**MINUTES OF THE NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND COMMITTEE MEETING HELD AT ELDORET EAST D.C.C’S OFFICE BOARDROOM ON 25/1/2018.**

**MEMBERS PRESENT.**

1. Kiprono kibosia - Chairperson.
2. Pauline Kwambai - Secretary
3. Mary Jepletting - FAM.
4. Lilian J. Lagat - D.C.C
5. Ruth C. Arusei - Member
6. Paul Kiptoo - Member
7. Edwin Kipchumba Kimeli - Member
8. Alex Rukwaro Kiarie - Member
9. Naomi Chepchumba - Member

**AGENDA:**

1. Preliminaries
2. Reading and confirmation of previous minutes for the meeting
3. Matters arising
4. Project proposals fy 2017/18
5. Project change of activity
6. A.O.B

**NG-CDFC/MOIBEN/MINUTE 11/25/1/2018 PRELIMINARIES.**

The chairman called the meeting to order at 1000hrs and requested Ms. Ruth Chepchumba to open with a word of prayer. Thereafter he introduced the agenda of the day.

**NG-CDFC/MOIBEN/MINUTE 12/25/1/2018 READING AND CONFIRMATION OF PREVIOUS MINUTES**

The chair requested the secretary to read through the minutes of the previous meeting

Minutes were proposed by Kimeli Edwin and seconded by Paul Kiptoo as a true record of the day’s deliberations.

**NG-CDFC/MOIBEN/MINUTE 13/25/1/2018 MATTERS ARISING**

A member sought to know when the training shall be conducted.

**NG-CDFC/MOIBEN/MINUTE 14/25/1/2018 PROJECT PROPOSALS FY 2017/18**

Members were informed of the constituency allocation of kshs 86,810,344.82.they discussed and resolved to allocate funds to the following projects;

