

NAKURU TOWN WEST CONSTITUENCY NG-CDF MEETING HELD ON 7<sup>TH</sup>  
OCTOBER 2019, AT 9:00 A.M. AT THE CDF BOARD ROOM.

PRESENT

- |                    |            |
|--------------------|------------|
| 1. Wilfred Omariba | -Chairman  |
| 2. Dorcah Gwako    | -Secretary |
| 3. Faith Kathambi  | -FAM       |
| 4. Elmi Shaffi     | -Dcc       |
| 5. Elphas Museve   | -Member    |
| 6. Jane Alfonzo    | -Member    |
| 7. Hannah Wambui   | -Member    |
| 8. Patrick Chege   | -Member    |
| 9. Douglas Sengera | -Member    |
| 10. Mathew Kirui   | -Member    |

AGENDA

1. Prayers & Preliminary
2. Reading & Confirmation of previous minutes
3. Matters Arising
4. Project proposal prioritization, Allocation and Submission for FY 2019-2020
5. A.O.B

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Secretary

*Dorcah Gwako:*

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*Date.....07/10/2019*

*Witnessed by*

Chairman

*Wilfred Omariba:*

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*Date.....07/10/2019*

**MIN NG-CDFC/NKR. WEST 001/003/013/2019-2020 PRAYERS & PRELIMINARY**

The meeting started at 9:05 a.m. with a word of prayer from Ms. Hannah Wambui.

The Chairman welcomed members to the meeting and appreciate them for coming on time.

**MIN NG-CDFC/NKR. WEST 002/003/014/2019-2020 READING AND CONFIRMATION OF PREVIOUS MINUTES**

The Secretary went through the previous minutes of 13<sup>th</sup> August, 2019 which was confirmed as a true record of what was deliberated. The minutes were confirmed by Mr. Musseve and seconded by Ms. Jane Alfonzo.

**MIN NG-CDFC/NKR. WEST 003/003/015/2019-2020 MATTERS ARISING**

- It was noted that bursary was awarded to the needy students as it was proposed by members.
- It was noted that public participation took place for three days, 30<sup>th</sup> September, 1<sup>st</sup> and 2<sup>nd</sup> October 2019.
- It was also reported that the fund manager, Sub county accountant and NG-CDFC chairman attended the training at Eldoret for 5 days.
- It was also noted that the manager was trained on MIS and risk management at the training which was held at Nakuru Town East NG-CDF

**MIN NG-CDFC/NKR. WEST 004/004/016/2019-2020 PROJECT PROPOSAL PRIORITIZATION, ALLOCATION AND SUBMISSION FOR FY 2019-2020**

The fund account manager took the members through the budget ceiling for the financial year 2019-2020. She also took them through the guideline from the NG-CDF board on the preparation and submission of project proposal to the Board. She informed them that during

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the financial FY 2019/2020 the budget ceiling is Ksh 137,367,724.14 (one hundred and thirty-seven million three hundred and sixty-seven thousand, seven hundred and twenty four and fourteen cents). This amount includes the emergency fund of Ksh 7,198,241.38 (Seven million, one hundred and ninety-eight thousand two hundred and forty one and thirty eight cents) which already has been calculated by the board.

It was noted that the above ceiling is equal to all the constituencies. It was also noted that during the financial year 2018/2019 there was also an amount that was raised from the sale of prequalification tenders to a total of Kshs. 36,000 (thirty six thousand shillings only). This amount will be included in the proposal.

The following are the specific rates that need to be used when working on the proposal.

S/NO	Description	Rate
1	Administration and Recurrent for Ng -Cdf	6%
2	Monitoring and evaluation	3%
3	Emergency	5%
4	Sports Activity	2%
5	Environment Activity	2%
6	Bursary and social security programs	Not exceeding 35% and not less than 25%

Since the rates for the above statutory have been set, members deliberated on the budget for the statutory. It was agreed that bursary to be paid at a rate of 25%(Twenty-five percent).

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The manager tabled a list of projects proposed by members during public participation which was done on 30<sup>th</sup> September 1<sup>st</sup> and 2<sup>nd</sup> October 2019.

The following are the projects proposed by members during public participation.

WARD	NO.	PROPOSED PROJECTS
LONDON (Milimani, London, Viwanda)	1.	<p><b>Milimani sub-location</b></p> <p><b>Security:</b></p> <ul style="list-style-type: none"> <li>- Mulika Mwizi and street lighting in estates (Darkness is experienced at mortuary road, foot-hill, medical &amp; Milimani)</li> <li>- Office space and chairs for Milimani chief.</li> </ul> <p><b>Others</b></p> <p>Murraming and grading of feeder roads in Railways, Medical and Milimani estates.</p> <p>Drainage: Drainage water from Golf, Hospital overflows to railway quarters</p>

