**MINUTES OF TAVETA NATIONAL GOVERNMENT CONSTITUENCY DEVELOPMENT FUND COMMITTEE MEETING HELD ON 18/1/2018 AT THE TAVETA NG-NG-CDF OFFICE BOARDROOM.**

**MEMBERS PRESENT**

1. Erick Nturuai - Dcc Representative
2. Daniel Kasyoka Mwaluko - FAM
3. Kirimi Morris - Member
4. Johanna Tekewu Athuman - Member
5. Jacinta Ndinda Mwendwa - Secretary
6. Julita Baby Mbelle -Chairperson
7. Julita Pendo Magomero - Member
8. Amiri Masumay Sengasu - Member
9. Getrude Mwemba Chombo - Member

**Preliminaries**

The meeting was called to order at 9.10am with a word of prayer from Getrude Chombo. The chairperson thanked the members for attending the meeting and urged them to make contribution to the days important Agenda that concerns development initiatives in the constituency funded by Taveta NG-NG-CDF.

**AGENDA**

1. Reading and confirmation of previous meeting minutes and matters arising
2. Approval project proposal for financial year 2017/2018
3. A.O.B

**TVT/NG-NG-CDF/ 446/1/2018 Reading and confirmation of previous meeting minutes and matters arising** .

The secretary took members through the minutes of NG-NG-CDFC meeting held on 8/1/2018 at the Taveta NG-NG-CDF Boardroom and were confirmed as a true record of that days deliberation. Proposed by Amiri Sengasu and seconded by Kirimi Morris. There were no matters arising.

