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**JUJA**

**IEBC NUMBER: 113**

**NATIONAL GOVERNMENT CONSTITUENCY DEVELOPMENT FUND**

**PROJECT FUNDS PROPOSAL**

**2017/2018 FINANCIAL YEAR**

**SUBMITTED**

**15TH JANUARY 2018**

MINUTES OF THE NG-CDFC MEETING HELD ON 15th JANUARY 2018, IN THE JUJA NG-CDF BOARDROOM STARTING AT 10:15AM.

**MEMBERS PRESENT.**

* James Ngugi Mwangi **-** Chairman
* Jane Wambui Kinuthia – Secretary
* James Mwangi Ng;ang’a – Member
* Shem Odongo Omollo – Member
* Magdaline Wambui Ng’ang’a Member
* Sarah Wanjiku Waithaka – Member
* Mr. Wambua Muthama – Deputy County Commissioner
* Dinah wanja Fund account manager
* Ruth wanyonyi District accountant
* Thomas kungu PWO

**AGENDAS:**

* 1. Preliminaries.
	2. Reading and confirmation of previous minutes.
	3. Proposal for FY 2017/2018
	4. A.O.B

MIN: 01/15/01/2018: Preliminaries.

The meeting started at 10.15am and all members present were welcomed. The meeting was opened with a word of prayer led by Sarah Wanjiku Waithaka

**MIN: 03/15/01/2018: Proposal FY 2017/2018.**

The Fund Account Manager briefed the Members that the submission of the proposal for the financial year 2017/2018 had been submitted to the NGCDF Board, but following the circular sent on 5th January 2018, the committee was require to another proposal with ceiling of the allocation **Kshs. 86,810,344.82** per Constituency instead of **Kshs. 101, 416,090.34.**

Through the chairman, members went through the constituency ward level report. After a lengthy discussion, the committee agreed to fund the following projects in all the four wards.

This was in harmonious agreement of the entire NGCDFC.