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **No.** | **Project Name** | **sector** | **sub loc** | **Project activity** | **original cost** | **current status** |
| 1 | Arbabuch pri school | Education Primary | Kapsubere | Renovation-flooring, plastering and painting of 5no classrooms | 500,000.00 | new |
| 2 | Charar pri school | Education Primary | Torochmoi | Classroom construction to completion | 850,000.00 | new |
| 3 | Chebarus C pri school | Education Primary | Kapsubere | Classroom construction to completion | 850,000.00 | new |
| 4 | Cheburbur pri school | Education Primary | Cheburbur | Toilets construction to completion-6door | 200,000.00 | new |
| 5 | Chelalang pri school | Education Primary | Cheburbur | Renovation of 4no. classrooms-flooring, roofing ,affixing steel doors and window panes | 1,000,000.00 | new |
| 6 | Chelelmetio pri school | Education Primary | Kamaua | Computer lab construction to completion | 850,000.00 | new |
| 7 | Chemarmar pri school | Education Primary | Sergoit | Ablution block +wiring of the dormitory | 700,000.00 | new |
| 8 | Chemweno Chebor pri sch | Education Primary | Moiben | Classroom construction to completion | 850,000.00 | new |
| 9 | Cheplaskei pri school | Education Primary | Cheplaskei | Classroom construction to completion | 850,000.00 | new |
| 10 | Eldoret Chebarus pri school | Education Primary | Sigot | Completion of storeyed classroom-upper slab casting and roofing | 2,000,000.00 | ongoing |
| 11 | Elgeyo Sawmill pri school | Education Primary | Kaplolo | Classroom construction to completion | 850,000.00 | new |
| 12 | Endao pri school | Education Primary | Meibeki | Classroom construction to completion | 850,000.00 | new |
| 13 | Kabuliot pri school | Education Primary | Sosiyo | Classroom construction to completion | 850,000.00 | new |
| 14 | Kaburgei pri school | Education Primary | Chepkoilel | Classroom construction to completion | 850,000.00 | new |
| 15 | Kalyet pri school | Education Primary | Toloita | Completion of 2no.classes- painting affixing windows and general finishes | 500,000.00 | new |
| 16 | Kapkei pri school | Education Primary | Kapkei | Renovation- affixing verandah for 12no. Classrooms | 1,000,000.00 | new |
| 17 | Kaplogoi pri school | Education Primary | Kimoning | Classroom construction to completion | 850,000.00 | new |
| 18 | Kaplolo pri school | Education Primary | Kaplolo | Administration block completion-plastering, painting and general finishes | 700,000.00 | new |
| 19 | Kapnasu pri school | Education Primary | Kapsiliot | Classroom construction to completion | 850,000.00 | new |
| 20 | Kimoning pri school | Education Primary | Kimoning | Renovation of 8no. classrooms-constructing ring beam ,roofing and windows | 700,000.00 | new |
| 21 | Kimumu pri school | Education Primary | Kimumu | Renovation of 10 classrooms-flooring, affixing window panes and doors ,toilets-2door | 700,000.00 | new |
| 22 | Kombaemit pri school | Education Primary | Kamaua | Toilets construction to completion-6door | 200,000.00 | new |
| 23 | Moi Marulla pri school | Education Primary | Kimumu | Classroom construction to completion | 850,000.00 | new |
| 24 | Seretyo pri school | Education Primary | Meibeki | Classroom construction to completion | 850,000.00 | new |
| 25 | Simotwet pri school | Education Primary | Kelji | Toilets construction to completion-6door | 200,000.00 | new |
| 26 | Soin pri school | Education Primary | Cheburbur | Toilets construction to completion-6door | 200,000.00 | new |
| 27 | Tachasis pri school | Education Primary | Moiben | Toilets construction to completion-6door | 200,000.00 | new |
| 28 | Tungururwet pri school | Education Primary | Toloita | Classroom construction to completion | 850,000.00 | new |
|  | **TOTAL TO PRIMARY EDUCATION PROJECTS** | | | | **20,700,000.00** |  |
| 29 | Eldoret G.K Magereza sec school | Education Secondary | Kimumu | Classroom construction to completion | 850,000.00 | new |
| 30 | Kapsiliot sec school | Education Secondary | Kapsiliot | Ablution block construction to completion | 1,000,000.00 | new |
| 31 | Ngoisa Sec school | Education Secondary | Merewet | Completion of dormitory-plastering and construction of ablution block | 1,500,000.00 | ongoing |
| 32 | Chemungen Sec school | Education Secondary | Kaptuktuk | Completion of lab-affixing tables ,gas piping ,water and general drainage | 1,500,000.00 | ongoing |
| 33 | Chepkosom Sec school | Education Secondary | Elgeyo Border | Administration block construction to completion | 2,000,000.00 | new |
| 34 | Koitoror sec school | Education Secondary | Tuiyoluk | Completion of lab-affixing tables ,gas piping ,water and general drainage | 1,000,000.00 | ongoing |
| 35 | Livingstone Sec school | Education Secondary | Kelji | Laboratory hall construction to completion | 1,500,000.00 | new |
| 36 | Sosiyo sec school | Education Secondary | Sosiyo | Classroom construction to completion | 850,000.00 | new |
| 37 | Tachasis Sec school | Education Secondary | Moiben | Completion of lab-affixing tables ,gas piping ,water and general drainage | 1,000,000.00 | ongoing |
| 38 | Toloita Sec school | Education Secondary | Toloita | Completion of lab-affixing tables ,gas piping ,water and general drainage | 800,000.00 | new |
| 39 | Torochmoi sec school | Education Secondary | Torochmoi | Classroom construction to completion | 850,000.00 | new |
| 40 | Tugen Estate Sec school | Education Secondary | Chepkoilel | Classroom construction to completion | 850,000.00 | new |
| 41 | Uswo Sec school | Education Secondary | Uswo | Dining hall construction to completion | 1,500,000.00 | new |
|  | **TOTAL TO SEC EDUCATION PROJECTS** | | | | **15,200,000.00** |  |
| 42 | Chepkanga Chiefs Office | Security | Sergoit | Completion of chiefs office-painting ,armory, electricity installation | 1,000,000.00 | ongoing |
| 43 | Cheplaskei Ass Chief's Office | Security | Cheplaskei | Office construction to completion | 700,000.00 | new |
| 44 | Mumetet Chiefs Office A.P Camp | Security | Mumetet | Construction of the A.P camp to completion | 3,500,000.00 | new |
| 45 | Tembelio Chiefs Office | Security | Elgeyo Border | Pit latrines construction 2no. & Soak pit | 400,000.00 | new |
|  | **TOTAL TO SECURITY PROJECTS** | | | | **5,600,000.00** |  |
| 46 | Employees’ Salaries | Admin | Constituency | Payment of staff salaries and gratuity | 1,900,000.00 | new |
| 47 | Goods And Services | Admin | Constituency | Purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence, office tea | 1,886,620.00 | new |
| 48 | Nssf | Admin | Constituency | Payment of nssf deductions | 30,000.00 | new |
| 49 | Nhif | Admin | Constituency | Payment of nhif deductions | 24,000.00 | new |
| 50 | Committee Expenses | Admin | Constituency | Payment of committee sitting allowances, transport, conferences | 1,368,000.00 | new |
|  | **TOTAL TO ADMIN & RECURRENT** | | | | **5,208,620.00** |  |
| 51 | Committee Expenses | M&E | Constituency | Payment of committee sitting allowances, transport, conferences | 1,488,000.00 | new |
| 52 | Cdfc/Pmc Capacity Building | M&E | Constituency | Undertake training of the pmcs/cdfcs on cdf related issues | 1,116,300.00 | new |
|  | **TOTAL TO** | **BURSARY** | **PROJECTS** |  | 2,604,300.00 |  |
| 54 | Bursary Secondary Schools | Bursary Secondary Schools | Constituency | Payment of bursary to needy student | 8,000,000.00 | new |
| 55 | Bursary Tertiary Schools | Bursary Tertiary institutions | Constituency | Payment of bursary to needy student | 13,751,432.32 | new |
|  | **TOTAL TO BURSARY PROJECTS** | | | | **21,751,432.32** |  |
| 53 | Emergency | Emergency | Constituency | To cater for any unforeseen occurrences in the constituency during the financial year | 4,568,965.50 | new |
| 59 | Sports activities | Sports activities | Constituency | Carry out Constituency Sports tournament and the winning teams/schools to be awarded with trophies, balls, and games kits | 1,500,000.00 | new |
| 56 | Environment | Environment | Constituency | Acquisition and planting of trees in public areas eg toloita pri, chelalang pri, chelalang sec,kimuchi pri,arbabuch pri, kombaemit pri, kongnyalil pri,Uswo pri,kaplolo chiefs office, moiben chiefs office, kabuliot pri and endao pri sch | 1,500,000.00 | new |
| 57 | Constituency innovation Hubs project | Hubs | Constituency | Establishment of four constituency hubs project in partnership with the ministry of i.c.t through Telkom Kenya | 4,677,027.00 | new |
| 58 | Strategic Plan | Strategic Plan | Constituency | preparation of constituency strategic plan | 3,500,000.00 | new |
|  | **TOTAL ALLOCATION** |  |  |  | **86,810,344.82** |  |

