



**NATIONAL GOVERNMENT CONSTITTUENCIES DEVELOPMENT FUND KIAMBAA
CONSTITUENCY**

MINUTES OF NG-CDF MEETING HELD AT NG-CDF BOADROOM HELD ON 2/2/2022

MEMBERS PRESENT

- | | |
|----------------------|-------------|
| 1. Geoffrey Mukora | Chairperson |
| 2. Purity Wanjiru | FAM |
| 3. Peter M Maina | DCC |
| 4. Mark B Kahugu | Secretary |
| 5. MaryAnn Wanjuhi | Member |
| 6. John Wamwiri | Member |
| 7. Caroline W. Muta | Member |
| 8. Ann Nduta Kariuki | Member |
| 9. Elizabeth W Gitau | Member |

IN ATTENDANCE

1. ROSE WANJIKU NGA'NGA' - Incoming gazetted member
2. JACKSON M. KINYANJUI - Incoming gazetted member
3. GEORGE M. WAMBUI - Incoming gazetted member

AGENDAS

1. Opening prayers and Remarks
2. Matters Arising
3. Ongoing Projects
4. Change of activities
5. Sports
6. payment
7. AOB

MIN 01/02/02/22: OPENING PRAYERS AND REMARKS

The meeting started at 10:00am with a word of prayer by John Wamwiri. The FAM welcomed all members. The newly gazetted members were introduced to the outgoing team. The minutes of the previous meeting were proposed by Ann Nduta and seconded by Elizabeth Gitau.

MIN 02/02/02/22 MATTERS ARISING

There was no matter arising from the previous meeting.

**NG-CDF KIAMBAA
FUND ACCOUNT MANAGER
P. O. Box 86 - 00219, KARURI**



MIN 03/02/02/22: ONGOING UNAPPROVED PROJECTS

The board on its resolution upon project visit on 22/12/2021 proposed that the project tender sum for the following project be revised downwards: Muongoiya Police Post, Wangunyu Primary School and Gatono Primary School.

The board also advised that Kiambaa Primary School [renovation of 17 no .classroom, plaster and painting internally and externally replacement of timber doors with steel casement doors, provision of ceiling to administration blocks, provision of pairing slab to walkaway between existing staffroom and classroom. Replacement of roofing sheets for 17 no. classroom. A new contact agreement should be drawn to reflect the new activities.

Karuri Police Station has provision of PWD toilets however it does not have a ramp, the committee committed to fund for the ramp in the F/Y 2022/2023. The committee committed to allocate Kshs. 7,953,849.00 in the financial year 2022/2023 for completion of project. The committee wish to clarify that its Karuri Police Station and not Kiambaa Sub county Police Headquarters as earlier captured in the 3rd January 2022 minutes.

The BQ for Kihara Police Station has no access ramp, however the committee committed itself to allocate one in the financial year 2022/2023 in addition to Kshs.11,630,410.00 to full funding of the project.

The BQ for Wangunyu Primary School - Construction of 458m long boundary wall did not have a provision for the plastering of the walls, the contractor confirmed he will not continue with plastering of the wall and will not charge for the plastering of done on a section of the wall.

The committee further committed to fund the Kiambaa Police Post - Construction of police reporting office with Kshs. 4,461,957.00 in F/Y 2022/2023. The BQ has a provision of a ramp as the entrance.

MIN 04/02/02/22: CHANGE OF ACTIVITIES FOR PROJECTS.

The committee reported that some renovation activities for projects need to change to reflect the current need as per the BQ. This was done in consultation with the PMC and COW

PROJECT PRIMARY SCHOOL	INITIAL APPROVED ACTIVITY	PROPOSED ACTIVITY	STATUS	AMOUNT IN KSHS'
Gatatha Primary School	Renovation of 10 classrooms [flooring with tiles, painting of walls and roof]	Construction of a 7.8m by 6.2m school kitchen at Kshs.1,187,550 to completion, provision of fascia and rainwater goods for 9 classroom and purchase of 2 no. 10,000 litres plastic water tanks and construction of	NEW	2,000,000



