the meeting dated 19 October 2020 were read through by the NG-CDFC secretary, it was proposed by Samson Kosgey and seconded by stellah Cheptoo as being what were discussed in the previous meeting. The minutes were therefore adopted.

MIN 02/08/2020-2021 RE-SUBMISSION OF KSHS 10,000,000.

Members discussed the resubmission of funds that were allocated to REREC amounting to Kshs. 10,000,000 yet under the matching fund facility, REREC matches shilling for shilling contributed by stakeholders but upto a maximum of Kshs 5 million per constituency thus was not approved by NG-CDF Board. The committee therefore discussed and recommended the following projects for funding,

1. Rural Electrification and Renewable Energy Corporation kshs 5,000,000 for electrification of Sayuni and kibagenge Kapngetuny areas under the REREC matching fund for the financial year 2020/2021
2. Lemoru secondary School kshs. 2,000,000 for construction of 50 students' capacity library to completion
3. Soy Secondary School kshs 2,000,000 for construction of 50 Students capacity dormitory to completion

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4. Kuinet primary school for roofing, flooring, plastering of interior and exterior walls, installation of electrical fittings, installation of steel doors, windows and painting of 1 classroom to completion at Kshs 300,000.

5. Constituency Strategic Plan 2018-2022 mid-term review at Kshs. 700,000.

MIN 03/08/2020-2021 LANDS VALUATION LAMAIYWET PRIMARY SCHOOL

Members were informed that conditional approval by NG-CDF Board required land valuation report from Lands valuer. Members discussed and agreed that the Fund Account Manager write a letter to the land valuer seeking for land valuation report whereby the school will meet the valuation expenses.

MIN 04/08/2020-2021 APPROVAL LETTER FROM KMTTC BOARD FOR ESTABLISHMENT OF KMTTC ZIWA

Members were informed that KMTTC Ziwa was approved conditionally by NG-CDF Board and for full approval they require approval letter by KMTTC board for establishment of KMTTC Ziwa. Members discussed and requested the NG-CDFC Chairperson and the FAM to make follow-ups to enable full approval.

MIN 05/08/2020-2021 DISBURSEMENT OF RE-ALLOCATED EMERGENCY FUNDS

Members were informed that approval of request for re-allocation of emergency funds has been done vide letter dated 14th October 2020. The following are the approved projects, whose funds are to be disbursed,


No	Project Name	Activity	Amount	Status
1	RIPMOI PRIMARY SCHOOL	Renovations of 4 classrooms (flooring, external wall plaster, fescia board, window panes and painting to completion)	700,000	NEW
2	AIC TAMBOIYOT PRIMARY SCHOOL	Construction of 1 Classroom to completion	850,000	NEW
3	MUKUNGA PRIMARY SCHOOL	Construction of 6 door pit latrine	300,000	NEW
4	CHEMOSET PRIMARY SCHOOL	Renovation of 4 classrooms(flooring, wall repair, steel doors, window panes and painting to completion)	600,000	NEW
5	KOITEBES PRIMARY SCHOOL	Construction of 4 door pit latrine to completion	250,000	NEW
6	LIMYOMOI PRIMARY SCHOOL	Construction of 4 door pit latrine to completion	250,000	NEW
7	GREEN FIELDS PRIMARY SCHOOL	Construction of a septic tank capacity 10feetx10 feet to completion	400,000	NEW
8	AIC MOGOON SECONDARY SCHOOL	Construction of 1 Classroom to completion	850,000.00	NEW
9	KIBOROM SECONDARY SCHOOL	Construction of 16 door girls bathroom and 4 door toilets to completion	600,000.00	NEW
10	NG-CDF OFFICE	Repairs and renovation of office block	598,241.38	New
11	AIC ITIGO SECONDARY SCHOOL	Construction of 15m by 15m permanent school bus shed at Kshs 551,013 and purchase of 10,000 litres water tank at Kshs.70,000	621,013.00	New

MIN 06/08/2020-2021 ST. PETERS KAPKOREN SECONDARY PURCHASE OF SCHOOL BUS FUNDS DISBURSEMENT.

Members discussed and approved Kshs 7,500,000 to St. Peters Kapkoren Secondary school for purchase of 51 Seater school bus. The procurement should begin immediately.

MIN 07/08/2020-2021 PMCS TRAINING/ PROJECTS COMPLIANCE WITH CHAPTER 36 AND 37 OF NG-CDF ACT 2015

Members discussed and approved Project Management Committee training scheduled to 10th, 11th and 12th November 2020 at NG-CDFC Boardroom. The chairperson, Secretary and a member are to attend the training. The following are the projects to be trained;


A: 26/11/2020

No	Project Name	Activity	Amount	Status
1	RIPMOI PRIMARY SCHOOL	Renovations of 4 classrooms (flooring, external wall plaster, fescia board, window panes and painting to completion)	700,000	NEW
2	AIC TAMBOIYOT PRIMARY SCHOOL	Construction of 1 Classroom to completion	850,000	NEW
3	MUKUNGA PRIMARY SCHOOL	Construction of 6 door pit latrine	300,000	NEW
4	CHEMOSET PRIMARY SCHOOL	Renovation of 4 classrooms (flooring, wall repair, steel doors, window panes and painting to completion)	600,000	NEW
5	KOITEBES PRIMARY SCHOOL	Construction of 4 door pit latrine to completion	250,000	NEW
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7	GREEN FIELDS PRIMARY SCHOOL	Construction of a septic tank capacity 10feetx10 feet to completion	400,000	NEW
8	AIC MOGOON SECONDARY SCHOOL	Construction of 1 Classroom to completion	850,000.00	NEW
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10	NG-CDF OFFICE	Repairs and renovation of office block	598,241.38	New
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MIN 08/08/2020-2021 DRIVERS INTERIM SUBMISSION

Members discussed submission of interim driving licence for the sponsored students they agreed that all interim driving licence be submitted immediately by the institutions.

MIN 09/08/2020-2021 FOOTBALL FEDERATION ON TOURNAMENT COMPLIANCE.

Members discussed and agreed that ward representative should get in touch with the federation officials to enable implementation of sports programme in their wards.

MIN 10/08/2020-2021 BENCHMARKING REVIEW AND WAY FORWARD.

Project implementation exercise should be done very well, the following were observations;

1. Participation in identifying projects: the community identified the project and appointed the project committee at a public meeting. That project committee then made the application to the NG-CDF committee on behalf of the community
2. Bursary vetting is done at the location level by vetting team giving priority to orphans, children of single parents, the poor and general public.
3. There is unity between the NG-CDFCs and PMCs and members of public.
4. Public participation is guaranteed
5. Project prioritization is considered
6. 95% of primary and secondary schools have been installed with electricity.
7. It was also found out that skills and experience of the project management committee influences implementation of NG-CDF initiated projects.
8. Project management committees are responsible in steering and controlling the activities of implementation team and ensure that all the activities that were initiated are successful.

MIN 11/08/2020-2021 COVID 19 MITIGATION MEASURES

Due to the rising cases of covid 19 especially in Eldoret Town and it's environ members discussed and approved official working days to 4 days in a week (Monday-Thursday), to curb the spread of COVID 19.

The meeting ended with a word of prayer from Mondester Rotich at 12:14 pm

Prepared by

Mondester Rotich Secretary Sign

[Signature] 26/11/2020

Confirmed by

Felix Bett Chairperson Sign.....

[Signature] 26/11/2020