**NG-CDFC/MOIBEN/MINUTE 15/25/1/2018:** **PROJECT CHANGE OF ACTIVITY**

Members were informed of the requests placed by the management committees from two projects namely Tilatil Primary School and Tembelio Sec School. The proposed changes in project activities included;

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **No.** | **Project name** | **financial year** | **Amount** | **Initial project activity** | **Change to** | **Reason for change** |
|  | Tilatil Primary School | 2016/17 | 800,000 | Construction of 1no. Classroom to completion and completion of admin block-plastering | Completion of Classroom  of admin block-plastering, painting, affixing doors and windows | They have sufficient classrooms |
|  | Tembelio Sec School | 2014/15 | 1,200,000 | completion of twin laboratory(wall plaster, internal piping and plumbing, floor screed and general paintings | Construction of students and staff toilets and water harvesting(gutters and water tanks) | The said lab was since completed by MOE |

Members discussed and agreed to the proposed changes. They requested the F.A.M to forward the request to the NGCDFB for approval.

**NG-CDFC/MOIBEN/MINUTE 16/25/1/2018: A.O.B**

There being no other business the meeting ended at 1500hrs with a word of prayer from Mr. Kiprono Kibosia

MINUTES PREPARED BY; CONFIRMED BY;

Ms. Pauline Kwambai. Mr. Kiprono kibosia

**Secretary Chairperson**

SIGN………………………… SIGN………………………

Date …………………………. Date ……………………….