		concrete water tank platforms at Kshs.812,450.00 all to completion.		
Kihara Primary School	Renovation of 10 classroom [flooring with tiles, painting of walls and roof]	Renovation by terrazzo floor finish in the staffroom, one classroom and all school corridor at Kshs.902,200, wall plastering and painting externally and internally in 10. No. Classroom at Kshs.654,815, painting to 10 doors,10 windows and existing roofing sheets for 10 no. classroom at Kshs.442,985 all to completion.	NEW	2,000,000
Muongoiya Primary School	Renovation of 10 classroom [flooring with tiles, painting of walls and roof]	Renovation by wall plastering and painting, floor tiles finish and painting to doors and windows of the school hall at Kshs. 289,130 external work hardcore and cabro paving in front of 8 no. classroom (322sm) at Kshs. 1,260,870, provision of electricity installation power connection and light fittings in 8 no. classroom Kshs. 450,000 all to completion.	NEW	2,000,000
Karuri Primary School	Construction of 3. Classroom with a slab	Renovation of 15 no. of classrooms: painting to the existing roofing sheets and fascia board Kshs 776,660, window glazing and painting to windows Kshs.178,350, replacement of 2 no. timber doors with steel casement doors Kshs.129,750, Internal and external walls plaster and painting Kshs.1,341,750.00 hacking existing floor and installation of floor tiles [ceramic] to 15 classrooms Kshs.2,573,490 all to completion.	NEW	5,000,000
Kagongo Police Post	Construction of reporting office to lintel level at Kshs.1,000,000 and 5 (1 bedroomed) police residential houses to lintel	Purchase of land for the construction of a police post- plot KIAMBAA/KIHARA/8247-0.033 HA	NEW	3,000,000

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	level at Kshs. 2,000,000			
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MIN 05/02/02/22: SPORTS

The fund account manager reported to the committee that the sports sub-committee was formed and has met twice. The budget for sports was tabled as follows: The administration cost of 5% of the total budget be incurred was factored as Kshs 124,000. Therefore the total amount to be transferred to KIAMBAA NG-CDF SPORTS ACCOUNT No. 1740282244432 is Kshs.2,441,778.00

BUDGET BREAKDOWN

ITEM	UNIT PRICE	QUANTITY	TOTAL AMOUNT
UNIFORM	1,700	736	1,251,200
FOOT-BALLS	4,000	55	220,000
GOAL-NETS	8,000	10	80,000
COACHES POLO T-SHIRTS	700	46	32,200
STAFF POLO T-SHIRT	700	15	10,500
MP & COMMITTEE TRACK SUITS	4,000	13	52,000
MARKING LINE	500	20	10,000
WATER	500	125	62,500
FIRST AID KIT	1,500	10	15,000
VOLLEY-BALLS	3,000	10	30,000
VOLLEY-NETS	6,500	5	32,500
JUNIOR TEAMS LUNCH – BREAD	60	50	3,000
JUNIOR TEAMS LUNCH – MILK	55	100	5,500
GACHARAGE GOAL POSTS	40,000	1	40,000
REFEREE CHARGES: GAME WEEK 1 (PER MATCH)	1,500	25	37,500

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REFEREE CHARGES: GAME WEEK 2 (PER MATCH)	1,500	18	27,000
REFEREE CHARGES: GAME WEEK 3 (PER MATCH)	4,000	15	60,000
REFEREE CHARGES: GAME WEEK 4 (PER MATCH)	4,000	8	32,000
REFEREE CHARGES: GAME WEEK 5 (PER MATCH)	4,000	6	24,000
REFEREE CHARGES: GAME WEEK 6 (PER MATCH)	8,000	2	16,000
WARD COORDINATORS	1,500	30	45,000
REFEREE COORDINATOR	3,000	6	18,000
EXTRA FIELD COORDINATOR	500	5	2,500
GRAND TOTAL	-	-	2,106,400

MIN 06/02/22: PAYMENTS

The following payments were presented and the committee agreed to honour them.

Cdfc meeting allowance for 3rd jan 2022. kshs. 47,000.00

Cdfc meeting allowance for 2nd feb 2022 kshs. 62,000.00

Chairman facilitation allowance for office duties Kshs. 14,000.00

Boards visit meeting allowance kshs. 88,000.00

Signed:

Geoffrey Mukora
Chairperson

Signature.....

Date...7/02/2022

Mark B. Kahugu
Secretary

Signature.....

Date...7/02/22

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