**MIN TVT/NG-NG-CDF/ 447/1/2017 Approval project proposals financial year 2017/2018**

The chairperson took members through the various projects proposed by the public during ward meetings and various proposals received at the Taveta NG-NG-CDF office. Members agreed to prioritize completion of all ongoing projects. Members approved unanimously funding for the following projects indicated below.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **NO** | **NAME OF PROJECT** | **WARD** | **ACTIVITY TO BE DONE** | **AMOUNT KES** |
| **1** | Employee salaries | constituency | payment of staff salaries and gratuity | 2,541,960.30 |
|  | Goods and services | constituency | purchase of fuel, repairs and maintenance, printing stationery, telephone, travel and subsistence and office tea | 972,620 |
|  | NSSF | constituency | Payment of NSSF deductions | 181,440 |
|  | NHIF | constituency | Payment of NHIF deductions | 72,600 |
|  | Committee expenses | constituency | Payment of committee sitting allowances, transport and conferences. | 1,440,000 |
|  | Goods and services | constituency | purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence | 500,000 |
|  | Committee expenses | constituency | Payment of committee sitting allowances, transport and conferences. | 1,000,000 |
|  | NG-NG-CDFC/PMC Capacity building | constituency | undertake training of PMC'S/NG-NG-CDFC on NG-NG-CDF related issues | 555,731.80 |
| **2** | **Emergency** | constituency | To cater for all emergencies which may occur during the financial year | 4,568,965.52 |
| **3** | **Sports activities** | constituency | Purchase of uniforms and balls for 5 ward football teams and one volleyball team named below:   1. Majengo FC 2. Mata Secondary School 3. Kiwalwa Primary School 4. Chala primary school 5. Bahati FC 6. Taveta volleyball team | 1,000,000 |
| **4** | **Bursary** | constituency | Assist needy students in secondary schools and tertiary institutions | 8,000,000 |
| **5** | **NG-NG-CDF Office LAPTOPS** | constituency | Purchase of two laptops (macbook air) | 400,000 |
| **6** | **Strategic Plan** | constituency | Preparation of five year strategic plan | 2,000,000 |
| **7** | **EDUCATION SECTOR** |  |  |  |
|  | 1. **Tertiary institution projects** |  |  |  |
|  | Kenya Medical Training College Taveta Project | Bomeni | Completion of Girls Hostel | 28,000,000 |
|  | **(b)PRIMARY SCHOOL PROJECTS** |  |  |  |
|  | St. Norberts Tangini Primary School Project | Mata | completion of two classrooms ( painting and electrification) | 200,000 |
|  | Machungwani Primary School Project | Challa | -completion of two classroom( painting and electrification)  -Construction of two classrooms | 200,000  1,000,000 |
|  | Kitobo Primary School Project | Mboghoni | completion of two classrooms( painting and electrification) | 200,000 |
|  | Lessesia Primary School Project | Mahoo | completion of two classrooms ( painting and electrification) | 250,000 |
|  | Malukiloriti Primary School Project | Mahoo | completion of two classrooms (painting and electrification) | 200,000 |
|  | Ziwani Primary School Project | Chala | completion of two classrooms (painting and electrification) | 200,000 |
|  | Njukini Primary School Project | chala | completion of two classrooms (painting and electrification) | 200,000 |
|  | St. joseph kivukoni Primary School Project | Chala | completion of two classrooms (painting and electrification) | 200,000 |
|  | Majengo Primary School Project | Chala | completion of two classrooms (painting and electrification) | 150,000 |
|  | Ulawani Primary School Project | Chala | Completion of two classrooms( plastering, flooring, fixing doors and windows, painting and electrification) | 1,000,000 |
|  | Msheghesheni primary School Project | Bomeni | Completion of two classrooms( plastering, flooring, fixing doors and windows, painting and electrification)  Construction of staff toilet | 1,000,000  500,000 |
|  | Lumi Primary School Project | Chala | Completion of two classrooms( plastering, flooring, fixing doors and windows, painting and electrification) | 1,000,000 |
|  | Chala Primary School Project | Chala | Construction of Boys Dormitory | 1,000,000 |
|  | Grigan Primary School Project | Mata | Construction two classrooms | 1,000,000 |
|  |  |  |  |  |
|  | **(c) SECONDARY SCHOOL PROJECTS** |  |  |  |
|  | Lumi Secondary School Project | Chala | Construction of twin staff quarters | 1,100,000 |
|  | Kitobo Secondary School Project | Mboghoni | Construction of twin staff quarters | 1,100,000 |
|  | Mata Secondary School Project | Mata | Completion of two new classrooms (plastering and electrification) | 200,000 |
|  | Mahandakini Secondary School Project | Chala | Construction of two classrooms | 2,300,000 |
|  | Njoro secondary school project | Bomeni | Construction of laboratory | 1,000,000 |
|  | Ngutini secondary school project | Mboghoni | Completion of laboratory(walling, roofing, plastering, flooring, painting, plumbing and drainage, and electrification | 3,300,000 |
|  | Sowene secondary school project | Bomeni | Construction of two classrooms | 1,000,000 |
|  | Kiwalwa secondary school project | Mboghoni | Construction of two classrooms | 1,000,000 |
|  |  |  |  |  |
| **8** | **OTHERS** |  |  |  |
|  | Constituency Innovation Hubs | Constituency | Equipping four sites constituency innovation hubs | 4,677,027.20 |
|  |  |  |  |  |
| **9** | **SECURITY** |  |  |  |
|  | Chala divisional headquarters project | Mboghoni | Completion of divisional headquarters project(roofing, plastering, flooring, plumbing and drainage, electrification and public duplex toilet) | 3,500,000 |
|  | Jipe divisional headquarters project | Bomeni | Completion of divisional headquarters project(roofing, plastering, flooring, plumbing and drainage, fixing of doors and windows,electrification and public duplex toilet) | 3,500,000 |
|  | Chumvini police station project | Chala | Completion police station(roofing, plastering, fixing of doors and windows, painting and electrification) | 2,500,000 |
|  | Eldoro chiefs office project | Mata | Construction of chiefs office | 800,000 |
|  | Mahoo chiefs office project | Chala | Construction of chiefs office | 800,000 |
|  |  |  |  |  |
| **10** | **ENVIRONMENT** |  |  |  |
|  | Mazingira project |  | Purchase of tree seedlings for planting at Kasokoni irrigation scheme, kimala irrigation scheme, Kamlenza irrigation scheme, mahoo Girls secondary school, chala Water project intake, chala secondary school. |  |
|  | **TOTAL** | | | **86,810,344.83** |

**MIN TVT/NG-NG-CDF/ 448/1/2018. A.O.B**

There being no other business the meeting ended at 3.30 pm with a word of prayer from Jacinta Mwendwa

**Confirmed by;**

Julita Baby Mbelle Designation Chairperson Signature………...........Date………….

Jacinta Mwendwa Designation Secretary Signature……………..Date…….......

Daniel Kasyoka Mwaluko Designation FAM Signature……………..Date………....