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	<p>2. <b>London Sub-location</b></p> <p><b>Security</b></p> <ul style="list-style-type: none"> <li>- Purchase of police vehicle Kiamunyi and showground police post.</li> <li>- Perimeter wall for police post.</li> <li>- Facilitation of chief's office with chair, tables</li> <li>- Construction of assistant chief's office in Hilton.</li> </ul> <p><b>Education</b></p> <ul style="list-style-type: none"> <li>- Construction of 2 classrooms in prisons primary school.</li> <li>- Renovation of classrooms at Prisons primary school.</li> <li>- Purchase of bus in Moi primary school.</li> <li>- Construction of dormitory &amp; Toilets in hill special school</li> <li>- Purchase of school Bus at Milimani Primary and Crater View secondary school</li> <li>- Construction of dormitory at Milimani primary school.</li> <li>- Construction of 2 toilet blocks for boys and girls in prisons primary school.</li> <li>- Removal of asbestos in Moi Primary School.</li> <li>- Planting of trees in Milimani primary school, Prison primary school, Nakuru Hills special schools to conserve environment.</li> <li>- Constructions of additional classrooms in Moi Primary School.</li> <li>- Construction of additional classrooms in Milimani primary school.</li> </ul> <p><b>Others</b></p> <ul style="list-style-type: none"> <li>- Street light near show ground Vertinery.</li> <li>- Security light golf course estate and repair.</li> <li>- Installation of security light in SK estate</li> <li>- Water tank fencing in Hilton Guba</li> <li>- Construction of public toilet in kirinyaga siaya road.</li> </ul>
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		<ul style="list-style-type: none"> <li>- Maintenance of security light in posta &amp; stage Nguruwe</li> <li>- Laying of water pipes in London and Hilton</li> <li>- Installation of security lights in all feeder roads in London sub-location.</li> <li>- Construction of tarmac road on Hilton.</li> <li>- Installation of 3 security light in KMC</li> <li>- Re-opening of a road in KMC</li> <li>- Drainage construction and routine maintenance of kirinyaga road.</li> <li>- Drainage unblocking along kirinyaga road connecting prisons primary.</li> <li>- Sinking of a bore hole in Milimani primary school.</li> <li>- Laying of cabros in golf estate</li> <li>- Installation of security lights in upper part of London adjacent to Nakuru prisons.</li> <li>- High mast light in kobil kirinyaga road</li> <li>- Completion of tarmac road connecting kobil to railway line.</li> <li>- Installation of security lights opposite kobil to railways.</li> </ul>
	3.	<b>Viwanda</b>  <b>Education:</b> <ul style="list-style-type: none"> <li>- Construction of 1 secondary and 1 primary school in the ward.</li> <li>- Uhuru primary: Construction of Perimeter wall, renovation of 2 classrooms and removal of asbestos, construction of 2 classrooms to replace timber classrooms.</li> <li>- Construction of new primary school in Bangladesh.</li> </ul>

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		<b>Security:</b> <ul style="list-style-type: none"> <li>- Construction of chief's office and police post at Bangladesh.</li> </ul>
BARUT	1.	<b><u>Kelelwet Sub-Location</u></b>  <b>Education</b> <ul style="list-style-type: none"> <li>- Construction of administration block at Kelelwet Secondary school</li> <li>- Construction of additional classrooms at kelelwet secondary school.</li> <li>- Kigonor primary school: - Construction of perimeter wall.</li> <li>- Kelelwet primary school: - Construction of more classrooms.</li> <li>- Planting of trees in schools to conserve environment.</li> </ul> <b>Others</b>  Kigonor dispensary: - Toilet Block Construction
	2.	<b><u>Parkview Sub-Location</u></b>  <b>Education:</b> <ul style="list-style-type: none"> <li>- Parkview Primary: - construction of administration block, construction of Perimeter Wall.</li> <li>- Construction of classrooms</li> <li>- Renovation of classrooms</li> <li>- Construction of girls toilet block</li> <li>- More public schools needed.</li> <li>- Planting of trees to conserve environment</li> </ul> <b>Security</b> <ul style="list-style-type: none"> <li>- Construction of chief &amp; assistant chief's office.</li> </ul>

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		<ul style="list-style-type: none"> <li>- Construction of chief's office at the Barut Mwariki police station.</li> <li>- Completion of St Luke Mwariki police station</li> </ul> <p><b>Others</b></p> <ul style="list-style-type: none"> <li>- Mwariki Dispensary: installation of power.</li> <li>- Water project</li> <li>- Construction of a bridge across Ndarugu river.</li> <li>- Rehabilitation of Soymet Barut Access road</li> </ul>
	3.	<p><b><u>Barut Sub-Location</u></b></p> <p><b>Education</b></p> <ul style="list-style-type: none"> <li>- Kiptendent Primary School: - construction of perimeter wall, classrooms, administration block, renovation of classrooms and back filling of playing ground.</li> <li>- Planting of trees in schools to conserve environment.</li> </ul> <p><b>Security</b></p> <ul style="list-style-type: none"> <li>- Construction of assistant chief's office: - Public Land available at Mlima Ugali.</li> </ul> <p><b>Others</b></p> <ul style="list-style-type: none"> <li>- Construction of Boda-Boda sheds and kiosks.</li> <li>- Purchase of containers for business</li> <li>- PWDs special unit: equipping and wheelchair purchase.</li> <li>- Rehabilitation of roads within Barut Centre e.g Roads within Soymet to Barut, Barut center to quarry and Mlima Ugali access roads.</li> <li>- Construction of resource Centre for youth empowerment.</li> <li>- Construction of public toilet.</li> <li>- Construction of a bridge across Ndarugu river.</li> </ul>