| **Project Name** | **Original Cost** | **Cumulative allocation** | **Project activity** | **Amount Allocated** | **Current Status** |
| --- | --- | --- | --- | --- | --- |
| Employees’ Salaries | 3,076,200.00 | Nil | Payment of staff salaries and gratuity  | 2,776,200.00 | Ongoing |
| Goods and Services | 1,097,860.64 | Nil | Purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence, office tea, etc.  | 1,097,860.64 | Ongoing |
| NSSF | 19,200.00 | Nil | Payment of NSSF for the staff | 19,200.00 | Ongoing |
| NHIF | 15,360.00 | Nil | Payment of NHIF for the staff | 15,360.00 | Ongoing |
| Committee Expenses | 1,000,000.00 | Nil | Payment of Committee sitting allowances, transport, conferences | 1,000,000.00 | Ongoing |
| Goods and Services | 504,310.32 | Nil | Purchase of fuel, repairs and maintenance, printing, stationery, Airtime, travel and subsistence, etc. | 504,310.32 | Ongoing |
| Committee Expenses | 600,000.00 | Nil | Payment of Committee sitting allowances, transport, conferences | 600,000.00 | Ongoing |
| CDFC/PMC Capacity Building | 1,500,000.00 | Nil | Undertake Training of the PMCs/CDFCs on CDF Related issues | 1,500,000.00 | Ongoing |
| Bursary Secondary Schools | 11,000,000.00 | Nil | Payment of bursary to needy student in secondary school | 11,000,000.00 | Ongoing |
| Bursary Tertiary Schools | 10,702,586.21  | Nil | Payment of bursary to needy student in Universities and colleges | 10,702,586.21  | New |
| Emergency  | 4,568,965.52 | Nil | To cater for any unforeseen occurrences in the constituency during the financial year  | 4,568,965.52  | New |
| Toll primary school | 4,000,000.00 | Nil | Construction of 2 classrooms, students’ toilet and fencing around the school. | 4,000,000.00 | New |
| Toll primary school | 1,000,000.00 | Nil | Supply of desks and chairs for the staffroom and lockers for the school | 1,000,000.00 | New |
| Jacaranda primary school | 1,881,034.00 | nil | Construction of computer lab | 1,881,034.00 | new |
| Ndururumo primary school | 1,400,000.00 | nil | Construction of one classroom | 1,400,000.00 | new |
| Gachororo primary school | 2,000,000.00 | Nil | Finishing Works- slabbing, installation of windows and doors painting and electrification phase 2 | 2,000,000.00 | New |
| Gachororo secondary School | 1,600,000.00 | Nil | Finishing Works- slabbing, installation of windows and doors painting and electrification phase 2 | 1,600,000.00 | New |
| Ndururumo secondary school | 1,400,000.00 |  | Construction of one classroom | 1,400,000.00 | new |
| St francis nyacaba secondary school | 3,000,000.00 |  | Construction of laboratory | 3,000,000.00 | new |
| Bristar AP post | 3,000,000.00 | Nil | Construction of Administration block, toilets, water piping and electrification in the AP Post | 3,000,000.00 | New |
| Aba salama A.P post |  2,023,834.68  | Nil | Construction of Administration block, toilets, water piping and electrification in the AP Post |  2,023,834.68  | New |
| Ha Mundia A.P post |  2,885,776.25  | Nil | Construction of Administration block, toilets, water piping and electrification in the AP Post |  2,885,776.25  | New |
| Ma Acre A.P post |  2,885,776.25  | Nil | Construction of Administration block, toilets, water piping and electrification in the AP Post |  2,885,776.25  | New |
| Athi ap post | 1,000,000 | nil | piping at Kshs. 500,000. 00 in the AP Post | 500,000 | new |
| Toll AP Post |  2,500,000.00  | Nil | Construction of Administration block, toilets, water piping and electrification in the AP Post |  2,500,000.00  | New |
| Security high Masts | 6,000,000.00 | Nil | Installation of Security high masts in murera ward, theta ward, juja ward, witeithie ward and kalimoni ward at a cost of kshs 1,200,000 per ward | 6,000,000.00 | New |
| Constituency Sports Tournament | 1,736,206.88 | Nil | Carry out Constituency Sports tournament and the winning teams/schools to be awarded with trophies, balls and games kit. | 1,736,206.88 | New |
| Theta secondary | 173,620.68 | Nil | Planting of trees in School  | 173,620.68 | New |
| Juja secondary school | 173,620.68 | Nil | Planting of trees in School  | 173,620.68 | New |
| Gachororo secondary School | 173,620.68 | Nil | Planting of trees in School  | 173,620.68 | New |
| Murera secondary | 173,620.68 | Nil | Planting of trees in School  | 173,620.68 | New |
| Blessed mugutha secondary | 173,620.68 | Nil | Planting of trees in School  | 173,620.68 | New |
| Juja farm secondary | 173,620.68 | Nil | Planting of trees in School  | 173,620.68 | New |
| St.francis nyacaba | 173,620.68 | Nil | Planting of trees in School  | 173,620.68 | New |
| Athi secondary | 173,620.68 | Nil | Planting of trees in School  | 173,620.68 | New |
| Mangu seccondary | 173,620.68 | Nil | Planting of trees in School  | 347,241.36 | New |
| Constituency Innovation Hub (CIH) | 1,169,256.75 | Nil | Installation of Constituency Innovation Hub in Partnership with Ministry of ICT through Telecom Kenya | 1,169,256.75 | New |
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| Juja NGCDF office |  3,000,000.00  | Nil | Construction of a perimeter wall, land scapping (including putting cabros outside the office compound) and construction outside toilet, |  3,000,000.00  | New |
| Purchase of office Furniture’s/Equipment’s | 1,500,000.00 | Nil | Purchase of new executive office furniture’s in the NG-CDF office | 1,800,000.00 | New |
| Strategic plan | 3,500,000.00 | Nil | Development of constituency strategic plan2017/2018-2020/2021 | 3,500,000.00 | New |
| **TOTAL Amount Kshs** | **86,810,344.82** |  |

MIN: 04/15/01/2018:A.O.B.

The members wanted to know when the Funds are likely to be disbursed since the Performance contract targets are not going to be achieved while the quarter 3 is approaching midway. The Fund Account Managers informed the members of the external factors which are beyond our control, hence could not know the exact time, but hopeful that once the proposal is submitted and approved we shall have some Funds disbursed.

The Fund Manager informed the members of the induction of the NGCDFC which is expected to be done on every new contract of the members, once the funds are disbursed, members should be ready for the exercise. There being no other business the meeting ended at 1:15 pm with a word of prayer by Mr. james mwangi

Prepared by:

Confimed by: