

MINUTES OF NGCDF MEETING HELD ON 04-03-2024 AT 9AM AT THE NG-CDF OFFICES

BOARDROOM

MEMBERS PRESENT

1. FATMA YUSUF **CHAIRPERSON**
2. BENARD KIBET **SECRETARY**
3. EDWARD RATEMO **F.A.M**
4. LUCY WANJA
5. FRANCIS WAITITU
6. SUSAN WANGECI
7. IRENE CHEPTUM
8. IRENE NYAKOBOKE
9. NICODEMUS AKIBAH
10. MARGARET WANJIKU

AGENDA

1. PRELIMINARIES
2. READING OF THE PREVIOUS MINUTES
3. MATTERS ARISING
4. DISBURSEMENT ALLOCATION 2023-2024-30,000,000
5. EMERGENCY
6. RESUBMISSION
7. BURSARY PAYMENT
8. AOB

MIN140 04-03-2024-PRELIMINARIES

The chairlady called the meeting to order at 9am and opening prayers were carried by Maragret Wanjiku.

MIN141 04-03-2024-READING OF THE PREVIOUS MINUTES

The chairlady requested the secretary to read the previous minutes and after it was read the minutes were confirmed by Lucy Wanja and seconded by Francis Waititu as the true record of the previous meeting.

MIN142 04-03-2024-MATTERS ARISING

Since there was NO any matters arising from the previous minutes, members agreed to focus on the day's agenda.

CHAIRPERSON... FATMA YUSUF SIGN [Signature] DATE 04/03/24
SECRETARY... BENARD KIBET SIGN [Signature] DATE 04/03/24

MIN143 04-03-2024-DISBURSEMENT ALLOCATION 2023-2024-30,000,000

The chairlady reported to the members that the main account had received ksh.30,000,000 from the board and since the code-list and the authority to incur expenditure had already been sent from the board allocating was now a tasked to the members.

After due deliberations the committee agreed to allocate the ksh.30,000,000 as follows

NO	ACTIVITY	ALLOCATED AMOUNT
1	BURSARY	26,075,418.20
2	ADMINISTRATION	695,012.80
3	EMERGENCY	3,229,569
4	TOTAL	30,000,000

The committee allocated the 26,075,418.20 for bursary as follows

NO	ACTIVITY	ALLOCATED AMOUNT
1	BURSARY FOR TERTIARY	19,500,000
2	BURSARY FOR SECONDARY	6,575,418.20
	TOTAL	26,075,418.20

The committee also agreed to allocate the ksh.695,012.80 for administration as follows

NO	ACTIVITY	ALLOCATED AMOUNT
1	ACCESSORIES FOR COMPUTERSS	300,000
2	GENERAL SUPPLIES	120,000
3	SANITARY AND CLEANING MATERIALS	153,012.80
4	COURIERS AND POSTAL SERVICES	122,000
	TOTAL	695,012.80

MIN144 04-03-2024-EMERGENCY

The chairlady reported to the members that a number of requests for emergency funding from various institution were put forward the committee asses the reports and also the clerk of works report and agreed to allocate the following as per their budgets

1. Renovations of NAKURU RAILWAYS POLICE STATION ABOLITION BLOCK for ksh.250,000 as per their budget
2. Purchase of office furniture and equipment's for COUNTY COMMISSIONER'S OFFICE for ksh.500,000 as per their budget
3. Purchase of office furniture and equipment's for COUNTY POLICE COMMANDER for ksh.500,000 as per their budget.

CHAIRPERSON.....*IRIUMA TUSUF*.....SIGN.....*[Signature]*.....DATE.....*04/03/24*
SECRETARY.....*BENARD KUBA*.....SIGN.....*[Signature]*.....DATE.....*04/03/24*

MIN145 04-03-2024-RESUBMISSION

The fund manager informed the committee members that there were funds that were at the NGCDF board that needed to be resubmitted. He stated the amount was 550,784 shillings, there were meant for review of the 2018-2021 strategic plan but the proposal was declined by the board.

After due deliberations the committee members unanimously agreed to resubmit the funds amounting to 550,784 to the tertiary bursary vote head.

MIN146 04-03-2024- BURSARY PAYMENT

The chairlady informed the members that there were pending bursaries that needed to be paid and they were for two institutions.

1. Maria veronica- 700,000.00
2. Adept college- 1,500,000.00

The committee agreed that the aforementioned institutions be paid the bursaries amounting to 2,200,000 million shillings in full.

MIN147 04-03-2023-AOB

Since there was no any other business for the committee to deliberate on the meeting was closed by word of prayer from Margaret Wanjiku at 11am

CHAIRPERSON FAJUMA TURUF SIGN [Signature] DATE 04/03/24
SECRETARY BENARD KIRBY SIGN [Signature] DATE 04/03/24