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<p><b>KAPTEMBWO</b></p>	<p><b>Education</b></p> <p><b>Kibowen Komen Primary School.</b></p> <ul style="list-style-type: none"> <li>- Construction of 5 classrooms to accommodate additional 300 students.</li> <li>- Construction of toilet blocks for Boys and Girls.</li> <li>- Renovation of three classrooms</li> <li>- Planting of trees in school to replace the ones cut down when constructing perimeter wall to help conserve the environment.</li> <li>- Start a day secondary at the school</li> </ul> <p><b>Eileen Ngochoch primary school.</b></p> <ul style="list-style-type: none"> <li>- Renovation of classrooms</li> <li>- Construction of boy's toilet block</li> <li>- Roofing of two classroom brown by wind</li> <li>- Construction of classrooms</li> <li>- Purchase of school bus</li> <li>- Planting of trees to conserve environment</li> </ul> <p><b>Security</b></p> <ul style="list-style-type: none"> <li>- Construction of Sub-county police commander headquarter office.</li> <li>- Construction of chief and assistant chief's office</li> <li>- Installation of security light at the bridge.</li> <li>- Street lighting at Kaptembwo A&amp;B.</li> <li>- Purchase of furniture for Kaptembwo police station</li> </ul> <p><b>Others</b></p> <ul style="list-style-type: none"> <li>- Identifying 2 or 3 schools as center of excellence.</li> <li>- Having a boarding school in Heshima pry school</li> <li>- Additional classroom to all schools in the ward</li> <li>- Request of RVIST Land to construct primary school.</li> <li>- Installation of street lighting within the constituency.</li> <li>- Construction of rehabilitation Centre</li> <li>- Supporting environmental activities.</li> </ul>
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		<ul style="list-style-type: none"> <li>- Construction of drainages.</li> <li>- Supporting sports clubs in the constituency.</li> <li>- Purchase of sports field.</li> <li>- Purchase of sports Van</li> <li>- Construction of a resource Centre.</li> <li>- Have a primary public boarding school at Kaptembwo pry school</li> </ul>
<b>KAPKURES</b>		<p><b>Education.</b></p> <ul style="list-style-type: none"> <li>- Construction of classrooms in Mogoon pry, Mogoon sec, Lalwet pry, Ingobor pry and Kigonor pry school.</li> <li>- Construction of Lalwet assistant chiefs' office.</li> <li>- Construction of modern toilets at Mogoon primary.</li> <li>- Renovation of administration block at Mogoon primary school.</li> <li>- Purchase of school buses: - Mogoon and kelelwet secondary schools.</li> <li>- Purchasing of school expansion land: - Lalwet and Kapkures school</li> <li>- Planting of trees in schools to help conserve environment.</li> </ul> <p><b>Security</b></p> <ul style="list-style-type: none"> <li>- Purchase of Deputy County Commissioner land and police station, Kapkures ward.</li> <li>- Furnishing of Deputy county commissioner Office currently operating at Kapkures.</li> </ul> <p><b>Others</b></p> <ul style="list-style-type: none"> <li>- Covering of water tank at kapnandi borehole and piping.</li> <li>- Rehabilitation of Kapkures to Ingobor roads.</li> <li>- Rehabilitation of roads especially Mogoon secondary Scholar academy access roads, Kapkures Lalwet Access roads.</li> <li>- Construction of a bridge across Ndarugu river.</li> </ul>

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<b>RHONDA</b>	<p><b>Education</b></p> <ul style="list-style-type: none"> <li>- Construction of classrooms in Mwariki Primary school to help accommodate the increase in student population.</li> <li>- Construction of boy's toilet block and girl's toilet block at Mwariki Primary School.</li> <li>- Construction of dining hall and modern kitchen in Mwariki primary school.</li> <li>- Removal of asbestos in classrooms at Mwariki primary school.</li> <li>- Planting of trees in Mwariki pry and Mwariki Sec to conserve environment.</li> <li>- Perimeter wall rehabilitation at Mwariki primary school.</li> <li>- Construction of additional classrooms in Mwariki secondary school.</li> <li>- Construction of dining hall and modern Kitchen at Mwariki secondary school.</li> <li>- Construction of toilets at Mwariki Secondary School.</li> </ul> <p><b>Security</b></p> <ul style="list-style-type: none"> <li>- Construction of chiefs office.</li> </ul> <p><b>Others</b></p> <ul style="list-style-type: none"> <li>- Ponda Mali drainage – to open up the drainage.</li> <li>- Ponda Mali sewage roads.</li> <li>- Garbage collection.</li> <li>- Supporting environment and sports activities in the constituency</li> <li>- Procurement of title deed for Mwariki estate.</li> <li>- Awarding of day school bursary.</li> <li>- Provision of sanitary towels to girls.</li> </ul>
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SHABAAB	<p><b>Education</b></p> <ul style="list-style-type: none"> <li>- Construction of additional day secondary school.</li> <li>- Kenyatta secondary school: - construction of perimeter wall, classrooms and Equipping science lab</li> <li>- Having boarding secondary school at Kenyatta sec.</li> <li>- Purchase of school bus for Muslim Primary school</li> <li>- Bursary support for university/college students</li> <li>- Nakuru west primary: - Renovation of classrooms and construction of kitchen shed.</li> <li>- Converting Mama Ngina Primary to have a boarding facility</li> <li>- Kenyatta secondary to be upgraded to boarding school</li> <li>- Converting Muslim primary to be day secondary school</li> <li>- Planting of trees in Kenyatta sec, Muslim Pry, Nakuru west pry and Mama Ngina pry schools to help conserve environment.</li> <li>- Muslim primary school: - Construction of classrooms and renovation/ reroofing 8 classrooms</li> <li>- Koinange primary School: - Construction of more classrooms.</li> <li>- Construction of administration block</li> <li>- Mama Ngina primary School: - Removal of Asbestos in 11 classrooms, Staffroom and toilet block within the school.</li> <li>- Purchase of school bus at Kenyatta Secondary School.</li> <li>- Removal of asbestos at Kenyatta secondary school.</li> <li>- Additional toilets at Muslim primary school.</li> <li>- Construction of boys' and girls' toilet blocks at Mama Ngina pry and Muslim pry schools</li> <li>- Construction of boys' and girls' toilet blocks Kenyatta sec school</li> </ul> <p><b>Security</b></p> <ul style="list-style-type: none"> <li>- Relocation of former police garage to police station.</li> <li>- Schools performance school be checked.</li> <li>- Githima location to have a school</li> <li>- Installation of light mast.</li> <li>- Security: - street lighting mama Ngina Holly cross road, Koinange –Happy church street and lokicha road.</li> <li>- Construction of chief's office.</li> </ul>
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		<b>Others</b> <ul style="list-style-type: none"> <li>- NG-CDF office to remain in the ward and purchase land to build the office</li> <li>- Youth empowerment programs.</li> <li>- Rehabilitating access roads.</li> <li>- Future plans to be there for expansion of classrooms.</li> <li>- Support of youths through sports activities.</li> <li>- Purchase of a bus to support sports activities.</li> <li>- Supporting tree planting in schools and other environmental activities.</li> <li>- Tarmacking of tanner's road</li> <li>- Having standard for construction of projects.</li> <li>- Upgrading of Nakuru clinic to be sub-county hospital.</li> <li>- Lighting at tanners and Holy cross.</li> </ul>
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### **Prioritization of projects to be funded for FY2019/2020**

The Fund manager tabled the public participation report to the members for approval and as an analytical tool to use to prioritize on the project to be funded. It was noted that all members were present during the public participation and acknowledged the report as what was proposed by the public. The report was proposed by Mr. Chege and seconded by Ms. Jane as true record of what was deliberated and all members approved and adopted the report to the NG-CDFC minutes and requested the fund manager to help the secretary to ensure the report is captured in the minutes. The report was used to deliberate on the projects to be funded in the FY2019/2020.

The manager advised the members that according to the NG-CDF act the main projects to be prioritized and funded are the education and security sector projects.

It was noted that it is the mandate of the committee to decide which projects are to be funded, noting the list of the projects from public participation is endless. During the public participation the members noted the public outcry on the condition of roads all over the constituency. It was noted that during the rains the roads are impassable and requested the

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area Mp to help the tarmacking and upgrading and maintenance of the roads within the constituency.

The security projects such as construction of DCC offices, chiefs' offices, more police stations also were a major concern.

It was noted that the education ministry was currently closing schools which did not meet the requirement to operate as private schools. This has caused an increase in number of pupils in the public schools resulting into shortages of classrooms and toilets. It is noted that during the prioritization of the project the members need to consider the strategic plan for the FY2017-2020 which acts as a blue print to guide the constituency on the projects to be undertaken during the financial years.

The members noted that it was good to analyze the projects as per the ward report and ensure the priority project is captured.

The members deliberated on the project proposals from the ward report and since the ceiling given for the projects for FY 2019/2020 of **Kshs 137,403,724.14** is not enough to cater for funding of all the projects proposed within the financial year under review, they agreed to fund projects for FY 2019/2020 as follows:

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## 1. Education Sector

The members identified the following projects to be undertaken

NO.	PROJECT NAME	WARD	ACTIVITY	AMOUNT
<b>PRIMARY PROJECTS</b>				
1	Moi primary School	London	Construction of 1 classroom to completion and Labelling.	1,200,000.00
2	Moi primary School	London	Removal of asbestos and re-roofing of 14 classrooms, reinforcement of roofing timber and ceiling joints, replacement of ceiling board to completion and labeling	1,500,000.00
3	Uhuru Primary School	London	Construction of 2 classroom to completion and Labelling.	2,400,000.00
4	Milimani Primary School	London	Construction of 2 classroom to completion and Labelling.	2,400,000.00
5	Kibowen Komen Primary School	Kaptembwo	Construction of 12 Doors Girls toilet block, septic pit wall construction from pit bottom and reinforcing the corners using columns due to loose soil to completion and Labelling.	1,500,000.00
6	Eileen Ngochoch Primary School	Kaptembwo	Construction of 12 Doors Boys toilet block, septic pit wall construction from pit bottom and reinforcing the corners using columns due to loose soil to completion and Labelling.	1,500,000.00
7	Mogoon Primary School	Kapkures	Construction of 10 Doors Girls toilet block, septic pit wall construction from pit bottom and reinforcing the corners using columns due to loose soil to completion and Labelling.	1,200,000.00

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8	Mogoon Primary School	Kapkures	Construction of 10 Doors Boys toilet block, septic pit wall construction from pit bottom and reinforcing the corners using columns due to loose soil to completion and Labelling.	1,200,000.00
9	Mogoon Primary School	Kapkures	Construction of 2 classrooms to completion and labeling	2,400,000.00
10	Mwariki Primary School	Rhonda	Construction of 3 classrooms to completion and Labelling.	3,600,000.00
11	Mwariki Primary School	Rhonda	Construction of 10 Doors Girls toilet block, septic pit wall construction from pit bottom and reinforcing the corners using columns due to loose soil to completion and Labelling.	1,200,000.00
12	Mwariki Primary School	Rhonda	Construction of 10 Doors Boys toilet block, septic pit wall construction from pit bottom and reinforcing the corners using columns due to loose soil to completion and Labelling.	1,200,000.00
13	Mwariki Primary School	Rhonda	Removal of asbestos and reroofing 3 classrooms, administration/store-Ceiling, fixing of window panes, flooring, painting to completion and Labelling.	1,000,000.00
14	Kelelwet Primary School	Barut	Construction of 1 classroom to completion and Labelling.	1,200,000.00

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15	Muslim Primary School	Shabaab	Construction of 3 classrooms to completion and Labelling.	3,600,000.00
16	Muslim Primary School	Shabaab	Renovation of 6 classrooms and labelling- Reroofing, ceiling, flooring, fixing window panes, painting to completion and Labelling.	1,500,000.00
17	Koinange Primary School	Shabaab	Construction of 2 classrooms to completion and Labelling.	2,400,000.00
18	Mama Ngina Primary School	Shabaab	Removal of asbestos and re-roofing 11 classrooms, staffroom and toilet block, -replacement of roofing timber, ceiling joint and ceiling board to completion and Labelling.	1,800,000.00
			<b>TOTAL</b>	<b><u>32,800,000.00</u></b>
<b>SECONDARY PROJECTS</b>				
1	Kelelwet Secondary School	Barut	Construction of 1 classroom to completion and Labelling.	1,200,000.00
2	Mwariki Secondary School	Rhonda	Construction of 3 classroom to completion and Labelling.	3,600,000.00
3	Kenyatta Secondary School	Shabaab	Construction of 300 meters First phase of perimeter wall and Labelling.	3,000,000.00
			<b>TOTAL</b>	<b><u>7,800,000.00</u></b>
			<b>TOTAL SCHOOLS</b>	<b><u>40,600,000.00</u></b>

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## 2. Security projects

The members noted that during the FY 2018/2019 a project named St. Luke Mwariki Police Post was erroneously named as police post, it was noted it is a police station. After deliberation members agreed not to change the name since it's an ongoing project. It was agreed the activity was to construct St. Luke Mwariki police station.

The following projects were identified and approved for funding by the members as follows:

	Project Name	Ward	Project activity	Amount
1	Sub-County Police Commander (SCPC) Office	Kaptembwo	Construction of Sub-County Police Commander (SCPC) Headquarter Office to completion and labeling 17 offices: - sub-county police commander (SCPC ) office, Deputy Sub-county police commander (DSCPC) office, Traffic base commander office, Criminal investigation department (CID) office and other offices, 8 water closet (WC) toilets and 4 doors septic public toilet and urinal.	10,000,000.00
2	St. Luke Mwariki Police Post	Barut	Completion and finishing works of St Luke Mwariki Police station: - Amory, OCS office, Deputy OCS office, Report office, juvenile cells, male and female cells, store and other offices, and construction of 4 doors septic public toilet block to completion.	1,800,000.00
3	Parkview Ass. Chief Office	Barut	Construction of 1st Phase Assistant Chiefs office at St.	569,747.59

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			Luke Mwariki Police Post Grounds 3 rooms, foundation and walling.	
4	Deputy County Commissioner (DCC) Office at Kapkures Ward	Kapkures	Purchase of office Furniture: - Office and Board room arm chairs 6 pcs, Office Sofa sets 2 pcs, Executive Office Table 1 pc, Secretarial Chairs 3 pcs, Visitors waiting chairs 6 pcs, Customer care desk 1 pc.	500,000.00
5	Kaptembwo Police Station	Kaptembwo	Purchase of office Furniture; - Swiver Chair High Back 2 pcs, Office Chairs 20 pcs, Office Tables 10 pcs, Cabinets 6 pcs, Customer Care Desk 1 pc, Lab stool with Backrest 2 pcs, Visitors waiting chairs 7 pcs, Lab table 1 pc.	500,000.00
		<b>TOTAL</b>		<b>13,369,747.59</b>

### 3. National Government Roads projects

After deliberations members agreed to fund the following road projects falling with the constituency.

S/NO	Project Name	Ward	Project activity	Amount
1	Mogoon Sec. School Scholar Academy Access Roads	Kapkures	Grading, Gravelling & Drainage of 5kms access roads	4,500,000.00
2	Kapkures - Lalwet Access Roads	Kapkures	Grading, Gravelling & Drainage of 4 kms access roads	4,500,000.00
3	Soimet - Baruti Access Roads	Barut	Grading, Gravelling & Drainage of 5 kms access Roads	4,000,000.00
			<b>TOTAL</b>	<b>13,000,000.00</b>

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The Fund manager tabled the breakdown for the statutory funds as guided by the circular sent from the board as follows.

S/NO	Description	Rate	Amount
1	Administration and Recurrent for NG -CDF	6%	8,244,223.45
2	Monitoring and evaluation	3%	4,121,031.72
3	Emergency	5%	7,198,241.38
4	Sports Activity	2%	2,747,354.48
5	Environment Activity	2%	2,747,354.48
6	Bursary and social security programs	25%	34,375,771.04
	<b>Total</b>		<b>59,433,976.10</b>

The chairman took the members through the budget and requested the members to adopt the budget. The members unanimously adopted the budget.

The fund manager helped the members to breakdown the statutory budget for the operation of the NG-CDF office as follows.

#### 4. Administration, Monitoring and Evaluation

S/NO	Project	Activity	Amount
1	<b>Administration</b>		
	Employees' salaries	Payment of staff salaries, gratuity and statutory deductions	3,150,000.00
	Committee expenses	Payment of committee sitting allowances, transport, conferences	1,456,000.00

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	NG-CDFC office furniture	Purchase of office furniture: - swiver chairs 3 pcs, office chairs 5 pcs, cabinets 5 pcs, visitors waiting chairs 2 pcs, executive office table 1 pc, customer care desk 1 pc, corruption box 1 pc, complain box 1 pc.	400,000.00
	NG-CDFC Office electronics	Purchase of office computers and general equipments; - 1 copier, 1 desktop computer, 2 laptops, 3 in one printer, 1 office camera, 1 Wi-Fi modem, 1 office phone and 1 scanner.	566,160.00
	Goods and services	Purchase of fuel, repairs and maintenance, printing, stationary, airtime and office bundles, travel and subsistence, office tea and office rent	2,672,063.45
		<b>TOTAL</b>	<b>8,244,223.45</b>
<b>2</b>	<b>Monitoring and evaluation</b>		
	Committee expenses	Payment of committee sitting allowances, transport, conferences	1,352,000.00
	Goods and services.	Payment of Committee sitting allowances, transport and conference	1,269,031.72
	NG-CDFC, staff and PMC Capacity Building	Undertake Training of the PMCs/NG-CDFs and staff on cdf related issues	1,500,000.00
		<b>TOTAL</b>	<b>4,121,031.72</b>

The manager tabled the list of items to be funded by the administration and monitoring and evaluation for the purposes of running the office.

The members deliberated on the issue. The report was proposed by Mr. Sengera and seconded by Mr. Museve. All the members acknowledged the office operations budget as was guided by the fund manager.

The members deliberated on the issue of bursary, sport activities and environment for some time. The manager informed members that emergency funds are set aside for the emergency purposes for the event of any unforeseen eventuality during the financial year under review as the members not prioritize any project for emergency funding.

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### **Purchase of NG-CDF office land.**

The members deliberated on the issue of the purchase of land to construct the NG-CDF offices. It was noted that Nakuru Town NG-CDF office have been operating on a rented premise at Shabaab ward.

The members noted that during the FY2018/2019 The NG-CDF office was broken into several times. This has made the members feel that purchase of the land to construct NG-CDF office is very important and priority to the constituency at the moment.

Members agreed that once the land has been purchased in the next financial year members will prioritize on constructing of the NG-CDF office. Members noted that there is a seller who is selling a quarter an acre piece of land in Shabaab ward. It was noted that the seller was selling the land for Sixteen million (Kshs 16,000,000.00) but currently the NG-CDF will set aside Eleven million (Kshs 11,000,000.00) as the valuation for the land is being done so as to advice on the way forward to get into selling agreement with the seller.

Members deliberated on the bursary, sports, environment and purchase of NG-CDF office and approved the budget as listed below.

### **5. Bursary, Sports, Environment, Emergency and Others**

S/NO	Project	Activity	Amount
1	<b>Bursary</b>		
	Bursary Secondary schools	Payment of bursary to needy students in secondary schools	31,375,771.04
	Bursary Tertiary institutions	Payment of bursary to needy students in tertiary institutions.	3,000,000.00
		<b>TOTAL</b>	<b>34,375,771.04</b>
2	<b>Sports Activities</b>		<b>2,747,354.48</b>
		Supporting sports activities in the constituency during tournaments with sports	

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		uniforms, balls and other accessories and awarding trophies to the winning teams.	
<b>3</b>	<b>Environment</b>		
	Prisons Primary School	Construction of 8 Doors Boys toilet block, septic pit wall construction from pit bottom and reinforcing the corners using columns due to loose soil to completion and labeling.	1,023,677.24
	Prisons Primary School	Construction of 8 Doors Girls toilet block, septic pit wall construction from pit bottom and reinforcing the corners using columns due to loose soil to completion and labeling.	1,023,677.24
	Mililani Primary School	Purchase of 400 tree seedlings and planting, and other expenses to help in conservation of the environment.	100,000.00
	Nakuru Hills Special School	Purchase of 400 tree seedlings and planting, and other expenses to help in conservation of the environment.	100,000.00
	Prisons Primary School	Purchase of 400 tree seedlings and planting, and other expenses to help in conservation of the environment.	100,000.00
	Kibowen Komen Primary School	Purchase of 400 tree seedlings and planting, and other expenses to help in conservation of the environment.	100,000.00
	Mogoon Secondary School	Purchase of 400 tree seedlings and planting, and other expenses to help in conservation of the environment.	100,000.00
	Mogoon Primary School	Purchase of 400 tree seedlings and planting, and other expenses to help in conservation of the environment.	100,000.00
	Mwariki Secondary School	Purchase of 400 tree seedlings and planting, and other expenses to help in conservation of the environment.	100,000.00
		<b>TOTAL</b>	<b>2,747,354.48</b>
<b>4</b>	<b>Emergency</b>	To cater for any unforeseen occurrences in the constituency during the financial year	<b>7,198,241.38</b>

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		falling under NG-CDF and National Government projects.	
5	Purchase of Land	Purchase of Land for constructing NG-CDF Office- 0.0840 hectares	11,000,000.00

In summary, in the financial year 2019-2020 total allocation plus the AIA funds is Kshs 137,403,724.14 (one hundred and thirty-seven million, four hundred and three thousand, seven hundred and twenty-four shillings and fourteen cents). This amount is allocated to projects as follows.

S/NO	Project	Activity	Amount
1	<b>Administration</b>		
	Employees' salaries	Payment of staff salaries, gratuity and statutory deductions	3,150,000.00
	Committee expenses	Payment of committee sitting allowances, transport, conferences	1,456,000.00
	NG-CDFC office furniture	Purchase of office furniture: - swiver chairs 3 pcs, office chairs 5 pcs, cabinets 5 pcs, visitors waiting chairs 2 pcs, executive office table 1 pc, customer care desk 1 pc, corruption box 1 pc, complain box 1 pc.	400,000.00
	NG-CDFC Office electronics	Purchase of office computers and general equipments; - 1 copier, 1 desktop computer, 2 laptops, 3 in one printer, 1 office camera, 1 Wi-Fi modem, 1 office phone and 1 scanner.	566,160.00
	Goods and services	Purchase of fuel, repairs and maintenance, printing, stationary, airtime and office bundles, travel and subsistence, office tea and office rent	2,672,063.45
	<b>Total for administration</b>		<b>8,244,223.45</b>
2	<b>Monitoring and evaluation</b>		

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	Committee expenses	Payment of committee sitting allowances, transport, conferences	1,352,000.00
	Goods and services.	Payment of Committee sitting allowances, transport and conference	1,269,031.72
	NG-CDFC, staff and PMC Capacity Building	Undertake Training of the PMCs/NG-CDFs and staff on NG-CDF related issues	1,500,000.00
	<b>Total for Monitoring and Evaluation</b>		<b><u>4,121,031.72</u></b>
3	<b>Bursary</b>		
	Bursary Secondary schools	Payment of bursary to needy students in secondary schools	31,375,771.04
	Bursary Tertiary institutions	Payment of bursary to needy students in tertiary institutions.	3,000,000.00
	<b>Total for bursary</b>		<b><u>34,375,771.04</u></b>
4	<b>Sports Activities</b>	Supporting sports activities in the constituency during tournaments with sports uniforms, balls and other accessories and awarding trophies to the winning teams.	<b><u>2,747,354.48</u></b>
5	<b>Environment</b>		
	Prisons Primary School	Construction of 8 Doors Boys toilet block, septic pit wall construction from pit bottom and reinforcing the corners using columns due to loose soil to completion and labeling.	1,023,677.24
	Prisons Primary School	Construction of 8 Doors Girls toilet block, septic pit wall construction from pit bottom and reinforcing the corners using columns due to loose soil to completion and labeling.	1,023,677.24
	Milimani Primary School	Purchase of 400 tree seedlings and planting, and other expenses to help in conservation of the environment.	100,000.00
	Nakuru Hills Special School	Purchase of 400 tree seedlings and planting, and other expenses to help in conservation of the environment.	100,000.00
	Prisons Primary School	Purchase of 400 tree seedlings and planting, and other expenses to help in conservation of the environment.	100,000.00

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	Kibowen Komen Primary School	Purchase of 400 tree seedlings and planting, and other expenses to help in conservation of the environment.	100,000.00
	Mogoon Secondary School	Purchase of 400 tree seedlings and planting, and other expenses to help in conservation of the environment.	100,000.00
	Mogoon Primary School	Purchase of 400 tree seedlings and planting, and other expenses to help in conservation of the environment.	100,000.00
	Mwariki Secondary School	Purchase of 400 tree seedlings and planting, and other expenses to help in conservation of the environment.	100,000.00
	<b>TOTAL for Environment</b>		<b>2,747,354.48</b>
6	<b>Emergency</b>	To cater for any unforeseen occurrences in the constituency during the financial year falling under NG-CDF and National Government projects.	<b>7,198,241.38</b>
7	<b>Purchase of NG-CDFC Land</b>	Purchase of Land for constructing NG-CDFC Office- 0.0840 hectares	<b>11,000,000.00</b>
	<b>PRIMARY SCHOOLS</b>		
8	Moi primary School	Construction of 1 classroom to completion and Labelling.	1,200,000.00
9	Moi primary School	Removal of asbestos and re-roofing of 14 classrooms, reinforcement of roofing timber and ceiling joints, replacement of ceiling board to completion and Labelling.	1,500,000.00
10	Uhuru Primary School	Construction of 2 classroom to completion and Labelling.	2,400,000.00
11	Milimani Primary School	Construction of 2 classrooms to completion and Labelling.	2,400,000.00
12	Kibowen Komen Primary School	Construction of 12 Doors Girls toilet block, septic pit wall construction from pit bottom and	1,500,000.00

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		reinforcing the corners using columns due to loose soil to completion and Labelling.	
13	Eileen Ngochoch Primary School	Construction of 12 Doors Boys toilet block, septic pit wall construction from pit bottom and reinforcing the corners using columns due to loose soil to completion and Labelling.	1,500,000.00
14	Mogoon Primary School	Construction of 10 Doors Girls toilet block, septic pit wall construction from pit bottom and reinforcing the corners using columns due to loose soil to completion and Labelling.	1,200,000.00
15	Mogoon Primary School	Construction of 10 Doors Boys toilet block, septic pit wall construction from pit bottom and reinforcing the corners using columns due to loose soil to completion and Labelling.	1,200,000.00
16	Mogoon Primary School	Construction of 2 classrooms to completion and Labelling.	2,400,000.00
17	Mwariki Primary School	Construction of 3 classrooms to completion and Labelling.	3,600,000.00
18	Mwariki Primary School	Construction of 10 Doors Girls toilet block, septic pit wall construction from pit bottom and reinforcing the corners using columns due to loose soil to completion and Labelling.	1,200,000.00
19	Mwariki Primary School	Construction of 10 Doors Boys toilet block, septic pit wall construction from pit bottom and reinforcing the corners using columns due to loose soil to completion and Labelling.	1,200,000.00
20	Mwariki Primary School	Removal of asbestos and reroofing 3 classrooms, administration/store- Ceiling, fixing of window	1,000,000.00

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		panes, flooring, painting to completion and Labelling.	
21	Kelelwet Primary School	Construction of 1 classroom to completion and Labelling.	1,200,000.00
22	Muslim Primary School	Construction of 3 classrooms and labeling	3,600,000.00
23	Muslim Primary School	Renovation of 6 classrooms and labelling- Reroofing, ceiling, flooring, fixing window panes, painting to completion and Labelling.	1,500,000.00
24	Koinange Primary School	Construction of 2 classrooms to completion and labelling.	2,400,000.00
25	Mama Ngina Primary School	Removal of asbestos and re-roofing 11 classrooms, staffroom and toilet block, -replacement of roofing timber, ceiling joint and ceiling board to completion and Labelling.	1,800,000.00
<b>TOTAL</b>			<b><u>32,800,000.00</u></b>
<b>SECONDARY SCHOOLS</b>			
26	Kelelwet Secondary School	Construction of 1 classroom to completion and Labelling.	1,200,000.00
27	Mwariki Secondary School	Construction of 3 classroom to completion and Labelling.	3,600,000.00
28	Kenyatta Secondary School	Construction of 300 meters First phase of perimeter wall and labeling.	3,000,000.00
<b>Total for secondary schools</b>			<b><u>7,800,000.00</u></b>
<b>Total for schools</b>			<b><u>40,600,000.00</u></b>
<b>SECURITY</b>			
29	Sub-County Police Commander (SCPC) Office at Kaptembwo ward	Construction of Sub-County Police Commander (SCPC) Headquarter Office to completion and labeling 17 offices; - Sub-County Police Commander (SCPC) office, Deputy Sub-county Police Commander (DSCPC) office, Traffic	10,000,000.00

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		base commander office, Criminal investigation department (CID) office and other offices, 8 water closet (WC) toilets, 4 doors septic public and urinal.	
30	St. Luke Mwariki Police Post	Completion and finishing works of St Luke Mwariki Police station; - Amory, OCS office, Deputy OCS office, Report office, juvenile cells, male and female cells, store and other offices, and construction of 4 doors septic public toilet to completion.	1,800,000.00
31	Parkview Ass. Chief Office	Construction of 1st Phase Assistant Chiefs office at St. Luke Mwariki Police Post Grounds 3 rooms, foundation and walling.	569,747.59
32	Deputy County Commissioner (DCC) Office at Kapkures Ward	Purchase of office Furniture: - Office and Board room arm chairs 6 pcs, Office Sofa sets 2 pcs, Executive Office Table 1 pc, Secretarial Chairs 3 pcs, Visitors waiting chairs 6 pcs, Customer care desk 1 pc.	500,000.00
33	Kaptembwo Police Station	Purchase of office Furniture; - Swiver Chair High Back 2 pcs, Office Chairs 20 pcs, Office Tables 10 pcs, Cabinets 6 pcs, Customer Care Desk 1 pc, Lab stool with Backrest 2 pcs, Visitors waiting chairs 7 pcs, Lab table 1 pc.	500,000.00
<b>Total for security</b>			<b><u>13,369,747.59</u></b>
<b>ROADS</b>			
34	Mogoon Sec School Scholar Academy Access Roads	Grading, Gravelling & Drainage of 5kms access roads	4,500,000.00
35	Kapkures - Lalwet Access Roads	Grading, Gravelling & Drainage of 4 KMs access roads	4,500,000.00

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36	Soimet - Baruti Access Roads	Grading, Gravelling & Drainage of 5 KMs access Roads	4,000,000.00
	<b>Total for Roads</b>		<b><u>13,000,000.00</u></b>
	<b>TOTAL ALLOCATION</b>		<b><u>137,403,724.14</u></b>

**MIN NG-CDFC/NKR. WEST 004/004/016/2019-2020 A.O.B**

The members agreed to fund the projects which were not funded in the current financial year in subsequent years. There being no other business the meeting ended at 2:20pm With a word of prayer from Mr. Chege.

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